

TOWN OF WINCHENDON, MA
MINUTES: Audit Committee Meeting
Wednesday, September 16, 2019 at 6:30 PM

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Meeting was called to order at 6:30 with the pledge of allegiance.

Attendees: Roger Doucet (Community), Moe Ward, Chair (Fin Com), Seth Sign, (School Committee); Mike Barbaro (Selectman); **Absent:** Chris Casavant (Community)

Invited Guest: Tony Roselli of Roselli and Clark Accounting Firm

Old Business: Went through the chart of findings from 2015-2018 with Mr. Roselli to determine which items had been completed and could be removed and/or updated to "progress made."

New Business: Mr. Roselli update on the committee on this year's department audit. Given cyber information it was determined in the late spring to do an assessment of security at both the schools and town offices. (Library, Cemetery, Building Department audits will be conducted in another year). Mr. Roselli informed the board that the findings were significant and will discussed in detail in an Executive Session at the next meeting.

Reconstitute the Board:

M. Barbaro made a motion to retain M. Ward as Chair. Seconded by R. Doucet. 4-0

M. Ward made a motion to appoint M. Barbaro as Vice Chair. Seconded by R. Doucet. 4-0

Approval of 11/08/18 Minutes: M. Barbaro motioned to approve. R. Doucet 2nd. 3-0-1

Approval of 12/12/18 Minutes: M. Barbaro motioned to approve. R. Doucet 2nd. 3-0-1

Next Meeting: The next meeting is tentatively set for Nov. 20, 2019 pending notification from Mr. Roselli that the Management Letter is complete. Mr. Roselli noted that he cannot finalize the audit until the State completes the compliance report for the school (usually in Dec). The final report will be given at a Tri-Board meeting early in the New Year.

Public comments: None

Committee comments: None

Future agenda: Executive Session for Security Assessment Report.

Next meeting: Joint meeting Tentative for 11/20/18 @ 6:30 pm

MOTION by M. Barbaro to adjourn at 6:53 pm. Seconded by R. Doucet Vote 4 - 0