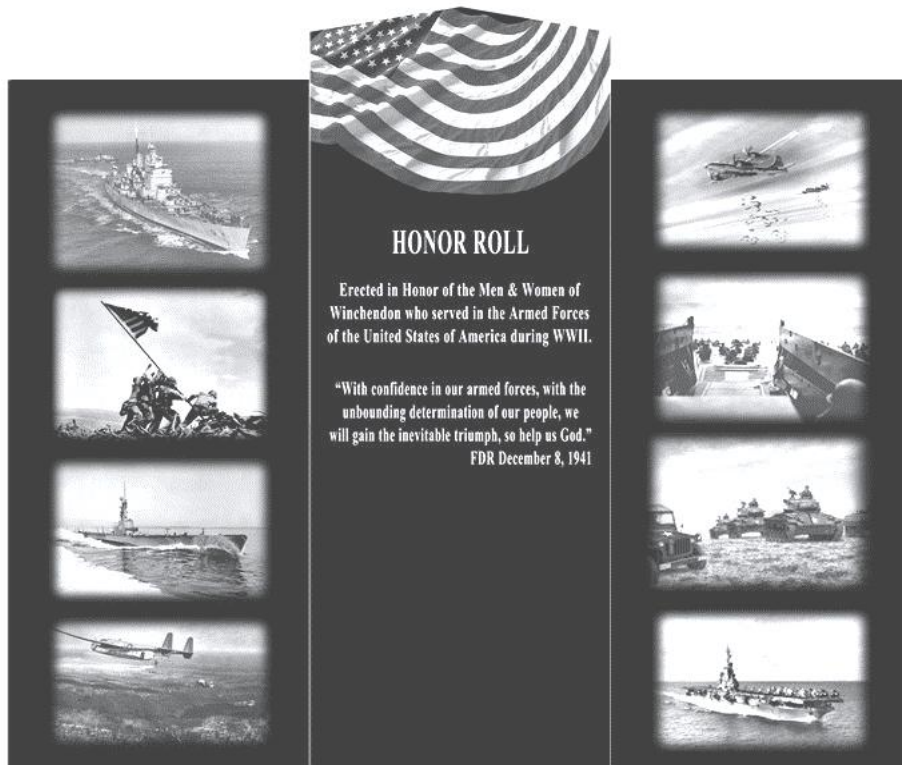


# 2012 TOWN REPORT



## TOWN OF WINCHENDON

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ANNUAL REPORTS  
of the  
OFFICERS  
of the  
Town of Winchendon  
Massachusetts  
2012



## **UNITED STATES SENATORS**

Senator Elizabeth Warren  
359 Dirksen Senate Office Building  
United States Senate  
Washington, DC 20510  
202-224-4543

15 New Sudbury St.  
Boston, MA 02203  
617-565-3170

Senator William M. Cowan  
365 Dirksen Senate Office Building  
Washington, DC 20510  
202-224-2742

### **2<sup>nd</sup> MASSACHUSETTS CONGRESSIONAL DISTRICT**

#### **Precinct 1**

Congressman James McGovern  
438 Cannon House Office Building  
Washington, DC 20515  
202-225-6101 FAX: 202-225-5759

24 Church street  
Leominster, MA 01453  
508-831-7356  
FAX: 508-754-0982

### **3<sup>rd</sup> MASSACHUSETTS CONGRESSIONAL DISTRICT**

#### **Precinct 1A, 2 & 3**

Congresswomen Niki Tsongas  
1607 Longworth HOB  
Washington DC 20515  
(202) 225-3411 FAX 202-226-0771

Acton Office  
492 Main Street  
Action, MA 01720  
978-263-1951

## **GOVERNOR**

Governor Deval Patrick  
Governor's Executive Office  
State House, Room 360  
Boston, MA 02133

STATE CITIZEN  
INFORMATION  
800-392-6090  
In State: 888-870-7770

### **2<sup>ND</sup> WORCESTER DISTRICT**

Senator Stephen M. Brewer  
Worcester, Hampden, Hampshire and Franklin Dist.  
Room 212, State House  
Boston, MA 02133-1053  
617-722-1540 FAX: 617-722-1078

District Office  
Tatman House  
20 Common St.  
Barre, MA 01005

Representative Jon Zlotnik.  
State House, Room 437  
Boston, MA 02133-1054  
617-722-2425  
FAX: 617-626-0333

## WINCHENDON TOWN HALL DIRECTORY

109 Front Street, Winchendon, MA 01475

Hours: Mon. 8:00-6:00; Tues.-Thurs. 8:00-5:00; Friday-CLOSED

### EMERGENCY SERVICES: DIAL 911

Town Manager.....	297-0085	Collector/Treasurer.....	297-0152
Assessors.....	297-0155	Town Clerk.....	297-2766
Veterans Services.....	297-0500	Town Accountant.....	297-0171
Health Agent .....	297-3537	Planning/Development.....	297-3308
Conservation Agent.....	297-3537	Land Use.....	297-3537
Dept. of Public Works.....	297-0170	(Building Commissioner, Wiring	
(Highway, Water, Sewer, Landfill)		Inspector, Plumbing/Gas Inspector)	
Beals Memorial Library	297-0300		

### SANITARY LANDFILL

653 River Street - 978-297-0395

9:00 a.m. to 4:00 p.m. Thursday – Saturday

Closed Sunday, Monday, Tuesday & Wednesday

Vehicle Sticker Required

### BOARDS AND COMMITTEE MEETING SCHEDULES

Meetings begin at 7:00 P.M. in the Town Hall Auditorium unless otherwise noted.

Board of Selectmen.....	2 <sup>nd</sup> & 4 <sup>th</sup> Monday of the month
Planning Board.....	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday of the month
Zoning Board of Appeals.....	1 <sup>st</sup> & 3 <sup>rd</sup> Wednesdays as posted
Board of Health.....	4 <sup>th</sup> Wednesday, and as posted
Conservation Commission.....	4 <sup>th</sup> Thursday of the month and as posted
Finance Committee.....	2 <sup>nd</sup> Tuesday of the month
Library Trustees.....	4 <sup>th</sup> Tuesday of the month, Beals Memorial Library, Pleasant St.
Board of Assessors.....	10:30 a.m. Thursday as scheduled, Assessors' Office
Housing Authority.....	2 <sup>nd</sup> Tuesday of the month, 108 Ipswich Dr.
School Committee.....	2 <sup>nd</sup> and 4 <sup>th</sup> Thursdays of the month
Toy Town Partnership.....	3 <sup>rd</sup> Tuesday, The Winchendon School on Ash
Agricultural Commission.....	2 <sup>nd</sup> Wednesday of the month
Redevelopment Authority.....	2 <sup>nd</sup> Thursday of the month at 3:30 p.m.

# *In Memoriam*



*Robert L. Slavin*

*Born August 9, 1916*

*Died June 25, 2012*

*Bob was a former Selectmen in the Town and was a member of the town's Finance Committee for 20 years. He was also a member of The United Parish, a member and past treasurer of Artisan Lodge of Masons and a member of the Democratic Town Committee.*



## COMMUNITY PROFILE

Town Incorporated	1764
Form of Government	Open Town Meeting
Annual Town Meeting (Bylaw Article)	No Earlier than First Monday in May. No later than 2 <sup>nd</sup> Monday in June.
Annual Election (Bylaw Article)	First Monday in May each year
Population (2012)	9,113
Number of Water Customers Rate: \$4.77 h.c.f.	2,013
Number of Sewer Customers Rate: \$7.57 h.c.f	1,281
Numbers of Households: Single Family	2,796
Condos	62
2 Family Units	223
3 Family Units	37
4 to 8 Family Unit	51
Number of Commercial Parcels	167
Mix Use (resident/business combine)	113
Industrial Parcels	70
Tax Rate FY13	\$14.93 per \$1,000 valuation
Highest Elevation	Mt. Pleasant, 1,267 feet
Miles of Town Roads	135
Square Miles of Area	42



## **ELECTED OFFICIALS**

### **MODERATOR**

Richard L. Morin Sr.	May 2013
----------------------	----------

### **SELECTMEN**

C. Jackson Blair	May 2013
Guy Corbosiero	May 2013
Elizabeth Hunt	May 2014
Keith Barrows	May 2015
Robert O'Keefe	May 2015

### **SCHOOL COMMITTEE**

Christopher McDonald	May 2013
Michel Barbaro	May 2014
Michael Niles	May 2014
Andrea Suchocki	May 2015
Chrystal Murphy	May 2015

### **BOARD OF HEALTH**

Guy Corbosiero (Res.)	May 2013
Christine Phelps	May 2013
Michael Fearing	May 2014
Kevin Bliss	May 2014
Lionel E. Cloutier	May 2015
John Shepardson	May 2015

### **HOUSING AUTHORITY**

Burton E. Gould Jr., (state appointed)	May 2015
Frank A Cosentino Jr.	May 2013
David A. Johnson	May 2014
Virginia A. Sibley	May 2016
Jacquelyn Flynn	May 2017

## **APPOINTED OFFICERS**

### **ACCOUNTANT**

Charlotte Gallant
-------------------

### **AGRICULTURAL COUNCIL**

June Girouard, Alt.	June 2013
Audrey LaBrie	June 2013
Kenneth Girouard	June 2013
Paul Kachinsky	June 2013
Olivia Tarleton	June 2014

## **ANIMAL CONTROL**

Sarah Fearing

(Resigned Sept. 2012)

## **ANIMAL INSPECTOR**

Sarah Fearing

Indef

## **ASSESSORS**

Ardythe Bilodeau

May 2013

Linda Bevan

June 2014

Maureen Cote

May 2015

## **BEALS LIBRARY IMPROVEMENT COMMITTEE**

Julia White

Burton E. Gould Jr.

Ronald Muse

## **BUILDING COMMISSIONER**

Paul Blanchard

## **CAPITAL PLANNING ADVISORY COMMITTEE**

John White

June 2013

Robert O'Keefe

June 2013

Robert A. Guenther

June 2013

## **TOWN CLERK**

Judy A. Ruschioni

June 2014

## **COLLECTOR/TREASURER**

Joan M. Bousquet

Retired Aug. 2012

Donna L. Spellman

June 2016

## **CONSERVATION COMMISSION**

David Koonce, Agent

David Whitaker

June 2013

Stephen Chace

June 2013

Kyle Bradley

June 2013

Lionel Cloutier

June 2014

Garrett Davieu

June 2014

Scott Burns

June 2014

Becky Hupfeld

June 2015

## CONSTABLES

Robert Shea	June 2015
Frederick Cloutier	June 2014
Robert Hertubise	June 2014
Michael Young	June 2014

## COUNCIL ON AGING

Judith Mizhir	Lila Dorval
Gloria LaBrack	Jean Joyal
Ottmar Rau	Penny Maliska
Priscilla Johnson	Rudolph Arlig
Jacqueline Flynn	Betty Russell
Synthia Sylvester	
Sheila Bettro, Coordinator	

## TOWN COUNSEL

Kopelman and Paige

## FENCE VIEWER/FIELD DRIVER

Raymond Harris	June 2013
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## FINANCE COMMITTEE

Kevin J. Miller	Resigned June 2012
Ulysse Maillet	June 2013
Ottmar Rau	June 2013
Robert A. Guenther	June 2013
William Belko	June 2015
Cynthia Leroy	June 2015
Darlene Rossi	June 2015

## FIRE DEPARTMENT

Fire Chief	Thomas Smith
Deputy Chief	Ricci Ruschioni
Captains	Martin Brooks
	William Brown

Firefighters and EMTs

Melissa Beauvais	Thomas Clinkscale
Brittany Bevilacqua	Brian Croteau
James Bevilacqua	John Cyganiewicz
David Bilodeau	Carl Davis
Lance Budka	Daniel O'Malley
Jay Carrier	Marty Scott
Bennett Chadbourne	Richard Sevigny
Bryan Clayton	Bryan Vaine
	Jason Clegg

## **HEALTH AGENT**

James D. Abare, Inspector

## **HISTORICAL COMMISSION/HISTORIC DISTRICT COMMISSION**

Corey Bohan	June 2013
Lois Abare	June 2014
Shirley Parks	June 2014
Peggy Corbosiero	June 2014
Yvonne G. Harrington	June 2015
James McCrohon	June 2015

## **LIBRARY TRUSTEES**

David Susman	Resigned October 2012
Cindy Darcy	June 2013
Ronald Muse	June 2013
Chris Caldwell	June 2014
Suzanne Rader	June 2015

## **TOWN MANAGER**

James M. Kreidler Jr.

## **REP. MONTACHUSETT REG. PLANNING**

Guy Corbosiero	June 2013
James M. Kreidler Jr. (Alt)	

## **REP. MONTACHUSETT OPPORTUNITY COUNCIL**

Robert O'Keefe	Dec. 2014
----------------	-----------

## **REP. MONTACHUSETT REGIONAL TRANSIT AUTHORITY**

Fedor Berndt	June 2013
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## **REP. TO MONTY TECH SCHOOL COMMITTEE**

Burton E. Gould, Jr.	June 2013
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## **MEASURER OF LUMBER**

Vacant

## **PARKS AND RECREATION**

Diana Ringer	June 2013
Joyce Thompson	June 2013
Devin Berndt (Student)	June 2013
George Ladeau	June 2014
Noel Veilleux	June 2015
Laura Gaydos	June 2015

## **PLANNING BOARD**

Fedor Berndt	June 2013
James McCrohan	June 2014
Mark Shea, (Alt.)	June 2014
John H. White	June 2015
Guy Corbosiero	June 2015
Darlene Rossi	Resigned Oct. 2012

## **PLANNING AND DEVELOPMENT**

Ellen DeCoteau, Planning Agent

## **PLUMBING & GAS INSPECTOR**

Donald Desmarais  
Robert O'Brien (Alt)

## **POLICE DEPARTMENT**

Scott Livingston, Chief	Ptl. Richard Oinonen
David Walsh, Lt	Ptl. Derek Blair .
Det. Kevin Wolski	Ptl. Martin Rose .
Sgt. Raymond Anair	Ptl. Alan Ross
Sgt. Gerald Gagne	Ptl. James Wironen
Sgt.. James Spofford	Ptl. Daniel Wolski
SRO. Tracy Flagg	

Dispatchers	Reserves
-------------	----------

Robert Coulombe	Ptl. Thomas Perry
Wayne Gelinas	Ptl. Brennan Jacoby
Jamie Holden	
Brian Wightman	
Sabrina Simoncic Part-Time Dispatch	
Michael Lafortune, Per Diem Dispatch	

## **REDEVELOPMENT AUTHORITY**

James Kreidler Jr.	Indef.
Gerry White	Indef.

Elizabeth Hunt, state app.	June 2015
David Connor	June 2013
Sheila Donofrio	June 2013
Dennis Casavant	June 2013
Kenneth LaBrack	June 2013

## **REGISTRARS OF VOTERS**

David Connor	June 2013
Vicki Connor	June 2014
Theresa Lupien	June 2015

Judy A. Ruschioni, Clerk

## **ELECTIONS**

John Morris, Warden	Indef.
Priscilla Johnson, Deputy Clerk	Indef.

## **SEALER, WEIGHTS & MEASURES**

Stephen Slocum	June 2013
Steven Hirons, Alt	June 2013

## **TOY TOWN LOCAL PARTNERSHIP**

Elaine Mroz	Michael McRae
George J. Ladeau	Roger Tobia
Cynthia Boucher	Pamela Elbrader
Margaret Urquhart	Peter Newton

## **TREE WARDEN**

John Deline

## **VETERANS SERVICE DIRECTOR**

Scott Gauthier

## **VETERANS CEMETERY ADVISORY COMMITTEE**

Henry Doody	John Walker
F. Richard Ladeau	Priscilla Draeger

## **WINCHENDON CULTURAL COUNCIL**

Theresa Hillman	June 2013
Doureen Poulin	June 2014
Veronica Gomez	June 2014
Julia White Cardinal	June 2015
George Vine	June 2015

## **WINCHENDON EMERGENCY MANAGEMENT**

James D. Abare, Director  
Thomas J. Smith, Fire Department Representative  
Scott Livingston, Police Department Representative  
John Deline, DPW Representative  
Peter Laperriere, Communications  
Frederick Hardy, Transportation

## **WINCHENDON 250<sup>th</sup> ANNIVERSARY COMMITTEE**

David Ladeau  
Maureen Provost  
Rochelle Lafortune  
Martin Rose  
Don O'Neil  
Barbara Lafrennie

Lynn Murray  
Kris Provost  
Cindy Darcy  
Suzanne Rader  
Janet Corbosiero  
Laura LaBrack

## **WIRING INSPECTOR**

Robert Marshall  
Evan Kaiser, Alternate

June 2013

## **ZONING BOARD OF APPEALS**

Robert Marshall  
Joseph Snow  
Rick Germano  
Cynthia Carvill

June 2013  
June 2014  
June 2015  
June 2015

## **2012 Annual Report of the Board of Selectmen**

Dear Residents of Winchendon,

It is my pleasure to provide the annual report of the Winchendon Board of Selectman for the calendar year 2012.

The Board is composed of five elected residents who set policy and oversee the management of your local government. The Board members include Chairman Bob OKeefe, Vice Chairman Beth Hunt, Keith Barrows, Jack Blair and Guy Corbosiero. Bob OKeefe and Keith Barrows were both reelected at the spring town election to new three year terms and Guy Corbosiero was also elected to fill the remaining one year term of a vacant seat.

In one of the Board's happiest moments we acknowledged Lucille May as Winchendon's oldest resident and as such she was presented with the Boston Post Cane in a ceremony at Town Hall. Mrs. May had turned 100 years old the prior year. She and many family members joined with members of the Board in a formal presentation that overjoyed Mrs. May and her family.

We are now just months away from celebrating the Town's 250<sup>th</sup> Anniversary. The 250th Anniversary Committee continued their efforts in planning and for the second year they held a Harvest Festival that clearly had grown since the prior year and we are looking forward to more great things. The plan for 2014 will be events held almost each month for us to enjoy and also remember the history and past of Winchendon but also to look forward to its future.

Throughout the year we saw various improvements to our Town. The block grant to rebuild Emerald Street has made that street as well as any in the commonwealth. And our Public Works Dept extended some of the improvements to include a couple of additional blocks of new sidewalks along Spring Street. Also in January, on Central Street, at the location of the former Mathieu Ford, the doors opened to the Winchendon CVS, bringing many improvements to that area as well as the jobs and additional shopping opportunities for our residents.

The Board of Selectman was overwhelmed with joy as we and Ken and June Girouard with the assistance of the Mount Grace Land Conservation Trust placed conservation restrictions on 38 acres of land around Murdock Farm which are now protected for perpetuity. Together we also placed an Agriculture Restriction on another 24 acre parcel.

Dr Eric White and Mount Grace delighted us all with the addition of another 363 acres of protected land that is now part of 3000 square miles of unfragmented forest which is important for wildlife, clean water and the future.



Often people associate the developments in a town with the character of the town and it is for this reason many communities outgrow themselves. But here in Winchendon our open space is one of the primary strengths of our Town. Over 150 years ago Henry David Thoreau said the following about Winchendon's land,:

“It was the best timbered region we saw...a red elder was in full bloom and filled the air with its fragrance. I saw some of the handsomest white pines here that I ever saw... Their regular beauty made such an impression that I was forced to turn aside and contemplate them. They were so round and perpendicular that my eyes slid off, and they made such an impression of finish and even polish as if they had an enameled surface. “

In conclusion this year I like to again thank Dr. Eric White, Ken and June Girouard, and Mount Grace Land Conservation for what they have done for this incredible place we call home. Many others were involved this year in making our Town great and the Board of Selectman acknowledges the cooperation we have received from the other boards and committees, our Town employees and most of all the hard working people of Winchendon.

Sincerely,

*Bob O'Keefe*  
*Chairman, Board of Selectman*

# RECORD OF THE PRESIDENTIAL PRIMARY

March 6, 2012

Met at Murdock Senior Center at, 6 a.m. Polls declared open at 7 a.m. by Coral Grout, Warden.

The Election officers sworn and assigned to their respective stations. Official ballots 700 Democratic, 700 Republican, 30 Green-Rainbow; distributed to each of the four Precincts. Cards of instruction and voting lists delivered to the presiding officer. Specimen ballots and cards of instruction posted in the hall and at the entrance.

Ballot boxes checked and registers set at zero. Keys to same turned over to, officer in charge.

Polls were declared closed at 8 p.m. At the close of polls, the registers on the ballot boxes read in Precinct 1; 149 in Precinct 1A; 54, in Precinct 2; 175 and in Precinct 3; 219. These totals include absentee ballots, Precinct 1A; 5, Precinct ;1 4, Precinct 2; 7, Precinct 3; 23.

After being counted, the result of the balloting was announced at 10 p.m. Ballots cast and not cast and check lists sealed in proper containers and delivered to the Town Clerk.

The result of the balloting was as follows:

## DEMOCRATIC PARTY PRIMARY

	Pre- 1	P-1A	Pre- 2	Pre- 3	Total
--	--------	------	--------	--------	-------

### Presidential Preference

Blank	4	0	1	3	8
Barack Obama	16	16	25	49	<b>106</b>
No preference	7	8	5	6	26
Write-ins	1	0	1	1	3

### State Committee Man

Blank	9	4	8	12	33
William R. Shemeth III	19	20	24	47	<b>110</b>
Write-ins	0	0	0	0	

### State Committee Woman

Blank	8	4	6	8	26
Laura Leah Jette	20	20	26	51	<b>117</b>
Write-ins	0	0	0	0	

	<b>P-1</b>	<b>P-1A</b>	<b>P-2</b>	<b>P-3</b>	<b>Total</b>
<u>Town Committee</u>					
Blank	854	627	904	1647	4032
Group	8				
John L. Morris	8	19	19	38	84
Kathleen A. Morris	10	18	20	37	85
David P. Connor	11	19	20	38	88
Michael A. Dintinosanto	10	17	17	33	77
Nancy A. Wolski	15	19	22	42	98
Anthony E. Wolski	15	19	21	36	91
Michael E. Young	15	22	18	40	95
Erline C. Ashmore	9	20	19	38	86
Jacquelyn I. Flynn	12	21	21	40	94
Lucy c. Moriarty	9	19	18	40	86
John H. White	12	20	21	36	89
Write-ins	0	0	0	0	

#### **REPUBLICAN PARTY PRIMARY**

<u>Presidential Preference</u>	<b>P-1</b>	<b>P-1A</b>	<b>P-2</b>	<b>P-3</b>	<b>Total</b>
Blank	0	0	0	0	
Ron Paul	17	6	30	12	65
Mitt Romney	64	18	83	102	<b>267</b>
Rick Perry	2	0	0	1	3
Rick Santorum	31	5	27	35	98
Jon Huntsman	1	1	0	1	3
Michele Bachmann	0	0	0	0	
Newt Gingrich	4	0	3	9	16
No preference	1	0	0	0	1
Write-ins	1	0	0	0	1

#### State Committee Man

Blank	33	6	33	49	121
Michael J. Valanzola	16	3	12	23	54
William J. Gillmeister	48	18	75	70	<b>211</b>
David P. Kopacz, Sr.	24	3	23	17	67

#### State Committee Woman

Blank	54	12	51	67	184
Janet E. Garon	67	18	92	93	<b>270</b>
Write-ins	0	0	0	0	

<u>Town Committee</u>	<b>P-1</b>	<b>P-1A</b>	<b>P-2</b>	<b>P-3</b>	<b>Total</b>
Blank	4232	1050	5004	5595	15881
Write-ins	3	0	1	5	9

### **GREEN-RAINBOW PARTY PRIMARY**

<u>Presidential Preference</u>	P-1	P-1A	P-2	P-3	Total
Blanks	0	0	0	0	
Kent Mesplay	0		0	0	
Jill Stein	0	0	0		
Harley Mikkelson	0		0	0	
No Preference	0	0		0	0
Write-ins	0	0	0	0	

#### State Committee Man

Blank	0	0	0	0
Write-ins	0	0	0	0

#### State Committee Woman

Blank	0	0	0	0
Write-ins	0	0	0	0

#### Town Committee

Blank	0	0	0	0
Write-ins	0	0	0	0

A true record attest:

Judy A. Ruschioni

Town Clerk

# ANNUAL TOWN ELECTION

**May 7, 2012**

Met at Old Murdock Senior Center at 7:30 a.m. Polls declared open at 8 a.m. by Coral M. Grout, Warden.

Election Officers sworn and assigned to their respective stations.

Official Ballots	Prec. 1A	750
	Prec. 1	750
	Prec. 2	750
	Prec. 3	750

Cards of instruction and voting lists delivered to the president office, Marty rose  
Specimen ballots and cards of instruction posted in the hall and at the entrance.

Ballot boxes checked at registers set at zero. Keys to same turned over to Marty rose officer in charge.

Polls were declared closed at 8 p.m. At the close of polls the registers on the ballot boxes read:

Prec. 1 & 1A	188	Absentee Ballots	7
Prec. 1A		Absentee Ballots	5
Prec. 2	143	Absentee Ballots	5
Prec. 3	199	Absentee Ballots	21

	<b>PREC- 1/1A</b>	<b>PREC-2</b>	<b>PREC-3</b>	<b>TOTAL</b>
<b>SELECTMAN (2)</b>				
BLANK	87	38	92	217
KEITH BARROWS	136	123	141	<b>400</b>
ROBERT O'KEEFE	137	121	149	<b>407</b>
WRITE IN	16	4	16	36
<b>SELECTMAN (1)</b>				
BLANK	24	7	17	48
GUY CORBOSIERO	150	135	169	<b>454</b>
WRITE IN	14	1	13	28
<b>SCHOOL COMMITTEE(2)</b>				
BLANK	132	62	101	295
CRYSTAL MURPHY	115	114	156	<b>385</b>

ANDREA SUCHOCKI	125	103	137	<b>365</b>
WRITE IN	4	7	4	15

**BOARD OF HEALTH  
(2)**

BLANK	120	78	105	303
LIONEL CLOUTIER	133	106	158	<b>397</b>
JOHN E SHEPARDSON	122	101	135	<b>358</b>
WRITE IN	1	1		2

**HOUSING  
AUTHORITY**

BLANK	35	15	21	71
JACQUELYN I. FLYNN	152	128	178	<b>458</b>
WRITE IN	1			1

ATTEST

Judy A. Ruschioni  
Winchendon Town Clerk

**TOWN OF WINCHENDON  
ANNUAL TOWN MEETING  
MAY 21, 2012**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

*GREETINGS:*

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**The meeting was called to order at 7:00 p.m. by Moderator Richard L. Morin Sr.**

**MONDAY, MAY 21, 2012  
AT 7:00 P.M.**

then and there to act on the following articles:

**REPORTS AND COMMITTEES  
(majority vote required)**

**ARTICLE 1**

To see if the Town will vote to hear and act on the report of the Finance Committee, or act in relation thereto. (usual and customary article)

**VOTED to accept the report as read by Ulysse Maillett chairman of the Board.**

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**ARTICLE 2**

To see if the Town will vote to hear the annual report of the Selectmen and of any other officers or committees required to report to the Town, or act in relation thereto. (usual and customary article)

Board of Selectmen- Boston Post Cane Recipient Recognition.

Board of Selectmen (as Local Liquor Licensing Authority)- WCAT underage drinking report.

**VOTED-to recognize Lucille May as the oldest citizen in Winchendon, and accept the report from WCAT.**

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

### **ARTICLE 3**

To see if the Town will vote to choose all other town officers or committees that may be required or deemed necessary to the Town for the ensuing year and give any instructions to same, or to any other town officer or officers, or act in relation thereto. (usual and customary article)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**NO COMMITTEES WERE PRESENTED**

### **ARTICLE 4**

To see if the Town will vote to discharge any committees, which have completed their duties, or act in relation thereto. (usual and customary article)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**NO COMMITTEES WERE PRESENTED**

## **CUSTOMARY FINANCIAL BORROWING ARTICLES**

(two-thirds vote required)

### **ARTICLE 5**

To see if the Town will vote to appropriate by borrowing, if necessary, the sum of \$451,348.00 or such lesser amount distributed to the Town by the Commonwealth to be used by the Town for the repair and maintenance of Town roads. Said sum will be reimbursed by the Commonwealth of Massachusetts, pursuant to Chapter 90 of the Massachusetts General Laws, and the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum of money under and pursuant to Chapter 44, Section 7 of the General Laws as amended and supplemented, or any other enabling authority, and to issue bonds or notes, or act in relation thereto. (usual and customary article)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED- (unanimously) approve the article as printed**

## **CUSTOMARY FINANCIAL ARTICLES**

(majority vote required)

### **ARTICLE 6**

To see if the Town will vote to authorize the Town Collector/Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2013 pursuant to Chapter 44, Section 53F of the General Laws, as amended, or act in relation thereto. (usual and customary article)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED-(unanimously) approve the article as printed.**



## REVOLVING FUNDS AUTHORIZATION ARTICLE

(majority vote required)

### ARTICLE 7

To see if the Town will vote to establish the following revolving accounts as provided for under the provisions of section 53E ½ of Chapter 44 of the Massachusetts General Laws, for fiscal year 2013, for the purposes specified:

1. Hazardous Materials- To see if the Town will vote to establish a Hazardous Materials Recovery revolving account as provided for under the provisions of Section 53E ½ of Chapter 44 of the Massachusetts General Laws, into which account receipts for charges to responsible parties for the disposal of hazardous materials collected pursuant to section 4 of Chapter 21E of the Massachusetts General Laws, shall be deposited, and to authorize the Fire Chief to expend funds received and deposited into said account for the purchase of supplies and material relating to hazardous material recovery, and that the total amount that may be expended in fiscal year 2013 for this purpose shall not exceed \$2,500.00, or act in relation thereto. (submitted by the Fire Chief)
2. Student Parking Fees- To see if the Town will vote to establish a Student Parking Fees Revolving Fund in accordance with the provisions of M.G.L. Chapter 44, Section 53E ½ as follows: receipts from the student parking permit fees at Murdock Middle/High School shall be credited to said fund; the Winchendon Public Schools shall be authorized to expend said fund for establishing and operating parking permit program and maintenance of parking lot and/or proposed parking lot expansion; and that the total amount that may be expended in fiscal year 2013 shall not exceed \$20,000; or act in relation thereto. (submitted by the School Department)
3. Land Use Restitution Fees- To see if the Town will vote to establish a Court Ordered Restitution and/or Insurance Reimbursement Fees Revolving Fund in accordance with the provisions of M.G.L. Chapter 44, Section 53E ½ as follows: receipts from court ordered restitution relating to Land Use matters shall be credited to said fund; the Land Use Office shall be authorized to expend said fund for any lawful purpose relating to its department; and that the total amount that may be expended in fiscal year 2013 shall not exceed \$20,000; or act in relation thereto. (submitted by the Building Commissioner)
4. Athletics Advertising Fees- To see if the Town will vote to establish a Athletics Advertising Fees Revolving Fund in accordance with the provisions of M.G.L. Chapter 44, Section 53E ½ as follows: receipts from advertising sold shall be credited to said fund; the School Athletic Department shall be authorized to expend said fund for any lawful purpose relating to its department; and that the total amount that may be expended in fiscal year 2013 shall not exceed \$20,000; or act in relation thereto. (submitted by the School Department)
5. Agricultural Commission Fees- To see if the Town will vote to establish a Agricultural Commission Fees Revolving Fund in accordance with the provisions of M.G.L. Chapter 44, Section 53E ½ as follows: receipts from Agricultural Commission activities shall be credited to said fund; the Agricultural Commission shall be authorized to expend said fund for any lawful purpose relating to its department; and that the total amount that may be expended in fiscal year 2013 shall

not exceed \$20,000; or act in relation thereto. (submitted by the Agricultural Commission)

6. Public Health Clean-up- To see if the Town will vote to establish a Public Health Clean-up Revolving Fund in accordance with the provisions of M.G.L. Chapter 44, Section 53E ½ as follows: receipts from liens placed on properties to secure reimbursement for the Board of Health performing clean up of properties as a matter of public health shall be credited to said fund; the Board of Health shall be authorized to expend said fund for any lawful purpose relating to such clean-ups; and that the total amount that may be expended in fiscal year 2013 shall not exceed \$20,000; or act in relation thereto. (submitted by the Town Manager)
7. Planning and Development Large Format Copier and Plotter- To see if the Town will vote to establish a Large Format Copier and Plotter Revolving Fund in accordance with the provisions of M.G.L. Chapter 44, Section 53E ½ as follows: receipts from persons using the copier and plotter shall be credited to said fund; Office of Planning and Development shall be authorized to expend said fund for any lawful purpose relating to the Large Format Copier and Plotter; and that the total amount that may be expended in fiscal year 2013 shall not exceed \$20,000; or act in relation thereto. (submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED - (unanimously) approve the article as printed.**

## **GENERAL GOVERNMENT BUDGET ARTICLE**

**(majority vote required)**

### **ARTICLE 8**

To see if the Town will vote to raise and appropriate and transfer from other available funds\* the sum of \$9,606,167 for the operating budget of the Town for the fiscal year beginning July 1, 2012, or act in relation thereto. (usual and customary article)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED - (unanimously) approve the article as printed.**

#### **\*OTHER AVAILABLE FUNDS:**

Cemetery Trust	\$ 8,000.00
Cemetery Sale of	
Lots	\$ 1,000.00
Dog Fees	\$10,000.00
Conservation Wetland Fees	\$ 5,000.00
Title V Liens	
Redemption	\$ 7,810.00
Wheeler-Poland Poor Trust Fund	\$ 7,000.00
<u>Infrastructure Fund</u>	<u>\$81,513.00</u>
TOTAL OTHER AVAILABLE FUNDS	\$124,286.00

## FISCAL YEAR 13 GENERAL GOVERNMENT BUDGET

As has been practice, the format of the Fiscal Year 2013 budget that follows depicts the proposed expenditures for the various major components and then the total of the General Government budget. They are as follows:

1. Administration, Finance and Benefits
2. Regulatory Boards, Commissions and Departments
3. Public Safety
4. Public Works
5. Human Services
6. Debt Service
7. Regional Expenses
8. Total FY13 General Government Budget

The total for each component, numbers 1-8, appears in the budget in numbered and gray shaded lines. These are the budget numbers before you for your consideration and vote.

Additional detailed information depicting the subcomponents within each major component also appears in the following budget. These subcomponent budget numbers provide a more detailed look into what makes up the expenditure of each major component. These numbers appear without shading, with asterisks (\*) and are for informational purposes only.

		FY12	FY13	%	
	ACCOUNT	ACTUAL	PROPOSE	CHNG	COMMENTS:
			D	E	
<b>1</b>	<b>ADMINISTRATION, FINANCE AND BENEFITS:</b>				
	SELECTMEN				250th Comm. -
*	OFFICE	14,000.00	24,000.00	71.43%	\$10,000
	TOWN				
	MANAGER				Reclass Job, Incr.
*	OFFICE	245,754.00	259,671.00	5.66%	Hrs.
	FINANCE				
*	COMMITTEE	38,596.78	47,860.00	24.00%	No Change
	ACCOUNTING				
*	OFFICE	92,393.00	94,698.00	2.49%	Increase Hrs.
	ASSESSORS				
*	OFFICE	74,549.00	77,605.00	4.10%	No Change
	COLLECTOR/				
*	TREASURER	174,611.00	164,353.00	-5.87%	Retire Reduce Salary
*	AUDIT EXPENSE	27,500.00	28,500.00	3.64%	Actual Expense
	LEGAL				
*	EXPENSE	60,000.00	60,000.00	0.00%	No Change
	DATA				Service Contract
*	PROCESSING	37,634.00	39,300.00	4.43%	Incr.
*	TECHNOLOGY	16,439.00	17,904.00	8.91%	Service Contract

					Incr.
	COMM.				New Cable
*	COMMITTEE	15,000.00	33,500.00	123.33%	Operations
	TOWN CLERK				Retire Reduced
*	OFFICE	89,436.00	84,986.00	-4.98%	Salary
	REGISTRAR OF				Inc. Elections, New
*	VOTERS	22,185.00	25,585.00	15.33%	Booth
					Oil and Electric Cost
*	TOWN HALL	127,867.22	120,276.00	-5.94%	Inc.
*	PENSIONS	732,977.00	834,891.00	13.90%	Actual Assessment
	COMP AND				
*	UNEMPLOY	200,000.00	195,944.00	-2.03%	Actual Expense
	HEALTH				
*	INSURANCE	1,761,590.00	1,761,590.00	0.00%	Projected Expense
	LIFE				
*	INSURANCE	25,700.00	25,300.00	-1.56%	Actual Expense
*	MEDICARE	190,000.00	198,000.00	4.21%	Estimated Expense
	PROPERTY/LIAB				
*	ILITY INS.	150,000.00	170,574.00	13.72%	Actual Expense
	<b>TOTAL ADMIN.</b>				
<b>1</b>	<b>AND FINANCE</b>	4,096,232.00	4,264,537.00	4.11%	<b>\$168,305.00</b>
<b>2</b>	<b>REGULATORY</b>				
					Misc. Minor
*	CONSERVATION	15,214.00	15,589.00	2.46%	Increases
	PLANNING				
*	BOARD	6,000.00	6,000.00	0.00%	No Change
*	ZONING BOARD	1,918.00	1,918.00	0.00%	No Change
	COMMUNITY				Misc. Minor
*	DEV.	63,430.00	65,406.00	3.12%	Increases
	LAND USE				
*	OFFICE	84,968.12	92,654.00	9.05%	Increased Hours
<b>2</b>	<b>TOTAL REGULATORY</b>	171,530.12	181,567.00	5.85%	<b>\$10,036.88</b>
<b>3</b>	<b>PUBLIC SAFETY DEPARTMENTS</b>				
	POLICE/				
*	DISPATCH/ACO	1,246,062.00	1,232,328.00	-1.10%	Misc. Minor Cuts
	FIRE/				Retire Reduced
*	AMBULANCE	687,181.00	672,964.00	-2.07%	Salary
					Misc. Minor
*	CIVIL DEFENSE	3,819.00	3,877.00	1.52%	Increases
	BOARD OF				
*	HEALTH	58,503.00	58,095.00	-0.70%	Misc. Minor Cuts
<b>3</b>	<b>TOTAL PUBLIC SAFETY</b>	1,995,565.00	1,967,264.00	-1.42%	<b>\$(28,301.00)</b>

<b>4 PUBLIC WORKS</b>					
*	ADMINISTRATION	103,791.00	65,965.00	-36.44%	Retire Reduced Salary
*	HIGHWAY FLEET	425,737.00	391,218.00	-8.11%	Reallocate Expenses
*	MAINTENANCE	236,676.00	273,660.00	15.63%	Reallocate Expenses
*	CEMETERY	89,419.00	89,411.00	-0.01%	No Change
*	SNOW AND ICE	101,000.00	101,000.00	0.00%	No Change
*	STREET LIGHTS	48,000.00	48,000.00	0.00%	No Change
*	LANDFILL EXPENSE	35,000.00	35,000.00	0.00%	No Change
*	TREE TRIMMING	5,950.00	5,000.00	-15.97%	Misc. Minor Cuts
<b>4</b>	<b>TOTAL PUBLIC WORKS</b>	<b>1,045,573.00</b>	<b>1,009,254.00</b>	<b>3.47%</b>	<b>\$(36,319.00)</b>
<b>5 HUMAN SERVICES</b>					
*	COUNCIL ON AGING	118,309.00	143,833.00	21.57%	Reclass Job, Incr. Hrs.
*	VETERANS	301,285.00	316,304.00	4.98%	Incr. Veteran Benefits
*	LIBRARY RECREATION	161,408.00	163,541.00	1.32%	Reclass Jobs, Minor Incr.
*	COMMITTEE	3,400.00	3,400.00	0.00%	No Change
*	HISTORICAL COMMISSION	500.00	500.00	0.00%	No Change
<b>5</b>	<b>TOTAL HUMAN SERVICES</b>	<b>584,902.00</b>	<b>627,578.00</b>	<b>7.30%</b>	<b>\$42,676.00</b>
<b>6 DEBT SERVICE</b>					
*	DEBT SERVICE	2,116,325.00	996,017.00	-52.94%	Actual Expense
<b>6</b>	<b>TOTAL DEBT SERVICE</b>	<b>2,116,325.00</b>	<b>996,017.00</b>	<b>-52.94%</b>	<b>\$(1,120,308.00)</b>
<b>7 REGIONAL EXPENSES</b>					
*	REGIONAL PLANNING	2,680.00	2,959.00	10.41%	Actual Assessment
*	MONTY TECH ASSESSMENT	518,250.00	556,991.00	7.48%	Actual Assessment
<b>7</b>	<b>TOTAL REGIONAL EXPENSES</b>	<b>520,930.00</b>	<b>559,950.00</b>	<b>7.49%</b>	<b>\$39,020.00</b>
<b>8</b>	<b>TOTAL RAISE &amp; APPROPRIATE</b>	<b>10,531,057.12</b>	<b>9,606,167.00</b>	<b>-8.78%</b>	<b>\$ (924,890.12)</b>

## **WATER ENTERPRISE ARTICLE**

**(majority vote required)**

### **ARTICLE 9**

To see if the Town will vote to appropriate from Water revenues the sum of \$783,388.00 for the operating budget of the Water Department enterprise fund for the fiscal year beginning July 1, 2012, or act in relation thereto. (usual and customary article)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED – (unanimously) approve the article as printed.**

## **WASTEWATER ENTERPRISE ARTICLE**

**(majority vote required)**

### **ARTICLE 10**

To see if the Town will vote to appropriate from Wastewater revenues and/or retained earnings the sum of \$1,069,761.00 (\$800,000 user fees + \$269,761 betterment revenues) for the operating budget of the Wastewater Treatment Department enterprise fund for the fiscal year beginning July 1, 2012, or act in relation thereto. (usual and customary article)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED – (unanimously) approve the article as printed.**

## **TRANSFER STATION ENTERPRISE ARTICLES**

**(majority vote required)**

### **ARTICLE 11**

To see if the Town will vote to appropriate from Transfer Station revenues the sum of \$196,567.00 for the operating budget of the Transfer Station enterprise fund for the fiscal year beginning July 1, 2012, or act in relation thereto. (submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED – (unanimously) approve the article as printed.**

## **EDUCATION BUDGET ARTICLES**

**(majority vote required)**

### **School Operating Budget Article**

### **ARTICLE 12**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$12,829,910.00 (\$11,115,275.00 Chapter 70 plus \$4,744,544.00 Local Aid(Governor's Proposal) less \$3,029,909.00 in Indirect Costs) for the School

Department for the operating budget of the Winchendon Public Schools for the fiscal year beginning July 1, 2012, or act in relation thereto. (submitted by the School Committee)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 3-0-1 Recommend**

**VOTED – (unanimously) approve the article as printed.**

## **School Transportation Article**

### **ARTICLE 13**

To see if the Town will vote to raise and appropriate, and/or appropriate from available funds, the sum of \$1,190,000.00 for School Transportation for the following purposes:

In town Transportation:	\$ 638,840.00
Special Education Transportation:	\$ 540,000.00
Crossing Guards:	\$ 11,160.00

said sum to be expended by the School Committee, or act in relation thereto. (submitted by the Town Manager, usual and customary article)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 3-0-1 Recommend**

**VOTED – (unanimously) approve the article as printed.**

### **ARTICLE 14**

To see if the Town will vote to transfer from the stabilization account the sum of \$37,564.00 as reimbursement for expenses and revenue generated during fiscal year 2011 from the Municipal Medicaid Reimbursement Program, or act in relation thereto. (submitted by the School Department and the Town Manager)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 3-0-1 Recommend**

**VOTED – (unanimously) to Passover this article.**

## **EXTRAORDINARY FINANCIAL ARTICLES**

**(majority and/or two-thirds vote required)**

### **ARTICLE 15**

To see if the Town will vote to appropriate from the stabilization account the sum of \$274,656.00 for the contractually required amounts due to retired and/or resigned longtime town employees, or act in relation thereto. (submitted by the Town Manager)

**BOARD OF SELECTMEN: 4-0-1 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED – (2/3<sup>rd</sup> declared ) approve this article as printed.**

**USUAL AND CUSTOMARY FINANCIAL ARTICLES**  
(majority and/or two-thirds vote required)

**ARTICLE 16**

To see if the Town will vote to appropriate from Overlay Surplus the sum of \$20,000 for the purpose of Assessors cyclical inspection program in FY13, or act in relation thereto. (submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED – (unanimously) approve the article as printed.**

**ARTICLE 17**

To see if the Town will vote to transfer from available funds the sum of \$13,500.00 (\$7,080.00 from Article 17 of the May 2011 Annual Town Meeting and \$6,420.00 from overlay surplus) for the purpose of Assessors Permitting and New Growth in FY13, or act in relation thereto. (submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED – (2/3<sup>rd</sup> declared) approve the article as printed.**

**ARTICLE 18**

To see if the Town will vote to raise and appropriate or appropriate the sum of ten thousand dollars (\$10,000) for the Senior Tax Work-off Program, or act in relation thereto. (submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED – (unanimously) approve the article as printed.**

**ARTICLE 19**

To see if the Town will vote to transfer from the stabilization account the sum of \$31,000.00 as grants to the following non-profit entities in consideration of the numerous services provided to the Town:

- \$18,000- Community Action Committee,
- \$10,000- Clark Memorial YMCA, and
- \$ 3,000- A Better Tomorrow-Shelter for Cats

or act in relation thereto. (submitted by the Town Manager)

**BOARD OF SELECTMEN: 3-2-0 Recommend**

**FINANCE COMMITTEE: 3-1-0 Not Recommend** (Note: Members felt with funding increase from State, due after July, article 19 could be funded at Fall Special Town Meeting.)



**VOTED (unanimously) approve to transfer from the stabilization account the sum of \$18,000.00 as a grant to the Community Action Committee and to Passover funding for the Clark YMCA and the cat shelter-A Better Tomorrow until the fall town meeting.**

## **POLICE STATION STUDY COMMITTEE CAPITAL**

### **ARTICLE**

**(two-thirds vote required)**

#### **ARTICLE 20**

To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift or eminent domain, real property for the relocation of the Police Station from the present location on Pleasant Street and to authorize the Board of Selectmen to enter into all such agreements necessary in connection therewith, on such terms and conditions as may be established by the Board of Selectmen; and further, to raise and appropriate, transfer from available funds, or borrow the sum of \$2,750,000 or other sum of money sufficient for such acquisition and for the design, construction, reconstruction, renovation and improvement of such property for use as the Police Station, including the furnishing and equipping of such offices, moving expenses, site improvements, and all other costs incidental or related to the project. Provided, however that the amount to be borrowed hereunder shall be reduced by any grant or other funds received for such purposes prior to such borrowing; provided, however, that the amount appropriated hereunder shall be contingent upon approval by the voters of a Proposition 2 ½ debt exclusion question pursuant to G.L. c.59, §21C(k); and further, to rescind the vote taken under Article 4B of the May 24, 2010 Annual Town Meeting, or act in relation thereto. (Submitted by the Police Station Study Committee)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED-(2/3 declared) approve the article as follows:**

**To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift or eminent domain, real property for the relocation of the Police Station from the present location on Pleasant Street and to authorize the Board of Selectmen to enter into all such agreements necessary in connection therewith, on such terms and conditions as may be established by the Board of Selectmen; and further, to borrow the sum of \$2,750,000 for such acquisition and for the design, construction, reconstruction, renovation and improvement of such property for use as the Police Station, including the furnishing and equipping of such offices, moving expenses, site improvements, and all other costs incidental or related to the project; and further, that the amount to be borrowed shall be reduced by any grant or other funds received for such purposes prior to such borrowing and further, to rescind the vote taken under Article 4B of the May 24, 2010 Annual Town Meeting; provided, however, that the vote hereunder shall be contingent upon approval by the voters of a Proposition 2 ½ debt exclusion question pursuant to G.L. c.59, §21C(k).**

## **CAPITAL PLANNING ADVISORY COMMITTEE ARTICLES**

**(two-thirds vote required)**

### **ARTICLE 21**

To see if the Town will vote to raise and appropriate the total sum of **\$381,800.00**, for the purposes shown below; provided that the amounts appropriated hereunder shall be expressly contingent upon approval by the voters of a Proposition 2 ½, so-called, capital exclusion question pursuant to G.L. c.59, §21C (i 1/2):

- \$106,000.00 - Purchase and install an emergency generator for Toy Town Elementary School, including all costs incidental and related thereto;
- \$15,000.00 - Repair the roof on the Fire Station, including all costs incidental and related thereto;
- \$170,000.00 - Purchase and equip a street sweeper for the Department of Public Works;
- \$52,800.00 - Purchase and install an emergency generator for Town Hall, including all costs incidental and related thereto; and
- \$38,000.00 - Install the emergency generator at the Old Murdock Senior Center Building, including all costs incidental and related thereto.

Or act in relation thereto: (See chart on page 3 for details. Submitted by the Capital Planning Advisory Committee)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED – (2/3<sup>rd</sup> declared) approve the article to raise and appropriate the total sum of \$381,800.00 for the purposes specified and approve Article 21 as written.**

### **ARTICLE 22**

To see if the Town will vote to raise and appropriate by borrowing the total sum of **\$741,000** for the purposes shown below; and as funding therefore that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow said sum and issue bonds and notes therefore pursuant to G.L. c.44, §7 or any other enabling authority; provided, however, that the amounts appropriated hereunder shall be expressly contingent upon approval by the voters of a Proposition 2 ½, so-called, debt exclusion question pursuant to G.L. c.59, §21C (k),

- \$225,000.00 - Purchase and equip a tanker truck for the Fire Department;
- \$180,000.00 - Replace the roof on the Town Garage, including all costs incidental and related thereto; and
- \$160,000.00 - Purchase and equip a 10-wheel dump truck with plow and sander for the Department of Public Works.

- \$138,000.00 - Purchase and equip a sidewalk tractor and attachments for the Department of Public Works;
- \$38,000.00 - Purchase and equip a 4-wheel drive pickup truck for the Fire Department;

Or act in relation thereto: (See chart on page 3 for details. Submitted by the Capital Planning Advisory Committee)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED-(2/3 declared) approve the article as printed.**

## **STABILIZATION FUND ARTICLE**

(two-thirds vote required)

### **ARTICLE 23**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Stabilization Fund, or act in relation thereto. (Submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED – (unanimously) to passover this article.**

## **GENERAL BUSINESS ARTICLES**

(majority vote required)

### **ARTICLE 24**

#### **Acquisition of Conservation Restriction on Marchmont Estate**

To see if the Town will vote to borrow the sum of Six Hundred Thirty Three Thousand Seven Hundred Fifty and 00/100 Dollars (**\$633,750.00**) to acquire a Conservation Restriction, an unexecuted copy of which is on file with the Town Clerk, said restriction to be held in the care, custody, management and control of the Winchendon Conservation Commission pursuant to the provisions of M.G.L Chapter 40, Section 8C and Chapter 184, Sections 31-33, on property in Winchendon owned by Marchmont Realty Trust, Joseph N. White IV, Trustee, and further identified on the Winchendon Assessor's Maps as follows: Map 2 Parcel 32; Map 3A-1 Parcel 9; Map 3B-1 Parcels 4, 5, 6, 7, 8; Map 3C-1 Parcels 1, 2, 3, 4; and Map 3D-1 Parcel 1, comprising a total of approximately 375 acres, except that approximately 11.15 acres are excluded from the restriction, said exclusion area being a portion of Assessor's Map 3C-1 Parcel 4 and further identified as #280 Glenallen Street on a plan prepared by Edmond Boucher, PLS, dated January 18, 2012, titled "PLAN OF LAND PREPARED FOR JOSEPH N. WHITE IV, TRUSTEE OF MARCHMONT REALTY TRUST WINCHENDON, MA", scale 1 inch = 80 Feet, endorsed by the Winchendon Planning Board on March 6, 2012; and, as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to G.L. c.44, §7(3) or any other enabling authority, and to issue bonds and

notes therefor, provided, however that the amount to be borrowed hereunder shall be reduced by any grant or other funds received for such purposes prior to such borrowing; and to authorize the Board of Selectmen or the Conservation Commission to acquire said restriction by purchase, gift or eminent domain; and further, to authorize the Conservation Commission and/or the Board of Selectmen to file on behalf of the Town all applications deemed necessary for grants and/or reimbursements from any federal, state, or other funds, including but not limited to funds from the Commonwealth under the Landscape Partnership Grant Program and the Forest Legacy Program, and to enter into such grant agreements and execute any and all instruments as may be necessary to accomplish the foregoing, or act in relation thereto. (Submitted by the Town Manager.)

*Explanation:*

*The Town is acquiring a Conservation Restriction upon approximately 364 acres of property known as the Marchmont Estate, which will be funded exclusively by grants from the Commonwealth. The Town is required to appropriate the entire amount of the acquisition, of the amount of \$633,750.00. Of this amount, \$215,950.00 will be reimbursed after closing, through the Department of Conservation Services Landscape Partnership Grant Program. The remainder, \$417,800.00, will be received from the Department of Conservation and Recreation Forest Legacy Program by the Town prior to closing.*

**SELECTMEN: 4-0-1 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED: (Unanimously) approve the article as printed.**

**GENERAL BYLAW ARTICLES**  
**(majority vote required)**

**ARTICLE 25**

To see if the Town will vote to amend Article 7, Highway and Police Regulations, of the Town's Bylaws by inserting the following new section:

**Section 7.20 Discharge of Water onto Town Ways or to the Sanitary Sewage System**

No owner of a property or building, or his agent having care thereof, shall cause, pump or direct water, in any form, from said property or the building itself, including the roof, onto or across any sidewalk or public way in such a manner as to affect the public safety or create a public nuisance.

No person shall discharge or cause to be discharged any stormwater, surface water, groundwater, roof runoff, subsurface drainage, uncontaminated cooling water, or unpolluted industrial process waters to any sanitary sewer unless permitted to do so by the Public Works Director.

Violation of this Bylaw shall be punishable by a fine of \$25 for the first offense, \$50 for a second offense, and \$100 for each subsequent offense. "Enforcing persons" for purposes

of this Bylaw shall be the Public Works Director and any Police Officer of the Town of Winchendon,

or act in relation to. (Submitted by DPW Superintendent)

**SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED – (unanimously) approve to amend the Town bylaws as printed**

## **ARTICLE 26**

To see if the Town will vote to adopt the following amendment to Article 7, Section 7.18 Winter Ban, of the Town's Bylaws by replacing the text thereof with the following:

(Current wording: *Parking is prohibited on all public ways between the hours of 11:00 p.m. and 6:00 a.m., annually from November 15th through April 15th.*)

### Section 7.18, Winter Parking Ban

Parking is prohibited on all public ways between the hours of 11:00 p.m. and 6:00 a.m., annually from December 1<sup>st</sup> through April 15th. In addition, any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street may be removed or towed away under the authority, discretion and direction of the Chief of Police or the Chief's designee. The registered owner of a motor vehicle which is removed pursuant to this bylaw shall be fully responsible for all charges and expenses incurred for the removal and storage of said motor vehicle,

or act in relation to. (Submitted by DPW Superintendent)

**SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED – (unanimously) approve to amend the Town Bylaws as printed.**

## **ARTICLE 27**

To see if the Town will vote to amend Article 7, Highway and Police Regulations, of the Town's Bylaws by inserting the following new section,

### Section 7.19 Snow and Ice Removal

No person, other than an employee of the Town acting in an official capacity, shall direct, discharge, dump, plow, blow, shovel, or deposit snow, ice, or water subject to freezing onto, into, or across any sidewalk or public way, or cause, direct, sanction, or authorize any such activity involving snow, ice, or water on a sidewalk or public way. Violation of this Bylaw shall be punishable by a fine of \$25 for the first offense, \$50 for a second offense, and \$100 for each subsequent offense. "Enforcing persons" for purposes of this Bylaw shall be the Public Works Director and any police officer of the Town of Winchendon,

Or act in relation thereto,  
(Submitted by DPW Superintendent)

**SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED – (unanimously) approve to amend the Town Bylaws as printed.**

## **ARTICLE 28**

To see if the Town will vote to amend several sections of Article 13, Junk Dealers;  
Second Hand Articles with insertions shown by underlined italicized text and deletions  
shown in **bold with strikethrough**, as follows: (submitted by the Police Chief)

## **ARTICLE 13**

### **JUNK DEALERS: SECOND HAND ARTICLES**

SECTION 13.3: Every keeper of a shop for the purchase, sale or barter of junk, old metal or second hand articles, excluding clothing, furniture, books, and magazines ~~shall keep a book in which shall be written at the time of every purchase of any such article shall at the time of every transaction use a form prescribed by the Town of Winchendon to record the purchase of any such article;~~ a description thereof including the name, age, and residence of the person from whom, and the day and hour when such purchase was made. A copy of all transactions recorded on said form shall be kept by the shopkeeper in a book. All items purchased shall be photographed, and itemized on said form with descriptions and markings along with serial and model numbers; penny weight, troy ounce, and or karat if applicable; the size shape and type of any precious stones or metals; and gross weight in pounds or tons in the case of scrap metal. Such books shall at all times be open to the inspection of any police officer of the town, or of any person authorized by the Board of Selectmen to make such inspection. Every shop keeper shall obtain a valid identification card and make a photocopy of same in the area designated on prescribed form, to be attached to the sale either by name, number or receipt of the seller.

SECTION 13.6: No dealer in junk, old metals or second-hand articles shall sell any items within ~~thirty~~ ten days of purchase.

SECTION 13.8 Dealers shall forward (hand deliver or Email) an itemized list of all transactions on the form prescribed by the Town of Winchendon, including all pertinent seller information to the Winchendon Police Department ~~once a week~~ on the first Monday following each transaction. In the event that the first Monday following said transaction is a holiday, the shopkeeper shall submit a copy of said transactions on the next business day.

Or act in relation thereto:

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED – (unanimously) approve to amend the Town Bylaws as printed.**

## ARTICLE 29

To see if the Town will vote to amend several sections of Article 32 Pawnbrokers with insertions shown by underlined italicized text and deletions are shown in **bold with strikethrough** as follows:. (Submitted by the Police Chief)

## ARTICLE 32 PAWNBROKERS

### 32.5. Maintenance of records; contents; photo identification.

- A. Every licensed pawnbroker shall keep a book of a style and size in which shall be legibly written in ink, in the English language, at the time of making each loan, an account and description including all distinguishing marks and numbers, penny weight, troy ounce, and or karat of the goods (if applicable), articles or things pledged or pawned, the amount of money loaned thereon, the day and hour when it was pawned, the rate of interest to be paid on such loan, the number of such article as same, and shall attach a photo of said articles. No entry made in said book shall be erased, obliterated or defaced. All transaction entries in said book shall be recorded on a form prescribed by the Town of Winchendon.
- B. Every pawnbroker shall photograph any person pawning or pledging articles and keep such photographs with said books as part of his records. (MGL c. 140, § 79)
- C. For all loans, every pawnbroker shall also require positive identification and record the type of identification presented and record the date of birth from any person pawning or pledging any article. Positive identification shall mean any picture identification card issued by a governmental agency. Said identification shall be photocopied onto the form prescribed by the Town of Winchendon.

### 32.6. Pledge cards; contents; retention.

Each pledger shall be required by the pawnbroker to sign his name, age and address on a card (the prescribed form). In the event that the pledger is unable to write, the pawnbroker shall fill in the name, age and address on such card, together with a notation stating that the pledger was unable to do so. Such card (prescribed form) shall be retained seven years in an alphabetical index file to be kept on the premises by the licensed pawnbrokers.

### 32.7. Copy of required record to pledger.

Every pawnbroker shall, at the time of making such loan, deliver to the person who pawns or pledges any goods, articles or things, a ~~memorandum or note~~ copy of the prescribed form signed by him, containing the substance of the entry required to be made in his book by the provisions of Section 32.5 (A); and no charge shall be made or required by any pawnbroker for any such ~~entry, memorandum or note~~ copy of prescribed form. (MGL c. 140, § 80)

### 32.8. Daily report to police.

- A. Every licensed pawnbroker shall deliver to the Winchendon Police Chief, every day before the hour of 10:00 a.m., a legible and correct ~~list~~ photocopy or electronic report of all transactions recorded on said form prescribed by the Town of Winchendon containing an accurate description, including all distinguishable marks ~~and~~ along with serial, and model numbers, including penny weight, troy ounce, and or karat if applicable, of all articles taken in pawn during the preceding business day, the respective numbers of such articles as provided by Section 32.4, the amount loaned thereon, and the time when such articles were pawned. If during the preceding day no articles have been taken in pawn by such pawnbroker, he shall make out and deliver to the Police Chief before the hour of 10:00 a.m., a report of such fact.

Or act in relation thereto.

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**VOTED – (2/3rds declared) approve to amend the town bylaw as printed.**

## **ZONING BYLAW ARTICLE** (two-thirds vote required)

**ARTICLE 30** To see if the Town will vote to amend the Zoning Bylaw by amending **Section 5.2.2 F Commercial Uses** to allow indoor amusement or entertainment by Special Permit in an Industrial Zone as shown:

5.2.2 Principal Use Categories	Zoning Districts						
Commercial Uses	R80	R40	R10	C1 Hwy Comm	C2 Nbhd Bus.	I	PD

F. Theater, movie theater, bowling alley or other indoor amusement or entertainment use	N	N	N	Y	Y	<del>N</del>	SP
						SP	

or act in relation thereto.



**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**PLANNING BOARD:** Unanimous vote to recommend 4/3/12

**VOTED – (unanimously) approve to amend the Zoning bylaws as printed.**

### **ARTICLE 31**

To see if the Town will vote to amend the Zoning Bylaw by changing section 7.2.3 and inserting new sections 7.2.3.1, through 7.2.3.1.7 as follows:

**7.2.3** No more than one principal building or use shall be permitted per lot unless specifically provided for below or in another part of this bylaw, such as the GROD or MCOB districts described in Article 4.

7.2.3.1 The Planning Board may authorize by special permit more than one principal building and/or more than one use per lot in connection with the approval of a definitive subdivision or site plan if such action will allow more orderly development of the lot. All of the following requirements shall be met:

7.2.3.1.1 The Board must determine that such action will not be detrimental to area property values, the neighborhood, or the intent of the Master Plan;

7.2.3.1.2 The Board must determine that the area of the lot is fully sufficient to provide for the existing and proposed buildings as well as for driveways, walkways, parking, and any other proposed or required amenities

A. For residential uses the requirements of section 11.12.2.1 shall also be met.

7.2.3.1.3 The lot frontage and setbacks conform to those required in table 7.2 or, in the case of residential development, by section 11.12.2;

7.2.3.1.4 Principal buildings are separated by not less than 20 feet;

7.2.3.1.5 Each principal building has adequate access from the lot frontage.

7.2.3.1.6 If multiple uses are allowed, all such uses are allowed in the zoning district as provided in article 5;

7.2.3.1.7 Any change to the lot, either by the construction of additional buildings or changes of use, shall require a modification of the special permit.

or act in relation thereto;

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**PLANNING BOARD:** Unanimous vote to recommend 4/3/12

**VOTED – (unanimously) approve to amend the Zoning Bylaws as printed.**

***Moderator Richard L. Morin Sr. stepped down as Moderator for the following two articles, and turned the gavel over to Coral M. Grout.***

### **ARTICLE 32**

To see if the Town will vote to adopt the Winchendon Zoning map as amended and described below. The changes proposed will rezone 5 parcels of land, as described below, from Large Scale Commercial (C1) to Neighborhood Commercial (C2) thereby allowing residential use as well as neighborhood commercial uses.

Map	Parcel	Original Zoning	Proposed New Zoning	Property Address
9	11	Highway Commercial – C1	Neighborhood Commercial- C2	678 Spring St.
9	157	Highway Commercial – C1	Neighborhood Commercial- C2	682 Spring St.
9	153	Highway Commercial – C1	Neighborhood Commercial- C2	Spring St.
9	23	Highway Commercial – C1	Neighborhood Commercial- C2	Spring St.
9	22	Highway Commercial – C1	Neighborhood Commercial- C2	690 Spring St.

The proposed amendments to the Zoning Map are shown on a map dated May 21, 2012, and on file with the Office of the Town Clerk and the Dept. of Planning & Development, or act in relation thereto.

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**PLANNING BOARD:** Unanimous vote to recommend 4/3/12

**VOTED – (unanimously) approve the Winchendon Zoning map as amended and described in the warrant.**

### **ARTICLE 33**

To see if the Town will vote to adopt the Winchendon Zoning Map dated May 21, 2012 which describes the addition of the new Route 140 Corridor Overlay District with related changes to the Zoning Bylaw amending Table 3.1 Zoning District Designations and adding Section 4.9 to incorporate the Route 140 Corridor Overlay District which encompasses the entire Large Scale Commercial District (C1 District) on Route 140.

The proposed amendments to the Zoning Map are shown on a map dated May 21, 2012, and on file with the Office of the Town Clerk and the Dept. of Planning & Development.

Amend Table 3.1, Zoning District Designations, by adding the Route 140 Overlay District to the list of districts, as follows:

<u>Designation</u>	<u>Title</u>
Rt. 140 COD	Route 140 Corridor Overlay District

## **WINCHENDON**

### **SECTION 4.9, ROUTE 140 CORRIDOR OVERLAY DISTRICT**

#### **4.9.1 Purpose**

The purposes of the Route 140 Overlay District are to:

1. Encourage commercial and industrial development on Route 140 to provide local employment and enhance the tax base, while also protecting surrounding neighborhoods from land use conflicts;
2. Enhance the appearance, function, and safety of Route 140;
3. Facilitate shared access and connections to adjoining properties, thereby reducing the number of curb cuts and improving traffic safety on Route 140; and
4. Promote distinctive architecture, efficient site planning, and improved design standards that will achieve high quality development and preserve the scenic, natural, and cultural resources of the Route 140 Corridor.

#### **4.9.2 Application of Overlay District Regulations**

This Overlay District sets forth design standards and flexible development options that apply in the Route 140 Corridor. The Use and Dimensional Regulations of the underlying district remain in place and other provisions of the Zoning Bylaw apply unless superseded by this Overlay District. The location of the District is shown on a map entitled Route 140 Corridor Overlay District, which is on file in the office of the Town Clerk. The Overlay District consists of all parcels within the Highway Commercial (C1) district where the district has frontage on Routes 140 and 12.

#### **4.9.3 Application Process**

##### **1. Site Plan Review**

Applicants shall comply with Section 12 of this Bylaw, Site Plan Review, for development in the Route 140 Overlay District. Developments that meet the thresholds in Section 12.2, Projects Requiring Site Plan Review, shall require site plan approval by the Planning Board. Developments that are exempt from site plan review by Section 12.3 of this Bylaw are exempt from the application of the Overlay District.

##### **2. Waivers**

The Board may modify or waive any requirement of the Overlay District upon finding that due to topography, location, or unusual conditions affecting the property, the requirements of this section would unreasonably restrict development of the property. In modifying or waiving these provisions, the Board may impose conditions it deems necessary to protect the public interest and promote the orderly development of the Corridor.

### 3. Inter-Municipal Review

The Planning Board shall send a copy of the application to the Gardner Planning Board and the Montachusett Regional Planning Commission, which shall have thirty-five (35) days to submit comments to the Board. The purpose of this review is to insure that regional implications are considered by the Board, and that significant impacts of the project on corridor communities can be mitigated.

### 4. Coordination with Abutting Landowners

Applicants shall submit documentation that they have contacted owners of abutting land within the Overlay District regarding their proposed plans. The intent of this notice is to give those landowners the opportunity to coordinate existing uses or future development plans with the project before the Board. Where feasible, the parties should work cooperatively to solve common issues such as improving traffic access, sharing parking, creating frontage roads, allowing connections between properties, buffering incompatible uses, or preserving open space and wetland resources.

#### 4.9.4 Design Standards

##### 1. General

Buildings and landscape treatments, not parking, should serve as the focal points for development along Route 140. Site design should contribute to a sense of continuity and coherence from Route 140 and distant vantage points.

##### 2. View Protection

The Route 140 Corridor offers many scenic views of the surrounding countryside. Each development shall preserve the visual quality of its site in relation to the scenic qualities of the immediate area and the Corridor as a whole. The applicant shall submit photographs of the area to the Board and describe the most prominent features of existing visual quality. Through means of sketches or computer simulations, the applicant shall document the impacts of the proposed development on visual quality. This analysis shall present how the project will be viewed from Route 140 in both directions and how views from the site to the surrounding area can be integrated into the development to enhance the project design. Within the development, the applicant shall preserve open vistas of important features such as Wachusett Mountain, lakes, farms, forests, historic sites, etc.

##### 3. Access Management

1. Each new development within the Overlay District shall be limited to one entrance and one exit per street. For multiple building developments, one combined entrance/exit location is preferable at the main entrance to facilitate traffic movement; such an entrance shall be separated by a traffic island with separate in and out movements. If needed, the applicant shall construct separate right and/or left turning lanes to facilitate entry and exit from the site.
2. To reduce turning movements onto Route 140, developers are encouraged to connect internal roadways with adjacent developments. When adjacent lots have contiguous frontage on Route 140, the Board may require such

lots to share a single driveway, or that the lots be accessed by an internal service road. Where such sharing cannot be achieved in the short run, the means and location for future long term inter-parcel connections may be required through right-of-way reservation and/or dedication.

3. Where it is proposed to re-develop property, the Board will evaluate existing access to Route 140 and work with the applicant to re-design curb cuts to improve safety and traffic flow. Where appropriate, the Board may require a reconfiguration to the existing access or the removal of unnecessary driveway openings onto Route 140 in favor of fewer access points with a greater level of traffic control.
4. Where a property proposed for development abuts the North Central Pathway rail trail, the developer shall consider a proposed connection to the trail and access to the principal uses on the lot to promote alternative modes of commuting and/or public access.

4. Lighting and Utilities

1. All lighting shall be arranged and shielded so as to prevent direct glare from the light source into any public street or private way or onto adjacent property.
2. Each outdoor luminaire shall be a full cutoff luminaire to prevent light trespass into the night sky. The design of light standards and fixtures shall be consistent with the style and character of architecture existing or proposed on the site.
3. All lights and illuminated signs shall be designed to prevent objectionable light and glare from crossing property lines. Externally lit signs, display, building and aesthetic lighting must be lit from the top and shine downward.
4. All electric, telephone, television and other communication lines, both main and service connections, shall be provided by underground wiring.

5. Preservation of Sensitive Natural Features

Development shall preserve the natural features of the site, avoid areas of environmental sensitivity, and minimize alteration of natural features. The following resources shall be identified on the site plan and remain undeveloped unless otherwise approved by the Board:

1. Unique or fragile areas including wetlands, vernal pools, and 100-year flood plains;
2. Habitats of rare species listed by the Mass. Natural Heritage and Endangered Species Program; and
3. Streams and water bodies.

6. Shared Parking<sup>1</sup>

1. The number of parking spaces required shall be determined by using the standards for each use as provided elsewhere in this Zoning Bylaw. The Board may allow a reduction of the required number of spaces by up to

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<sup>1</sup> The provisions of Section 8.2.1 shall also apply in the Overlay District.

twenty percent (20%) if the applicant demonstrates that two or more uses within a development can share parking areas due to different hours of activity. A change in use of one of the businesses shall require the construction of the full amount of parking otherwise required unless the Board grants site plan approval to allow the parking reductions to remain in effect.

2. When adjacent property owners agree to share parking and a combined entrance, the Planning Board may allow a reduction in the number of required parking spaces by as much as twenty (20) percent for each business. In addition, the side yards (including associated landscaping) between the two parcels are not required. The property owner(s) shall file a written agreement to guarantee long-term joint use of the shared parking, which shall be recorded at the Worcester District Registry of Deeds. The parties may only revoke this agreement by constructing the full number of spaces required by the Zoning Bylaw and Planning Board approval of a revised plan.

7. Parking Lot Design

1. The provisions of Section 8.5, Parking Lot Design Requirements, shall apply unless superseded by the following standards.
  2. Parking lots shall generally be sited to the side or rear of buildings in order to minimize the obtrusiveness of large parking areas on the visual quality of the Corridor. Up to fifteen percent (15%) of the parking spaces may be in the front of the building to accommodate short-term parking needs of the proposed uses.
  3. Parking lots of twenty (20) or more spaces shall contain interior landscaping covering not less than five percent (5%) of the total area of the lot. Landscaping shall also be provided around the perimeter of the lot for a width of ten feet (10') and planted with trees and shrubs. There shall be two shade trees or three ornamental trees for every ten (10) spaces. Dead or diseased trees shall be replaced during optimal planting times.
  4. Sidewalks and pedestrian paths shall connect the lots to the principal uses they will serve. Such walkways shall be constructed with brick, decorative pavers, or other materials, and may be bordered with fencing or shrubbery to clearly separate pedestrians from automobile traffic. Facilities and access routes for deliveries, service and maintenance shall be separated, where practical, from public access routes and parking areas. Car stops shall be provided to prevent parked cars from damaging trees and shrubs or disrupting pedestrian walkways.
  5. The Planning Board may modify the above requirements for any interior landscaped areas or islands that serve as vegetated swales or bioretention cells.
8. Bicycle Accommodation. Bicycle parking facilities shall be provided for any new building, addition or enlargement of an existing building, or for any change in the

occupancy of any building that results in the need for additional vehicular parking facilities. One bicycle space shall be provided for every 10 vehicle parking spaces, up to a maximum of 25 spaces.

1. Parking for bicycles shall include provision for secure storage of bicycles. Such facilities shall provide lockable enclosed lockers or racks or equivalent structures in or upon which the user may lock a bicycle.
2. Bicycle parking facilities shall be sufficiently separated from motor vehicle parking areas to protect parked bicycles from damage by motor vehicles. The separation may be accomplished through grade separation, distance or physical barrier, such as curbs, wheel stops, poles or other similar features.
3. Bicycle parking facilities shall be located in a clearly designated safe and convenient location. Whenever possible, the bicycle parking shall be placed within 50 feet of building entrances and in well-lit areas.

#### 9. Landscaping and Screening

1. Sections 4.8.2.1 and 7.2.5 shall apply in the Overlay District.<sup>2</sup>
2. A registered landscape architect shall prepare a landscape plan drawn to scale, including dimensions and distances. The plan shall delineate all existing and proposed parking spaces or other vehicle areas, access aisles, driveways, and the location, size and description of all landscaping materials and tree cover.
3. The development shall have one central gathering place of unique visual interest. This may include elements such as a fountain, pond, sculpture, gazebo or similar open space or structure. The area shall be provided with benches, stone walls, and similar amenities, and shall be accessible to individuals in wheelchairs.
4. Loading areas and service facilities (dumpsters, storage areas, utility boxes, etc.) shall be placed to the rear of buildings in visually unobtrusive locations. Screening and landscaping shall prevent direct views of such areas from adjacent properties or from public ways. Screening shall be achieved through walls, fences, landscaped berms, evergreen plantings, or combinations thereof. Fences made of wood, stone, or brick are preferred; chain link or concrete materials are prohibited.
5. HVAC units, telephone boxes, electrical transformers, etc. shall be screened through use of landscaping, berms, or fences and shall be as unobtrusive as possible. HVAC units may be located behind roof ridge lines so they are not visible from the front view of the building.
6. When a proposed development abuts a Residential district, whether presently developed or not, landscaped buffers shall be employed to shield the residential property from view of the proposed development, and to

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<sup>2</sup> Ed. Note: Section 4.8.2.1 requires a vegetated buffer zone along the highway of at least 50' to screen views of structures, parking lots, and outdoor storage areas from the highway. Section 7.2.5 applies where C1, C2, and I districts abut residential property and requires a buffer zone/yard of 50' to screen the residential properties.

minimize lighting and noise impacts. Such a buffer shall contain a screen of plantings not less than three feet (3') in width and six feet (6') in height at the time of planting, and shall thereafter be maintained by the owner or occupant so as to provide a dense screen year-round. At least fifty percent (50%) of the plants shall consist of evergreens. A solid wall or fence, not to exceed six feet (6') in height, complemented by suitable plantings may be substituted for such landscaped buffers.

10. Architectural Standards

1. The site plan application shall contain elevations of all proposed buildings, prepared and stamped by a registered professional architect.
2. Exterior materials may include clapboard, wood shingles, stone, brick, or materials of comparable appearance. Applicants are encouraged to use green building technologies and materials, wherever possible, to limit environmental impacts.
3. Buildings should contain variation in detail to provide visual interest and to avoid monotony. Use of pitched roofs, breaks in roof and wall lines, towers, cupolas and building ornamentation should be incorporated into building design. The Planning Board may authorize a flat roof that includes green-roof technology with plants suited for the local climate.
4. Architecture based upon generic franchise design is prohibited. Rather, architects should rely upon models of regional building types to incorporate elements of historic design into the development.
5. Except for industrial, warehousing, and similar uses, windowless buildings with standardized facade treatments are prohibited. No building shall have more than 100 linear feet of unbroken wall area.
6. Architectural Focal Points. In any development with 10,000 square feet or more of retail use, the principal building on a lot shall have clearly defined, highly visible customer entrances featuring at least two (2) of the following: canopies or porticos; overhangs; recesses/projections; raised corniced parapets over the door; peaked roof forms; arches; outdoor patios; display windows; planters or wing walls that incorporate landscaped areas and/or places for sitting,

Or act in relation thereto.

**BOARD OF SELECTMEN: 5-0 Recommend**

**FINANCE COMMITTEE: 4-0 Recommend**

**PLANNING BOARD:** Unanimous vote to recommended

**VOTED – (2/3rds declared) approve to adopt the Winchendon Zoning Map dated May 21, 2012 which describes the addition of the new Route 140 Corridor Overlay District and amend the Zoning Bylaw as printed.**

**Meeting adjourned on motion by Moderator Richard L. Morin Sr. at 9:43 p.m.**



**A true record Attest:**

***Judy A. Ruschioni***

**Town Clerk**

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the town of Winchendon seven days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 19<sup>th</sup> day of April 2012.

**BOARD OF SELECTMEN:**

**Robert M. O'Keefe**

Robert M. O'Keefe, Chair

**Elizabeth R. Hunt**

Elizabeth R. Hunt, Vice Chair

C. Jackson Blair

C. Jackson Blair

Keith R. Barrows

Keith R. Barrows

I have this day posted the within warrant as therein directed:

\_\_\_\_\_  
PRINT CONSTABLE NAME

\_\_\_\_\_  
SIGN CONSTABLE NAME

\_\_\_\_\_  
DATE:

**FINANCE COMMITTEE PUBLIC HEARING**

**MAY 8, 2012 at 7:00 PM    SECOND FLOOR TOWN HALL AUDITORIUM**

To: Board of Assessors

From: Town Clerk

The following sums of money were voted to be raised and appropriated, or appropriated by transfer, or by borrowing, for the fiscal year beginning on July 1 2012, at the Annual Town Meeting which convened on May 21,2012.

SELECTMEN OFFICE	24,000.00
TOWN MANAGER OFFICE	259,671.00
FINANCE COMMITTEE	47,860.00
ACCOUNTING OFFICE	94,698.00
ASSESSORS OFFICE	77,605.00
COLLECTOR/TREASURER	164,353.00
AUDIT EXPENSE	28,500.00
LEGAL EXPENSE	60,000.00
DATA PROCESSING	39,300.00
TECHNOLOGY	17,904.00
COMM. COMMITTEE	33,500.00
TOWN CLERK OFFICE	84,986.00
REGISTRAR OF VOTER	25,585.00
TOWN HALL	120,276.00
PENSIONS	834,891.00
COMP AND UNEMPLOY	195,944.00
HEALTH INSURANCE	1,761,590.00
LIFE INSURANCE	25,300.00
MEDICARE	198,000.00
PROPERTY/LIABILITY INS.	170,574.00
 TOTAL ADMIN. AND FINANCE	 4,264,537.00
 CONSERVATION	 15,589.00
PLANNING BOARD	6,000.00
ZONING BOARD	1,918.00
COMMUNITY DEV.	65,406.00
LAND USE OFFICE	92,654.00
 TOTAL REGULATORY	 181,567.00
 POLICE/DISPATCH/ACO	 1,232,328.00
FIRE/AMBULANCE	672,964.00
CIVIL DEFENSE	3,877.00
BOARD OF HEALTH	58,095.00
 TOTAL PUBLIC SAFETY	 1,967,264.00
 PUBLIC WORKS	
 ADMINISTRATION	 65,965.00
HIGHWAY	391,218.00
FLEET MAINTENANCE	273,660.00

CEMETERY	89,411.00
SNOW AND ICE	101,000.00
STREET LIGHTS	48,000.00
LANDFILL EXPENSE	35,000.00
TREE TRIMMING	5,000.00

TOTAL PUBLIC WORKS	1,009,254.00
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#### HUMAN SERVICES

COUNCIL ON AGING	143,833.00
VETERANS	316,304.00
LIBRARY	163,541.00
RECREATION COMMITTEE	3,400.00
HISTORICAL COMMISSION	500.00

TOTAL HUMAN SERVICES	627,578.00
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#### DEBT SERVICE

DEBT SERVICE	996,017.00
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TOTAL DEBT SERVICE	996,017.00
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#### REGIONAL EXPENSES

REGIONAL PLANNING	2,959.00
MONTY TECH ASSESSMENT	556,991.00

TOTAL REGIONAL EXPENSES	559,950.00
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TOTAL RAISE & APPROPRIATE (ART. 8)	9,481,881.00
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APPROPRIATIONS BY AVAIL. FUNDS (ART. 8)	124,286.00
9,606,167.00	

#### Other Appropriations by Taxation

Art. 12 School Budget	12,829,910.00
Art. 13 School Transportation and Crossing Guards	1,190,000.00
Art. 18 Senior Tax Work Off	10,000.00
Art. 21 Fire Station Roof (Capital Exclusion)	15,000.00

Total	14,044,910.00
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#### **TRANSFERS FROM AVAILABLE FUNDS, SPECIAL ARTICLES**

Art. 15 From Stabilization to Retiree buy backs <b>(FY2012)</b>	274,656.00	
Art. 16 Overlay Surplus to Assessors Inspections	20,000.00	
Art. 17 Overlay Surplus to Assessors new growth	6,420.00	
Art. #17 5/11 ATM Assessors	<u>7,080.00</u>	
	13,500.00	
Art. 19 From Stabilization to CAC	18,000.00	
<b>TOTAL TRANSFERS FROM AVAILABLE FUNDS</b>		<b>326,156.00</b>

#### **ENTERPRISE FUNDS**

Art. 9 Water Rev to Water Dept.	783,388.00	
Art. 10 Wastewater Rev to Wastewater Dept.	800,000.00	
Betterment	<u>269,761.00</u>	
	<b>1,069,761.00</b>	
Art. 11 Transfer Station Rev. to Transfer Station	196,567.00	
<b>TOTAL ENTERPRISE FUNDS</b>		<b>2,049,716.00</b>

#### **APPROPRIATIONS BY BORROWING**

Art. 5 Chapter 90	451,348.00	
Art. 20 Police Station (Debt excluded)	2,750,000.00	
Art. 20 Rescinded Art. #4B 5/24 ATM Police Station	<u>(2,100,000.00)</u>	
<b>TOTAL BORROWING</b>		<b>1,101,348.00</b>

#### **ATTEST:**

*Judy A. Ruschioni*  
Winchendon Town Clerk

# MEMO FOR TOWN OF WINCHENDON

## ELECTION July 21, 2012

Met at Murdock Senior Center at 9:30 a.m.

Polls declared open at 10:00 a.m.

By: John Morris, Deputy Clerk

Election officers were sworn and assigned to their respective stations.

Official ballots	Prec. 1	500
	Prec. 1A	500
	Prec. 2	500
	Prec. 3	500

Cards of instruction and voting lists delivered to the presiding officer. Specimen ballots and cards of instruction posted in the hall and at the entrance.

Ballot boxes checked at registers set at zero. Keys to same turned over to Derek Blair officer in charge.

Polls were declared closed at 8 p.m. At the close of polls the registers on the ballot boxes read:

Prec. 1	365	Absentee ballots 24
Prec. 1A		Absentee ballots 10
Prec. 2	269	Absentee ballots 29
Prec. 3	398	Absentee ballots 50

After being counted, the result of the balloting was announced at 2:15 P.M.

Ballots cast and not cast and check lists sealed in proper containers and delivered to the Town Clerk Office by Officer Blair.

The results of the balloting was as follows:

Question 1 (police Station) **YES**

Question 3 (Fire station roof repair) was voted **YES**

All other questions were defeated.

ATTEST:

Judy A. Ruschioni

Winchendon Town Clerk

**TOWN OF WINCHENDON**  
**RECORD OF THE STATE PRIMARY**  
**September 6, 2012**

Met at Murdock Senior Center at 6:15 a.m. Polls declared open at 7 a.m. by John Morris, Warden.

The Election officers sworn and assigned to their respective stations. Official ballots: Republican, 400 Democratic, 400 Republican, 20 Green-Rainbow. distributed to each of the four Precincts. Cards of instruction and voting lists delivered to the presiding officer. Specimen ballots and cards of instruction posted in the hall and at the entrance.

Ballot boxes checked and registers set at zero. Keys to same turned over to, officer in charge.

Polls were declared closed at 8 p.m. At the close of polls, the registers on the ballot boxes read in Precinct 1; 96 in Precinct 1A; 46, in Precinct 2; 107 and in Precinct 3; 151. These totals include absentee ballots, Precinct 1 - 7; Precinct 1A - 3, Precinct 2 - 10, Precinct 3 - 20.

After being counted, the result of the balloting was announced at 10 p.m. Ballots cast and not cast and check lists sealed in proper containers and delivered to the Town Clerk.

The result of the balloting was as follows:

**DEMOCRATIC**

<b>SENATOR IN CONGRESS</b>		<b>P-1</b>	<b>P-1A</b>	<b>P-2</b>	<b>P-3</b>	<b>TOTAL</b>
Elizabeth Warren		29	26	28	53	<b>136</b>
BLANK		3	3		8	14
WRITE INS		1				1
		33	29	28	61	151
		<b>2ND DIST.</b>				
<b>REP. IN CONGRESS</b>						
James P. McGovern		29				<b>29</b>
William Feegbeh		3				3
BLANK		1				1
WRITE INS		-	-	-	-	-
		33				33
		<b>3RD DIST.</b>				
<b>REP. IN CONGRESS</b>						
Nicola S. Tsongas			28	26	54	<b>108</b>
BLANK			1	2	7	10

WRITE INS					
		29	28	61	118
<b>COUNCILLOR</b>	33	29	25	61	148
BLANK			3		3
WRITE INS					
	33	29	28	61	151
<b>SENATOR IN GEN. COURT</b>					
Stephen M. Brewer	29	26	25	56	<b>136</b>
BLANK	4	3	3	5	15
WRITE INS					
	33	29	28	61	151
<b>REP. IN GENERAL COURT</b>					
Jonathan D. Zlotnik	29	26	24	51	<b>130</b>
BLANK	4	3	4	10	21
WRITE INS					
	33	29	28	61	151
<b>CLERK OF COURTS</b>					
Dennis McManus	28	23	23	54	<b>128</b>
BLANK	5	6	5	7	23
WRITE INS					
	33	29	28	61	151
<b>REGISTER OF DEEDS</b>					
Anthony Vigliotti	28	24	23	53	<b>128</b>
BLANK	5	5	5	8	23
WRITE INS					
	33	29	28	61	151
<b>REPUBLICAN</b>					
	<b>P-1</b>	<b>P-1A</b>	<b>P-2</b>	<b>P-3</b>	<b>TOTAL</b>
<b>SENATOR IN CONGRESS</b>					
Scott Brown	61	17	76	88	<b>242</b>
BLANK	2		3	2	7
WRITE INS					
	63	17	79	90	249
<b>REP. IN CONGRESS</b>					
	<u><b>2nd</b></u>				
<b>BLANK</b>	<u><b>DIST.</b></u>				
	61				61

WRITE INS	2				2
	63				63
<b>REP. IN CONGRESS</b>	<b>3RD DIST.</b>				
Jonathan A. Golnik		11	39	52	<b>102</b>
Thomas J.M. Weaver		5	33	25	63
BLANK		1	7	13	21
WRITE INS					
		17	79	90	186
<b>COUNCILLOR</b>					
Jennie Caissie	47	12	57	57	<b>173</b>
BLANK	16	5	22	33	76
WRITE INS					
	63	17	79	90	249
<b>SEN. IN GENERAL COURT</b>					
BLANK	54	13	79	76	222
WRITE INS	9	4		14	27
	63	17	79	90	249
<b>REP. IN GENERAL COURT</b>					
Richard Bastien	49	13	58	68	<b>188</b>
Scott Graves	11	3	20	18	52
BLANK	3	1	1	4	9
WRITE INS					
	63	17	79	90	249
<b>CLERK OF COURTS</b>					
BLANK	54	17	79	90	240
WRITE INS	9				9
	63	17	79	90	249
<b>REGISTER OF DEEDS</b>					
BLANK	56	17	79	90	242
WRITE INS	7				7
	63	17	79	90	249
<b>ATTEST:</b>					
<i>Judy A. Ruschioni</i>					
Judy A. Ruschioni					
Winchendon Town Clerk					



**TOWN OF WINCHENDON  
SPECIAL TOWN MEETING  
October 29, 2012**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, OCTOBER 29, 2012/NOVEMBER 5<sup>TH</sup>, 2012  
AT 7:00 P.M.**

then and there to act on the following articles:

*Due to a lack of quorum, it was moved by the Town Moderator, Richard L. Morin Sr. to postpone the Special Town Meeting to November 5<sup>th</sup>, at 7:00 p.m.*

*It was VOTED (Unanimously) with those present to postpone the Special Town Meeting to November 5<sup>th</sup>, 2012, at 7:00 p.m.*

*On November 5<sup>th</sup>, 2012 the meeting was called to order at 7:00 p.m. by Moderator Richard L. Morin with a quorum of 105 present.*

**REPORTS AND COMMITTEES  
(majority vote required)**

**ARTICLE 1**

Committee Reports

To see if the Town will vote to hear and act on the reports of the:

Finance Committee, and

Public Safety Development Committee

or act in relation thereto. (usual and customary article)

**BOARD OF SELECTMEN: Recommend 5-0-0**

**FINANCE COMMITTEE: Recommend 5-0-0**

*Voted: (Unanimously) to passover, no reports presented at this time.*

**FINANCIAL ARTICLES**  
**(majority vote required)**  
**FY13 General Government Budget Reductions**

**ARTICLE 2**

To see if the Town will vote to reduce the FY13 General Government Operating Budget as voted at the May 21, 2012 Annual Town Meeting Article 8 from \$9,606,167 to \$9,448,167 by the amounts listed below :

\$ 35,000.00	Unemployment
\$ 12,000.00	Landfill Monitoring
\$ 9,000.00	Animal Control
\$ 5,000.00	Accounting Assistant
\$ 6,000.00	Communications Committee
\$ 3,000.00	Town Clerk
\$ 80,000.00	Public Works Percentage of Salaries to Water Dept.
\$ 8,000.00	Department of Public Works Highway Foreman
<hr/>	
\$158,000.00	

or act in relation thereto. (submitted by Town Accountant and Town Manager)

**BOARD OF SELECTMEN: Recommend 5-0-0**

**FINANCE COMMITTEE: Recommend 5-0-0**

***VOTED: (Unanimously) approved as printed in the warrant.***

**ARTICLE 3**

To see if the Town will vote to reduce the amount raised and appropriated in the FY13 General Government Operating Budget as voted at the May 21, 2012 Annual Town Meeting Article 8 by \$21,000 and increase the "other available funds" of the FY13 General Government Operating Budget as voted at the May 21, 2012 Annual Town Meeting Article 8 by \$21,000 (by reducing Wheeler Poland Poor Fund from \$7,000 to \$2,000, increasing Cemetery Sale of Lots from \$1,000 to \$9,000 and Dog Fees from \$10,000 to \$28,000), or act in relation thereto. (submitted by Town Accountant and Town Manager)

**BOARD OF SELECTMEN: Recommend 5-0-0**

**FINANCE COMMITTEE: Recommend 5-0-0**

***VOTED: (Unanimously) approved as printed in the warrant.***

## **FY12 General Government Budget Deficit Reconciliation**

### **ARTICLE 4**

To see if the Town will vote to raise and appropriate the sum of \$215,165.73 to fund the following FY12 deficits as listed below:

#### **FY12 General Government Budget Expenditure Deficit**

\$ 63,424.26	Unemployment (School)
\$ 27,684.53	Veterans Benefits
\$ 47,222.35	Health Insurance
\$ 56,531.86	Snow and Ice
<hr/>	
\$194,863.00	

and,

#### **FY12 Transfer Station Revenue Deficit**

\$20,302.73.

Or act in relation thereto. (submitted by Town Accountant and Town Manager)

**BOARD OF SELECTMEN: Recommend 5-0-0**

**FINANCE COMMITTEE: Recommend 5-0-0**

***VOTED: (2/3rds) approved as printed in the warrant.***

## **Water Enterprise Fund Financial Articles**

### **ARTICLE 5**

To see if the Town will vote to transfer from water enterprise retained earnings the sum of \$80,000.00 to the Water Enterprise Fund FY13 budget of the May 21, 2012 Annual Town Meeting, or act in relation thereto. (submitted by Town Accountant and Town Manager)

**BOARD OF SELECTMEN: Recommend 5-0- 0**

**FINANCE COMMITTEE: Recommend 5-0-0**

***VOTED: (unanimously) to approve the article.***

### **ARTICLE 6**

To see if the Town will vote to transfer from water enterprise retained earnings the sum of \$20,000.00 to the Water Enterprise Fund FY13 budget of the May 21, 2012 Annual Town Meeting, or act in relation thereto. (submitted by the Public Works Superintendent)

**BOARD OF SELECTMEN: Recommend 5-0-0**

**FINANCE COMMITTEE: Recommend 5-0-0**

***VOTED: (unanimously) to approve the article.***

## School Department Financial Articles

### ARTICLE 7

To see if the Town will vote to raise and appropriate an increase of \$62,567 ( increased Chapter 70 and local contribution) for the Town's required net school spending for the FY13 School Operating Budget as voted at the May 21, 2012 Annual Town Meeting Article 12, or act in relation thereto. (submitted by Town Accountant and Town Manager)

**BOARD OF SELECTMEN: Recommend 5-0-0**

**FINANCE COMMITTEE: Recommend 4-0-1**

***VOTED: (Unanimously) to approve the article.***

### ARTICLE 8

To see if the Town will vote to raise and appropriate the sum of \$37,564.00 as reimbursement for expenses and revenue generated during fiscal year 2011 from the Municipal Medicaid Reimbursement Program, or act in relation thereto. (submitted by the School Committee)

**BOARD OF SELECTMEN: Recommend 5-0-0**

**FINANCE COMMITTEE: Recommend 4-0-1**

***VOTED: (Unanimously) to approve the article***

### ARTICLE 9

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to conduct an assessment of the condition of the slate roof at the Old Murdock Senior Center, or act in relation thereto. (submitted by the Council on Aging)

**BOARD OF SELECTMEN:**

**FINANCE COMMITTEE: Not Recommend 4-0-1**

**Not enough Information**

***VOTED: (unanimously) to postpone this article indefinitely.***

## Non-Profit Financial Articles

### ARTICLE 10

To see if the Town will vote to raise and appropriate or transfer from the water enterprise fund retained earnings the sum of \$10,000.00 as a grant to the Clark Memorial YMCA, toward the payment of their water bill, in consideration of the numerous services provided to the town, or act in relation thereto. (submitted by the Town Manager)

**BOARD OF SELECTMEN: Recommend 4-1-0**

**FINANCE COMMITTEE: Recommend 5-0-0**

***VOTED: (2/3rds) to approve the article.***

## **GENERAL ARTICLES**

**(majority vote required)**

### **ARTICLE 11**

To see if the Town will vote to initiate the process to aggregate electrical load, pursuant to M.G.L. c. 164, § 134, and further, to adopt the following resolution:

Whereas, the Commonwealth of Massachusetts is engaged in a process to establish a competitive market place through deregulation and restructuring of the electric utility industry;

Whereas, citizens of Winchendon have a substantial economic and social interest at stake, and;

Whereas the Town of Winchendon hereby finds that it may be in the interest of the electric ratepayers, both residential and commercial/industrial, to enter into an aggregation agreement,

Be it therefore resolved that the Town of Winchendon hereby:  
Publicly declares its intent to become an aggregator of electric power on behalf of its residential and business communities, and;

Will negotiate and enter into a contract for power supply independently. If such a contract is affected, individual consumers would retain the option not to participate and to choose any alternatives they desire, or act in relation thereto. (submitted by the Town Manager)

**BOARD OF SELECTMEN: Recommend 5-0-0**

**FINANCE COMMITTEE: Recommend 5-0-0**

***VOTED: (Unanimously) to approve the article to initiate the process to aggregate electrical load, pursuant to M.G.L. c. 164, § 134, and adopt the resolution printed in the warrant and authorize appropriate Town officials to enter into contracts for such purposes for terms of up to or in excess of three years upon such terms and conditions as are deemed to be in the best interests of the Town for such purposes, and further to take all other actions necessary to effectuate the vote taken hereunder, including administering and implementing any such contracts.***

### **ARTICLE 12**

To see if the Town will vote to accept Massachusetts General Law Chapter 59, Section 5, Clause 54 and establish the minimum value of personal property subject to taxation at \$10,000.00, or act in relation thereto. (submitted by the Town Manager)

**BOARD OF SELECTMEN: Recommend 5-0-0**

**FINANCE COMMITTEE: Recommend 5-0-0**

***VOTED: (Unanimously) to approve the article.***

## ARTICLE 13

To see if the Town will vote to accept Commercial Drive, as laid out by the Road Commissioners and as on file with the Town Clerk, as a public way, or act in relation thereto. (submitted by the Planning Board, the Redevelopment Authority and the Town Manager)

**BOARD OF SELECTMEN: Recommend 5-0-0**

**FINANCE COMMITTEE: Recommend 5-0-0**

**PLANNING BOARD:**

***VOTED: (Unanimously) to approve the article***

## ZONING ARTICLES

**(two-thirds vote required)**

## ARTICLE 14

To see if the Town will vote to add a new line to the zoning bylaw, section 5.2.2, Commercial Uses:

	R80	R40	R10	C1	C2	I	PD
EE. Sales of Motor as a	N	N	N	SP	SP	SP	SP
sideline use to motor vehicle repair shop or auto body shop							

or act in relation thereto. (submitted by the Planning Board)

**BOARD OF SELECTMEN: Recommend 5-0-0**

**FINANCE COMMITTEE: Recommend 5-0-0**

**PLANNING BOARD: Recommend 5-0-0 as amended: change word "sideline" to "accessory"**

***VOTED: (Unanimously) to approve the article as printed.***

## ARTICLE 15

To see if the town will amend Section 9.3.3 of the zoning bylaw by inserting a new subsection F:

F. This section of the zoning bylaw is inserted to encourage customers to patronize local businesses during the current economic slump and shall expire automatically, unless renewed by future zoning amendment, on December 31, 2014. Temporary commercial off premise signs are allowed in all zones except in the Winchendon Historic District as delineated in Article 15 of the general bylaws under the following conditions:

(a) Signs under this provision must advertise or promote a business located in Winchendon.

(b) Signs are limited to 6 square feet area, are not illuminated and do not rise more than three feet above ground level but may be two-sided.

(c) Signs must not be placed so as to obstruct safe sight distances for any driveway or intersection.

(d) No more than three signs may be displayed in a cluster.

(e) Signs or clusters of signs must be at least 1000 feet from other off premise signs for the same business.

(f) Signs placed on or in front of private property must have permission of the property owner.

(g) Signs must have the permission of the Town Manager; for which permission he may charge a reasonable fee.

(h) Signs for the same business may be displayed for no more than 30 consecutive days in the same location and the same or similar signs may not be again displayed in that location for thirty days after removal of the earlier signs.

(i) All temporary signs must be removed within 32 days after erection and within 24 hours after the end of the event or sale.  
or act in relation thereto. (submitted by the Planning Board)

**BOARD OF SELECTMEN:**

**FINANCE COMMITTEE: Recommend 5-0-0**  
**PLANNING BOARD: Recommend 5-0-0**  
**as amended: delete "on town property" in section (g); amend "48 hours" to "24 hours" in section (i)**

***VOTED: (Unanimously) to refer back to the Planning Board for review.***

*Moderator Richard L. Morin Sr. stepped down as Moderator for the following Article, and turned the gavel over to Coral M. Grout.*

**ARTICLE 16**

To see if the town will revise its zoning map for the south side of Spring Street by extending the C1 (Highway Commercial) zone westward a distance of approximately 261 feet so as to include the parcel designated on Assessors' map 5C4 as parcel 25 which is numbered as 421 Spring Street. Depth from Spring street is to be approximately 450 feet to match the depth of the C1 zone to the east. This will also include a small part of a large parcel shown on map 5C4 as parcel 29. This land is now zoned R10 (Residential); or act in relation thereto. (submitted by the Planning Board)

**BOARD OF SELECTMEN: Not Recommend 5-0-0**

**FINANCE COMMITTEE: Not Recommend 5-0-0**

**PLANNING BOARD: Not Recommend 5-0-0**

***VOTED: (Unanimously) to postpone this article indefinitely.***

***Meeting Adjourned on motion at 8:00 p.m.***

And you are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the town of Winchendon fourteen days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 15<sup>th</sup> day of October 2012.

**BOARD OF SELECTMEN:**

---

Robert M. O'Keefe, Chairman

\_\_\_\_\_  
Elizabeth R. Hunt, Vice Chairwoman

\_\_\_\_\_  
C. Jackson Blair, Selectman

\_\_\_\_\_  
Keith R. Barrows, Selectman

\_\_\_\_\_  
Guy C. Corbosiero, Selectman

I have this day posted the within warrant as therein directed:

Frederick A. Cloutier

10/15/12

\_\_\_\_\_  
PRINT CONSTABLE NAME

<p><b>FINANCE COMMITTEE PUBLIC HEARING TUESDAY, OCTOBER 23, 2012 AT 7:00 PM SECOND FLOOR AUDITORIUM TOWN HALL</b></p>
---



# RECORD OF THE STATE ELECTION

## TOWN OF WINCHENDON

### November 6, 2012

Met at The Murdock Senior Center at 6:15 a.m. Polls declared open at 7 a.m. by John Morris, Warden.

Election officers sworn and assigned to their respective stations.

Official ballots; P1 - 2000, P1A - 2000, P2 - 2000, P3 - 2000 distributed to all four

Precincts. Cards of instruction and voting lists delivered to the presiding officer.

Specimen ballots and cards of instruction posted in the hall and at the entrance.

Ballot boxes checked and registers set at zero. Keys to same turned over to, officer in charge.

Polls were declared closed at 8 p.m. At the close of polls, the registers on the ballot boxes read in Precinct 1; 1057 in Precinct 1A; 340, in Precinct 2; 1450 and in Precinct 3; 1354.

These totals include absentee ballots, Precinct 1 - 57; Precinct 1A - 28, Precinct 2 - 106, Precinct 3 - 102.

After being counted, the result of the balloting was announced at 10:30 p.m. Ballots cast and not cast and check lists sealed in proper containers and delivered to the Town Clerk.

### PRESIDENTIAL ELECTION NOVEMBER 6TH, 2012

TOWN OF WINCHENDON	RESULTS				
	P-1	P-1A	P-2	P-3	TOTAL
<b>President/Vice President</b>					
BLANK	8	0	5	6	19
Johnson & Gray	14	9	20	16	59
Obama & Biden	543	193	705	701	<b>2142</b>
Romney & Ryan	480	132	704	617	1933
Stein & Honkala	4	2	12	8	26
Write Ins	8	4	4	6	22
<b>Senator in Congress</b>					
Blank	8	4	3	6	21
Scott Brown	594	173	833	742	<b>2342</b>
Elizabeth Warren	454	163	611	604	1832

**Rep in  
Congress    3rd Dist**

Blank	14	68	59	141
Nicola S. Tsongas	202	818	782	<b>1802</b>
Jonathan A. Golnik	122	560	509	1191
Write ins	2	4	4	10

**Rep in  
Congress    2nd Dist**

Blank	265			265
James P. McGovern	763			<b>763</b>
Write ins	29			29

**Councillor**

Blank	303	95	373	354	1125
Jennie Caissie	732	241	1062	983	<b>3018</b>
Write Ins	22	4	15	17	58

**Senator Gen. Court**

Blank	233	51	300	251	835
Stephen Brewer	808	283	1127	1080	<b>3298</b>
Write Ins.	16	6	23	23	68

**Rep. /Gen Court**

Blank	79	22	94	82	277
Richard Bastien	502	157	725	676	<b>2060</b>
Jonathan Zlotnik	471	159	624	587	1841
Write ins	55	2	7	9	23

**Clerk of Courts**

Blank	319	78	395	385	1177
Dennis McManus	723	257	1038	952	<b>2970</b>
Write ins	15	5	17	17	54

**Register of Deeds**

Blank	323	77	395	395	1190
Anthony Vigliotti	718	258	1040	945	<b>2961</b>
Write ins	16	5	15	14	50

**Question 1**

Blank	115	30	140	144	429
Yes	806	263	1108	998	<b>3175</b>
No	136	47	202	212	597

**Question 2**

Blank	48	16	55	55	174
Yes	469	149	687	555	1860
No	540	175	708	744	<b>2167</b>

**Question 3**

Blank	48	18	56	62	184
Yes	651	203	910	747	<b>2511</b>
No	358	119	484	545	1506

ATTEST:

Judy A. Ruschioni

Winchendon Town Clerk

Insert Town Account Report here  
1 page

Insert Town Account Combined balanced sheet  
1 page

## **Winchendon Agricultural Commission 2012 Annual Report**

The Winchendon Agricultural Commission is charged with promoting agricultural-based economic opportunities in town; acting as mediators, advocates, educators and/or negotiators on farming issues; working for the preservation of prime agricultural lands and pursuing all initiatives appropriate to creating a sustainable agricultural community. The positions are appointed by the Town Manager. The Commission consists of seven members and up to five alternates. All member positions are filled, with two alternate positions open.

The Commission is organized as follows: Audrey LaBrie, Chair, Paul Kachinsky, Vice Chair. Members are Ken Girouard, Olivia Tarleton and Sherri Haley. Alternate member is June Girouard.

It was a quiet year for the Agricultural Commission. Our focus was the Toy Town Farmers' market. The Market was held mid-May through early October, rain or shine, Thursdays from 4 – 7 P.M. and Saturdays from 10 – 1. The American Legion Park provided a beautiful setting for vendors and customers alike. Twelve vendor applications were received and accepted, with an average of 6 vendors selling each week. Products and services offered included produce, plants, crafts, baked goods and animal products. Some vendors signed up to accept WIC and Senior Citizen coupons. The response from the town was tremendous, with many customers coming back each week.

In February the Commission hosted a Toy Town Farmers' Market Open House. People interested in the Market and agriculture stopped by for refreshments and an opportunity to speak with Commission members on any related topic. It was well received, and is now an annual event.

The Commission is looking forward to a great year. We meet the second Wednesday of the month, 7:00 P.M. in the 4<sup>th</sup> floor conference room at Town Hall. Please stop by and see what we're doing, and consider an appointment to the Commission as an alternate member. We hope you will stop by the Toy Town Farmers' Market and support our local craftspeople and farmers.

Respectfully submitted,

Audrey LaBrie, Chair  
Paul Kachinsky, Vice Chair  
Ken Girouard, Member  
Olivia Tarleton, Member  
Sherri Haley, Member  
June Girouard, Alternate

## **ANIMAL CONTROL Year End Report 2012**

For the calendar year of 2012, Winchendon Animal Control reports the following:

Number of calls: Approximately 200

Dog License Fees: \$25,177

\*There was a \$4,282 increase from 2011

-The Animal Control position for Winchendon is 20 hours.  
Sarah Fearing was employed as the A.C.O. for part of 2012.

-The town rabies clinic was held in March at the Fire Station and there was a good turnout. They were also able to License Dogs at this clinic as well.

-The year round bottle and can drive continued to be the fundraising source for the shelter.

-As always we are grateful for the reliable volunteers of the shelter team that help get dogs fed, walked, and played with multiple times a day.

-A cat shelter opened up in the Town of Winchendon which took over for caring for a lot of the cat issues that normally would have been handled by the ACO.

The Town is thankful to Sarah for all that she has done in her position as the ACO.



## Zoning Board of Appeals

During calendar year 2012 (1/1/12–12/31/12), the Zoning Board of Appeals (ZBA) experienced a normal and expected number of applications. The applications can be categorized as follows:

	<u>Applied For</u>	<u>Granted</u>	<u>Denied</u>	<u>Withdrawn</u>
Special Permits	5	5	0	0
Special Permit Re-application	1	1	0	0
Variances	7	6	1	0

It was extremely gratifying to again note that of all of the decisions rendered by the Board during this calendar year that the process went smoothly.

Membership on the Board changed slightly. Election for Board officers was held early in the FY, with the following results: Robert Marshall,, Chairperson and Rick Germano Vice-chair and Clerk.

It is important for the residents of Winchendon to understand that the ZBA is a voluntary board that endeavors to grant Administrative Appeals, Special Permits, and Variances *only* when they meet the criteria delineated in the Winchendon Zoning Bylaws. The Board sincerely attempts to be responsive to the rights and needs of applicants, abutters, and the town as a whole while working within the overall framework of the Zoning Bylaws and the Town's Master Plan.

The Board encourages your attendance at our meetings, held the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month (only when hearings are scheduled) in the Town Hall Auditorium. We also encourage interested citizens to volunteer for membership on the Board. We can guarantee you interesting meetings and a vital stake in the critical role the Board plays in shaping Winchendon's future.

Respectfully submitted by the CY 2012 Board,

Robert Marshall, Chair	2013
Joe Snow, RegMemberular	2014
Rick Germano, Regular Member	2015
Cynthia Carvill, Regular Member	2015



## **BOARD OF ASSESSORS**

### **2012 Annual Town Report**

To the Town Manager and Board of Selectmen,

The Board of Assessors submit the following report for the twelve month period beginning July 1, 2011 and ending June 30, 2012.

Motor Vehicle Excise Taxes Committed	\$ 954,247.66
Real Estate Taxes Committed	9,754,120.63
Personal Property Taxes Committed	276,319.40
Title 5 Sewer Liens Committed	7,163.06
Sewer Betterments Committed	288,473.17
Water Liens Added to Taxes	174,131.12
Sewer Liens Added to Taxes	211,343.04
I & E Penalties	<u>13,100.00</u>
Total Committed for Collection	\$11,678,898.08

Real Estate Exemptions Granted:

Clause 17D Statutory	\$ 7,175.00	
Clause 22 Veterans	30,584.36	
Clause 37 Blind Persons	2,625.00	
Clause 41C Elderly	<u>14,000.00</u>	
Total Exemptions Granted	\$54,384.36	\$ 54,384.36
Real Estate Abatements Granted		8,178.30
Personal Property Abatements Granted		1,267.16
Motor Vehicle Abatements Granted		<u>28,529.86</u>
Total Exemptions and Abatements Granted		\$ 92,359.68

Respectfully submitted,

Linda V. Bevan  
Ardythe E. Bilodeau  
Maureen Cote  
Board of Assessors

## **BOARD OF HEALTH Annual Report**

**January 1, 2012 through December 31, 2012**

### **PURPOSE**

The Board of Health, according to various statutes in the Massachusetts General Laws, is responsible, among other things, for inspections and enforcing the State Sanitary Codes for restaurants, retail food establishments, and minimum housing standards that include the proper storage of solid waste. The Board is also responsible for enforcing State Sanitary Codes that cover recreational camps, ice rinks, and public swimming pools. The Board is also responsible for enforcement of the State Environmental codes regarding the disposal of solid waste and proper subsurface sewage disposal under Title 5.

### **PERSONNEL**

The Town of Winchendon Board of Health is a five-member elected Board who works along with a Health Agent, James Abare, R.S. Members of the Board are elected at the annual Town election in May. Current membership with the year their term expires is:

Lionel Cloutier	(2015)
John Shepardson	(2015)
Kevin Bliss	(2014)
Michael Fearing, Ph.D.	(2014)
Guy Corbosiero (Res)	(2013)
Christine Phelps	(2013)

### **PUBLIC HEALTH**

The Town of Winchendon through The Board of Health is part of the Board of Health Tobacco Control Alliance with emphasis on the health dangers of tobacco use and preventing youths from purchasing tobacco and related products.

The Board also continues its contractual relationship with the Gardner Visiting Nurses Association to provide Public Health nursing services. It is through this contract that monthly blood pressure clinics are held at Senior Center and annual flu shots are provided. The Public Health Nurse holds monthly office hours at the Ipswich Drive Community Building on the second Tuesday of each month from 12:30PM – 1:30PM. The nurse also does follow up of reportable communicable diseases, working with the Massachusetts Department of Public Health.

The Health Department Staff witness soil testing for septic systems and reviews and approves septic system plans, inspects the installation of septic tanks, pump chambers, pumps, distribution boxes and leaching areas. Residents can meet with staff during regular office hours.

The Health Department Staff also conduct restaurant and retail food store inspections as well as housing inspections on a regular basis in addition to investigating trash and nuisance complaints. Educational material is available to the public in the Board of Health office on a wide range of issues including quitting tobacco use, diet and nutrition, reducing heart disease and stroke, and strategies for lowering risk of contracting various diseases.

#### Annual Report

The following is a report of the activities of the  
Board of Health for the calendar year 2012

#### **PURPOSE OF PERMIT**

	Count#
Subsurface Sewage Disposal Inspections	60
Soil Testing for repairs	22
Soil Testing for new lots	3
Reviewed and approved Septic System plans	22
Restaurant Inspections	111
Housing Inspections	26
Trash complaints	34
Environmental Samplings	2
Public Swimming Pool Inspections	2
Recreational Camp for Children Inspections	3
Beaver Complaints	2
<b>Total</b>	<b>287</b>
<b>Total Departmental Payments to Treasurer</b>	<b>\$43,112.00</b>

INSERT COLLECTOR/TREASURER'S REPORT FROM EXCEL

## **Annual Report FY 2012**

### **Winchendon Community Action Committee, Inc. (WCAC)**

The Winchendon Community Action Committee, Inc. (WCAC) is a Human Service Agency dedicated to helping families and individuals in crisis, and the economically disadvantaged in need of emergency services. The WCAC provides a way for the community to examine and act on problems of poverty, assess community needs, initiate programs to meet those needs and coordinate with area agencies and local government to provide appropriate services. These services may include advocacy and referral, emergency assistance, medical transportation, food, counseling and educational programs.

#### **Community Service Building\***

The WCAC Community Service Building currently houses multiple Social Service Agencies that provide varied services to town residents. Agencies, groups, and individuals sharing space at the Community Service Building include:

**Mount Wachusett Community College** – Pre-GED, GED, and Adult Basic Educational programs available  
(Classes held Tuesday, Wednesday and Thursday mornings)

**Association of Independent Psychologists, Inc.** - Individual and family counseling services including after school counseling for children and anger management counseling

**New England Farm Workers Council** - Fuel Assistance  
(Application intake by appointment during winter months only)

**The Salvation Army/Emergency Food and Shelter Program** - Emergency Assistance  
(Monday thru Thursday 9:00 AM - 4:00 PM)

**WIC (Women with Infants and Children) Program** – Assists families with infants and children through age 5 to ensure that youngsters get a healthy start (By appointment - 1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month)

**State Representative Richard Bastien** – Constituent information, assistance and referrals (By appointment)

*\*During the course of the year, the Community Service Building underwent several renovations and improvements. The heating system was refurbished; programmable thermostats, sump pump, water filter and energy efficient lighting were installed. The entire interior of the building was cleaned, painted and redecorated and the exterior was*

*cleaned and painted as well. Combination locks, exterior security lighting, and new refrigerator/freezer units were added. An internal recycling center was also established.*

## **Youth Services**

Project Contact summer day camp (formerly Bonnie Brae) provided an opportunity for local children to participate in their program during the month of August free of charge or for a nominal fee. Children enjoyed two weeks of fun and recreation at Camp Collier in Gardner. Each child received breakfast, a healthy snack and lunch daily. There was swimming, arts & crafts and the opportunity to participate in several team sports. Transportation via bus from Winchendon was also provided.

## **Holiday Programs**

During the Thanksgiving holiday 125 individuals and families received baskets that included a turkey and all the fixings. In addition to fresh seasonal produce donated by local farmers, baskets included food items from the Worcester County Food Bank, Hannaford, Market Basket and many generous donors.

Christmas baskets were provided to 168 individuals and families. Baskets provided a family with a turkey and all the trimmings for a bountiful holiday meal. Due to the generosity of partner organizations and clubs, selected individuals and families received gift certificates from Hannaford and Market Basket as well as other holiday related items.

The annual children's Christmas party took place at the American Legion on Thursday, December 15<sup>th</sup> from 5:00 to 8:00 PM. Pizza was donated by the Winchendon Police Department and two local pizza houses (Hungry 4 Pizza and Christos). Soft drinks were donated by McDonald's, cookies were donated by Subway and Dunkin' Donuts donated munchkins, donuts and coffee. Homemade holiday cupcakes were also provided. Santa, Mrs. Claus and one of the elves came by and both the children and the adults were entertained by a renowned magician who has performed at Walt Disney World. In addition to a holiday gift chosen especially for each child they received a warm winter hat, mittens and a scarf (many were handmade). A total of 262 children received holiday gifts which was made possible due to the generosity of our donors.

The Telegram and Gazette Santa Program also provided holiday gifts to local children that were given to parents to put under the tree. Children received large gift bags full of toys that included an array of gender/age appropriate items such as games, dolls, trucks, craft kits, books, stuffed toys, sports equipment, etc.

## **Housing**

FEMA funding of \$5303 helped to assist several families with rental/mortgage and utility payments. Referrals were also made to Montachusett Opportunity Council and RCAP Solutions to help additional families.

## **Emergency Services**

One of the WCAC's primary purposes is to help to meet the emergency needs of individuals and families in the Winchendon community. Crisis situations need immediate response. The Robinson-Broadhurst Emergency fund and The Salvation Army fund meet those needs. A total of 63 individuals/families received emergency assistance throughout the year with home heating fuel, mortgage/rental assistance and/or utility payments.

FEMA funds were allocated for food from the Worcester County Food Bank. Project Bread donated \$1,500 which was also used to purchase food. The Food Pantry served a total of 4,214 people including 1,303 children, 2,625 adults and 286 elderly residents.

Food donations were received through the US Postal Service community collection, local schools, colleges and universities, Boy Scouts, Girl Scouts, churches, businesses, clubs and day care centers. "Thank you" to all who helped to keep our pantry full this year. Hannaford Food Markets donated fresh bread, pastry, meats and produce on a weekly basis. Fresh milk was received monthly and distributed on a revolving basis to local families with children and to seniors. Local farms donated fresh seasonal produce from spring through fall.

Donated clothing, footwear, accessories, household items, furniture, etc. were available to the public at no cost throughout the year. All donations not used at the WCAC are given to the Salvation Army. Many volunteers help to sort, clean, repair and display items received. Without the help of dedicated volunteers this could not be accomplished.

## **Robinson-Broadhurst Foundation**

The Robinson-Broadhurst Foundation generously provided funding to assist with operational expenses, technology upgrades and capital improvements.

## **Our Neighbor's Kitchen**

On the last Thursday of each month, the WCAC partners with the Unitarian Universalist Church on Central Street to provide a nutritious hot meal to all who are hungry at "Our Neighbor's Kitchen". Volunteers prepare and serve a free/low cost meal to approximately 65 people each month. Youth from the Winchendon School, members of local clubs/organizations and church members serve and clean up.

## **Medical Transportation**

Many elderly and low-income families and individuals rely on the CAC for their medical transportation which the WCAC provides to doctors' appointments, hospital visits, and clinics. During FY2011-12, the WCAC provided 217 one way runs for medical purposes.

**2011-2012 ANNUAL TOWN REPORT – WORCESTER COUNTY FOOD BANK**

**Characteristics of People Served**

	<b>1<sup>st</sup> Qtr.</b>	<b>2<sup>nd</sup> Qtr.</b>	<b>3<sup>rd</sup> Qtr.</b>	<b>4<sup>th</sup> Qtr.</b>	<b>Total 11-12</b>
Households	521	435	412	380	1748
People	1331	1048	954	881	4214
Child	441	352	269	241	1303
Adult	805	629	607	584	2625
Elder	85	67	78	56	286
Employed	95	69	54	56	274
Unemployed	25	14	7	15	61
Social Security	342	302	303	276	1223
TANF EADC	19	20	21	10	70
No Income	21	16	9	10	56
Food Stamps	214	186	223	264	887
WIC	17	17	19	34	87
New	535	56	174	58	823

Respectfully submitted,  
Colleen Laperriere, Executive Director

**Board of Directors 2011-2012**

President: Mr. William Stewart, Jr.

Treasurer: Ms. Marcy Silva

Secretary: Ms. Michelle Smith

Reverend Marguerite Sheehan

Mr. Armand Sylvester

Ms. Kelli Bator

Ms. Heidi Couture

Ms. Nancy Romanowski

Honorary Board Member - Mr. James Kreidler, Town Manager



**CONSERVATION COMMISSION**  
**2012 ANNUAL REPORT**  
**JANUARY 1, 2012 TO DECEMBER 31, 2012**

The Winchendon Conservation Commission is a seven-member board responsible for the local administration and enforcement of the Massachusetts Wetland Protection Act (Massachusetts General Laws, Chapter 131, Section 40) and the Town of Winchendon Wetlands Protection Bylaw. Generally, the Commission's regulatory authority is triggered when alterations or construction are proposed in a wetland or floodplain, within 100 feet of a wetland, or within 200 feet of a river, stream or brook that flows year round. Under the Massachusetts Wetlands Protection Act and Town of Winchendon Wetlands Protection Bylaw, the Commission is required to issue decisions that provide for the following eight interests:

- Protection of public and private water supply.
- Protection of groundwater supply.
- Flood control.
- Prevention of storm damage.
- Prevention of pollution.
- Protection of land containing shellfish.
- Protection of fisheries.
- Protection of wildlife habitat.

The Town of Winchendon Wetlands Protection Bylaw, approved by voters at the 2007 Annual Town Meeting, includes some stronger provisions over and above those found in the Massachusetts Wetlands Protection Act, primarily in the form of greater no-build and no-disturb setback distances from wetland resource areas. Regulation under the Massachusetts Wetlands Protection Act and Town of Winchendon Wetlands Protection Bylaw entails reviewing plans, wetland and floodplain maps, and research prior to issuing Determinations of Applicability or Orders of Conditions that adequately protect the environment and the public interest. The Massachusetts Department of Environmental Protection (DEP) provides policy guidance, administrative oversight, and training and technical assistance. DEP also issues final rulings on appeals of Conservation Commission decisions. The Commission would like to stress that cooperation, communication, and proper filing procedure are key to the successful review and evaluation of proposed activities under the Commission's jurisdiction; most construction activities can usually be modified slightly and/or conditioned to protect the above eight wetland interests.

The Winchendon Conservation Commission currently consists of six very environmentally concerned citizens led by Chairman Kyle Bradley, with the professional assistance of Conservation Agent David Koonce and Recording Secretary Patty Driscoll. The public is welcome to attend the Commission's regularly scheduled meetings, which are normally held at 109 Front Street on the fourth Thursday of every month at 7pm. Each member of the Commission is also a member of the Massachusetts Association of Conservation Commissions, (MACC) and attends the MACC annual meeting held in Worcester. MACC's annual meeting provides for many varied training sessions pertaining to the Massachusetts Wetlands Protection Act and related environmental issues.

In 2012, the Commission held twelve (12) monthly meetings. Several field trips were conducted incident to the meetings. Applicants submitting Notices of Intent were issued Orders of Conditions. Requests for Determinations of Applicability were generally approved if submitted plans conformed to the requirements of the Town of Winchendon Wetlands Protection Bylaw and indicated the proper mitigation to adequately protect the wetlands during construction. The Commission issued six (6) Orders of Conditions for projects including, but by no means limited to, construction of new single family homes and driveways, and septic system repairs/upgrades. Eleven (11) Determinations of Applicability were also issued, as were several Certificates of Compliance and Extensions to Orders of Conditions.

The Conservation Commission encourages any member of the public who is concerned with protecting the Town's precious wetlands and floodplains, and who would like to learn more about serving on the Conservation Commission, to contact the Town Manager, any member(s) of the Commission, and/or the Conservation Agent. The Agent is available at the Town Hall on Monday and Thursday mornings 9am – 12noon, except for 3pm – 6pm on days when the Commission meets. Any questions that you might have regarding any proposed or observed activities possibly impacting wetlands or floodplains should be brought to the attention of the Commission and/or the Agent. Additional information on the Conservation Commission and its statutory responsibilities can also be found on the Commission's page on the Town website:

[http://www.townofwinchendon.com/Pages/WinchendonMA\\_BComm/Conservation/index](http://www.townofwinchendon.com/Pages/WinchendonMA_BComm/Conservation/index)

Respectfully Submitted,

David Koonce, Conservation Agent  
Kyle Bradley, Chairman  
Patty Driscoll, Recording Secretary

## Winchendon Council on Aging Annual Town Report

The Council on Aging has had an amazing 2012! Without our staff and our group of dedicated volunteers – Sally McKinney, Jackie Flynn, Diane Alexander, Lila Dorval, Judy Philbrook, Carol Ball Dolan, Sonny & Donna Parkhurst, Will Wrann III, John Bettencourt, Paul Ward, Les Goodrich and Art Amenta– we could not have held the activities that we do at the Senior Center without their assistance. We are grateful for all the help we have had this year.

The Council on Aging Nutrition Program, staffed by Mimi Overman and David Tavares, served over 20,990 meals. 16,365 meals were home delivered for a grand total of 37,355 total meals for 2012.

Our annual Senior Wellness Day is well received and well attended. This year, we had over twenty five different groups represented.

During the past fiscal year, Council on Aging Van Driver Sharon Perkins, Art Amenta and MART Driver Kevin Reidy were able to dispatch and transport over 6,531 elders to doctor's appointments, meal sites, shopping and recreational trips, for a total of over 24,147 miles driven this year. We finished the year with an excellent driving record.

The COA was very active and busy with special trips and programs such as:

Caregivers; Dealing with Alzheimer's Medication Management; AARP Tax Assistance; AARP Safe Driver Family Pharmacy (twice); Weight Loss Program; Volunteer Appreciation Luncheon	Painting classes, line dancing, yoga, quilting, BINGO, cards, pool, shuffleboard games, Valentine's, Halloween celebrations; Peanut Auction; Cake Auction; Quilting; Three Christmas Programs; Wii bowling; Book Club; Country Dave; John Porcino; Wood Carving
Identify Theft Prevention, Senior Health Fair; Computer Classes; Animal Craze; Beach Party	Birthday and holiday celebrations, coffee hour and a chicken barbeque
Medicare Part D, SHINE, Flu Clinic, Fuel Assistance and Food Stamps; Blood Pressure Clinics; Dr. Mateik (vision exams);	Chinese Cooking Demonstration, Thanksgiving and Christmas dinners GVNA Programs Travelling Tooth Fairy Red Sox

Miracle Ear (hearing aid exams)	Open House; Pizza Party
---------------------------------	-------------------------

We especially want to thank all the volunteers again who work in the kitchen daily or at the many functions we host.

We are proud to serve the Senior Citizens of Winchendon.

Respectfully submitted,  
Sheila Bettro,  
Director, Winchendon Council on Aging

# REPORT OF THE WINCHENDON CULTURAL COUNCIL

## To the Citizens and Taxpayers of Winchendon:

The members of the Winchendon Cultural Council (WCC) are happy to provide this report of activities for the 2012 fiscal year. Presently there are six members on the WCC but we are allowed to have up to 19 members. We have room for anyone interested in serving-- just contact one of the members. The busiest time for the WCC is from October 15 of each year (when applications are due), until the end of January. We do encourage members to attend and applaud the programs for which grants are awarded. It's always fun!

This year, loyal member Coral Grout had to leave the Council. The Council has term limits, so no individual may serve more than 2 consecutive 3-year terms.

The Council unanimously appointed Dr. Grout to continue to serve as its agent, acting as Treasurer.

For FY 2012 we received a total of 22 applications totaling \$10,839.00. The Massachusetts Cultural Council allocated Winchendon \$3,870.00. Unclaimed awards from prior years allowed us to award additional money to these successful applicants.

The following proposals were funded at the stated amounts:

Beals Memorial Library Museum of Science Discount Coupons	\$600.00
Beals Memorial Library New England Aquarium Discount Coupons	\$650.00
Beals Memorial Library Animal Adventures for Week of the Young Child	\$330.00
Beals Memorial Library Higgins Armory Discount Passes	\$225.00
Beals Memorial Library MFA Pass Discount Coupons	\$225.00
Beals Memorial Library Ecotarium Discount Coupons	\$200.00
Beals Memorial Library Puppet Show for Summer Reading Program	\$245.00
First Congregational Church Worcester Chamber Concert	\$1800.00
Friends of the Library Graveyard Girls	\$450.00
Friends of the Library Mary Jo Maichack Cabaret Night	\$345.00
Gendron Velocity Band Summer Concert	\$500.00
Nicol Wander, Puppet Show at elementary school	\$200.00
Ruth Harcovitz's Rogers & Hammerstein at Historical Society	\$375.00
Steve Henderson Short Play at Old Murdock Senior Center	\$400.00
Winchendon Pre-K Music Man Slattery	\$350.00
Toy Town Elementary School Writing Program	\$729.00

If you enjoyed a free program put on by the Friends of the Library, or music at Winchendon's Murdock-Whitney House, used one of the many museum discount coupons from the Beals Memorial Library, took children to a puppet show or musical Pre-K program, then why not consider joining the WCC? Help keep these programs available to and for people in Winchendon.

Respectfully submitted

David Ladeau, Chair	(2015)
Terri Hillman,	(2014)
Veronica Loya	(2014)
Doreen Poulin	(2015)
Julia White Cardinal, Secretary	(2015)
Greg Vine	(2015)

## **Winchendon Finance Committee Annual Report**

The Winchendon Finance Committee is pleased to present our annual report for the 2012 fiscal year, July 1, 2011 to June 30, 2012.

Finance Committee meetings were held at the Town Hall on the second Tuesday of each month. The Finance Committee began the year with seven members: Ulysse Maillet as Chairmen, Kevin Miller as Vice-Chairperson, Cynthia Leroy, Bill Belko, Ottmar Rau, Robert Guenther and Darlene Rossi. In June vice-chairperson Kevin Miller, resigned.

At our June 2012 meeting, Ulysse was elected as chairperson and Bill Belko as vice-chairperson.

Cynthia Leroy, Bill Belko and Darlene Rossi were re-appointed for a three-year term to expire 2015.

Debra Dennis was the Finance Committee Secretary and did an excellent job documenting committee meetings this year.

A special town meeting was held November 16, 2011 to make decisions on sixteen articles and allocate reimbursement of \$22,000.00 for ice storm damage and one time local aid totaling \$102,888.00.

The Finance Committee began review of the municipal and school budgets and warrant articles in April in preparation for the Annual Town Meeting.

Topics for discussion this year were Capital Outlay Exclusions totaling \$1,980,000.00.

Ultimately, the Capital Overlay Exclusion was approved at town meeting but did not pass the subsequent town referendum except for the Fire Station roof repair \$15,000.00.

The Finance Committee approved the following transfers from the finance committee reserve fund.

- \$9,263.22 for six months rental agreement to replace defective Town Hall emergency generator serving town hall and police station.
- \$35,736.78 to Veterans Service on 5/8/12 to make up deficit in service to veterans.
- 

In an effort to remain current on its responsibilities, Finance Committee members attended Finance Committee Association Annual meeting in October 2011 and the Massachusetts Municipal Association meeting in January 2012.

The Finance Committee members look forward to continuing our service to the residents of Winchendon in 2012-13. We encourage residents to become active in the governing of their town

Respectively submitted,

Ulysse Maillet, Chair

Bill Belko, Vice Chair

Cynthia Leroy, Bill Belko, Ottmar Rau, Robert Guenther and Darlene Rossi

## Winchendon Fire Department Town Report 2012

I am pleased to submit the following Annual Report  
Chief Thomas J. Smith

### Mission Statement

“The Winchendon Fire Department shall endeavor to protect life and property through emergency response and non-emergency assistance. We will strive to promote public safety through inspection, enforcement, and education”.

### Department Statistics:

From Jan.1, 2012-December 31, 2012, the Department responded to 1701 requests for services as shown below:

SITUATION TYPE	QTY	SITUATION TYPE	QTY
Alarm system malfunction	13	Hazardous Materials Investigation	6
Alarm system no fire	13	Heat detector malfunction	4
Arching electrical equip.	1	Landing Zone Coverage	2
Assist invalid	64	Lockout	12
Assist police	10	Malicious false alarm	3
Brush fire	20	Mobile property fire	1
Building fire	7	MVA no injuries	93
Burner/Boiler problem	7	No incident found	23
Canceled en route	32	Odor of smoke	30
Carbon monoxide incident	10	Oil or other combustible prob.	7
Chimney fire	5	Passenger vehicle fire	3
CO detector activation	1	Person in distress	10
CO detector malfunction	9	Police matter	1
Controlled Burn	5	Power line down	10
Cooking fires incidents	11	Public service	34
Cover assignment/standby	35	Smoke detector activation	25
Electrical wiring problem	6	Smoke detector no fire	25
Elevator Incident	2	Smoke or odor removal	14
EMS (ALS) call	531	Sprinkler activation no fire	1
EMS (BLS) call	489	Sprinkler malfunction	1
False alarm or false call	4	System malfunction	5
Fire, Other	4	Trash or rubbish fire	2



Flammable gas or liquid	5	Unauthorized burning	28
Gas leak (LPG)	6	Unintentional transmission	28
Gasoline/flammables	2	Water or steam leak	4
General Service Call	14	Water problem	3
Good intent call	18	Weather Incident (lightning strike)	2

## **Fire Losses**

Fire loss value for 2012 was approximately \$272,200.00.

### **Personnel:**

Over the past year the Winchendon Fire Department has proudly served your community to the best of its ability. Over 35 men and women make up the fire department and have provided the Town of Winchendon with emergency services whenever requested to the best of their ability. As members of the fire department, these dedicated individuals have spent numerous hours training on both fire and medical topics. Every member of the department has shown the commitment needed to provide the citizens of Winchendon with the protection they deserve. A special thank you should also go out to the families of these members who have had to make their own sacrifices by having their loved ones away for hours at a time helping others. Without this understanding, our firefighters would not be able to demonstrate the commitment necessary to be a fire department member.

Leadership is something that our fire department has been fortunate enough to have in abundance during the past year. Chief Allen J. Lafrennie retired from the top leadership position in May after thirty-five years of dedicated service to the Winchendon Fire Department (over eleven of these years were at the Fire Chief's position). In May, Chief Lafrennie was replaced by veteran Fire Chief Thomas J. Smith. Chief Smith knew that replacing Chief Lafrennie would be a difficult task but during the transition the department and the community has been extremely welcoming, thus helping to make the change seamless. Chief Smith has brought many new ideas on the management of the department and has taken pride in working to bring these ideas to fruition.

Leadership changes did not stop at the fire chief's position. Two very important positions saw their interim titles removed. Ricci Ruschioni was made permanent Deputy Chief, a position he has earned through hard work and many years of experience in the fire service. Deputy Ruschioni has continued to step in and lead the department whenever asked. William Brown was made permanent Captain on our department. Captain Brown had served as interim captain for almost two years, during which he had shown a desire to better himself and the department, thus earning the permanent position. Long-time member, Martin Brooks was promoted to the other vacant Captain's position. Captain Brooks brings incredible knowledge of both the community and the fire service to our team. Three of our fire fighters were also promoted to further fill our officer vacancies. Michael Mullen, Scott Parkinson and Frederick Peters were promoted to the rank of Lieutenant. These Lieutenants may be new to our officer core but they possess many years of experience and have continued to train towards this advancement. Rounding out the officer core is Lieutenants Maurice Bateman and Robert Soucy. Both of these Lieutenants have continued to lead, always striving to share their knowledge with other members of the department.

### Membership Roster –

Fire Chief –	Thomas Smith	
Deputy Chief –	Ricci Ruschioni	
Captains –	Martin Brooks	
	William Brown	
Lieutenants -	Maurice Bateman	
	Michael Mullen	
	Scott Parkinson	
	Frederick Peters	
	Robert Soucy	
Firefighters and EMTs -	Melissa Beauvais	
	Brittany Bevilacqua	John Cyganiewicz
	James Bevilacqua	Carl Davis
	David Bilodeau	William Davis
	Corey Bohan	Mark Fleming
	Matthew Bosworth	Scott Florio
	Kayla Boutell	Patrick Higgins
	Kyle Bradley	Benjamin Miller
	Daniel Brown	Daniel O'Malley
	Lance Budka	Jason Moury
	Jay Carrier	Michael March
	Bryan Clayton	Marty Scott
	Jason Clegg	Richard Seigny
	Brian Croteau	Bryan Vaine
Fire Department Chaplain -	Thomas Clinkscale	

### **Service Delivery:**

The Winchendon Fire Department is a full-service department delivering emergency medical, fire suppression, hazardous materials, technical rescue, fire investigation, public safety education, fire prevention and specialized community services. The department encourages any feedback from the citizens as to how well we are delivering these services, as well as any suggestions for improvement.

### **Permits:**

Brush Burning	215
Blasting / Tanks	10
Smoke Detector	131
Oil burner	52
L.P. Gas	37
Trench	2
Fire Safety Inspections	26
Fire Suppression Systems	14
Total	487

**Total Permit Revenue Collected:**    \$ 10,155.00

## Emergency Medical Services:

In calendar year 2012, the Winchendon Ambulance Service responded to one thousand and twenty (1020) requests for some type of medical assistance. Outside of these medical calls, there were many times that our ambulance personnel assisted at fire related incidents as well. Transports resulting from these ambulance requests brought in \$400,780.76 in ambulance receipts to the town coffers.

Throughout the year our emergency medical technicians have provided at many events throughout the community. Captain Brown organized EMS coverage for our department at events such as community fairs, school sporting events, area hockey games just to name a few. Without the dedication needed for this coverage it is definite that the children of the community would suffer greatly.

## Ambulance Apparatus:

Description	Year	Funding Source	Condition	Replacement Year
Ambulance 2	2012	Robinson-Broadhurst/ Town	Excellent	2020
Ambulance 1	2005	Robinson-Broadhurst	Fair	2013
Ambulance 2	2000	Robinson-Broadhurst	Fair	Replaced

## Fire Apparatus:

The following chart illustrates the state of the department's fire apparatus. A column has been included on funding sources so that you may understand how lucky we have been to benefit from the Robinson Broadhurst Foundation. As the fire department moves forward in its need to begin replacing our larger pieces of apparatus, it has become apparent that the community will need to step up and find a creative way to conduct this replacement. Whether apparatus replacement comes through the very competitive grant process or through taxation, it has become a must.

Apparatus	Year	Funding/Donation Source	Condition	Replacement Year
Engine 2	2002 Ford E-1	R/B *	Good	2017
Engine 3	1996 E-1	R/B *	Good	2019
Engine 4	1991 Central States	R/B *	Fair	2014
Ladder 1	1984 E-1	Taxation	Fair/Poor	2009
Forestry 5	1985 Chevrolet Pickup	DEM **	Poor	2005
Forestry 6	1969 Mack1500 gal	DEM **	Poor	2010
Truck 6	1998 Ford F250 Pickup	HSG Auth.	Fair	2013
Car 1	2007 Ford Expedition	R/B *	Good	2018
Car 2	2000 Ford Explorer	R/B *	Poor	2012

\* R/B = Robinson Broadhurst Foundation Grant

\*\* DEM = Department of Environmental Management Surplus Equipment Program

A lot of our motorized equipment is in need of replacement as several pieces are in poor condition and others are quickly approaching the end of their service life. The ISO (Insurance Overwriters) recommend that fire apparatus be placed as a backup once it reaches between 10-15 years of age. Many of our apparatus is well past this recommendation. The Town has not had to raise funds for fire equipment for many years; therefore the time has come where it will be necessary to fund several new pieces of major equipment in order for us to maintain the level of service the Town has come to expect. The safety of our community and the firefighters that protect it must come first, even in these tough financial times.

### **Building Needs:**

The current state of the fire station is generally in good shape. However, there will be some repairs necessary to keep the building in an acceptable state during the upcoming year. The building was erected in 1978 and has served the town proudly for the past thirty four years.

### **Community Programs:**

Throughout the past year the Winchendon Fire Department has made it a goal of ours to expand on the community programs offered through the department. Community CPR programs have been conducted for many organizations in town. Blood pressure clinics have been conducted at the Elder Service fairs. File of Life packets have been distributed throughout the community to not only senior members but also those younger citizens who may have more frequent medical needs than most.

A Regional Firefighter I/II training program has continued to be offered under the leadership of Lieutenant Michael Mullen. This program has not only trained our own firefighters but has extended the training out to area communities. Winchendon greatly benefits from this program by knowing area firefighters that may assist our citizens are properly trained to the level Winchendon has come to expect.

A partnership has been developed with both the high school and the Mount Wachusett Community College for internship programs. Both of these programs will flourish in the upcoming years, not only helping with the education of our youth but also providing an effective recruiting tool for future firefighters and medical personnel.

### **Contact Information:**

The Fire Station is located at 405 Central Street Winchendon, MA 01475

Phone: 978-297-2323

Email: [fire@town.winchendon.ma.us](mailto:fire@town.winchendon.ma.us)

### **Closing Statement:**

The Winchendon Fire Department would like to take this opportunity to thank the citizens for their continued support of the fire department and its members. Our firefighters and medical personnel strive to provide you all with the best service possible. As a department, we look forward to continuing our good working relationship with not only the other town departments but also each and every citizen in need of our services.

## HOUSING AUTHORITY

The Winchendon Housing Authority hereby presents its Annual Report for our fiscal year ending September 30, 2012.

The Winchendon Housing Authority was formed in 1962 thru M.G.L. 121B and is a quasi-governmental agency. Funding for our programs comes directly from the Commonwealth of Massachusetts Department of Housing and Community Development and the U.S. Department of Housing and Urban Development. In May 2012 we celebrated 50 Year of Service to the Town of Winchendon. The Board of Commissioners and Staff are looking to continue this service for many years to come.

At the annual meeting of the Board of Commissioners that was held in May 2011 the election of officers was held and as follows:

<u>Slate of Officers</u>	<u>Name of Officer</u>	<u>Term of Office</u>
Chairperson	Burton Gould	April, 2015
Vice-Chairperson	Jacquelyn Flynn	May, 2017
Treasurer	Frank Cosentino	May, 2013
Asst-Treasurer	Virginia C. Sibley	May, 2016
Secretary	David Johnson	May, 2014
Secretary ex-Officio	David P. Connor	Executive Director

The Board of Commissioners meet between the Ipswich Drive Community Building, Hyde Park Community Building or Pearl Drive Community Building on the **2<sup>nd</sup>** Tuesday of each Month at **1pm** and the Annual Election of Officers is held in May of each year. Public posting of each meeting and its location is at the Town Hall and Ipswich Drive office for anyone wanting to attend our public Board meetings.

The Executive Director is the Chief Executive Officer of the Authority and is responsible for the daily operation and serves as the Contracting and Purchasing Officer.

The Winchendon Housing Authority's office is located at **108 Ipswich Drive** in Winchendon and is open to the public between the hours of **8 AM** and **4 PM** Monday through Friday unless otherwise posted. The staff at the housing authority at the end of fiscal year 2012 is as follows,

## **WHA Staff:**

Ms. Michelle Sweeney  
Housing Administrator

Mr. Rocky Flint  
Hyde Park Maintenance  
Mechanic/HQS Inspector

Ms. Cyndee LaFreniere  
Financial/ Procurement Coordinator

Mr. James Bevilacqua  
Pearl Drive Maintenance Mechanic

Ms. Linda Tenney  
Tenant Coordinator

Mr. Michael Field  
Ipswich/ 14-16 Ready Drive  
Maintenance Mechanic

Ms. Linda Bond  
Groundskeeper/ Maintenance  
Mechanic

Mr. Marc LeBlanc  
Scattered Site/ 1-12 Ready Drive  
Maintenance Mech. / Oil Burner  
Technician

### **Housing Mission Statement:**

To provide Decent, Safe and Sanitary housing that is in good repair within Winchendon and surrounding communities. Also assist with the rents of eligible families, elderly and handicapped people living in private rental housing.

### **Federal Housing:**

There is a total of 131 units of public housing breaking down as follows, 80 units of conventional 1 bedroom Elderly housing at Ipswich Drive, 34 units of conventional 1-2-3 - 4 bedroom Family housing at Pearl Drive, 17 units of conventional scattered site 1,2,3,4 bedroom Elderly and Family housing throughout the community. The Housing Authority has a waiting list for all applicants that meet the income requirements for Federal Housing. The Winchendon Housing Authority has been designated by the U.S. Department of Housing and Urban Development as a **HIGH PERFORMER** for our administration and oversight of this program as well.

We also have 35 Section 8 Housing Choice Vouchers program that is used to help extremely low and very low-income people keep or find apartments within the private housing market. This type of assistance is becoming more popular for people that want to keep living in a neighborhood environment and help landlords get the fair market rents (FMR) for that area the apartment is located. Of the 35 vouchers there are 4 of them participating in our FSS program. This program allows each resident an opportunity to save money and use it to help them transition from rental assistance. In this program the WHA has been designated as a **HIGH PERFORMER** for our administration and oversight of this program as well.

There is a waiting list for all of our federal housing units. Please if you are interested in applying for housing you should apply early.

**Federal Modernization:**

We have 2 active program of federal modernization:

**Capital Fund FY 2011:**

We were awarded \$150,805 in August 2011. These funds will be used to complete the following work items.

**Ipswich Drive**

504 Compliance Upgrade  
Roofing Upgrade

Bond Payment 504 Upgrade

**Scattered Sites**

Siding upgrade at our Oak  
Street Garage

Energy Star Appliance  
Upgrades

**Pearl Drive**

Bond Payment 504 Upgrade

**Capital Fund FY 2012:**

We were awarded \$138,927 in March 2012. These funds will be used to complete the following work items.

**Ipswich Drive**

504 Compliance Upgrade  
Roofing Upgrade  
Bond Payment 504 Upgrade

**Scattered Sites**

Retaining Wall Design at  
244 Front St, 71 Maple St.  
Bond Payment 504 Upgrade

**Pearl Drive**

Bond Payment 504 Upgrade

Over the past 12 years the Winchendon Housing Authority has been designated by the U.S. Department of Housing and Urban Development a **HIGH PERFORMER** in both the Public Housing and Section 8 Program. This is a great time for the WHA and with the highest designation from HUD allows us to operate our programs with greater flexibility.

**State Housing:**

There are a total of 119 units of public housing breaking down as follows, 77 units of conventional 1 bedroom Elderly/ Handicap housing at Hyde Park Drive. 10 units of Congregate 1 bedroom Elderly/ Handicap housing at Ready Drive, There is 12 units of conventional 2 - 3 bedroom Family housing at Ready Drive. 12 units of conventional scattered site Family housing units within Winchendon and 8 units of Physical and Mentally Handicapped housing of which the Winchendon Housing Authority has contracted the department of Mental Health to manage these units for us. Again we have a waiting list for these units and people need to fill out an application.

The congregate housing units have openings and are available for housing at this time. If you meet the eligibility requirements set by the selection committee the Housing Authority will be able to house you immediately. Anyone interested in a tour of the congregate units please call the office at 978-297-2280.

We also have 6 Mass Rental Voucher Program (MRVP) vouchers that are used to assist people in the private sector housing market find and keep their apartments. All vouchers are tenant based and are used within the Winchendon area. These stay with each tenant until they request removal or the voucher subsidy ends.

#### **State Modernization:**

The WHA received notification in June 2010 from the Department of Housing and Community Development (DHCD) funds in the amount of **\$379,510** for work to be performed at Hyde Park Drive and our other State Scattered sites here in Winchendon over the next 3 years. For the past 10 years the WHA has received over 3 million dollars in state modernization funding for Hyde Park Drive and our other State housing sites here in Winchendon. This is a great achievement from the combined efforts by the Local Board of Commissioners, our State Representative and State Senator working together for the benefit of our residents at Hyde Park Drive.

Anyone interested in applying for Housing and that meet the eligibility requirements for any of our units please feel free to come see us at 108 Ipswich Drive or call us at (978) 297-2280 or via email at [wha@net1plus.com](mailto:wha@net1plus.com) we will be happy to answer any of your questions or help assist you in any of your housing needs.

I would like to thank the people of Winchendon for supporting and allowing the Winchendon Housing Authority the opportunity to supply decent, safe and sanitary housing that is in good repair located in Winchendon and the surrounding communities.

Respectfully Submitted:

*David P. Connor*

David P. Connor

Executive Director/ Secretary Ex-Officio



# ANNUAL REPORT LAND USE DEPARTMENT

January 1, 2012 – December 31, 2012  
Building Department

PURPOSE OF PERMIT	NO. OF PERMITS
Dwelling Units	7
Foundations	3
Additions/Alterations	152
Garage Additions	11
Deck Addition/Repairs	14
Sheds	10
Roofs	23
Swimming Pools	8
Demolitions	3
Signs	5
Safety Inspections	21
Plumbing	68
Gas	44
Electrical	156
Sheet Metal	8
Wood Stoves	5
Pellet Stove	22
	<b>560</b>

## Total Departmental Payments to Town Treasurer

<b>Reinspection Fees</b>	<b>\$ 25.00</b>
<b>Building</b>	<b>\$49,719.00</b>
<b>Wire</b>	<b>\$10,575.00</b>
<b>Plumbing</b>	<b>\$ 4,325.00</b>
<b>Gas</b>	<b>\$ 2,300.00</b>
<b>Weights &amp; Measures</b>	<b>\$ 1,455.00</b>
<b>Photocopy</b>	<b>\$ 415.00</b>
<b>Occupancy</b>	<b>\$ 150.00</b>
<b>Cert. Of Inspections</b>	<b>\$ 1,760.00</b>
<b><u>TOTAL</u></b>	<b><u>\$70,724.00</u></b>

The Land Use Department issued a total of 560 permits, with a total of \$70,724.00 in fees collected and a total of \$5,245,992.00 in value.

Respectfully submitted,  
Paul Blanchard, Building Commissioner

## **Beals Memorial Library Winchendon, Massachusetts**

### **TO THE CITIZENS OF WINCHENDON:**

#### **Ongoing Activities**

During 2012, the Beals Memorial Library continued to serve Winchendon residents of all ages, as a resource to meet informational, educational, and recreational needs. For adults and children, we provide collections of books, magazines, DVDs, recorded books (including CD, and MP3 formats, along with pre-recorded MP3 devices with the trade name “Playaways.”) Through our bibliographic network, we provided electronic access to growing collections of “downloadable” audio and e-books (for Kindles, Nooks, Sony E-readers, Androaid Smartphones and Tablets) along with streaming video. The Central and Western Massachusetts Automated Resource Sharing (C/W MARS) network is our bibliographic provider. Patrons must have an active library card and the requisite equipment to make use of digital download titles.

We continue to depend upon C/W MARS for circulation functions. Our membership in C/W MARS is subsidized by a Small Libraries in Networks grant. This system allows patrons on-line access to their accounts, and the ability to request items they desire. The optional Wowbrary service continues to be provided, so patrons may sign up to receive a free, weekly e-mail notification describing new acquisitions. Through the C/W MARS network and the Massachusetts Virtual Catalog, supported by the Massachusetts Board of Library Commissioners, access is also provided to the holdings of the vast majority of other Massachusetts public libraries, so patrons may electronically place requests for titles in distant Massachusetts communities. Requested items can then be picked up and returned locally. Patrons continue to enjoy the use of other Central and Western Massachusetts libraries which participate in C/W MARS, using the same card at all member institutions. Mediated Inter-Library Loan is offered for items not available via the Virtual Catalog. This means local library staff work with the state’s contracting provider to obtain, if possible, materials from libraries nation-wide.

Circulation for FY 2012 totaled 38,504 items of which there were 10,643 video items, and 2,349 audio items.

We loaned 8,314 items to people who use other Massachusetts libraries. Meanwhile, we obtained 6,500 items from other libraries for loan from our building. These functions are almost all facilitated by Winchendon’s membership in the C/W MARS (Central/Western Massachusetts Automated Resource Sharing) network and

MLS (the Massachusetts Library System) continues to provide the transportation which actually gets library materials around the Commonwealth.

Due to our building's lack of handicapped access, library staff members continue to do home delivery and pick up for people who are unable to visit the library in person. Other services for the disabled include Talking Book demonstrations, a digital magnifier, and curbside service, prearranged by phone.

Still popular with library users are Saturday hours, when we are open from 9 a.m. to 1 p.m., Labor Day until Memorial Day. We are also open Mondays through Thursdays 1-8 p.m., and Fridays 9-5. The library is closed on Sundays, legal holidays, and Saturdays during the summer.

Our 2012 Summer Reading Program, Dream Big--READ,, was offered with some materials supplied by the Massachusetts Library System. We are grateful for local support from the Friends of the Library, and Winchendon's Subway Sandwich Shop. The program also had state-wide support from the Massachusetts Board of Library Commissioners. Trustee Cindy Darcy headed a committee to present a Summer Reading Program float in the Summer Solstice Parade. This project was supported by the Friends of the Library. Approximately 65 children participated. Our kick-off program was a puppet show, "Sir George and the Dragon" presented by the Pumpernickel Puppets. This performance was funded, in part, by a Grant from the Cultural Council. Staff members Linda Bredberg and Melissa Thayer planned and presented two series of story/craft programs offered in conjunction with the summer reading program.

The Library continued to offer Friday morning Preschoolers' Story Hours for children ages 3-5, presented by Melissa Thayer and Toddler Time with Mrs. Cardinal, for children ages 3 and under. Beginning in the Fall, library staff added a series of story/craft programs for children in Kindergarten and up, on Wednesday afternoons at 4 p.m. A total of 98 children's programs were offered during the year.

Lorraine Homan, senior work-off participant, helped during the fall with house-keeping chores, shelving, filing, and in the preparation of materials for story hours. Meghan Thayer and Tracy Collier volunteered to help with story/craft programs.

As in the past, we took advantage of the Internal Revenue Service distribution program to commonly requested federal income tax forms, along with basic state forms. We have been advised that both state and federal forms distribution programs will be cut back in the future, as more and more residents switch to on-line filing.

Winchendon again qualified for both a Library Incentive Grant and a Municipal Equalization Grant, totaling \$11,539 from the state. This is a direct benefit of our Library's certification under the Massachusetts Minimum Standards for Free Public Library Service, and filing the required documents with the Board of Library Commissioners. Standards for a town of Winchendon's population include being open at least 40 hours per week (at least 5 days per week, and at least some evening hours); loaning materials, without charge, to residents of other certified communities; spending at least 16% of the municipal appropriation for materials; employing a qualified librarian; and having a municipal appropriation for the coming year which is at least 2.5% above the average for the prior three years. This money is large portion of our budget for new library materials.

Discount museum coupons offered this year included Museum of Fine Arts, the Higgins Armory and the Ecotarium (both in Worcester) the Museum of Science, and the New England Aquarium. Some of these programs were supported, in part, by grants from the Massachusetts Cultural Council, administered locally by the Winchendon Cultural Council. The Massachusetts Department of Conservation and Recreation provided a free parking pass and two additional passes were funded by the Friends of the Library. These passes were very popular over the summer, especially on week-ends when the weather was fair.

The Library continues to provide computers, and Internet access to an average of 92 people per week. In addition, we offer wireless Internet access for patrons who have their own equipment. Some users even manage to use the service from outside the building and after hours. We are grateful to Comcast for providing the Internet connection for the public to use. This year, we were able to replace two old public service computers with new models.

In the Spring, Brian Dickens arranged several concerts which mostly attracted young adults. Musicians and band members donated their time. Admission was free, donations to the Library Gift Fund were accepted.

The Life Skills students, teachers, and aides from Murdock Middle High School visited the library regularly during the school year.

We are grateful to Colonial Co-Operative Bank, for again donating bookmarks, and sleeves for our plastic library cards. Both are printed with the library's hours and telephone number, for the convenience of our patrons.

As of Jan. 3, 2011, Assistant Librarian Kathleen McRae retired, after 22 years of service. Experienced Library Technicians Linda Bredberg and Melissa Thayer were promoted to Senior Library Technicians, and Patricia Stanko was hired as a part-time Library Technician, beginning in July.

#### **Notable for 2012**

The Library roof was completely replaced (along with rotted decking where needed) by Rockwell Roofing. This was funded, in part, by a grant from the Robinson-Broadhurst Foundation. The balance was paid from the Churchill bequest. We are grateful for the assistance of Winchendon's Grants Administrator, Gerry White, who provided technical assistance regarding bid documents and contract preparation.

This year, we received two donations to grace the library's walls. First was a panel which originally hung in the Mother Goose Dining Room of the Toy Town Tavern. Donor Scott Bartlett is thanked for the donation of "Dapple Gray." The painting was refurbished by Joanna Draugsvold, and now graces the Children's Room. We are grateful for the good offices of Jack Blair and the Beals Memorial Foundation for their help in securing this donation of the panel and its restoration. Second was the gift from an anonymous donor who commissioned local artist, Kim Parkhurst, to paint the whimsical "Frog Prince and Lightning Bug," for the Children's Room.

We continued the effort, in collaboration with Grants Administrator White, seeking a Community Development Block Grant (CDBG) money for a barrier removal project at the library. The goal is to make our 100-year old library accessible, to everyone, in such a way that we can still provide for efficient use of our services and collections. Two years ago, working with Mr. White, we contracted with Abacus Situ to do a feasibility study. In 2012, we further contracted for design development and bid ready plans and specifications. That work is substantially complete. The library director and a member of the Board of Trustees met with representatives of the Massachusetts Architectural Access Board, to determine what variances our building will require. The director and two members of the Board met with a preservation planner at the offices of the Massachusetts Historical Commission to explain our plan, which helped to secure their cooperation. We look forward to the next phases of this project, with the goal of applying for a CDBG next fall.

This year, Library Director Julia White Cardinal was invited to participate in Memorial School's Fun Day, making six presentations, and promoting the Summer Reading Program. She made a similar visit Toy Town Elementary School's Grade 3.

After 11 years, C/W MARS, our bibliographic network, migrated to the Evergreen ILS (Integrated Library System), to better meet the needs of our service area, including both Central and Western Massachusetts. Such a process is never easy, but the dedicated C/W MARS staff have made it work with minimal difficulty. As a result, our system now offers easy access to the combined holdings of all the region's member libraries. Two of our staff terminals were replaced with newer models to better utilize the capabilities of the Evergreen system.

Our photocopier was replaced this year, with a model capable of printing color copies. Charges for black on white copies remain 20 cents per page. We charge 50 cents per page for color copies.

The Friends of the Library collaborated with the Old Murdock Senior Center, to offer, the public two interesting programs: First, in June, the Friends presented the Gravestone Girls, discussing interesting aspects of gravestones through the years, with particular reference to stones found in Winchendon cemeteries. The second program, offered in September, was a musical trip down memory lane with Mary Jo Maichack, performing titles from the Great American Songbook. A great time was had by all. These free programs were made possible, in part, by grants from the Cultural Council.

Friends of the Library fundraisers included basket raffles and book sales, along with note cards and book bags which feature the Beals Memorial Library. Proceeds from these efforts enable the Friends to present the above mentioned programs, as well as helping to support other Library activities, such as children's reading programs. For example, the Friends donated a supply of the booklet "Nursery Rhymes, Songs and Finger Plays," developed by the Public Library Association. These are given away to families with young children, to promote literacy and reading readiness. Such efforts help to make our library to be the best it can be, and we are grateful.

In collaboration with the Community Partnership for Young Children, we presented “Animal Adventures” during the Week of the Young Child in April. All attendees had a opportunity to see, learn about, and even pat a skunk, a snake, a chinchilla, and a lizard. This program was funded, in part, by a Cultural Council grant.

#### **Board News**

Trustee David Susman regretfully resigned his seat on the Board of Trustees. He is missed by the remaining members.

The Beals Memorial Library will be celebrating its centennial year in 2013. The trustees are planning a Literary Ball which will be the height of our celebrations. Save the date: April 27, 2013. This gala celebration will be held at the Old Murdock Senior Center Auditorium from 7 to 11 p.m. Fancy dress (a favorite literary character or author) is optional.

**We wish to especially thank the members of the Friends of the Library for their on-going support and involvement. We are also grateful to the individuals who have made cash contributions this year, and to the many volunteers and friends who have donated time, books, magazines, and miscellaneous materials. Next, we wish to thank our faithful volunteers: Lisa Beauvais (for over 28 years of dedicated service), Esther Grimes, Amanda Mackie, Tracy Coller, Adoria Kavuma, and Meghan Thayer.**

**As always, the Board of Trustees has many people to thank for another successful year. The Board wishes to acknowledge the dedication and hard work of the entire library staff: Linda Bredberg, Julia White Cardinal, Patricia Stanko, Melissa Thayer and Custodian Keith Bussiere.**

It is our staff members who actually provide library services to the public. Without them, the Beals Memorial Library would simply be a building full of books, DVDs, magazines, computers, etc. We think these folks do a very good job of providing the services expected of a modern public library, within our extremely limited budget and 100-year old physical plant. Please consider this: according to the “Public Library Share of the FY2010 Massachusetts Municipal Pie\*” average local library appropriations amounted to 1.3 % of the state-wide total. In comparison, Winchendon’s library appropriation is only 0.65% of the town’s total, or 50% below the state average.

Respectfully submitted,

The Board of Library Trustees

Ron Muse (2013)

Chris Caldwell (2014)

Suzanne Rader, (2015)

Vacancy

Cindy Darcy (2013)

Vacancy

[http://mblc.state.ma.us/advisory  
/statistics/public](http://mblc.state.ma.us/advisory/statistics/public)

# Montachusett Regional Vocational Technical School

## Overview

The year 2011-2012 was an exciting one at Monty Tech, marked by student achievement, faculty and staff distinctions, and leadership development. I am honored to serve as Superintendent-Director of Monty Tech, a school that continues to transform secondary education in North Central Massachusetts, bringing to life lessons learned in a classroom, at the workplace, and in the community. This school exemplifies what I believe good education is all about.

A Monty Tech education is grounded in workforce preparedness, balanced by a rigorous academic curriculum. Our students are prepared not only to enter the workforce, but to also continue their education by enrolling in college. Each year Monty Tech conducts a *One-Year-Out Survey*, measuring “positive placements,” as defined by the Carl D. Perkins Vocational and Technical Education Act. By tracking students who have enrolled in post-secondary education programs, secured employment aligned to their vocational training, or are serving our country in the United States military, we are better able to inform potential students, advise current students, and deliver vocational-technical programs that are relevant to today’s workforce trends and labor market needs. One year after leaving Monty Tech, the graduates of 2011 reported the following:

- 33% are currently employed in a field related to their Monty Tech trade
- 12% are employed in a field unrelated to their vocational education
- 45% are currently pursuing a higher education, and
- 8% have elected to serve in the United States military

Compiling information for the Annual Report has provided me with an opportunity to reflect on the achievements and activities of our students, faculty and staff. I am fortunate to work closely with a talented leadership team, many of whom have contributed to this report, and given great insight into some of the more notable highlights of the 2011-2012 academic year, including:

- 95% of our students scored Advanced or Proficient in the state’s English Language Arts exam, up from 87% in 2010-2011.
- 88% of our students scored Advanced or Proficient in the state’s mathematics exam, up from 87% in 2010-2011.
- Class of 2012 graduate Victoria Holbert served as the National SkillsUSA President, traveling across the country and abroad to advocate for vocational-technical education. She participated in the “Education Nation Summit,” engaging in high-level discussions on the state of the American Education system.
- Seven students advanced through local, district and state competitions to earn the right to compete at the National SkillsUSA Conference in Kansas City, Missouri. The Monty Tech national delegation was awarded four gold medals and two bronze medals.

- For the third consecutive year, the Monty Tech Marine Corps JROTC program was awarded the distinction of “Naval Honor School,” in recognition of exemplary community service.
- One outstanding JROTC Cadet was awarded the Naval Reserve Officers Training Corps Scholarship, receiving full tuition, fees, books, uniforms, summer experiences, as well as monthly stipends. She is now attending Norwich University.
- Monty Tech continues to participate in the highly selective Student Spaceflight Experiment Program, representing the only vocational school in the nation to have a student science experiment launch into space, and providing students with an opportunity to study the effects of gravity on their science project.

Much like districts across the state, Monty Tech has been affected by the nationwide economic recession. Maintaining high standards of fiscal responsibility, with an eye on our over-arching mission of increasing student achievement, this school has been able to maintain our high standards of academic success, while presenting a budget that is fiscally conservative. Our FY12 Annual Budget was unanimously accepted by each of the eighteen member communities, and reflected a 2.4% increase over the 2010-2011 Educational Plan. We deeply appreciate the public’s support for Monty Tech. We recognize that we are in the midst of some of the most difficult economic times faced by residents of our member cities and towns. As a result, we will continue to strive to seek creative ways to keep down costs to our 18 member communities.

### **Our Mission**

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

### **Our District**

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham	Harvard	Princeton
Ashby	Holden	Royalston
Athol	Hubbardston	Sterling
Barre	Lunenburg	Templeton
Fitchburg	Petersham	Westminster
Gardner	Phillipston	Winchendon



### **Leadership**

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has been able to transform the school into one of the most sought-after high schools in North Central Massachusetts.

Nicholas DeSimone, Principal

Tammy Lajoie, Business Manager

Francine Duncan, Director of Technology

Richard Nutt, Director of Vocational Programs

Christina Favreau, Director of Academic Programs

Steven C. Sharek, Superintendent-Director

James Hachey, Dean of Admissions

Katy Whitaker, Development Coordinator

Richard Ikonen, Director of Facilities

Victoria Zarozinski, Director of Student Support Services

### **Enrollment**

On October 1, 2011, student enrollment at Monty Tech included 1,435 students in grades nine through twelve. Students are represented from every community in the district: Ashburnham (58), Ashby (37), Athol (110), Barre (39), Fitchburg (376), Gardner (173), Harvard (4), Holden (60), Hubbardston (56), Lunenburg (72), Petersham (8), Phillipston (17), Princeton (14), Royalston (24), Sterling (58), Templeton (110), Westminster (70), and Winchendon (127).

Throughout 2011-2012, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2011, approximately 1,000 district eighth graders participated in the annual “Tour Day” event. Students toured our twenty vocational/technical areas and learned about the school’s challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members, to further explore the facilities and talk with staff members.

Each year, the Dean of Admissions conducts school visits, student interviews, and accepts applications for admissions. 2011-2012 proved to be an exceptionally busy year for him, as the school received a record 823 applications for admission. Of those, 773 were from students hoping to enter our incoming freshman class. The balance of the applications came from students hoping to enter the school as upperclassmen. Because there are only a limited number of students the school can accept each year, 380 freshmen and 24 upperclassmen were admitted.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school, and participate in hands-on learning experiences across a variety of vocational/technical areas. The program continued to attract a large number of students during the 2011-2012 school year, serving approximately 675 area students.

### **Class of 2012 Awards**

Members of the Class of 2012 were awarded approximately \$50,000 in scholarships. The Monty Tech Foundation generously provided \$21,000 in scholarships to graduating seniors, ranging in amounts of \$100 to \$1,500. The Foundation also awarded \$6,000 to the practical nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates themselves, are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Just over 70% of the graduating class of 2012 reported plans to enroll at either a 2-year college, 4-year college/university, or a technical/trade school upon graduation. By earning college credits while still in high school, these students will benefit by saving both time and money as they pursue advanced educational programs.

### **Financial Report**

Numerous challenges were faced during the development of the fiscal year 2011-2012 budget, including rising health insurance and student transportation costs. Considerable effort was put forth by the School Committee, administration, and staff to develop a cost-effective budget. The final fiscal year 2011-2012 Educational Plan totaled \$22,744,779, which represents a \$2.4% increase over the 2010-2011 Educational Plan.

The District was audited in August 2012 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and an “excellent” report is anticipated.

### **Grants and Contracts**

Monty Tech continues to pursue grant funding on an annual basis. These funds assist in providing many educational and social services to the student population. For fiscal year 2012, state and federal grant sources provided the school with \$1,407,959. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Drug Free Schools, Perkins Occupational Education, and Summer Academic Support.

In addition to state and federal grant sources, Monty Tech was also the recipient of private and competitive grant awards totaling \$20,918. For Fiscal Year 2012, Monty Tech received \$13,251 in grant funds from the Community Foundation of North Central Massachusetts, to support the Student Spaceflight Experiment Program. The Massachusetts Space Grant Consortium and Nypro also contributed to this ground-breaking program, by adding an additional \$7,667 in grant funds.

Grants totaled \$1,428,877 for fiscal year 2012.

**Academic Achievement**






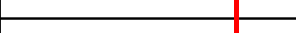



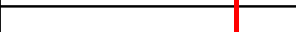


Montachusett Regional Vocational Technical School continued to see significant improvement in MCAS scores in English Language Arts, Mathematics, and Biology. In the spring of 2012, Monty Tech's passing rate on the English Language Arts exam was 100%, Mathematics 99%, and Biology 98%.

<b>English Language Arts</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
Students Tested	351	358	361
Passing	99.9%	100%	100%
Advanced/Proficient	83%	87%	95%
Needs Improvement	17%	13%	5%
Failing	.0001%	0%	0%

<b>Mathmatics</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
Students Tested	351	358	360
Passing	97%	98%	99%
Advanced/Proficient	80%	86%	87%
Needs Improvement	17%	12%	12%
Failing	3%	2%	1%

<b>Biology</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
Students Tested	383	362	361
Passing	95%	97%	98%
Advanced/Proficient	68%	71%	73%
Needs Improvement	27%	27%	24%
Failing	5%	3%	2%

The district continues to make progress toward narrowing proficiency gaps. Students in all subgroups have met their progress and performance targets, moving the school into a Level 1 Status.

<b>Student Group</b>	<b>On Target = 75 or higher</b>	<b>Performance</b>	<b>Progress</b>
All Students		85	Met Target
High Needs		75	Met Target
Low Income		79	Met Target
ELL and Former ELL		-	-
Students with Disabilities		76	Met Target
American Indian/Alaska Native		-	-
Asian		-	-
African/American/Black		-	-
Hispanic/Latino		84	Met Target
Multi-Race, Non-Hispanic/Latino		-	-
Native Hawaiian/ Pacific Islander		-	-
White		91	Met Target

### **Vocational Projects in the District Communities**

Unlike students in traditional, comprehensive high schools, students at Monty Tech are asked to put their education into practice on a daily basis. Students across the twenty different vocational technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services.

The 2011-2012 school year was a busy one for our vocational educators, as each trade aimed to provide practical, hands-on learning experiences for our students, while helping to improve each of the eighteen member communities.

Auto Body: Collision Repair Technology: During 2011-2012, the program was fortunate to receive equipment upgrades including new tool boards and hand tools. The program also

introduced students to a virtual 3-D spray system, designed to provide students with the opportunity to practice the technique of painting without using any materials. The program's waterborne paint spray booth continues to provide students with training with more efficient waterborne paint systems. Throughout the year, the program received over one hundred requests for service and repair work, including a number of requests from local school, police and fire departments. Students and instructors refinished a Fitchburg police cruiser and two bumper covers, repaired the Fitchburg Firefighter's Association Mack fire truck, and repaired the back of a damaged Cushing Academy student bus. (Total enrollment: 63; 44 males, 19 females)

Automotive Technology: Two of our top students were asked to compete in the underclass division at the state level in the Mass Tech Competition. Juniors Hunter Manley and Mike Pauplis (Class of 2013) represented Monty Tech, and placed 2<sup>nd</sup> in the state. Hunter Manley was also recognized for receiving the highest written score in the state. The program also supported three students in the Co-Operative Education program. These students gained valuable workplace experience, applying the skills they learned in the rigorous automotive technology program, and received high praise from their employers. The program performed over four hundred services, and was fortunate to receive a new air conditioning station, providing students with an opportunity to be trained in this updated equipment/technology. Total enrollment: 63; 52 males, 11 females)

Business Technology: Students and instructors in the Business Technology continue to enjoy an increased presence in the school community, providing assistance to shops and offices throughout the school by coordinating bulk mailing, labeling, organizing, and collating jobs. Offices that receive direct support from the Business Technology program include: Monty Tech Nurses' Office, front office, and Student Support Services. Students also assist wherever there is a customer service need, as in the annual greenhouse project, directed by Mr. Dylan Hager. Students serve as customer service representatives and cashiers for this very busy seasonal operation. Students also run a successful school store, refining their skills in cash handling, customer service, organization, and marketing. (Total enrollment: 76; 17 males, 59 females)

Cabinetmaking: Cabinetmaking students spent a great deal of time building and installing cabinetry in a number of public offices throughout the Monty Tech district. During the 2011-2012 school year, students and instructors were particularly busy renovating the Gardner Mayor's office. Using quarter sewn red oak, students carefully tried to match the architectural details of the building with the new cabinetry, creating a beautiful wall unit for the office. Work continued in Gardner at the Fire Station, where solid cherry cabinetry was built and installed to update the facility. Building podiums, storage units, and all of the gifts for the annual Superintendent's Dinner kept the students and instructors extremely busy throughout the remainder of the year. Finally, the program was also fortunate to receive a dovetailing machine, capable of dovetailing a drawer box in under one minute. Monty Tech is the only vocational school in the state to provide education and training on such technology. (Total enrollment: 73; 44 males, 29 females)

Cosmetology: Providing students with educational space that closely reflects industry trends and a typical workplace environment are paramount in the cosmetology program. In September 2011, students returned from summer vacation to find their shop space renovated to more accurately reflect industry. The clinic floor was remodeled, twenty-three stations were replaced, sound tiles were recovered, and the shop area was reconstructed to increase the visibility of the students and provide an “open concept” layout. Each of the twenty-two graduating seniors successfully obtained their cosmetology license before graduation- the largest number of licensed cosmetologists per graduating class in Monty Tech’s history! In April the students gained invaluable experience, travelling with the instructors to New York City to attend the International Beauty Show. Monty Tech cosmetology instructors continued to promote community service, encouraging all students to participate in meaningful activities at the Gardner High Rise. Students provide free hair and nail services to the elderly once a month, a program that began in 1998. (Total enrollment: 91; 1 male, 90 females)

Culinary Arts: Students and instructors in the Monty Tech Culinary Arts program are among the busiest in our school. In addition to operating a full-service dining room and bakery, culinary students and instructors participated in the Wachusett Chamber of Commerce “Taste of Wachusett” at Wachusett Mountain, and continue to showcase their talents at similar trade shows and events throughout the year. The program provided breakfast, luncheon and dinner, as well as support staff, for a number of events for public organizations, including the Fitchburg Rotary Club, Nashua River Watershed Association, Senate Ways and Means Committee, and the Fitchburg City Council. (Total enrollment: 100; 36 males, 64 females)

Dental Assistant: 2011-2012 proved to be a busy one for the students and instructors in the Dental Assisting program. The program supported four students who competed at the district level for SkillsUSA. One went on to compete at the state level, where she earned a silver medal. Monty Tech welcomed Community Health Connections, a school-based dental hygiene program whose goal is to provide dental services to students in need. Through this initiative, approximately thirty-nine students were examined by a dentist, had their teeth cleaned, and had sealants or temporary fillings applied as needed. Monty Tech Dental Assisting students were given hands-on, practical experience, as they assisted the staff from CHC during each dental procedure that was performed. Dental Assisting students also attended the Yankee Dental Convention, and learned about the most current trends and practices in the field. Finally, the program received new equipment, including a model trimmer, whip mix, an X-ray developer, and instrument cassettes. (Total enrollment: 57; 4 males, 53 females)

Drafting Technology: The Drafting program is proud to announce that out of ten seniors, seven were offered (and accepted) full-time employment in the drafting and design trade prior to high school graduation. We expect these students will be extremely successful applying skills they acquired through their vocational training at local companies, including the following: Aubuchon, Process Cooling, Nypro, Inc., and Essco Manufacturing. 2011-

2012 brought new equipment and technology to the program, and students particularly enjoyed working with the new Dimension Elite Printer. The shop continued to provide countless community services in the form of banners, signage, building plans, interior design plans, and decorating for school-sponsored events. A capstone project for the 2011-2012 year came in the form of developing plans for a much-needed school reconfiguration. The Student Support Services Department was relocated, centralizing all offices the public visits frequently. Students and instructors worked closely with administration, instructors, and officials to design a more efficient and modernized space. (Total enrollment: 41; 28 males, 13 females)

Early Childhood Education: The Early Childhood Education program at Monty Tech proudly graduated sixteen students, all college bound, from the program in June. The program continues to be a popular trade, with an emphasis on community service and continued education. During 2011-2012, Early Childhood Education students participated in the Fitchburg Public Schools: Math & Literacy Fair, operating a table, and engaging children in an activity-based scavenger hunt, based on two popular children's books. Four students from the program represented Monty Tech at the SkillsUSA National Skills and Leadership Conference in Kansas City, MO. Whether the students were competing, singing the national anthem, or receiving a volunteer service award, each of these young ladies represented the school and the Early Childhood Education program very well. The Monty Tech Childcare Center continues to operate at full capacity, serves as a co-operative education site for two students, and successfully prepares their young students for transition into Kindergarten. The Center's Director, Ms. Kelley Booth, visits with prospective parents almost daily and handles frequent calls for Fall placement. (Total enrollment: 66; 4 males, 62 females)

Electrical: The Electrical program at Monty Tech continues to be one of the busiest trades in the school. During the 2011-2012 year, students and instructors completed in excess of two hundred projects that required repair or installation. Some of the more notable accomplishments from this shop include: all electrical work (including wiring and installation) at the Ashburnham Bresnahan Scouting Center, all electrical work (including wiring and installation) for the Mayor's Office in the City of Gardner, and work in Winchendon Public Schools, including installing new outside lighting, installing new hand dryers in bathrooms, installing and wiring new stage lighting, and performing a number of energy saving upgrades to benefit our local partners in education. The Electrical program is particularly proud to have trained a top student included in the Team Works competition for SkillsUSA. The Monty Tech Team Works unit won a gold medal at the state level and then travelled to Kansas City, MO to compete with other teams from across the country. There, the Monty Tech Team Works unit was awarded the gold medal, receiving the highest honor in the country for their outstanding building and teamwork skill. (Total enrollment: 86; 81 males, 5 females)

Engineering Technology: The Monty Tech Engineering program has undergone a great transformation over the course of the past four years. During the 2010-2011 exploratory

process, the process was changed to attract the interest of more students, and the exploratory project was changed from a robot to an IPOD stereo amplifier. The exploratory project for 2011-2012 remained the same, and as a result, eighteen listed this program as their top choice. Seven of the eight graduating seniors report positive placements; six graduates enrolled at 2- or 4-year institutions, while one graduate is now serving in the U.S. Coast Guard. The instructors were pleased with the addition of new equipment, including scopes, signal generators, and computers, aiding students as they continue to complete numerous repairs for faculty, staff and students, including: in excess of one-hundred fifty headphones, video game systems, IPods, phones, and other electronic devices. (Total enrollment: 52; 43 males, 9 females)

Graphic Communications: The Monty Tech Graphic Communications program is pleased to have graduated twenty-two students, all of whom were accepted at a variety of colleges, including 2-year, 4-year, public, and private institutions. Throughout the 2011-2012 school year, the shop continued to produce large quantities of print projects for district towns and community service organizations. This year, the shop produced approximately three hundred forty projects, billing in excess of \$15,000. This may be calculated as a savings of up to \$65,000. The shop also produced yearbooks for local institutions, saving each school approximately \$8,000 - \$10,000, as the billing only reflects cost of materials. In our student-operated copy center, over three million black and white copies, two hundred fifty thousand color copies, and over five hundred wide format prints were completed. The program was fortunate to receive a number of equipment upgrades and pieces of new technology, including: booklet maker, spiral binder, wide format printer, color proofing machine, folding/perforating machine, computer-to-plate system, paper cutter, shrinkwrap machine, automatic creaser, four new Macintosh computers, and new student chairs. (Total enrollment: 93; 27 males, 66 females)

Health Occupations: The Health Occupations program at Monty Tech continues to incorporate the EMT curriculum into the program, providing students with a wide range of medical knowledge and exposure to a variety of health-related career options. In an effort to increase opportunities for hands-on application and deeper understanding, the number of program affiliation sites has been increased. Instructors have also approached offices at Heywood Hospital, to discuss expanded opportunities for students to gain more acute care experience. The program, which boasts an enrollment of over one hundred students, continues to participate in community service programs, including the annual Red Cross Blood Drive, Pediatric Day (in conjunction with students from the Early Childhood Education program), and a “baby shower” for women living in a local battered women’s shelter. The program was also instrumental in bringing a powerful guest speaker, Chris Herren, to the school to discuss drug addiction and recovery. (Total enrollment: 101; 6 males, 95 females)

House Carpentry: Most of the work done by the students and instructors in the Monty Tech House Carpentry program is done off-campus, completing renovation, building, and repair work for member communities. Some of the more notable projects from the 2011-



2012 school year include: beginning work on the Bresnahan Scouting Center (Ashburnham), leading renovation efforts at the offices of the Mayor of the City of Gardner, constructing and installing kiosks for the Ashburnham Conservation Trust, constructing and installing a set of exterior stairs to train dogs to walk with blind individuals (Fitchburg), constructing, painting and installing eight flower boxes for the Fitchburg Rotary Club (Fitchburg), and building a number of sheds on location. (Total enrollment: 68; 51 males, 17 females)

Industrial Technology: Students and instructors in the Monty Tech Industrial Technology program are called on for “a little bit of everything.” Whether busy on campus or off, these students contribute to the educational community in countless ways. During 2011-2012, some of the more notable accomplishments include: stripping and shingling 6,000 square feet of roofing at the Princeton Light and Power Company, the installation of storage sheds at the Briggs Elementary School (Ashburnham), and working closely with the school’s House Carpentry program to construct the Bresnahan Scouting Center (Ashburnham). In-house projects included the creation and construction of décor for the annual Superintendent’s dinner and countless repairs, maintenance and troubleshooting efforts throughout the school. The co-operative education program continues to be a highlight for students in the Industrial Technology program, as seven students were awarded co-op placements during the year. Student experience in the program was enhanced with the purchase of two pieces of equipment, a power equipment lift and heavy-duty band saw. (Total enrollment: 58; 48 males, 10 females)

Information Technology: While 2011-2012 proved to be a year marked by many changes for the Information Technology program, including large-scale relocation efforts, curriculum and instruction remained steady. As with any school, information technology provides key services to the educational community. In addition to the critical in-house Help Desk services offered by the program, students and instructors performed in excess of two hundred hours of repair, upgrading, and troubleshooting computer problems for Monty Tech community members. Thirty-one students earned Internet Computing Core (IC3) certification, and eighteen students completed the Occupational Safety & Health Administration 10-hour training and certification course. Students in Information Technology competed in the Fall and Spring Programming competition at Fitchburg State University, as well as the local, district and state levels of the SkillsUSA competitions. Eight students travelled to the Massachusetts SkillsUSA state competition to compete in three categories: Internetworking, Mobile Robotics, and 3-D Animation. Monty Tech Information Technology students were awarded bronze medals in all three categories. (Total enrollment: 68; 59 males, 9 females)

Machine Technology: The Monty Tech Machine Technology program saw several key improvements during the 2011-2012 school year. The program benefited from new technology, including: a surface grinder, three tabletop CNC simulators, and a CNC laser engraver. Two students advanced from the SkillsUSA district competition to compete at the state level, one in Precision Machining and the other in CNC Milling. The program is

particularly proud of student efforts in CNC Milling at the state SkillsUSA competition, where Monty Tech students placed 1<sup>st</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup>! Three students were offered co-op employment, and were able to put their vocational education into practice at area machine shops. Students who remained at the school refined their skills by completing a number of special projects, including: manufacturing brass plaques to mark projects within the school and outside projects in Monty Tech communities, laser engraving over three hundred Superintendent's Dinner gifts, laser engraving over three hundred eighty ball markers for the school's annual golf tournament, laser engraving the town seal on a podium built by Cabinetmaking (Town of Holden), laser engraving plaques for the school's annual car show, and machining parts for the school's maintenance department including pins for the backhoe, shafts for the rooftop heating system, and rebuilding the sander unit. (Total enrollment: 60; 51 males, 9 females)

Masonry: Students and instructors in the Monty Tech Masonry program were busy on our campus, as well as in many of the member communities throughout the 2011-2012 school year. Community services included: designing and installing the stone patio at Coggs Hall Park (Fitchburg), restoring a local cemetery garage (Fitchburg), brick restoration at a local senior center (Fitchburg), tiling the bathroom in the Mayor's Office (Gardner), tiling the kitchen at the fire station (Gardner), ensuring handicap accessibility by installing ramps and new sidewalks at Lunenburg High School, repointing the brickwork on Pearl Street, Cross Street, and Ipswich Street for the Winchendon Housing Authority, and repointing the brick basement at an area senior center (Winchendon). When students weren't busy in our district communities, they were preparing for and competing in the Massachusetts Trowel Trades Association (MTTA) competition, where our students placed 1<sup>st</sup> in Hardscape, were recognized with the following distinctions: Seniors – 1<sup>st</sup> place, Juniors – 2<sup>nd</sup> place and 3<sup>rd</sup> place, Sophomores – 1<sup>st</sup> place and 3<sup>rd</sup> place. Students and instructors also worked to beautify our own campus by installing a rainwater recovery system and waterfall, constructing three planters in front of the school, and pouring concrete for the school's new MART bus station. (Total enrollment: 58; 50 males, 8 females)

Plumbing: The Monty Tech Plumbing program, like others throughout the school, is committed to community service, and as a result, during the 2011-2012 school year, students and instructors participated in the construction of a new community function center for the William T. Bresnahan Scouting and Community Center, Inc. in Ashburnham. Students and instructors also worked to complete rough plumbing, radiant floor heating, and radon mitigation systems in a new commercial building in Ashburnham. On our own campus, students worked daily on fixing leaks, cleaning drains, and repairing and maintaining the plumbing system in the school. The Plumbing program is particularly proud to have trained one student included in the Team Works competition for SkillsUSA. The Monty Tech Team Works unit won a gold medal at the state level and then travelled to Kansas City, MO to compete with other teams from across the country. There, the Monty Tech Team Works unit was awarded the gold medal, receiving the highest honor in the country for their outstanding building and teamwork skill. The Monty Tech Plumbing program proudly graduated seventeen students in the Class of 2012. Two students, in

particular, received prestigious trade awards/recognitions: Jon Sweeney of Ashby won the Central Massachusetts Plumbing & Gasfitting Inspectors Association scholarship, and Vinny Acito of Petersham won the New England Plumbing, Gas, and Mechanical Inspectors Association scholarship. Several graduates of the class of 2012 have been hired as plumbing apprentices at local plumbing companies. (Total enrollment: 70; 65 males, 5 females)

**Welding/Metal Fabrication:** The Welding/Metal Fabrication program is charged with successfully completing numerous projects on the Monty Tech campus, including repair work, layout, design and installation. In conjunction with other trades at the school, students and instructors in the Welding/Metal Fabrication program are instrumental in the successful completion of many of the school's capstone projects. Their contributions include: fabricating and installing one hundred twenty feet of guard rail for Barre Municipal Building, repairing an antique hand rail for Barre Municipal Building, fabricating and installing over one hundred feet of handicap railing for Lunenburg High School, and fabricating a stainless steel backsplash for the Gardner Fire House. The program benefited from the addition of new equipment, including a Millermatic® 211 Auto-Set Mig Welder and a four foot box & pan brake. The program was pleased to place three top students in Co-Operative Education work experiences across the district. (Total enrollment: 55; 52 males, 3 females)

### **Special Services**

During the 2011-2012 school year, Montachusett Regional Vocational Technical School District provided special services to over three hundred students – measuring progress of approximately two hundred students on Individual Education Plans (IEPs) and just over one hundred students adhering to individualized 504 plans. While the Student Support Services (SSS) Department encompasses special education, the department provides support and is available to all Monty Tech students.

The department includes a full-time nursing staff that administers medications, performs state-mandated health screening exams, and provides, when necessary, health information to the special education team for a student's IEP meeting. The department is fortunate to be able to support a full-time school social worker who participates in departmental meetings and assists students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. The school is fortunate to have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech pathologist, who is available to assist students with disabilities, assess these students and consult with teachers. Our students also have access to the services of a full-time adjustment counselor and part-time school psychologist. All of these individuals are available for scheduled counseling sessions and mental health emergency treatment, as well as crisis intervention.

The school's Director of Student Support Services oversees the district's Special Education

Program, which is reviewed annually in May, in accordance with regulatory requirements. This comprehensive review and evaluation is done in collaboration with the Parent Advisory Council, and the results of the evaluation are used to improve the special education procedures and programs in place at Montachusett Regional Vocational Technical School.

### **Technology**

In the area of technology, Montachusett Regional Vocational Technical School continues to move forward. iPads are being used by students utilizing ASSISTments, a software program designed to identify student strengths and weaknesses and to improve student achievement in mathematics. SmartBoards have been added to the Information Technology program, and computers have been replaced in accordance with the district's computer replacement plan.

Monty Tech launched a new website in January 2012. The website includes many new features designed to improve communication with Monty Tech students and parents, as well as the public. Web pages can be translated into several languages, and content has been added to provide more information about the school. School Committee and Subcommittee meeting notices and agendas have also been added to the school website.

In an effort to promote effective communication with parents of our students, school administration has encouraged the teaching staff to use the student information system online gradebook, which provides up-to-date information about student grades, attendance, and conduct. Participation on the part of staff and parents continues to increase.

### **SkillsUSA**

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. Through our association with SkillsUSA, Monty Tech students develop job skills, leadership and professional skills, as well as provide community service.

The 2011-2012 school year was an extraordinary one for our chapter of SkillsUSA. The students met the challenges of district competitions, performed well at the state level, and took back to Monty Tech five national medals. Another first for the Monty Tech SkillsUSA chapter – class of 2012 graduate, Victoria Holbert, was elected National SkillsUSA President, representing the school and the Commonwealth of Massachusetts respectfully at a number of high profile engagements. Serving as advisors for the 2011-2012 school year were Timothy Gately (English Instructor), Anne Marie Cataldo (Early Childhood Education Instructor), and Dan Starr (Graphic Communications Instructor).

Highlights of the year included:

- Victoria Holbert served as National SkillsUSA President.
- In the fall of 2011, the Monty Tech SkillsUSA chapter led a “Change for Children” campaign to benefit a Holiday Party for disadvantaged children. Throughout the year,

the chapter continued to focus their efforts on disadvantaged children, raising over \$500 for the Doug Flutie Foundation for Autism.

- In November, thirteen students traveled to the three-day Annual Fall State Leadership Conference where they developed leadership skills and performed community service at an area. In March 2012, a total of fifty-seven medals were captured at the District Competition hosted by Bay Path Regional Vocational Technical School: 20 gold medals, 15 silver medal, and 22 bronze medals. Also, two students qualified to run for the State Executive Council.
- Class of 2013 student, Russell Holbert, was selected to serve on the State Advisory Committee to aid in the planning of the State Conference.
- YMCA Day Camp.
- In April 2012, more than seventy students traveled to Blackstone Valley Regional Vocational Technical High School to participate in the State Leadership and Skills Conference, where seventeen students were awarded medals for their outstanding achievements. Among the medalists were seven students who earned gold medals in their competition, qualifying them for the annual National Leadership & Skills Conference held in Kansas City, Missouri, in late June.
- Several students were invited to participate in the National Leadership conference for outstanding personal achievements. Suzanne Sanford was recognized for winning State Pin Design Contest, Shawna Babineau was selected to sing the National Anthem at the Opening General Session and at the Kansas City Royals Game, and Jessica Shattuck was presented with the President's Volunteer Service Award.
- Six students returned from the annual National Leadership & Skills Conference with awards. *TeamWorks*: consisting of James Grenier (Carpentry), Aaron Beals (Plumbing), Max Hitchcock (Electrical), and Allen Bourgouis (Masonry), earned a gold medal. In *Power Equipment Technology*: Troy Jollimore (Industrial Technology) earned a bronze medal and in *CNC Milling Technology*: Jeremy LeBlanc (Machine Technology) earned a bronze medal.

### **Marine Corps Junior ROTC**

The 2011-2012 school year was a strong, effective and rewarding year for the Monty Tech Marine Corps Junior ROTC program. The year started with our July 4th parades, where our Color Guard detail was in high demand. The Color Guard remained busy throughout the year, presenting Colors at more than fifty ceremonies that varied in size and location, from small town ceremonies, professional sporting events, and even within the Senate chambers at the Massachusetts State House.

In addition to leadership exercises, the Cadets were actively engaged in community service activities, raising funds for deserving charitable organizations in the area. The Cadet Corps selected "Canine's For Combat Veterans" from Princeton, Massachusetts as its primary recipient for their fundraising efforts. Efforts led by 1<sup>st</sup> Sgt. Paul Jornet, the Cadet Corps, and a few friends, resulted in a record donation of just over \$21,000 dollars to support this very worthy cause.

For the third consecutive year, the Monty Tech MCJROTC Cadet Corps was awarded the distinction of Naval Honor School, in recognition of exemplary performance. Other notable highlights for the year include:

- Ten-mile March-A-Thon to support “Canine’s for Combat Veterans”
- Annual raffle to support leadership trips
- Veterans’ Day Ceremonies hosted by Monty Tech
- National High School Cyber Defense Competition, 4th place overall.
- National High School Cyber Defense Competition, Best Marine Corps Team
- Military airlift to Camp Shelby, Mississippi, for a seven day training package
- One deserving Cadet awarded a full National Reserve Officers Training Corps Scholarship
- Memorial Day Observation in five sending communities
- Five Cadets attended advance leadership training in Boswell, Pennsylvania
- Unit conducted in excess of six thousand hours of community service

### **Women in Technology**

This year, the Women In Technology Program (WIT) observed its 10<sup>th</sup> anniversary of providing opportunities for young women from high schools located throughout the district to learn firsthand about careers in high-tech and business. Qualified applicants spent two days a month working on real-world work projects under the mentorship of company managers at SimplexGrinnell and Tyco Safety Products, subsidiaries of Tyco International, a Fortune 500 company.

Students from six area high schools - Monty Tech, Leominster’s Center for Technical Education, Oakmont, Quabbin, Gardner and Narragansett - participate in the program, working on a wide variety of projects. Their projects are unveiled at an annual end-of-the-year presentation held in Monty Tech’s Performing Arts Center. Corporate sponsors, along with families, friends and teachers, are invited to attend and see what the students have accomplished.

This long-standing program continues to offer opportunities to young ladies interested in gaining work experience in a corporate setting. Affiliation with the program and skills acquired through participation in the Women in Technology program will open doors to career opportunities not otherwise available to high school students. Graduates of the program are also equipped with a foundation to better meet the challenges of an ever-changing and demanding work force.

A number of Monty Tech students who have completed the program have gone on to rewarding and well-paying careers, made possible by this unique experience.

### **Student Athletics**

The Monty Tech athletic program continues expand in scope and skill each year. More students and teams compete every season. In the fall of 2011, Monty Tech was well-represented by eighteen teams. In the winter months, there were twelve teams, and wrapping up the year, spring saw nine teams come together at Monty Tech.

Last fall, the Varsity Football team was 3-8, but they lost three very close games. The team produced five Colonial Athletic League All-Stars. The Freshman Football team was 3-3

and had twenty-seven players finish the season. The Varsity Boys Soccer team finished at 10-6-1, qualifying for the post-season tournament, where they lost to Blackstone Valley Tech, 2-1, in a very tight game. They had two players named to the Colonial Athletic League All-Star team. The JV Boys Soccer team was 4-5-2, an improvement over the last year. The Varsity Golf team was 8-8 overall, playing in the Central Mass Division 3 Tournament. They also played in the State Vocational Tournament and finished 3rd in the CAL Tournament. Three Monty Tech golfers were named to the Colonial Athletic League All-Star team. The Field Hockey team was 9-5-1, qualifying for the Central Mass Tournament for only the third time in the program's history. There they lost to Auburn 3-1. The JV Field Hockey team finished at 4-2-1. The Boys Cross Country team was 7-3 and finished 2nd in the CAL with a 6-1 record.

The Varsity Girls Volleyball team went 4-16, but continued to play hard throughout the season. They organized their annual Bump-Set-Spike competition, to fight Breast Cancer, in October and raised a large sum of money. Two players were named to the Colonial Athletic League All-Star team. The JV Girls Volleyball team was 6-8 and the Freshman Girls team continued to improve each match. The Varsity Girls Soccer team was 7-7-1, and qualified for a post-season berth. While the team lost to Oakmont High School, 4-1 to finish the season, two stand-outs were named to Colonial Athletic League All-Star team. The JV Girls Soccer team finished at 5-7-1. With most of the girls moving up next fall, our girls program looks very promising.

The Girls Varsity Basketball finished at 8-12 on the season. With only two seniors on the team, they look to improve next year. They had two players named to the Colonial Athletic League All-Star team. The JV Girls were 10-11 and the Freshmen Girls were 9-5, as they prepared to move up to the JV and Varsity programs next year. The Varsity Boys Basketball team finished at 7-13. Two players represented Monty Tech on the Colonial Athletic League All-Star team. The JV Boys Basketball team was 14-8 and played with a lot of desire and pride. The Freshmen Boys were 6-10. The Co-op Wrestling team participated in many dual meets and tournaments finishing at 2-10. The Co-op Ice Hockey team did very well again as they won the Central Mass Coughlan Conference and participated in the District Tournament losing to Auburn. The JV Ice Hockey team played very well, as the younger players look to improve their skills. Monty Tech also participated in a Co-op Swim team with Leominster and North Middlesex and again it went very well. The program benefits from area facilities, swimming at the Fitchburg State University pool, one of the best in the area.

In the spring, the Varsity Softball team qualified for the Central Mass Tournament with a 11-9 record, losing to Uxbridge. The JV Softball team was 4-4, due to a very wet May. The Varsity Boys Volleyball team was 7-10 and the new JV Boys Volleyball team was 6-6. The Varsity Baseball team finished at 7-13. The JV Baseball team was 10-5 and the Freshmen Baseball team was 1-10. Due to a wet season, the Monty Tech baseball program proved to be flexible, travelling to the Westminster Babe Ruth field for many of their home games. The Boys Track & Field team was 7-3, placing second in the Colonial Athletic

League with a 5-2 record. The Girls Track & Field team finished with an overall 5-5 record, 3-3 in the Colonial Athletic League.

Congratulations to the Outstanding Male and Female athletes for 2011-2012, Korey Wilson and Meredith Carrier.

### **Postgraduate and Continuing Studies**

The Postgraduate & Continuing Studies Program, also known as Monty Tech Nites, continues to update and add courses that emphasize a commitment to excellence through the provision of affordable, quality, and enjoyable educational experiences.

For the Fall of 2011, there were 108 postgraduate and continuing education courses offered, with approximately 954 seats sold. There were 106 courses offered during the Spring 2012 semester, with over 960 seats sold.

In March 2012 the postgraduate program successfully graduated our first class of fifteen Emergency Medical Technicians. The students took their practical exam at Monty Tech and proceeded to take their written exam at a state-designated facility. Several graduates have already found employment in their chosen field.

The Director of the Postgraduate & Continuing Studies Program actively seeks information to develop new (and expand existing) certificate and licensure programs that align with regional workforce needs and employment trends.

### **Practical Nursing Program**

The Practical Nursing Program is a post-secondary licensure program, offered through the Postgraduate & Continuing Studies Department. The widely popular program is designed to prepare graduates to practice safely, ethically and in a caring manner for patients who are experiencing common variations in health status in diverse health care settings.

In October 2010, Monty Tech's Practical Nursing Program was reviewed by the Massachusetts Board of Nursing and received full approval status. The program has since maintained that accreditation, and in June 2011 the program became a candidate for accreditation by the Council on Occupational Education (COE). The Practical Nursing Program is scheduled for a full review and site visit by COE in November 2012.

In June 2012, the Practical Nursing Program graduated twenty-eight students bound for the nursing profession. Upon completion of the program, the cohort achieved an initial NCLEX pass rate of 94%, up from 87.5% in 2011. The program is pleased to announce that over one third of our graduates have elected to continue their education, in pursuit of a bachelor's degree in nursing through the LPN to BSN Bridge program at Fitchburg State University.



**The Monty Tech School Committee**

The Montachusett Regional Vocational Technical School District Committee is comprised of twenty-two dedicated individuals, whose expertise proves invaluable in advising the district's operations, policies, and procedures.

Our students continue to benefit from the broad scope of their experience and varying perspectives, and we are thankful to the following members of the School Committee for their outstanding service.

Diane Swenson, Ashburnham  
*Chair*

Eric Olson, Phillipston  
*Vice Chair*

Warren Landry, Ashby  
Toni L. Phillips, Athol  
John Scott, Barre  
Brian J. Walker, Fitchburg  
Robert H. Campbell, Fitchburg  
Leroy Clark, Fitchburg  
Thomas J. Conry, Jr., Fitchburg  
Helen Lepkowski, Gardner  
Eric D. Commodore, Gardner  
Joann Sueltenfuss, Harvard

James Coumoyer, Holden  
Kathleen Airoidi, Hubbardston  
Barbara Reynolds, Lunenburg  
Edward Simms, Petersham  
John P. Mollica, Princeton  
Mary C. Barclay, Royalston  
Dr. Kenneth I.H. Williams, Sterline  
James M. Gilbert, Templeton  
Gary Candelet, Westminster  
Burton E. Gould, Jr., Winchendon

Terri Hillman, Winchendon  
*Secretary*  
Norman J. LeBlanc

### *Looking Ahead*

While the Montachusett Regional Vocational Technical School District educational community is certainly proud of the achievements of our talented students, faculty, and staff, we remain ever-focused on improvement. As we look ahead, there are a number of programs and initiatives that we expect will have a positive impact on our school and students for years to come.

#### Increasing Collaboration with Area Colleges

In recent years, Monty Tech has enjoyed increased collaboration with post-secondary partner, Mount Wachusett Community College. The college has been instrumental in our efforts to ensure students are college and career ready, and our students have benefited from this partnership by participating in early college placement testing, early intervention strategies to ensure college preparedness, and dual enrollment courses for only \$30. In the coming years, we expect to expand our dual enrollment offerings, to include courses such as Introduction to Sociology, Introduction to Psychology, Introduction to Criminal Justice, and Introduction to Biotechnology, making a college education more affordable and attainable.

#### Implementing the Recently Revised Curriculum Frameworks

During the summer of 2012, Monty Tech led statewide efforts to revise some thirty-four career vocational technical education frameworks. Working with educators from across the state, Monty Tech instructors were instrumental in designing curriculum frameworks that will define Chapter 74 educational programs for years to come. We look forward to implementing the new frameworks.

#### Collecting Data on Our Advanced Placement (AP) Pilot Program

Monty Tech launched our first Advanced Placement courses in September 2012. Today's vocational programs are rigorous, technical and complex; such programs, then, must be balanced by academic programs that are defined by rigor and relevance. Monty Tech will continue to examine best practices in academic offerings. As the first year of the AP Pilot Program comes to an end, district educators and administrators will collect and analyze achievement data to determine program effectiveness, and if/when to roll out additional Advanced Placement offerings.

#### Undertaking a Performance Contracting Project

In light of pending federal and state budget cuts, it is imperative that we continue to seek creative ways to pay for large capital expenses, such as the replacement of the roof and rooftop HVAC units. After a great deal of research and data collection, Monty Tech has elected to pursue performance contracting measures that would allow the school to perform much-needed updates to the school facility. After selecting an approved Energy Service Company (ESCO), the school will undergo a comprehensive audit, identifying energy and conservation projects. We are hopeful that in the coming months, performance contracting will prove to be a viable tool to fund capital improvements, minimizing up-front costs, while improving operational efficiencies.

### Renovating the School's Library

In my view, a school is not truly a school without a vibrant, well-utilized library, and so the school's administration, faculty, and staff have come together to develop plans to update our existing facility. This library renovation project will be undertaken by Monty Tech students and staff, thus savings thousands of dollars for taxpayers of the district. We look forward to the library's grand re-opening in the Fall of 2013, providing the Monty Tech educational community with a library that reflects the learning and research needs of today's 21<sup>st</sup> Century vocational-technical student. Monty Tech students will have access to a wide range of electronic and audio books as the library undergoes this major transformation and renovation.

### Implementing the New Educator Evaluation System

Because Montachusett Regional Vocational Technical School District is not a Race to the Top district, district officials have been given until the Fall of 2013 to negotiate and implement a new educator evaluation system. Throughout the 2012-2013 school year, district administrators were scheduled to participate in workshops and professional development coursework to develop a broad understanding of the scope of the state's new model evaluation system. When an evaluation system has been agreed upon, teachers and administrators will work collaboratively to implement it. The new system will be designed to promote personal growth, improve professional practice, and increase student achievement. Implementing this new system effectively will be a huge undertaking, but I am confident that we can do it successfully, working together.

Respectfully submitted,

Steven C. Sharek  
Superintendent-Director  
Montachusett Regional Vocational Technical School  
Fitchburg, Massachusetts  
November 30, 2012

**Montachusett Regional Vocational Technical School**  
**1050 Westminster Street**  
**Fitchburg, MA 01420**  
**(978) 345-9200**  
[www.montytech.net](http://www.montytech.net)

## WINCHENDON PARKS AND RECREATION ANNUAL REPORT

The Winchendon Parks and Recreation consists of five adult members. With the appropriation we receive from the town, we try to offer a variety of community and family-oriented activities, which we hope will enrich the lives of the members of this community.

During the past year we have sponsored our “Friday Night in the Park” concert/event series for the entire community in the summer of 2012. One of the events this past year was “Birds of Prey”. These concerts/events are very popular and well attended. In December, we invite the community to our Christmas Tree Lighting Event and Parade. More and more residents and families take part in this event each year. This year Santa came to visit which was enjoyable for the children.

During the spring, we sponsor a very popular event. This event, hosted by the Winchendon Parks and Recreation, is our annual Easter Egg Hunt. This event continues to grow annually.

We would like to thank everyone who has helped us during the past year and all the people who attended our events.

We will continue efforts to entertain and enrich our fellow citizens, and it is our hope that during the next coming year, we hope to see even more people attend the events.

Diana Ringer  
Joyce Thompson  
Noel Veilleux  
Laura Gaydos  
Joe Ladeau



## **Department of Planning and Development**

### **2012 Report**

The Department of Planning and Development serves as the town's chief planning, economic development and Grant Management office. The department provides staff support to the Zoning Board of Appeals, Planning Board, the Winchendon Redevelopment Authority, Council on Aging and the Toy Town Partnership; administers the Community Development Block Grant and other State, Federal and private grant programs; assists businesses with financial and regulatory issues; prepares and updates municipal planning documents; and administers assorted development activities. We work closely with the Montachusett Regional Planning Commission (MRPC) in areas of Community, Economic Development, Planning, GIS, environmental assessments, and traffic studies. Annual reports of the Zoning Board of Appeals, Planning Board, Toy Town Partnership and Redevelopment Authority appear separately.

Projects involving the Planning Office have been wide reaching for the CY 2012; Projects such as final touches on the new CVS facility which is now in full swing creating new jobs for the area; The expansion of Mylec Plastics which has grown to astonishing capacity creating new jobs for the Town; The Joint committee with Gardner and Westminster for the Highway 140 corridor; The Highway 140 safety committee coupled with MassDOT making safety improvements to the roadway; Countless ANR plans with the residents; Working with potential new business owners for placement in the area and many more too numerous to print.

The department administers the town's Community Development Block Grant (CDBG) activities. The CDBG program is a critical source of funding for municipal, community and economic development projects. CDBG funds also underwrite the major portion of the department's operating costs through its administrative funds. Since 1985 the town has sought, received and invested \$8.4 million in CDBG grants to correct housing code violations in existing homes and make them safe and affordable for approximately 346 local residents. These funds have also been used to upgrade some of the Town's neediest road surfaces as well as the underground utilities. CDBG funds have also been used to contract with non-profit agencies to provide "First Time Homebuyer's Seminars" to some of the Town's low-to-moderate income families and to develop "Affordable Housing" which is then sold to Low-to-Moderate income families. This creation of Affordable Housing also benefits the Town as it counts towards the Subsidized Housing Inventory.

The Town was last awarded \$825,000 as a result of the FY 11 CDBG/CDF application for the reconstruction of Emerald Street, a residential roadway running off of Spring Street. This grant will completely reconstruct the road bed, water, sewer and drainage lines, new street surface, curbing and sidewalks. This will provide maintenance free service to this neighborhood. There is additional funding to rehab a minimum of two residential units .

The department has applied for a CDBG FY 13 grant of \$900,000 to completely reconstruct North Vine Street and to include underground utilities. It will also provide for the rehabilitation of homes for up to 5 low and moderate income families. Upgrades to

the Town's business district has an been on-going effort and continues to be one of the focal points of community development

The department also prepares and distributes marketing materials and fact sheets for businesses, and functions as the first point of contact for current and prospective businesses seeking financial or permitting assistance to expand or relocate in Winchendon.

A current street map and zoning map is maintained available to the public. Office facilities were upgraded by the addition of a large format copier and printer which was made possible by Robinson Broadhurst. This has increased our abilities to serve the public while saving outsourcing expenses. The Department also assisted MRPC with the mapping portion of the Pre-Disaster Mitigation Plan for the Town of Winchendon.

The Department continues to assist the Toy Town Partnership with technical support for the Converse Garden Restoration Plan. While the department has secured over \$36,500 in the past, we continue to seek grants through agencies such as USDA-Rural Development to augment existing Robinson Broadhurst Grants in this venture.

Since the year 2000 the department has managed over \$9 million in grant funds for municipal purposes; prepared and proposed major zoning reforms; pursued new economic development in our downtown and industrial areas; and the expansion of new parks and recreation facilities to enhance our quality of living. This record of accomplishment was only possible due to the faithful and professional work of our department staff and in particular the work of numerous town volunteers. We offer them our thanks and appreciation.

Respectfully submitted,

Gerald White, Director of Development

## **Report of the Planning Board for 2012**

**MEMBERSHIP:** Fedor Berndt, Guy C. Corosiero, and John White served throughout the year, Cailte Kelley resigned in April and was replaced by James McCrohon in June. Darlene Rossi resigned in December and has not yet been replaced. Mark Shea continued as our associate member but was not called on to participate in any matters. At the annual reorganization Mr. White was reelected chair. Mr. Berndt was elected vice chairman and Ms. Rossi was elected secretary. Planning Agent Ellen DeCoteau usually met with the board. Elizabeth DeCoteau served as recording secretary.

**MEETINGS:** The board held 21 meetings during the year. Five meetings were omitted for lack of business or because of holidays. Most meetings were carried on cable TV. We appreciate this exposure as we want to keep our work in the open. The citizens of Winchendon are entitled to know what we are doing as their representatives. This is especially true as we have frequently had no live audiences.

**APPOINTMENTS:** Mr. Corbosiero continued on the Montachusett Regional Planning Commission. Mr. White continued on the town Capital Planning Committee. Mr. Berndt was appointed to the Montachusett Joint Transportation Committee. These are Board appointments.

**TRAINING:** Most of the board and staff members attended the spring training conference in Worcester which was conducted by the Citizen Planner Training Collaborative. Two members attended one of the fall CTPC workshops. The Board always urges members to take advantage of the various training opportunities available and all have at various times. The Board joined the American Planning Association at public expense so they could take advantage of the numerous benefits offered.

**APPROVAL NOT REQUIRED PLANS:** ANR plans for twelve buildable lots were submitted and endorsed. Two other plans just realign lot boundaries. This is some increase over recent years but we are nowhere near a building boom.

**SUBDIVISIONS:** No new subdivision plans were submitted during the year. We saw some building activity in two existing subdivisions but two others are completely unbuilt. There are also some older subdivisions, some going back a decade or more, that are incomplete. We expect to see more development, and the board feels it is read with the residential zoning revision adopted in 2011 and the subdivision regulations to implement the requirements of the new bylaw which were worked on in the latter half of 2011 and throughout 2012. They were finally adopted in January 2013.

**SITE PLAN APPROVALS:** Site plan reviews constituted the largest part of the board's business during the year. While the board cannot deny plan approval, we do work with the applicant to get a good plan and usually impose conditions that require the project be carried out according to the approved plan. The board reviewed site plans for the

Winchendon Health Center, Nexamp for a solar farm off Spring Street, and Warren Field for an auto salvage yard on School Street. All were approved with conditions. One additional site plan was approved under the Board's informal review procedure.

**OTHER ACTIONS:** The board heard a complaint by residents at the partly completed Millers Runs subdivision in April. The board spent parts of at least 11 meetings including two meetings with the developer to try to get these complaints addressed and to get several safety issues at the subdivision corrected. Most of the issues have been more or less resolved though promised completion times were frequently missed. To keep abreast of the matter several members have made regular visits to the site and these are continuing. We hope for a full resolution to the various issues.

The Board heard a proposal for an agricultural preservation restriction on a large part of the Murdock Farm property. This finally resulted in the board approving a plan and the restriction being implemented. This will help preserve agriculture in Winchendon and keep valuable farmland from being developed as homes.

Most of the board members visited a solar farm project in Westford for a ceremony at which the governor "threw the switch" to start operations. We gained a much better understanding of what these projects entail including effects on the environment and possible neighbors and are thus better able to make reasoned judgments about local proposals.

The board considered a proposal to accept Madison Avenue in a mostly unbuilt subdivision as a public way but declined to do so until about half the lots have been developed.

The board realized we had a problem with the existing fee schedule. After some study, a new schedule was adopted that we hope will recover most of the town's cost to consider the various applications including the many hours the planning agent has to devote to preparing an application for final approval.

The legislature extended most outstanding permits issued by regulatory boards, including our board, for two years back in 2010. These permits were extended or another two years this year in an effort to stimulate economic growth. This affects several local projects that have already been permitted.

We had an inquiry about safety in abandoned buildings and were pleased to offer some information that may assist other boards in developing a town bylaw on the subject.

After having realized there was a problem back in 2011, the board has pressed for action on route 140 safety, particularly at the Irving gas station/Commercial Drive area. \$1.5 million has been allocated for the project through the MRPC and the Metropolitan Planning Organization and the design is almost completed. Construction should start in the spring of 2013. It was realized that Commercial Drive needed to be accepted as a public way as part of the safety improvements. This was done and the street was accepted at the fall town meeting.



The board heard a proposal for barrier removal at the Beals Memorial Library in December. This appears to be the only town owned public building that still has such barriers. We are pressing for money to remove these barriers in the Community Development Block Grant application that is due to be submitted in February. This will supplement money from bequests that is already available for the project thereby costing local taxpayers nothing.

**ZONING AMENDMENTS:** The board presented and the town meeting adopted a zoning amendment creating an overlay district along the commercial portion of route 140 that will prevent strip development with many driveways, garish signs, and ugly buildings. A proposal to rezone five lots on Spring Street to C2, neighborhood commercial, was approved but another proposal to rezone another lot to C1, Highway Commercial, was not recommended and was not adopted by town meeting. Other proposals, for minor changes in the bylaw were approved, though a proposal to allow some off premise advertising signs was rejected at town meeting when the constitutionality of the proposal came into question.

**LOOKING AHEAD:** The planning board tries to take a long range view. We feel the need to plan well into the future, not just short term. Neither is our purview limited to land use and zoning issues, though those occupy the largest portion of our time.

During 2013 we intend to work on our Winchendon Master Plan. Though its major land use provisions are still a good guide for development, other areas need updating. We need to encourage further commercial development to broaden our tax base and provide more jobs. We are very interested in encouraging development in the village areas where we mix commercial and residential uses in a more intense and walkable environment.

We also need to revise our site plan regulations. There are some areas of the zoning bylaw that should be addressed, particularly the present PD zone in Winchendon village. Review of the gravel removal bylaw was requested by the Selectmen some time back. After storm Sandy we want to make sure the town has an adequate emergency plan for any likely catastrophes.

The board is very appreciative of the support and assistance of Ms. Ellen DeCoteau, planning agent; Elizabeth DeCoteau, recording secretary; David Partridge P.E., from Tighe and Bond, engineering consultant for the board; building commissioner Paul Blanchard; conservation agent David Koonce, and the other town boards and officials that have assisted in the work of the board.

Respectfully submitted,

John H. White, Chair

# THE WINCHENDON POLICE DEPARTMENT AND EMERGENCY DISPATCH CENTER ANNUAL REPORT

I, hereby, submit the Annual Report of the Winchendon Police Department for the year ending December 31, 2012:

## DETAILED CRIME REPORT 2012

Forcible Rape	3	Forcible Fondling	2
Robbery	1	Aggravated Assault	9
Simple Assault	41	Intimidation	31
Burglary/Breaking & Entering	24	Shoplifting	7
Theft from Building	93	Theft from Motor Vehicle	38
Theft of Motor Vehicle Parts	1	All Other Larceny	121
Motor Vehicle Theft	9	Counterfeiting/Forgery	9
False Pretenses/Swindle	16	Credit Card/Automatic Teller	5
Impersonation	15	Stolen Property Offences	7
Destruction/Damage/Vandalism	114	Drug/Narcotics Violations	7
Incest	2	Statutory Rape	8
Pornography/Obscene Material	4	Weapon Law Violations	5
Bad Check	5	Disorderly Conduct	5
Liquor Law Violations	8	Trespass of Real Property	10
All Other Offenses (Except Traff)	79	Traffic, Town By-Law, Misc. Off.	12

## ACCIDENTS FOR YEAR 2012

Fatal	1
Non-fatal injury-Incapacitating	4
Non-fatal injury-non-incapacitating	32
Non- fatal injury-possible	21
Pedestrian	1
Cyclist	3
School Bus Related	3
Involving OUI Violation(s)	2

## VEHICLE CITATIONS ISSUED FOR YEAR 2012

Civil Charges	308
Criminal Complaints	77
Arrests (Traffic)	33
Warnings	372
Fine Total	42,580.00

## GRANTS FOR THE YEAR 2012

Vests Grant	4,998.50
911 Support/Incentive Grant	29,537.00
Robinson/Broadhurst Grant-Expedition	29,224.00
USDA Grant-Expedition	15,271.00

## FUNDS COLLECTED FOR YEAR 2012

License to Carry/FID Fee Town Share	4,812.50
Report Request Fees	1,580.00
Special Agency Administrative Fees	2,745.60

## EMERGENCY DISPATCH CENTER

Answered Calls for Service	14,433
Total E9-1-1 Calls Answered	1,573

Respectfully Submitted, Scott M. Livingston, Chief of Police

**DEPARTMENT OF PUBLIC WORKS**  
**ANNUAL REPORT**  
**JOHN M. DELINE, JR.**  
**PUBLIC WORKS DIRECTOR**

Randy Paul	Working Foreman, Highway Department
David Zbikowski	Working Foreman, Highway Department
George LaBarge	Working Foreman, Cemetery/Parks Department
Richard Pezzolesi	Chief Operator, Wastewater Treatment Plant
William Gorecki	Chief Mechanic, Fleet Maintenance Department
Leon Rice	Working Foreman, Transfer Station

**HIGHWAY DEPARTMENT**

The Town's Highway Department maintains 135 miles of town-owned roadways and private ways. The equipment utilized for maintaining these roads is comprised of 13 pieces: one motor grader, two front-end loaders, two loader-backhoes, three truck/sander combinations, two heavy dump trucks (a six- and a ten-wheeler), two one-ton dump trucks, and two, three-quarter ton pickup trucks.

The Highway Department has two working foreman, and five truck driver/equipment operators for plowing and sanding. In addition, the Cemetery Department foreman and operator, the Transfer Station foreman and operator, Fleet Maintenance personnel, and the laborer from the Wastewater Treatment Plant supplement plowing, sanding, and snow removal operations when needed.

During the course of the year, the Highway Department graded all town-owned and private gravel roads several times, painted all crosswalks, repaired and installed new regulatory and street signs throughout town, swept streets and sidewalks, patched potholes, cleaned 922 catch basins and drop inlets, cut and chipped brush from several town roads, removed several dead or dying trees throughout town, and repaired or replaced culverts and storm drains throughout town. In addition, DPW personnel plowed and sanded all town-owned roadways, several private ways and sidewalks, and removed snow from the downtown area as needed. A total of approximately 1200 tons of salt and 10,000 cubic yards of sand were utilized to treat roadways during the 2011/2012 winter season. Overall, the winter season of 2011/2012 was characterized by below average snow fall but with numerous, smaller storm events that resulted in frequent icing conditions on roadways that required treatment. There was not any significant or widespread damage with any of the winter storms as has occurred in past years.

Winchendon DPW personnel undertook the reconstruction of sidewalks along the easterly side of Spring Street, from the intersection of Ash Street southerly to the beginning of the State Highway layout near the Spring Street/Glenallen Street intersection. This section of sidewalk (minus road/driveway crossings) is more than 2,000 feet in length. DPW personnel completed the reconstruction of nearly 1,200 feet of the sidewalk and the contractor completing the Emerald Street reconstruction project (please refer to the section of the Annual Report for the Office of Planning and

Development for details of the Emerald Street project) replaced 150 feet on Spring Street as part of that project. The remaining 700 feet is scheduled to be completed in 2013 by DPW personnel. Reconstruction of these sidewalks involved the removal of existing asphalt sidewalks, excavation/removal of the underlying, unsuitable soils, placement of a compacted gravel base, and pouring/finishing of steel-reinforced concrete sidewalks five feet in width. All work was completed to maximize compliance with ADA (Americans with Disabilities Act) accessibility requirements, including the installation of detectable warning pads at each street crossing for visually impaired individuals.

The Winchendon DPW replaced a number of culverts in town during the 2012 construction season, including a major project involving the installation of a new 36-inch diameter HDPE drainage pipe on Lincoln Avenue at Grove Street. The existing 36-inch diameter metal pipe had corroded and failed and required emergency replacement. Additional locations at which new drainage/culvert pipes were installed or replaced in 2012 include Brown Street, Hale Street, Lakeview Drive, Old County Road, and River Street.

Early in 2012, the DPW initiated a town-wide hazardous tree removal program in which efforts were made to identify and remove trees along town roadways or on Town-owned land that posed a hazard to the public because they were dead, decaying, cracked/damaged, etc. Many of the trees were removed by DPW personnel with assistance by a private tree company only when absolutely necessary. In addition, small trees/brush were cut back on several roads in town to improve safety and visibility and reduce the possibility of roadways being blocked by branches/leaning trees during snow or ice storms.

DPW personnel also began the construction of an addition to the parking lot in the rear of Town Hall. DPW personnel cleared the area of trees and removed stumps and topsoil. Bank run gravel was brought in and compacted. This work was completed late in the year in anticipation of allowing additional settlement/compaction of the gravel over the winter months before completing the parking area in 2013.

## **WATER DEPARTMENT**

United Water NACO of Harrington Park, NJ is contracted by the Town of Winchendon to operate and maintain the town's water distribution system. United Water personnel maintain Winchendon's 61 miles of water mains, water service connections, fire hydrants, two water storage tanks, and three water booster/pump stations. In addition, United Water is in the final stages of completing a town-wide water meter upgrade program in which all water meters are being converted to a radio-read system. This new system will significantly improve efficiency in the reading of water meters and billing, and eliminate the need to physically go to each house/business/building to read each respective meter. All water meters will now be read from a vehicle driven throughout the town in which a laptop computer will be located that will connect to the radio transmitter on each meter and download the readings. Collection of water meter readings will only take a fraction of the time (hours instead of weeks) it previously required manually. The recorded data (water meter readings) is downloaded from the laptop computer to the Town's municipal accounting/billing software program. It is

then analyzed and reviewed before being used to generate the bills for Winchendon's water/sewer customers.

United Water personnel responded to a total of eight water main breaks during 2012 (five major water main breaks occurred in 2011). DPW employees assisted on each water main break to facilitate its repair. Upon the repair of each break, impacted water mains were thoroughly flushed and returned to service. Roadways damaged and/or excavated during the repair of each water main break were patched and restored to the fullest extent possible by DPW employees. Water main breaks occurred at the following locations in 2012:

- |                      |                            |            |
|----------------------|----------------------------|------------|
| • February 11, 2012  | Maple St. @ Lakeshore Dr.  | -10" Main  |
| • April 11, 2012     | Hale Street                | - 6" Main  |
| • June 1, 2012       | Hall St. @ Main St.        | - 6" Main  |
| • July 3, 2012       | Lake Rd. (Ashburnham)      | - 12" Main |
| • July 9, 2012       | Glenallen Street           | - 8" Main  |
| • September 19, 2012 | Mill Street                | - 6" Main  |
| • September 21, 2012 | Maple Street               | - 8" Main  |
| • December 19, 2012  | Central St. @ Railroad St. | - 10" Main |

United Water personnel also responded to a number of water service line leaks/breaks over the course of 2012. In these situations, water was shut off at the street so that the respective property owner could have repairs completed by a contractor or plumber, depending upon the location of the leak.

Fire hydrants throughout the town were flushed and exercised as part of the Water Department's annual flushing program. Markers were installed on fire hydrants to facilitate locating them during the winter months, particularly in the event of a fire. Several broken/damaged hydrants were repaired or replaced. Broken/missing gate valve and curbstop boxes were also repaired or replaced as needed.

All cross connection control and backflow prevention devices in town were inspected and tested in accordance with Massachusetts Department of Environmental Protection Cross Connection Control regulations. Owners of failed devices were required to make repairs and return the equipment to operable service in a timely manner to ensure that the Town's water system was properly protected from contamination by back-siphonage.

### **Water Treatment Facilities**

The Ashburnham/Winchendon Joint Water Treatment Plant on Lake Road in Ashburnham treats water from Upper Naukeag Lake for distribution to the Towns of Winchendon and Ashburnham. Veolia Water North America of Houston, TX is contracted by Winchendon/Ashburnham to operate, maintain, and repair the water treatment plant and is required to do so in accordance with the Federal Safe Drinking Water Act and Massachusetts Drinking Water Regulations. The costs of operating and maintaining the plant are divided between Winchendon and Ashburnham based on the amount of treated water delivered to each town. During 2012, a total of 245,800,000 gallons of water was treated and pumped to Winchendon, for an average of 0.67 million

gallons per day (MGD). The Town's current registered withdrawal permit for Upper Naukeag Lake is 0.67 MGD.

### **Water Quality Testing**

The Water Department collects 10 drinking water samples each month at predetermined locations throughout the distribution system for microbiological testing. These samples are analyzed by a state-certified laboratory and the results reported to the Massachusetts Department of Environmental Protection (MA DEP). On August 7, 2012 the Town experienced a Maximum Contaminant Level (MCL) violation of the Total Coliform Rule because two of the 10 routine monthly samples tested positive for total coliform bacteria. State and federal health standards do not allow more than one sample in a month to test positive for total coliform. Coliform bacteria are naturally present in the environment and are not harmful themselves, but are used as an indicator that potentially harmful bacteria could be present. When coliform bacteria are present in any samples, follow-up testing must take place to see if other bacteria of greater concern are present. All three samples were negative for fecal coliform. MA DEP was notified immediately of the positive results on August 7, 2012 and gave approval for the steps taken to correct the violation. The Water Department responded by flushing and increasing chlorine levels to ensure adequate disinfection throughout the distribution system. Multiple rounds of repeat samples were taken and on August 15, 2012 all repeat samples tested negative for total coliform bacteria. The Water Department was in full compliance with the Total Coliform Rule for the remainder of 2012 (and no other violations of drinking water standards occurred in 2012). Public notice for this violation appeared in the *Winchendon Courier* on September 1, 2012 and was also placed on the Town's website. Results of monthly drinking water testing are posted at Winchendon Town Hall, 109 Front Street, Winchendon, MA 01475.

The Town also samples the drinking water for asbestos, disinfection-byproducts (DBPs), volatile organic compounds (VOC's), inorganic compounds (IOC's), nitrates, nitrites, radionuclides, and synthetic organic compounds (SOC's). The sampling schedule and locations are approved by MA DEP. All results for these compounds met MA Drinking Water Regulations throughout 2012.

In accordance with the sampling plan approved by MA DEP, no samples for lead and copper were collected/analyzed in 2012. Winchendon's testing requirements for lead and copper have been reduced by MA DEP from 20 samples once a year to 20 samples every (3) three years due to the fact that samples were below the 90<sup>th</sup> percentile for several consecutive monitoring periods. The drinking water is tested for lead and copper in order to evaluate the effectiveness of the corrosion control program employed at the Ashburnham/Winchendon Joint Water Authority Treatment Plant. The next round of lead and copper samples is scheduled for the third quarter of 2013, including two (2) samples from public school buildings (the last full round of lead and copper samples was completed in 2010). Analytical results are posted at the Town Hall, 109 Front Street, Winchendon, MA 01475.

## **SEWER DEPARTMENT**

United Water NACO is also contracted by the Town of Winchendon to operate and maintain the Town's sewer collection system. The sewer collection system consists of all sewer interceptors and collection mains, manholes, and two lift/pump stations. The Town's two sewer lift/pump stations are inspected on a daily basis, including weekends and holidays. The occasional blockages that occur in sewer collection mains are cleared utilizing a high-pressure water jet flushing machine. As preventative maintenance, sewer manholes and collection mains are also inspected, utilizing remote video equipment when necessary, and maintenance completed as needed, including cleaning of partially-blocked sewer lines before back-ups occur. More comprehensive rehabilitation work is completed on sewer collection mains and manholes when problems arise or are identified during preventative maintenance inspections. In 2012, a total of 19,600 feet of sewer collection mains were jetted and flushed and 109 sewer manholes inspected. Video/camera inspection of 18,900 feet of sewer main was also completed.

The following backups of sewer mains occurred in 2012:

- January 20, 2012 255 Central Street
- January 31, 2012 286 Central Street
- February 21, 2012 Goodrich Street
- April 1, 2012 Murdock Avenue at Mill Street
- April 19, 2012 Lincoln Avenue at Grove Street
- April 26, 2012 Front Street at Academy Street
- November 11, 2012 Maple Street

The sewer backups were cleared by United Water personnel by jetting/flushing and each was documented in a detailed report to the Massachusetts Department of Environmental Protection.

In 2012, there will be renewed efforts to identify sump pumps in homes/businesses that illegally discharge to the public sewer system. These discharges generate additional flows that must be treated at the wastewater treatment plant, impacting the operation of the plant and increasing electrical, chemical, and sludge disposal costs. As in the past, owners will be required to remove these discharges from the sewer system and direct them to a more appropriate location.

## **CEMETERY & PARKS DEPARTMENT**

The Cemetery and Parks Department includes a Working Foreman and one Laborer. These personnel are responsible for maintaining Riverside, New Boston, and Old Centre Cemeteries, along with Legion Park, VFW Park, GAR Park, Old Centre Common, and Norcross Square. In total, there is approximately 50 acres of cemeteries and parks that is maintained by the two employees in the Cemetery and Parks Department.

Depending upon the seasons of the year, workers mowed, trimmed and maintained all grounds, picked up trash and litter, installed foundations and Veterans' markers, planted flowers, trimmed hedges and trees, removed fallen leaves and wood debris, dug, back-filled and restored burial plots, filled in sunken grave sites, and reseeded winter burials along with damaged lawn areas. Workers are also continuing to improve the new section of Riverside Cemetery, which is located behind the Glen Café on Glenallen Street.

## **WASTEWATER TREATMENT PLANT**

The Town of Winchendon's Wastewater Treatment Plant (WWTP), located on River Street, is operated by Town of Winchendon employees. The staff consists of one Chief Operator, one Senior Operator, and one Laborer. An upgrade of the WWTP was completed in 2005, increasing the design flow rate from 0.5 million gallons per day (MGD) to 1.1 MGD. The upgraded plant, together with the replacement of the main sewer interceptor line from Lake Street to the WWTP on River Street, allowed the Town to gain the additional capacity necessary to allow new sewer connections for both business and residential customers and also improve the quality of the effluent discharged to Millers River.

The WWTP processes the Town's raw sewage and treats it to standards required by the Town's NPDES (National Pollutant Discharge Elimination System) permit issued by the U.S. Environmental Protection Agency and Massachusetts Department of Environmental Protection. A total of 162 million gallons (an average of 445,000 gallons per day) of sewage was treated in 2012.

The sewage and wastes treated by the WWTP include both inorganic and organic solids. Inorganic solids do not break down or decompose in the system and are retained in the settled sludge or discharged in plant effluent. Inorganic solids retained in the system are collected in the various treatment units (primary and secondary clarifiers and aeration basins), then removed (pumped to a tanker truck) for offsite disposal. The organic wastes break down and decompose and settle in the primary and secondary clarifiers. The aeration basins provide an environment for the breakdown of organic solids by bacteria. The decomposed organic solids contained in the aeration basin effluent (mixed liquor) are removed as settled sludge in the secondary clarifiers and disposed of off-site along with the inorganic solids. However, a portion of the settled solids is returned to the aeration basin for maintaining the bacteria population.

In addition to the physical unit operations, two chemicals are utilized in the treatment process. Poly-aluminum chloride (PAC) is used to enhance the separation of liquid and solid phases in the secondary clarifiers and sodium hydroxide is utilized for pH and alkalinity adjustment. Finally, secondary settling basin effluent is disinfected through the use of ultraviolet light prior to its discharge to the Millers River.

## **FLEET MAINTENANCE**

The Fleet Maintenance Department has one Chief Mechanic and one Assistant Mechanic. The Fleet Maintenance Department services and repairs all town-owned light/heavy motor equipment and vehicles, including those operated by: DPW, Police, Fire, Ambulance, Council on Aging, C.A.C., School Department, Town Hall, and Civil Defense. Detailed service records are maintained by the Chief Mechanic for all equipment and vehicles. The Fleet Maintenance Department has a fully equipped repair area at the town's public works garage on Glenallen Street. Fleet maintenance workers also maintain the town garage, where all DPW equipment is housed.

**Respectfully submitted,**

**John M. Deline, Jr.**

**Public Works Director, Town of Winchendon**



**PLACE HOLDER FOR SOLID WASTE FACILITY REPORT**  
**1 OF 2**

PLACE *HOWER* FOR SOLID WASTE PAGES  
20F2

## **WINCHENDON PUBLIC SCHOOLS REPORT WINCHENDON SCHOOL COMMITTEE**

Michael Barbaro, Chair	Term Expires 2014
Michael Niles, Vice-Chair	Term Expires 2014
Crystal Murphy	Term Expires 2015
Chris McDonald	Term Expires 2013
Andrea Suchocki	Term Expires 2015

### **DISTRICT ADMINISTRATION**

Brooke Clenchy	Superintendent (FY'12)
Salah E. Khelfaoui	Superintendent (FY'13)
William Frangiamore	Business Manager (FY'12)
Melissa Dunnet	Business Administrator (FY'13)
Cynthia Landanno	Director of Special Education
Steven Meyer	MMHS Principal
J. Leonard Mackey	Toy Town Elem. Principal
Timothy O'Connell	Memorial School Principal
Kyle Grady	Assistant H.S. Principal
Jeanne Hackney	Assistant M.S. Principal
Kathryn Vanderhoof	TTE Assistant Principal
Michelle Atter	Memorial Assistant Principal
Jenna Hunt	Athletic Director
Valorie Miller	Dir. of Instructional Services
Jane Ripley	Dir. of Curriculum & Instr.

### **Greetings from Winchendon Public Schools!**

Winchendon Public Schools continues to move forward with our academics, athletics, and fine arts. We have worked at upgrading our physical plants where possible. We continue to be challenged by the loss of various sources of revenue from the State and Federal levels.

With the continued support of the Robinson-Broadhurst Foundation and Murdock Trust we have focused on student access to technology. Interactive white boards, mobile computer carts, Kindles and iPads are becoming more commonplace in the district. As our technology resources grow the district's technology infrastructure remains an area of need as does the human resources and professional development to support technology.

The impact of district level instructional initiatives introduced over the last several years is showing positive results. We are seeing growth and increased scores for our subgroups on the MCAS tests. In addition to the State test, the district continues to see strong results on our universal screenings which track student progress at key points during the year. The district uses all assessment data to monitor individual student progress which informs instructional delivery.

Annually, the district offers professional development for all staff. Teachers participated in literacy and reading instruction workshops as well as graduate level courses. The district provided technology trainings to familiarize staff with current technology. These trainings are ongoing. Workshops on data analysis and accessing the Data Warehouse are provided on an annual basis. Teachers also received training on the new Massachusetts Curriculum Frameworks for English/Language Arts and Literacy in

History/Social Studies, Science and Technical Subjects and the new MA Curriculum Frameworks for Mathematics.

Teachers worked throughout the year to develop ELA and Math curriculum units aligned to the new MA Curriculum Frameworks which include the national Common Core Standards. This is a continuing process. To support staff with the curriculum work the district is using a web-based software program that is designed to follow the State's model of curriculum development.

The district encourages as many students as possible to engage in school sponsored sports programs. As a result of our generous support from both the Robinson-Broadhurst and Murdock Trust Foundations, we were able to maintain lower athletic user fees. This has enabled more student participants in a greater number of activities.

We continue to have a partnership with the area school districts of Narragansett, Ashburnham-Westminster, Winchendon and Gardner (NAWWG). Through this partnership we offer some of our professional development, including our annual multi-district Professional Development Day in November. The partnership provides the power of group purchasing in some areas to reduce costs to the district. Through this collaboration of districts we were able to secure a group bid for transportation with First Student Transportation Company.

Winchendon Public Schools is proud of the hard work and dedication of all staff. Through their efforts the district has had another successful school year. We appreciate the support of the community and town boards as we continue to provide the best educational opportunities for our students.

As always, should you have any questions or comments, please do not hesitate to contact me at 175 Grove Street (978-297-0031).

Salah E. Khelfaoui, Ph.D.  
Superintendent of Schools

## **POINTS OF INTEREST**

The Winchendon Public Schools Cafeteria Program is a self-supporting program funded annually by the Commonwealth of Massachusetts and the Federal Government. Monies to run this program are not part of the School budget. Our schools provide a "Breakfast Program" and a "Hot Lunch Program". The program fee for 2011-2012 for the secondary students was \$2.25 for lunch and \$1.25 for breakfast. The fee at the elementary level was \$2.00 for lunch and \$1.00 for breakfast. For those who qualify, there are free or reduced price lunches and breakfasts. The reduced lunch price for 2011-12 was \$.40 and breakfast was \$.30 at both the elementary and secondary levels.

The total enrollment as of October 1, 2011 was 1,505. Twenty-three percent of the student population for 2011-12 was special needs students. During the 2011-12 school year approximately 1009 students were transported to and from school.

Winchendon Public Schools participates in the "School Choice" program in Massachusetts. We had 34 students who are residents of other Massachusetts communities enrolled in our schools and 136 students from Winchendon attending schools in other communities.

Breakdown of Pupil Enrollment  
2010-11 School Year  
(As of October 1, 2010)

Pre-Kindergarten	83
Kindergarten	100
Grades 1-2	201
Grades 3-5	383
Grades 6-12	<u>738</u>
Total	1505

Winchendon had 115 students attending Monty Tech during FY'12. There were an additional 158 Winchendon students matriculating in nearby private and parochial schools and 43 other students being home schooled by parents.

## GENERAL INFORMATION

Pre-Kindergarten:	A.M. Session 9:00-11:15 P.M. Session 12:30-2:45
Memorial:	8:50 a.m.-3:05 p.m.
Toy Town:	8:35 a.m.-2:50 p.m.
Murdock Middle/High:	7:30 a.m.-2:05 p.m.

## EARLY RELEASE TIMES

Elementary Schools:	12:15 (Toy Town) 12:30 (Memorial)
Middle/High School:	11:35 a.m.

The Memorial School which houses Grades Pre-K to Grade 2 was opened in 1975 and has 70,000 sq. ft. Telephone for PreK – 297-3436; FAX – 297-0631. Telephone for Memorial – 297-1305; FAX – 297-3944.

Toy Town Elementary School houses Grades 3-5 and was built in 1961, with 69,000 sq. ft. Telephone – 297-2005; FAX – 297-3011.

Murdock Middle/High School opened in 1995 and is a three-story building which houses Grades 6-12 and has a total of 165,000 sq. ft. Telephone – 297-1256; FAX – 297-0509.

The Special Education Department, as well as the Central Administrative Offices of the school system are located in Toy Town Elementary School at 175 Grove Street. These offices are open from 7:30 a.m. to 4:00 p.m. Special Needs can be reached at 297-1850; FAX – 297-3336. The Superintendent can be reached at 297-0031; FAX – 297-5250.

## SCHOOL BUDGET 2011-2012

School Committee	\$ 64,665
Central Administrative Office (includes Net School Spending/Carry forward)	966,087
Instruction S/W	8,636,639
Maintenance	1,406,217
Tuition (Sp. Ed./School Choice)	1,654,103
School Department Total Operating Budget	<u>\$12,727,711</u>
Town Assessment/Indirect Costs	2,900,527
Total School Department Budget	\$15,628,238

Transportation	\$ 1,174,569
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## TRANSPORTATION

Policy available at Central Office

## **2012 Annual Report - ToyTown Partnership**

The Toy Town Partnership met monthly throughout the year, focusing primarily on the topics listed below.

**North Central Pathway** 2012 saw slow and steady progress towards final approval for construction of Phase V, the final section of the Pathway in Winchendon. This section will run southward from Glenallen St. roughly along the rail bed parallel with Spring Street and across Route 12 to connect with the Route 140 section near Old Gardner Road. Current plans call for additional parking at the intersection of Spring and Glenallen Streets. By the end of calendar 2012, Mass Highway had issued a Notice to Proceed. The Partnership hopes this section will be constructed during 2013, despite the delays. We continue to seek volunteers for an independent Friends of the Pathway committee to help with ongoing upkeep of the Pathway.

**Converse Gardens** The Gardens has been selected by a local high school student for his Eagle Scout project. Planning is underway for him and his crew to establish a 10 foot wide access path. This effort will result in 100-200 hours of labor that will provide much needed and convenient public access to the riverfront garden space.

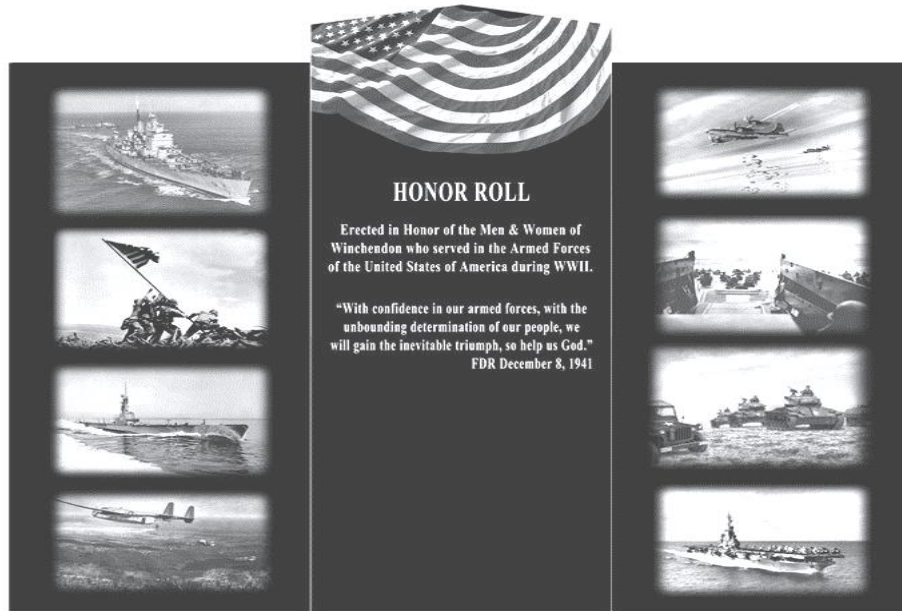
**Toy Town Horse** More efforts were undertaken to improve the appearance of the Toy Town Horse. Railings, signage and plantings were repositioned to make the horse more visible. Plans are also underway for improved parking, and for simple landscaping of the island in front of the horse. The Partnership continues to raise money and accept funds for the ongoing support and maintenance of the horse.

**Kiosk** The Partnership has noticed that the Winchendon information kiosk at the corner of Pleasant and Central Street is in need of attention. Improvements will be completed in time for the summer season 2013.

**Members** The following is a list of members provided by the Town Clerk: Cynthia Boucher, Lionel Cloutier, Pamela Elbrader, George Ladeau, Elaine Mroz and Peter Newton. Also participating in 2012 were Ed Galat, Jane Galat, and various town personnel. All interested members of the community are invited to participate.

## 2012 ANNUAL TOWN REPORT

### DEPARTMENT OF VETERANS' SERVICES



The 2012 Town Report is dedicated to the brave men and women who were volunteered or were called to service in defense of our great nation. Above is a replica of a monument that is planned for unveiling sometime in the Spring 2013. 890 brave men and women were identified as part of the original Honor Roll identified by the *Winchendon Courier* in April 1944. With the war continuing and not officially ending until December 1946, we have identified close to 250 additional town residents who also served their country. Unfortunately, twenty-six of our own died while serving their country. They will never be forgotten!

Please welcome the new Montachusett Veterans Outreach Center that is now located at the old Streeter School. This is a great program for all of our veterans in this community and is a true compliment to my office with one working the federal side of VA benefits – the other working the state benefits through MGL Chapter 115. The office peaked with 55 clients – an all-time high; along, with the surpassing of a \$350K budget. The economy has been tough on all; notably, the elderly. Thank you for your continued support!

Sincerely, Scott J. Gauthier

Director/Agent

# **Winchendon Redevelopment Authority**

## **Annual Report 2012**

The Winchendon Redevelopment Authority (WRA) was established in 2004 with a five member board, four appointed by the Town Manager and one appointed by the State. Meetings are currently held monthly on the second Thursday at 3:30 p.m. in the Town Hall second floor auditorium.

Currently the board has all five positions seated and it is comprised of: Chairman David Connor, Vice Chair Sheila Donofrio, Beth Hunt, Dennis Casavant and Ken LaBrack. As in past years, they become progressively more active in community and economic development. So to repeat that this being their busiest year, these five dedicated board members have taken on and excelled in the planning and actual development of our community is still accurate of this team.

The WRA has had a productive year for 2012 in terms of development with the emphasis on job creation and community development. The final construction of the Hillview Business Park's roadway took place October of 2011 while the finishing touches were completed in March of 2012. The progress has been affected by the economy in that the jobs to be created have not materialized as quickly as planned. The Project did however create 16 jobs ranking from administrative to laborer positions with 2 of the 3 committed companies reporting. In addition to the Hillview Business Park project, the Authority has negotiated with a company to establish a wind turbine on the eastern slope of the Hillview Business Park. Proposed is a 1.65 megawatt turbine which would produce revenue from the lease of the property affected. They also negotiated with a solar energy company who wanted to establish a 3 megawatt solar farm adjacent to the proposed wind project. These projects, if successful will be initiating in the near future.

The Board has been very successful in taking parcels of land that have been inactive for years and producing no tax revenue and bidding them out and making them active again. To date, the WRA has put 3 properties out to bid and returned them to revenue producing status in residential terms.

The Authority often communicates with potential new commercial/industrial clients attempting to sell the Town of Winchendon as their new home. The Town brochure completed by the Authority has become a successful tool for economic development for these negotiations. The brochure describes rural life at its best and promotes our business friendly atmosphere. It has been distributed to local realtors and businesses in order to broaden the scope of exposure to potential business owners.

The Authority currently holds \$977,200.00 in total assets. These assets are all in the form cash on hand and property to be developed either residentially, commercially, industrially or recreationally.

The Winchendon Redevelopment Authority remains solidly committed to the Town of Winchendon and the successful development of its commercial, industrial and residential uses. They are constantly evaluating new ideas and putting plans together to boost Winchendon's community development.