

Winchendon Capital Planning Committee

Meeting Minutes

December 4, 2019

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Members Present: Michael Barbaro, Chair, Mary-Jo Galat, and Thomas Kane, Greg Vine

Also Present: Town Manager Keith Hickey

The meeting was called to order at 6:30 p.m.

Town Manager Hickey reviewed the departmental CIP requests and provided the Committee members some additional information. Funding options for road improvements and the need to replace up to three school roofs was discussed. The Committee would like the School Department to provide a cost estimate and timeframe on their roofing needs.

The Committee discussed establishing a specific capital budget to be included in the operating budget for upcoming years allowing capital items to be funded more consistently.

Committee members then reviewed each of the CIP requests and requested the Fire Department determine when the engine needs to be replaced and asked that the Library Trustees provide an estimate to complete the Children's Room and Fire Suppression/Electrical Upgrade if completed as one project. Committee members then discussed other funding sources for the fire doors at the schools and applying for funds through the State Building Committee for the boiler replacements.

The Committee then established dates for upcoming meetings:

December 12, 2019 – Review Police and Public Works Department capital requests

December 16, 2019 – Review Library and School Department capital requests

January 6, 2020 – Review Fire Department capital requests

All of the above meetings will begin at 6:00 p.m.

MJ Galat motioned, seconded by Greg Vine to adjourn the meeting at 8:42 p.m.

Respectfully Submitted,

Keith Hickey