

WINCHENDON CULTURAL COUNCIL

WINCHENDON TOWN CLERK
RCUD JAN 22 2024 AMB:47

Official Meeting Minutes

Approved on: 1/17/2024

Date: December 20, 2023

Time: 5:00 pm

Location: Winchendon Town Hall, In Person and via Zoom

Attendees: Present IN PERSON: Jill Sackett (Chair), Joanna Draugsvold (Treasurer), Alexis Chanthachack, Linda Dellasanta, Greg Vine.
Present via ZOOM: Miranda Jennings (Secretary)
Absent: Coral Grout, Linda Hofhaug, Quinne Richards, Molly Velasco

Meeting Called to order at 5:11 pm.

Public Comments: There were no public comments to review.

Member Comments: No member comments were made.

New Business:

- Meeting Minutes for November 15, 2023
 - Greg motioned to approve, Linda seconded. Passed unanimously.
- Update on 2024 Grant Approvals
 - Denials were sent through the system and the mandatory 15-day waiting period passed with no appeals. Approvals were then sent through the system. Jill will follow with individual correspondence to each grantee with details of their awards. This year we will omit the request to complete the WCC survey that we trialed last year. She will share an example of this correspondence to the Council for future reference.
 - Can we assist grant writers by posting a sample application next year? Budget field is especially lacking. Alexis offered to mock up a sample application with Adobe Writer and the Council can work to complete it in time for the next grant cycle.
 - We discussed how to better promote funded events and options to list events on the Town Website. Alexis has editing access. Jill will find out if we can create a Public Relations position within WCC; Alexis is interested in filling such a role.

Old Business:

- Review WCC Public Survey Results
 - Greg provided a narrative summary of our survey results which were favorably received. He will revise to emphasize the importance of communication to the public. Options for sharing this info range from a Board of Selectmen presentation, the online Courier, and Facebook. We will begin with the BOS presentation. Alexis can help prepare a Powerpoint version for review at next meeting.

- Next Steps Following Collaboration Meeting with Beals and Rec Commission
 - Passed over this item due to lack of time.

Next Meeting:

- We continue with our standing time of 3rd Wednesday at 5 pm. Next meeting will be January 17.

Adjournment: Jill moved to adjourn; Alexis seconded. Unanimously passed at 6:00 pm.