

216124

**Town of Winchendon  
Winchendon Parks and Recreation Commission  
January 17, 2024 Minutes-6:30pm  
4th Floor Conference Room, Town Hall**

WINCHENDON TOWN CLERK  
RCUD FEB 21 2024 PM1:57

**Committee Members Present:** Tiffany Newton (Recreation Coordinator), Andrew Beauvais (Vice Chair), Melanie Franklin, Debra Bradley (Chair), Debra Kane, Dylan Romanowski (arrived at 6:40pm), Emily Croteau

**Absent Members:** Gabe Beauvais, Emily Bradley, Dawn Higgins

**Non- Members:**

Meeting called to order at 6:31 p.m.

**New Member Interest:**

None

Deb B motioned to take the minutes out of order. Andrew 2<sup>nd</sup> the motion.  
Debra B (Y) Dawn () Debra K (Y) Emily B () Andrew (Y) Emily C (Y) Dylan ()  
Gabe () Melanie (Y)

**Minutes**

- Melanie made a motion to accept the minutes from December 19, 2023 as presented. Andrew 2<sup>nd</sup>.

Debra B (Y) Dawn () Debra K (Y) Emily B () Andrew (Y) Emily C (A) Dylan ()  
Gabe () Melanie (Y)

**Recreation Coordinator Updates**

*Murder Mystery Dinner*

- We still have not sold enough tickets to hold it and need to decide to cancel/postpone by Friday.
- Tiffany will check with the food vendor and CAC to see about options to postpone until March.

*CAC Partnership Agreement*

- A finalized Partnership Agreement between the CAC and Winchendon Parks and Recreation has been signed by the CAC and Tiffany presented it to the board to sign as well.

*Rentals*

- We do have 2 rentals that have come in so far which include a birthday party and the Library to host a Falconry Class.

**Old Business**

*Movie Night Titles*

- The board was offered a magazine to browse through as we came up with a short list of movie titles to post for a poll to the community
- Titles include: Shrek, Jumanji (whichever is shorter), Mean Girls, Barbie, Wonka, Moana, a horror movie (TBD), Paw Patrol.

*Emily C movie update*

- Emily picked May 18<sup>th</sup> to host her movie night
- We are still waiting on the \$500 check from the boosters.

2/16/24

### *Bingo*

- We will be working with the CAC to host Bingo once a month in February, March, and April.
- The CAC is the host but we will split the profits and assist them in running the event.
- We should find out how much Gardner or other towns/places charge and base our pricing on that-Janet Lee.
- Could we use a COA bus for the "bingo bus" to help transport from Ipswich and Hyde park.

### *Pizza Crawl*

- We will not be hosting this any longer.

### **New Business:**

#### *Review and approve annual report*

- Tiffany presented the commission with the annual report for 2024
- Deb K motion to approve the annual report pending 2 changes to the membership section as noted. Melanie 2<sup>nd</sup>

Debra B (Y) Dawn () Debra K (Y) Emily B () Andrew (Y) Emily C (Y) Dylan (Y)  
Gabe () Melanie (Y)

#### *Review and Approve final report for Robinson-Broadhurst*

- Tiffany presented the final report to the Robinson-Broadhurst Foundation regarding the program expansion grant
- Deb B made a motion to approve the final report to Robinson-Broadhurst as presented. Dylan 2<sup>nd</sup>

Debra B (Y) Dawn () Debra K (Y) Emily B () Andrew (Y) Emily C (Y) Dylan (Y)  
Gabe () Melanie (Y)

### *Wilderness Survival Class*

- We are trying to work with a new company out of Troy NH to bring these classes to the WCP.

### *Summer Camp Trial*

- The paperwork is extensive and even if we wanted to have individual days of programming so as to have less paperwork the consensus would be that it is too much to put together on less short notice
- Deb B wants to make it an agenda item each meeting so we can move forward towards hosting it in 2025.

### *2024 Suggestions*

- Winter solstice/bonfire
- Moonlit hikes
- Snowman building contest
  - Hold on a snow day and do an "all call"
- List of addresses for Christmas lights next year.
- Wrestling
  - Tiffany has the contact info for a company and will be reaching out about bringing them in.
- Trivia Night
  - We will be hosting once a month in Feb, March, and April in conjunction with the CAC
  - This will be good for exposure and having a table with info on upcoming events.

*List of Swag 2024*

- T-shirts
- Hoodies
- Koozies
- Hats
- Sweatpants/PJ pants
- Pens
- Stickers
- Flashlights
- Cups/popcorn buckets
- Picnic blankets

*Easter Egg Hunt*

- Should we host Egg My Yard fundraiser?
  - 20 eggs and people sign up to have their houses egged
- Easter Bunny Photos
  - \$2 suggested donation for photos are the Egg Hunt
- Adult Egg Hunt
  - Partner with somewhere to give alcohol-snowbound?
  - We will give tickets and swag
  - Tokens in the eggs to redeem for prizes
  - \$10 entry
- Should we hold Beer Fest or October Fest
- Earth Day Clean up in April

*Fireworks Schedule*

- Should we host fireworks every 5 years or every 2 years instead of every year?
  - Consensus is host every 2 years
- We can start raising money at Founder's day this year to put towards them.
- We can add a sponsorship option to put them on as well.

**Financials***Monthly Financials*

- Note the update format
- No other comments, questions, or concerns

*Final Cultural Council Recap*

- *We have been awarded a total of \$7,500 for Cultural Council Grants across all towns*
- *We are still waiting to hear back on 2 from Royalston (Ren Faire and Free Fun Days)*
- *We Received*
  - *\$4,500 for Ren Faire*
  - *\$1750 for Little Mermen*
  - *\$700 for Battle of the Bands*
  - *\$650 for Free Fun Days*
  - *\$150 for GAR concerts*

*Band Costs*

- Our total cost for bands in 2024 is \$19,500

*Holiday Banner Sponsors & Ordering*

- We Received an additional \$2000 in sponsorships and have another one coming in late
- The sale go until the end of February.

2/6/24

- We would like to get the LED snowflakes and then work to fund lighting them up in the future. We should get 10
- Banners will have Parks and Rec logo on the bottom before the sponsor name. We have 10 banners.

#### **Other Business**

##### *Update on internship*

- No interest through Murdock at this time
- Deb B suggested trying the Winchendon School.

**Adjourned** 8:27 p.m.

Dylan made a motion to adjourn and Emily C 2<sup>nd</sup>

Debra B (Y) Dawn () Debra K (Y) Emily B () Andrew (Y) Emily C (Y) Dylan (Y)

Gabe () Melanie (Y)

**Approved:**

*John Bradley*  
*Debra Kane*  
*Melanie Smith*  
*W. B.*