

2015 TOWN REPORT



Town of Winchendon

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Town Hall History

In 1850, Winchendon built a modest two and one half story structure on the corner of Front and Pleasant streets to serve as the Town Hall.

The first floor and basement were leased to a private citizen for a 999 year term and were occupied by commercial interests such as a tailor and a livery while the basement housed a butcher shop.. The town's business was conducted on the second floor. The first recorded meeting was a town meeting held in November 1850.

In the late 1850's, the Town Hall was host to a series of lectures given by prominent literary figures of the time, such as Ralph Waldo Emerson, Henry Ward Beecher, Horace Mann and Oliver Wendell Holmes.

On July 15, 1880, the Town Hall suffered a major and suspicious fire. The entire upper part of the building was destroyed and the Selectmen offered a reward of \$300 to anyone who could "detect and secure the persons who "burglariously" entered the Town hall and set fire to it that gutted the entire block. The culprit was never caught.

The townspeople rebuilt the Town Hall and added a gallery, a stage and steam heat. In April of 1881 the renovated Town Hall was completed at a total expense of \$9,752.21.

In 1913 the Town voted to purchase the entirety of the Town Hall building for the sum of \$13,000 from the heirs of Elisha Murdock.

During the "roaring 20's" the building was host to a number of dances with swing music provided by the Base Hospital Orchestra of Fort Devens. Besides dancing, the Town Hall auditorium served as host to weekly wrestling matches known as the "struggles for supremacy."

In October 1925, the Town Hall suffered yet another devastating fire. Flames from an overheated furnace swept up air shafts and two-thirds of the roof was burned, the upper hall was filled with water and was badly charred. It was once again rebuilt, and the work included enlarging the top floor and adding the mansard roof as it is seen today.

While minor repairs and modifications were made to the Town Hall since 1925, it wasn't until 1986 that major renovations and expansion were done. In that year the town built an addition to serve as a connector between the building and the adjacent Police Station on Pleasant Street.

In 1998 accessibility improvements were made to the building with the installation of an elevator that now allowed access to all from the basement to the unoccupied fourth floor.

Finally, from 2003 to 2006, the most recent major renovations were done. This time the entire fourth floor was stripped and rebuilt with the students of the Montachusett Regional Vocational Technical School providing the labor and the Robinson Broadhurst Foundation providing the funding. The fourth floor now houses the offices of the Board of Selectmen, the Town Manager, the Town Accountant and Robinson Broadhurst Conference Room

Above information courtesy of the Historic Society.

Special Thanks to Kevin Cormier for his work on the front cover

ANNUAL REPORTS
OFFICERS
of the
Town of Winchendon
Massachusetts
2015



UNITED STATES SENATORS

Senator Elizabeth Warren
359 Dirksen Senate Office Building
United States Senate
Washington, DC 20510
202-224-4543

15 New Sudbury St.
Boston, MA 02203
617-565-3170

Senator Edward Markey
365 Dirksen Senate Office Building
Washington, DC 20510
202-224-2742

2nd MASSACHUSETTS CONGRESSIONAL DISTRICT

Precinct 1

Congressman James McGovern
438 Cannon House Office Building
Washington, DC 20515
202-225-6101 FAX: 202-225-5759

24 Church street
Leominster, MA 01453
508-831-7356
FAX: 508-754-0982

3rd MASSACHUSETTS CONGRESSIONAL DISTRICT

Precinct 1A, 2 & 3

Congresswomen Niki Tsongas
1607 Longworth HOB
Washington DC 20515
(202) 225-3411 FAX 202-226-0771

Acton Office
492 Main Street
Action, MA 01720
978-263-1951

GOVERNOR

Governor Charlie Baker
Executive Office
800-392-6090
Boston, MA 02133

STATE CITIZEN Governor's
INFORMATION State House, Room 360

In State: 888-870-7770

2nd WORCESTER DISTRICT

Senator Anne M. Gobi
Worcester, Hampden, Hampshire and Franklin Dist.
Room 410, State House
Boston, MA 02133-1053
617-722-1540 FAX: 617-722-1078

Representative Jon Zlotnik.
State House, Room 437
Boston, MA 02133-1054
617-722-2425

WINCHENDON TOWN HALL DIRECTORY

109 Front Street, Winchendon, MA 01475

Hours: Mon. 8:00-6:00; Tues.-Thurs. 8:00-5:00; Friday-CLOSED

EMERGENCY SERVICES: DIAL 911

Town Manager.....	297-0085	Collector/Treasurer.....	297-0152
Assessors.....	297-0155	Town Clerk.....	297-2766
Veterans Services.....	297-0500	Town Accountant.....	297-0171
Health Agent	297-3537	Planning/Development.....	297-3308
Conservation Agent.....	297-3537	Land Use.....	297-3537
Dept. of Public Works.....	297-0170	(Building Commissioner, Wiring	
(Highway, Water, Sewer, Landfill)		Inspector, Plumbing/Gas Inspector)	
Beals Memorial Library	297-0300		

SANITARY LANDFILL

653 River Street - 978-297-0395

9:00 a.m. to 4:00 p.m. Thursday – Saturday

Closed Sunday, Monday, Tuesday & Wednesday

Vehicle Sticker Required

BOARDS AND COMMITTEE MEETING SCHEDULES

Meetings begin at 7:00 P.M. in the Town Hall Auditorium unless otherwise noted.

Board of Selectmen.....	2 nd & 4 th Monday of the month
Planning Board.....	1 st & 3 rd Tuesday of the month
Zoning Board of Appeals.....	1 st & 3 rd Wednesdays as posted
Board of Health.....	3 rd Monday and as posted
Conservation Commission.....	4 th Thursday of the month and as posted
Finance Committee.....	2 nd Tuesday of the month
Library Trustees.....	4 th Tuesday of the month, Beals Memorial Library, Pleasant St.
Board of Assessors.....	10:30 a.m. Thursday as scheduled, Assessors' Office
Housing Authority.....	2 nd Tuesday of the month, 108 Ipswich Dr.
School Committee.....	2 nd and 4 th Thursdays of the month
Toy Town Partnership.....	3 rd Tuesday, The Winchendon School on Ash
Agricultural Commission.....	2 nd Wednesday of the month
Redevelopment Authority.....	2 nd Thursday of the month at 3:30 p.m.

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Front Cover - Town Hall – Circa 1870s	

In Memoriam



Erlene C. Ashmore

Born June 13, 1929

Died Oct. 23, 2015

Catherine was a Winchendon Resident her entire life. She was also a long time poll worker for the Town of Winchendon as well as a member of the Winchendon Fire Department Women's Auxiliary and many other civic organizations.



Carla Fletcher

Born June 26, 1942

Died Oct. 17, 2015

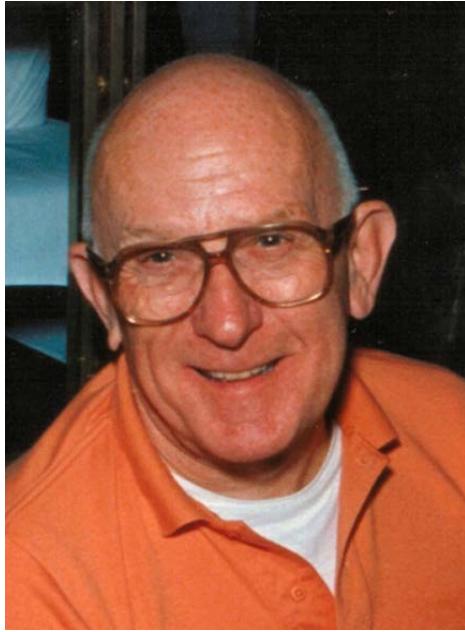
Carla lived in Winchendon for most of her life. She was a former Trustee of the Library as well as an election worker for the Town for over 40 years. She also taught in the Winchendon Public School System. Carla will truly be missed



*Jason Hurton
Born June 28, 1979
Died Aug. 18, 2015
Jason served the Town of
Winchendon as a call
Firefighter/EMT and had
previously served several
other towns in this capacity.
His hobbies included scuba
diving & repelling. We thank
him for his service to the Town*



*Robert Smith Mable
Born Aug. 16, 1934
Died Feb. 2, 2015
Bob served the Town of
Winchendon as the Fence
Viewer/Field Driver for over
28 years. He was a retired
serviceman, who proudly
served his country during both
the Korean and Vietnam
Wars. Bob was very active in
community and veterans
activities.*



Jon Seymor Nicholson

Born April 19, 1930

Died Oct. 8, 2015

Jon served as a Trustee of the Beals Memorial Library. In the summer of 2015 he launched Winchendon Winds, a band composed of over 40 professional musicians who played at the Clark on Sundays. He continued to play trombone and baritone with several community bands in the area



Margaret Urquhart

Born Feb. 4, 1924

Died Feb. 16, 2015

During her years in Winchendon, she worked tirelessly for the benefit of the town. She served on the Planning Commission, Historical Commission, Historical Society and the Toy Town Partnership as well as many other Boards and committees.

COMMUNITY PROFILE

Town Incorporated	1764
Form of Government	Open Town Meeting
Annual Town Meeting (Bylaw Article)	No Earlier than First Monday in May. No later than 2 nd Monday in June.
Annual Election (Bylaw Article)	First Monday in May each year
Population (2014)	9,020
Number of Water Customers Rate: \$5.06 h.c.f.	2,067
Number of Sewer Customers Rate: \$8.03 h.c.f	1,314
Numbers of Households: Single Family	2,809
Condos	62
2 Family Units	222
3 Family Units	37
4 to 8 Family Unit	51
Number of Commercial Parcels	160
Mix Use (resident/business combine)	121
Industrial Parcels	71
Tax Rate FY15	\$16.72 per \$1,000 valuation
Highest Elevation	Mt. Pleasant, 1,267 feet
Miles of Town Roads	135
Square Miles of Area	42

ELECTED OFFICIALS

MODERATOR

Richard L. Morin Sr.	May 2016
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SELECTMEN

Michael Barbaro	May 2018
Barbara Anderson	May 2018
Audrey LaBrie	May 2016
Austin Cyganiewicz	May 2016
Amy Salter	May 2017

SCHOOL COMMITTEE

Danielle Hart	May 2018
Gregory Vine	May 2018
Dawn Harris	May 2016
Lawrence Murphy	May 2017
Janet Corbosiero	May 2017

BOARD OF HEALTH

Lionel E. Cloutier	May 2018
Jason Gauthier	May 2018
Edward Bond	May 2016
Diane L. Cosentino	May 2017
Jason Moury	May 2017

HOUSING AUTHORITY

Burton E. Gould Jr., (state appointed)	May 2018
Virginia A. Sibley	May 2016
Jacquelyn Flynn	May 2017
Leston J. Goodrich	May 2017
David A. Johnson	May 2019

APPOINTED OFFICERS

ACCOUNTANT

Donna Allard

AGRICULTURAL COUNCIL

Olivia Tarleton	June 2018
June Girouard, Alt.	June 2016
Audrey LaBrie	June 2016
Kenneth Girouard	June 2016
Paul K. Kachinsky	June 2016
Sherri Haley	June 2016

ANIMAL CONTROL

Monica Kebler	Indef.
Charlene Thomas	Indef.

ANIMAL INSPECTOR

Monica Kleber	Indef.
Charlene Thomas	Indef.

ASSESSORS

Harald Scheiid
Jeff Reynolds

BUILDING COMMISSIONER

Paul Blanchard

CAPITAL PLANNING ADVISORY COMMITTEE

Barbara Anderson	June 2016
Gregory Vine	June 2016
Robert A. Guenther	June 2016
Guy Corbosiero	June 2016
M.J. Galat	June 2016

CHARTER AND BYLAW COMMITTEE

Judy A. LaJoie	Robert L. Zbikowski
Allen J. Lafrennie III	David Walsh
Robert O'Keefe	Lee Jacoby
Richard K. Ward	

TOWN CLERK

Judy A LaJoie	June 2017
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COLLECTOR/TREASURER

Donna L. Spellman	June 2016
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COMMUNITY & ECONOMIC DEV. STEERING COMMITTEE

Ruth DeAmicis
Lorraine Fortugno
Les Goodrich

Steve Srocanski
Dennis Casavant

CONSERVATION COMMISSION

David Koonce, Agent
Lionel Cloutier
Garrett Davieu
Tony George
David Whitaker
Kyle Bradley

Indef.
June 2017
June 2017
June 2017
June 2017
June 2016

CONSTABLES

Frederick Cloutier
Michael Young

June 2017
June 2018

COUNCIL ON AGING

Judith Mizhir
Gloria LaBrack
Ottmar Rau
F. Richard Ladeau
Jacqueline Flynn
Cynthia Sylvester
Sheila Bettro, Coordinator

Gail Casavant
Jean Joyal
Anne Coderre
John Webber
Betty Russell

TOWN COUNSEL

Kopelman and Paige

FENCE VIEWER/FIELD DRIVER

Guy Corbosiero

June 2016

FINANCE COMMITTEE

Thomas J. Kane Jr.
Christian Orobello
Cynthia Leroy
James F. Robichaud
Ulysse Maillet
Maureen Ward
Robert A. Guenther

June 2017
June 2018
June 2018
June 2018
June 2016
June 2016
June 2016

FIRE DEPARTMENT

Membership Roster –

Fire Chief –	Thomas Smith	
Deputy Chief –	Ricci Ruschioni	
Captains –	Martin Brooks	
	William Brown	
Lieutenants -	Maurice Bateman (retired)	
	Michael Mullen (resigned)	
	Scott Parkinson	
	Frederick Peters	
	Robert Soucy	
	Bryan Vaine	
Firefighters and EMTs -	Karen Armstrong Hurton	Brian Croteau
	Janie Anderson	Austin Cyganiewicz
	Troy Ashmore	John Cyganiewicz
	Antonio Barbaro	Mark Fleming
	Melissa Beauvais	Jonathan Guinto
	James Bevilacqua	Andrew Harding
	Corey Bohan (resigned)	Patrick Higgins
	Matthew Bosworth	Jason Hurton (deceased)
	Kayla Boutell (education Leave)	Clayton Landrey
	Kyle Bradley	Benjamin Miller
	Daniel Brown	Alec Moulton
	Lance Budka	Michael Rathier
	Bennett Chadbourne	Adam Tenney
	Tamie Charbonneau	Martin Scott
	Bryan Clayton	Richard Seigny
	Jason Clegg (resigned)	Chrysten Starrett
	Patrick Connor	
Fire Department Chaplain -	Michael Clements	Thomas Clinkscale
School Interns -	Nicholas Newell	Justin Seigny

GAR PARK

Francis M. Murphy	Rochelle LaFortune
Burton Gould, Jr.	Al Gallant
Janet Corbosiero	

HEALTH AGENT

James D. Abare, Inspector

HISTORICAL COMMISSION/HISTORIC DISTRICT COMMISSION

Lois Abare	June 2017
David Plummer	June 2017
Peggy Corbosiero	June 2017
Yvonne G. Harrington	June 2018
James McCrohon	June 2018
Corey Bohan	June 2016
Mary Harrington	June 2018

LIBRARY TRUSTEES

Robert Courtemanche	June 2018
Suzanne Rader	June 2018
Jane Lapointe	June 2017
Richard Ward	June 2017
Cindy Darcy	June 2016
Ronald Muse	June 2016

INSURANCE ADVISORY COMMITTEE

Lois A. Abare	George Labarge
Ray Anair	Jeff Marinelli
Marty Brooks	Jim Murphy
Jamie Holden	Patty Jackson
Judy Lajoie	Lisa Paulitzky
Patty Jackson	Christina Ricard
Jenelle Srocznski	

TOWN MANAGER

Bernard Lynch-Acting Town Manager	June-Dec
Keith Hickey –Town Manager	Indef.

REP. MONTACHUSETT REG. PLANNING

Guy Corbosiero	June 2016
Austin Cyganiewicz (Alt.)	June 2016

REP. MONTACHUSETT OPPORTUNITY COUNCIL

David Connor	Indef.
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REP. MONTACHUSETT REGIONAL TRANSIT AUTHORITY

Michael Barbaro

June 2016

REP. TO MONTY TECH SCHOOL COMMITTEE

Burton E. Gould, Jr.

June 2017

MEASURER OF LUMBER

Vacant

PARKS AND RECREATION

Noel Veilleux

June 2018

Laura Gaydos

June 2018

Diana Ringer

June 2016

Brian Dickens

June 2016

PLANNING BOARD

Gregory Vine

June 2017

James McCrohan

June 2017

Cailte Kelley (Alt.)

June 2016

Robert O'Keefe

June 2018

Guy Corbosiero

June 2018

Burton E. Gould, Jr.

June 2016

PLANNING AND DEVELOPMENT

Tracy Murphy, Planning Agent

PLUMBING & GAS INSPECTOR

Donald Desmarais

Robert O'Brien (Alt)

Rick Geyster Jr. (Alt)

POLICE DEPARTMENT

David Walsh, Chief

Kevin Wolski, Acting Lt.

Det. Kevin Wolski

Sgt. Raymond Anair

Sgt. Gerald Gagne

Sgt. Daniel Wolski

SRO. Tracy Flagg

Ptl. Richard Oinonen

Ptl. Derek Blair

Ptl. Brennan Jacoby

Ptl. Alan Ross

Ptl. James Wironen-K9 Handler

Ptl. Daniel Wolski

Ptl. Brian Wightman

Dispatchers:

Reserves:

Robert Coulombe-Head Dispatcher

Jaime Holden

Rebecca Wood

Ptl. Caleb Similia

Ptl. Kiel Boutelle

Ptl. Joseph Champney

Jennifer Caisse
Richard Ward

Marla Driscoll, Per Diem Dispatch
Alec Bissonette, Per Diem Dispatch
Melissa Beauvais, Per Diem Dispatch

Administrative Assistant:
Marla Driscoll

REDEVELOPMENT AUTHORITY

David Connor	June 2018
Sheila Donofrio	June 2016
Dennis Casavant	June 2016
Kenneth LaBrack	June 2016

REGISTRARS OF VOTERS

Vicki Connor	June 2017
Teresa Lupien	June 2018
David Connor	June 2016

Judy A. Ruschioni, Clerk

ELECTIONS

John Morris, Warden	Indef.
Priscilla Johnson, Deputy Clerk	Indef.

SEALER, WEIGHTS & MEASURES

Stephen Slocum	June 2016
Stephen Hiron (Alt)	June 2016

TOY TOWN LOCAL PARTNERSHIP

Elaine Mroz	Lee Cloutier
George J. Ladeau	Janet Galat
Cynthia Boucher	Ed Galat
	Peter Newton

WINCHENDON ENHANCEMENT COMMITTEE

Steve Haddad	David Romanowski
Kris Provast	John Deline
Jane Lapoint	Linda Daigle

J. Lillie
Don O'Neill

Kenneth LaBreck

TREE WARDEN

VACANT

VETERANS SERVICE DIRECTOR

Scott Gauthier

WINCHENDON CULTURAL COUNCIL

Andrew Arceci	June 2017
James McCrohon	June 2018
David LaDeau	June 2018
Corol M. Grout	June 2016
Marilyn Abare	June 2018

WINCHENDON EMERGENCY MANAGEMENT

James D. Abare, Director
Peter Laperriere, Communications
Planning Team:
Keith Hickey – Town Manager
Thomas J. Smith, Fire Department Representative
David Walsh, Police Department Representative
Al Gallant, DPW Representative
Sheila Bettro – COA Representative
Steve Haddad – School Superintendent
James Murphy – School Representative

WIRING INSPECTOR

Robert Marshall	June 2016
Evan Kaiser, Alternate	June 2016

ZONING BOARD OF APPEALS

Mary Chace	June 2017
Joseph Snow	June 2017
Raymond Benoit	June 2018
Cynthia Carvill	June 2018
Mike Potvin	June 2016
Doneen Durling (Alt)	June 2016
David Grady (Alt)	June 2016

Annual Report of the Board of Selectmen

Dear Residents of Winchendon,

As Chairman of the Board of Selectmen, I am pleased to share the 2015 annual report for the Town of Winchendon. In January the town started to put our fiscal house in order, with the last of the town's deficit being identified. In April, at a special town meeting, the town manager's contract was bought out, resulting in his departure on the first of May. With some members of the Board of Selectmen choosing not to seek another term and a contested recall election, the Board seated five new members, Barbara Anderson, Audrey LaBrie, Amy Salter, Austin Cyganiewicz, and myself. I thank my fellow board members for their dedication and effort getting through a challenging first few months. I am pleased with the positive direction of the Board during a year of transition.

The first challenge facing the board was getting an interim town manager in place. Chief Livingston stepped up and filled in as acting town manager. A committee was formed and the recommendation was to appoint Mr. Bernie Lynch, who then came on board. The town was fortunate to have Mr. Lynch's expertise at a crucial time. He was instrumental in negotiating a new insurance plan for town employees, resulting in cost savings for the town. After analyzing the budget, Mr. Lynch saw that changes had to be made to balance the budget and fund unfunded positions. The Special Town Meeting was held in June and necessary changes were made to bring the town's budget into balance for the rest of the year.

A second committee was formed to replace the Town Manager. With help of the citizens, we were able to hire Mr. Keith Hickey. J Mr. Hickey has come into town and hit the ground running. His first priority was to identify the fiscal needs of the town. He collaborated with all the department heads to present a full and comprehensive balanced budget. We look forward to a long and successful relationship with our new town manager, Mr. Keith Hickey. We also appointed a new police chief, Mr. David Walsh. Chief Walsh and his staff have become involved with a neighborhood watch group and he is overseeing the completion of the new police station. The police department also welcomes Clyde, the new canine officer. We also have a new DPW head, Mr. Al Gallant. Mr. Gallant has been very proactive in addressing the needs of the DPW. He comes to us with many creative ideas to make the department more efficient.

The school department also underwent great change. The May election saw the addition of two new members, Danielle Hart and Greg Vine. Later in the year, the appointments of Janet Corborsiero and Larry Murphy gave the town a full School Committee. With the departure of Dr. Salah Khelfaoui as superintendent, the School Committee appointed Steven Haddad as interim superintendent, and in December gave him a multi-year contract. He has worked very well with Mr. Hickey. The two of them are fostering a better relationship between the town and the school department.

We broke ground on the new police station this year. It is scheduled to open in August on budget. This will be an asset to our hardworking officers and provide a step in the right direction for downtown enhancements. We signed the municipal power supply aggregation contract to lower resident's power costs. The program went into effect in December. We continue to work with the Department of Revenue and our local legislators to share the work that has been done to keep Winchendon on a sound fiscal path. We have received positive feedback in this regard, from the DOR. We signed the local compact with the state, which helps the town through grants. These help us to create better policies, provide funds for economic development, and improve policies, putting us in a better fiscal position in the years to come.

With all the changes that have come this year, the support of citizens and all the local boards in town, we, the Board of Selectmen, will continue to work towards meeting all the needs of the Town of Winchendon. None of this work could be accomplished without the hard work from the town's dedicated staff, from the school department, police, fire and DPW, as well as all town departments and town hall.

Respectfully Yours,

Michael Barbaro

Chairman of the Board of Selectmen

TOWN MANAGER

2015 Annual Report

It is my pleasure to present to you my first annual report as Winchendon Town Manager. While I have only been the Town Manager since mid-December I have been an admirer and visitor of the community for many years.

As you know all too well, Winchendon has been faced with a significant financial challenge over the past eighteen months. That financial challenge has spearheaded a number of changes in Winchendon's government that have ultimately strengthened the organization. Many strides have been made to address the findings outlined in the annual audit's management letter and the Department of Revenue's financial review. In his three months as Acting Town Manager, Bernie Lynch implemented many changes to improve the overall financial condition and operations within the Town. Bernie's work along with the Town Manager's dedicated staff began the implementation of many of the changes needed. In an effort to keep the State up to date on the Town's progress, Board Chair Michael Barbaro and I have met with representatives from the Department of Revenue to review the progress to date and will continue to meet with them periodically in the future to update them on the Town's continued progress.

During 2015, the renovation of the former courthouse that will house the Winchendon Police Department has begun. The renovations will be completed by August 2016 and the department will occupy the building shortly after. Police Chief David Walsh is overseeing the project and he and I will complete the project without any overrun.

The Community Development Department has worked with representatives from the Montachusett Regional Planning Commission to submit a Community Development Block Grant (CDBG) in the amount of \$1 million to be used by property owners in Winchendon and for housing rehabilitation and heating assistance along with the funds to reconstruct Walnut Street and replace the existing water and sewer lines as well. Winchendon's CDBG will be competing with grant applications from the region for funding. Thanks to Community Development staff for all of their hard work on the grant application. I believe Winchendon's application is very strong and I am optimistic that Winchendon will be awarded grant funding for this project.

I expect 2016 to be a very busy and productive year. The Town recently signed a community compact with the State of Massachusetts that will provide funding for the development of a much needed employee personnel policy, assist in the development and implementation of financial policies and will give bonus points to any state grant application filed.

I would like to thank everyone in Winchendon who has welcomed me to your community. While I have only been here for a short time I can already feel the strong sense of community that I am honored to be a part of and represent. I would also like to thank School Superintendent Steve Haddad who has quickly become someone I can collaborate with to meet the needs of the community and the employees of Winchendon

who have accepted me into the organization and provided me all of their support. Their hard work and dedication to this community has been and will continue to be second to none. Lastly, I would like to thank the Board of Selectmen for their trust and support to lead this community into a very promising future. There are many challenges Winchendon will be facing and I am confident that the team of elected and appointed officials will do everything in our power to successfully meet those challenges.

Being an effective leader of any community cannot be done alone. If you have any questions, concerns or thoughts on how the Town can improve the services provided to the community, please feel free to stop by the Town Offices, call me at (978) 297-0085 or e-mail me at khickey@town.winchendon.ma.us. I would be happy to meet you and hear your suggestions.

Respectfully submitted,

Keith R Hickey
Town Manager

**TOWN OF WINCHENDON
SPECIAL TOWN MEETING
April 6, 2015**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, APRIL 6, 2015
AT 7:00 P.M.**

then and there to act on the following articles:

Met at Murdock Middle/High School at 7 p.m. Meeting was called to order by Moderator Richard L. Morin Sr. with a quorum present. Lauren Goldberg was present representing Town Counsel Kopelman and Paige. Also in attendance was Mark Terry, labor attorney Counsel Mirick O'Connell.

**REPORTS AND COMMITTEES
(majority vote required)**

ARTICLE 1

Committee Reports

To see if the Town will vote to hear and act on the reports of the Finance Committee, any other Board or Committee, or act in relation thereto. (usual and customary article)

- Report of the Finance Committee
- Report of the Board of Selectmen and Town Manager

It was moved seconded to hear the reports of the Finance Committee and the joint report of the Board of Selectmen and Town Manager.

**JOINT STATEMENT OF THE BOARD OF SELECTMEN
AND
TOWN MANAGER JAMES M. KREIDLER, JR.**

March 23, 2015

The Board of Selectmen and the Town Manager have negotiated an addendum to the Contract between the parties. The Agreement recognizes the expressed will of the non-binding vote of the November 24, 2014 Special Town Meeting regarding the Town

Manager's continued service, as well as the Board's need to limit the Town's liability for any decisions of future Boards that cannot be supported by fact, and therefore, the Town and Mr. Kreidler have collectively agreed that a separation is in the best interest of all parties. With guidance and advice from the Town's attorney from Mirick O'Connell, the Town's Labor and Employment Counsel of thirty (30) years, the Winchendon Board of Selectmen and our Town Manager of fifteen (15) years, James M. Kreidler, Jr., have amended the employment agreement between us, contingent upon a Town Meeting vote to fund it.

The Agreement will result in Mr. Kreidler resigning his employment with the Town of Winchendon effective on or before May 1, 2015.

Under the Agreement, Mr. Kreidler will continue to hold and fulfill the duties of the position of Town Manager until on or before May 1, 2015 on the same terms as outlined in his October 15, 2014 Employment Agreement which would have otherwise allowed Mr. Kreidler to remain employed with the Town for another thirty-nine (39) months until June 30, 2018.

There is a just cause for termination provision in the current employment agreement, but after discussion with the Town's Labor and Employment Counsel, and based on the totality of all information, including the information provided by the DOR and Town's auditor, Mr. Kreidler's composite performance evaluations over fifteen years, and the fact that Mr. Kreidler has never received any discipline during his tenure, the Board has determined that there is no cause, let alone just cause, for Mr. Kreidler's termination from employment notwithstanding any public calls and promises to the contrary.

If Mr. Kreidler were to be terminated, the dispute would be submitted for arbitration pursuant the terms of the very first contract between the parties negotiated in December of 2000 and signed by then-Selectmen White, Boucher, Barrows, Sordoni and Gould. During the appeal to arbitration the Town would be legally obligated to pay Mr. Kreidler's full salary and benefits for eighteen (18) to twenty-four (24) months. These funds would be paid to Mr. Kreidler regardless of the ultimate outcome of the matter,

Additionally, the Town would also be responsible for Mr. Kreidler's attorney's fees and would not be able to fill the position pending the results of an appeal. Further, such a termination would necessarily open the Town to a wrongful termination suit and a variety of additional legal claims with financial exposure in excess of \$2 million dollars plus attorney's fees, the majority of which would be uninsurable.

In a mutual effort to avoid a protracted and costly legal and financial situation and continued discord in the community, the Board and Mr. Kreidler agreed on the following: Mr. Kreidler agreed to forfeit twenty-one (21) months of the current total contract salary and benefits, twenty-one (21) months of contract health insurance eligibility and thirty-nine (39) months of contract creditable service for retirement and in return the Board agreed that he shall be paid for the remaining balance of eighteen (18) months of salary and benefits under the October 15, 2014 Agreement in a lump sum payment of \$299,602.69.

This Agreement will allow a new Board to select a permanent Town Manager of its choosing without delay or legal exposure.

In short, all factors having been considered and with particular weight given to the potential for significant liability to the Town, the majority of which is uninsurable, the Board and Mr. Kreidler fully believe that it is best for the Town and Mr. Kreidler to part on these mutually agreed upon and fair terms. Further, the Board fully believes that it is critical that we all put the matters that have divided this community over the past several months behind us and move forward together.

The Board sincerely thanks Mr. Kreidler for his years of exceptional service to the Town and particularly extend our gratitude for his willingness to have stayed with us over these past six (6) very difficult and incredibly stressful months to put us back on solid fiscal ground when he could have just as easily chosen to take a non-renewal of his contract back in the fall, a full year's severance and just walked away.

Mr. Kreidler thanks the Board and the citizens of Winchendon for the opportunity to serve as its Town Manager for the past fifteen years and wishes the community nothing but peace and healing.

ARTICLE 2

To see if the Town will vote to fund the Separation and Release Agreement amendment to the current thirty-nine (39) month contract between the Town and Town Manager James M. Kreidler, Jr., which contains the terms of the Town's and Mr. Kreidler's mutually agreeable separation from employment with the Town, by appropriating \$299,602.69 from the stabilization fund to cover eighteen (18) month's salary and benefits, or act in relation thereto. (submitted by the Board of Selectmen and the Town Manager)

BOARD OF SELECTMEN: 4-0 APPROVE
FINANCE COMMITTEE: 4-1 APPROVE

It was moved seconded to hear the opening comments by Labor Attorney Marc Terry from Mirick O'Connell.

It was moved and seconded and approved to vote article 2 by secret ballot.

VOTE: APPROVE (294-In favor, 93-Opposed) that the Town vote to fund the separation and release agreement amendment to the current thirty-nine (39) month contract between the Town and Town Manager James M. Kreidler, Jr. which contains the terms of the Town's and Mr. Kreidler's mutually agreeable separation from employment with the Town, by appropriating \$299,602.69 from the stabilization fund to cover eighteen (18) months' salary and benefits.

And you are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the town of Winchendon fourteen days at least before the time of holding such meeting and by mailing a copy of this warrant to each

household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 23rd day of March 2015.

At 8:27 P.M. It was moved, seconded and APPROVED to adjourn the meeting.

ATTEST:

Judy A. LaJoie
Winchendon Town Clerk

BOARD OF SELECTMEN:

Fedor Berndt, Chairman

Elizabeth R. Hunt, Vice Chairwoman

Robert M. O'Keefe, Selectman

Keith R. Barrows, Selectman

I have this day posted the within warrant as therein directed:
Robert Shea
March 23, 2015

<p>FINANCE COMMITTEE PUBLIC HEARING WEDNESDAY, April 1, 2015 AT 7:00 PM SECOND FLOOR AUDITORIUM, TOWN HALL</p>
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This institution is an equal opportunity provider. To file a complaint of Discrimination write USDA, Director, Office of Civil Rights, Washington, DC 20250-9410.

REPORT FOR THE TOWN OF WINCHENDON

ELECTION: Annual Town Election, May 4, 2015

We met at Murdock Senior Center at: 7:30 a.m.

Polls declared open at: 8:00 a.m. By: Warden, John Morris

Election officers were sworn in and assigned to their respective stations.

Official Ballots:

Precinct 1A: 875
Precinct 1: 875
Precinct 2: 875
Precinct 3: 875

Ballots were delivered by the presiding officer.

The Specimen ballots and cards of instruction were displayed in the hall and at the entrance.

Ballot boxes checked and set at zero. Keys to same turned over to Officer Tracy Flagg.

Polls were declared closed at 8 p.m. at the close of polls the registers on the ballot boxes read:

Prec. 1 & 1A:	521	Absentee ballots: P-1A-5 & P-1-17
Prec. 2	444	Absentee ballots: 18
Prec. 3	559	Absentee ballots: 26

The Total voters was: 1524

After being counted, the result of the balloting was announced at: 8:15 p.m.

Official Results were completed at midnight.

Ballots cast and not cast and check lists sealed in proper containers and delivered to the Town Clerk's Office.

The result of the Election is as follows:

ALL PRECINCTS	P- 1 & 1A	P-2	P-3	TOTAL
SELECTMAN-1				
YR				
BLANK	23	22	35	80
ROGER DOUCET	231	215	239	685

AUDREY LABRIE	264	203	281	748
Keith Barrows	1		1	2
Bob O'Keefe	1	3	2	6
Austin Cyganiewicz	1	1	1	3
	521	444	559	1524

SELECTMEN-3

YRS

BLANK	216	191	236	643
BARBARA				
ANDERSON	270	251	301	822
MICHAEL				
BARBARO	260	218	274	752
KEVIN MILLER	258	197	268	723
Bob O'Keefe	34	28	32	94
Austin Cyganiewicz	1		1	2
Mike Niles	1	1		2
Amy Salter	2		1	3
Keith Barrows		1	1	2
Janet Coroseiro			2	2
Fedor Berndt			1	1
Other		1	1	2
	1042	888	1118	3048

SCHOOL COMM.

-1 YR

BLANK	133	105	135	373
DAWN HARRIS	338	290	364	992
Mike Niles	33	35	42	110
Lauren Shelly	10	6	9	25
Janet Corboseiro	4	3	7	14
Danielle Hart	1			1
Bob O'Keefe	2	1		3
Greg Vine		1		1
Coral Grout		1		1
Sue Burdsall		1		1
Maureen Ward			1	1
Gail Smith			1	1
Others		1		1
	521	444	559	1524

SCHOOL COMM-

3YRS

BLANK	290	237	261	788
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ANDREA SUCHOCKI	200	158	215	573
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DANIELLE HART	220	212	256	688
GREGORY VINE	286	256	324	866
Lauren Shelly	33	19	48	100
Mike Niles	10	4	6	20
Bob O'Keefe	1	1	1	3
Janet Corboseiro	1	1	6	8
Gail Smith	1			1
Other			1	1
	1042	888	1118	3048

**BOARD OF
HEALTH-3YRS**

BLANK	336	296	338	970
LIONEL CLOUTIER	287	233	323	843
JOHN SHEPARDSON	195	155	217	567
JASON GAUTHIER	223	204	239	666
Joan Potvin	1		1	2
	1042	888	1118	3048

Attest:
Judy A. Ruschioni
Winchendon Town Clerk

REPORT FOR THE TOWN OF WINCHENDON SPECIAL RECALL ELECTION: May 4, 2015

We met at the Murdock Senior Center at: 7:30 A.M.

Polls declared open at: 8:00 A.M. By: John Morris-Warden

Election officers were sworn in and assigned to their respective stations.

Official Ballots:

Precinct 1A:	875
Precinct 1:	875
Precinct 2:	875
Precinct 3:	875

Ballots were delivered by the presiding officer.

The Specimen ballots and cards of instruction were displayed in the hall and at the entrance.

Ballot boxes checked and set at zero. Keys to same turned over to Officer Tracy Flag.

Polls were declared closed at 8 p.m. at the close of the polls the registers on the ballot boxes read:

Prec. 1 & 1A Ballots	519	Absentee ballots:	17
Prec. 1A		Absentee Ballots:	5
Prec. 2	441	Absentee ballots:	18
Prec. 3	558	Absentee ballots:	27

Total votes cast was: 1518

After being counted, the unofficial result of the balloting was announced at: 8:15 p.m.

Official results were completed at midnight.

Ballots cast and not cast and check lists sealed in proper containers and delivered to the Town Clerk's Office.

The results of the Recall Election is as follows:

	TOTALS	P- 1 & 1A	P-2	P-3	TOTAL
<u>RECALL</u>					
<u>ELIZABETH HUNT</u>					
BLANK	16	13	15		44
FOR-ELIZABETH HUNT	312	263	339		914
AGAINST- ELIZABETH HUNT	191	165	204		560

	519	441	558	1518
CANDIDATES-BOS-HUNT				
BLANK	25	18	15	58
ELIZABETH HUNT	181	155	200	536
AMY SALTER	313	268	343	924
WRITE INS	-	-	-	-
	519	441	558	1518
RECALL-FEDOR BERNDT				
BLANK	25	15	21	61
FOR-FEDOR BERNDT AGAINST-FEDOR BERNDT	317	273	349	939
	177	153	188	518
	519	441	558	1518
CANDIDATES-BOS-BERNDT				
BLANK	25	21	28	74
FEDOR BERNDT	160	140	170	470
AUSTIN				
CYGANIEWICZ	330	280	359	969
<i>Bob O'Keefe</i>	3		1	4
<i>Julie White Cardinal</i>	1			1
	519	441	558	1518

ATTEST:
Judy A. LaJoie
Winchendon Town Clerk

**TOWN OF WINCHENDON
SPECIAL TOWN MEETING
May 18, 2015**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, MAY 18, 2015
AT 7:00 P.M.**

Met at Murdock Middle/High School at 7 p.m. Meeting was called to order by Moderator Richard L. Morin Sr. with a quorum present. John Giorgio was present representing Town Counsel Kopelman and Paige.

then and there to act on the following articles:

**REPORTS AND COMMITTEES
(majority vote required)**

ARTICLE 1

Committee Reports

To see if the Town will vote to hear and act on the reports of the Finance Committee, or act in relation thereto. (usual and customary article)

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 5-0

VOTE: APPROVED (Unanimously) to hear the Finance Committee Report.

ARTICLE 2:

To see if the Town will vote to borrow, pursuant to the Town's deficit legislation ,the sum of \$100,000 for the FY15 Veterans Services line item, or act in relation thereto. (previously forecasted deficit)

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 5-0

VOTE: (Unanimously) to pass over this article.

ARTICLE 3:

To see if the Town will vote to borrow, pursuant to the Town's deficit legislation, the sum of \$400,000 for the FY15 Health Insurance line item, or act in relation thereto. (previously forecasted deficit)

BOARD OF SELECTMEN: Recommend 4-0
FINANCE COMMITTEE: Recommend 5-0

VOTE: (Unanimously) to pass over this article.

ARTICLE 4:

To see if the Town will vote to transfer from the Stabilization Fund the sum of \$60,000 for the purpose of upgrading the Town's financial accounting software, or act in relation thereto. (previously forecasted article)

BOARD OF SELECTMEN: Recommend 4-0
FINANCE COMMITTEE: Recommend 5-0

VOTE: APPROVED (Unanimously) to transfer from Stabilization Fund the sum of \$60,000 for the purpose of upgrading the Town's financial accounting software.

ARTICLE 5

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds and/or Stabilization fund, the sum of \$163,996.21 to be used for all costs associated with the FY2015 unanticipated out-of-district special education tuition; or act in relation thereto. (Submitted by the School Committee)

BOARD OF SELECTMEN: Not Recommend 4-0
FINANCE COMMITTEE: Not Recommend 5-0

VOTE: (Unanimously) to pass over the article.

ARTICLE 6

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds and or Stabilization fund, the sum of \$82,985.40 to be used for all costs associated with the FY2015 unanticipated unemployment costs; or act in relation thereto. (Submitted by the School Committee)

BOARD OF SELECTMEN: Not Recommend 4-0
FINANCE COMMITTEE: Not Recommend 5-0

VOTE: (Unanimously) to pass over the article .

It was moved, seconded and VOTED (unanimously) to adjourn the Special Town Meeting at 7:24 P.M.

ATTEST:
Judy A. LaJoie
Town Clerk

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the town of Winchendon seven days at least before the time of holding such meeting and by mailing a copy of this warrant to each

household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 27th day of April 2015.

BOARD OF SELECTMEN:

Fedor Berndt, Chair

Elizabeth R. Hunt, Vice Chair

Keith R. Barrows

Robert M. O'Keefe

I have this day posted the within warrant as therein directed:

Frederick A. Cloutier

CONSTABLE NAME

April 30, 2015

<p>FINANCE COMMITTEE PUBLIC HEARING Thursday, April 30, 2015 at 7:00 PM Town Hall, 109 Front Street</p>
--

**TOWN OF WINCHENDON
ANNUAL TOWN MEETING**

MAY 18, 2015

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, MAY 18, 2015
AT 7:00 P.M.**

Met at Murdock Middle/High School at 7:24 p.m. Meeting was called to order by Moderator Richard L. Morin Sr. with a quorum present. John Giorgio was present representing Town Counsel Kopelman and Paige.

then and there to act on the following articles:

**REPORTS AND COMMITTEES
(majority vote required)**

ARTICLE 1

To see if the Town will vote to hear and act on the report of the Finance Committee, the annual report of the Selectmen and of any other officers or committees required to report to the Town, or act in relation thereto. (usual and customary article)

**BOARD OF SELECTMEN: Recommend 4-0
FINANCE COMMITTEE: Recommend 5-0**

VOTE: (Unanimously) to pass over; the report was presented during the Special Town Meeting.

ARTICLE 2

To see if the Town will vote to choose all other Town officers or committees that may be required or deemed necessary to the Town for the ensuing year and give any instructions to same, or to any other town officer or officers, and to discharge any committees which have completed their duties, or act in relation thereto. (usual and customary article)

- Discharge the 250th Committee

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 4-0-1

VOTE: APPROVED (Unanimously) to discharge the 250th Committee and the Pipeline Committee.

REVOLVING FUNDS AUTHORIZATION ARTICLE **(majority vote required)**

ARTICLE 3

To see if the Town will vote to establish the following revolving accounts as provided for under the provisions of section 53E ½ of Chapter 44 of the Massachusetts General Laws, for the purposes specified and each not to exceed \$20,000.00 in fiscal year 2016:

Student Parking Fees- the Winchendon Public Schools shall be authorized to expend said fund for establishing and operating parking permit program and maintenance of parking lot and/or proposed parking lot expansion;

Land Use Restitution and/or Insurance Reimbursement Receipts - the Land Use Office shall be authorized to expend said fund for any lawful purpose relating to its department;

Athletics Advertising Fees- the School Athletic Department shall be authorized to expend said fund for any lawful purpose relating to its department;

Agricultural Commission Fees- the Agricultural Commission shall be authorized to expend said fund for any lawful purpose relating to its department;

Public Health Clean-up Lien Receipts Received in Connection with Board of Health Property Clean-up - the Board of Health shall be authorized to expend said fund for any lawful purpose relating to such clean-ups; and

Planning and Development Large Format Copier and Plotter Fees - the Office of Planning and Development shall be authorized to expend said fund for any lawful purpose relating to the Large Format Copier and Plotter.

or act in relation thereto. (submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 4-0
FINANCE COMMITTEE: Recommend 5-0

VOTE: APPROVED(Unanimously) to establish the revolving accounts as printed in the warrant.

USUAL AND CUSTOMARY FINANCIAL ARTICLES **(majority vote required)**

SENIOR TAX WORK-OFF ARTICLE

ARTICLE 4

To see if the Town will vote to transfer from the overlay surplus account the sum of ten thousand dollars (\$10,000) for the Senior Tax Work-off Program, or act in relation thereto. (submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 4-0
FINANCE COMMITTEE: Recommend 5-0

VOTE: APPROVED (2/3rds) to transfer from the Stabilization Fund the sum of \$10,000 for the Senior Tax Work-Off Program.

NON-PROFIT ASSISTANCE ARTICLES

ARTICLE 5

To see if the Town will vote to transfer from the overlay surplus account the sum of \$18,000.00 as grant to the following non-profit entity in consideration of the numerous services provided to the Town:

\$18,000- Community Action Committee

or act in relation thereto. (submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 4-0
FINANCE COMMITTEE: Recommend 5-0

VOTE: APPROVED (2/3rds) to transfer from the Stabilization Fund the sum of \$18,000 as grant to the Community Action Committee.

GASB 45

ARTICLE 6

To see if the Town will vote to transfer from the overlay surplus account the sum of \$7,500.00 to fund the required GASB 45 study, or act in relation thereto. (Submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 5-0

VOTE: APPROVED (2/3rds) to transfer from the Stabilization Fund the sum of \$7,500 to fund the required GASB 45 Study.

USUAL AND CUSTOMARY GENERAL GOVERNMENT BUDGET ARTICLE (majority vote required)

ARTICLE 7

To see if the Town will vote to raise and appropriate and transfer from other available funds* the sum of \$11,009,765.29 for the operating budget of the Town for the fiscal year beginning July 1, 2015, or act in relation thereto. (usual and customary article)

BOARD OF SELECTMEN: Recommend 4-0

FINANCE

COMMITTEE: Recommend 5-0

*OTHER AVAILABLE FUNDS	
Cemetery Trust	\$ 3,000.00
Dog Fees	\$ -
Title V Liens Redemption	\$ 7,810.00
Infrastructure Investment Fund	\$ 290,000.00
Water Receipts for Indirect Costs	\$ 242,456.97
Wastewater Receipts for Indirect Costs	\$ 248,302.17
Transfer Station Receipts for Indirect Costs	\$ 29,256.93
TOTAL OTHER AVAILABLE FUNDS	\$ 820,826.07

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 5-0

	2015	MID-YEAR	2015	2016		
	ORIGINAL	TRANFRS	REVISED	PROPOSED	\$ DIFF	% DI FF
	APPROP	ADJSTMTS	BUDGET	BUDGET		
SELECTMEN						
EXPENSES	\$ 24,000.00	\$ (2,000.00)	\$ 22,000.00	\$ 14,054.00	\$ (7,946.00)	- 36%
TOTAL EXPENSES	\$ 24,000.00	\$ (2,000.00)	\$ 22,000.00	\$ 14,054.00	\$ (7,946.00)	- 36%
TOWN MANAGER						
PERSONNEL	\$ 247,867.00	\$ -	\$247,867.00	\$208,378.00	\$(39,489.00)	- 16%
EXPENSES	\$ 13,550.00	\$ (1,000.00)	\$ 12,550.00	\$ 13,510.00	\$ 960.00	8%
TOTAL PERSONNEL & EXPENSES	\$ 261,417.00	\$ (1,000.00)	\$260,417.00	\$221,888.00	\$(38,529.00)	- 15%
FINANCE COMMITTEE						
PERSONNEL	\$ 700.00	\$ -	\$ 700.00	\$ 700.00	\$ -	0%
EXPENSES	\$ 47,160.00	\$ -	\$ 47,160.00	\$159,960.00	\$ 112,800.00	239 %
TOTAL PERSONNEL & EXPENSES	\$ 47,860.00	\$ -	\$ 47,860.00	\$160,660.00	\$ 112,800.00	239 %
ACCOUNTING						
PERSONNEL	\$ 117,063.00	\$ -	\$117,063.00	\$136,261.00	\$ 19,198.00	16%
EXPENSES	\$ 300.00	\$ -	\$ 300.00	\$ 300.00	\$ -	0%
TOTAL PERSONNEL & EXPENSES	\$ 117,363.00	\$ -	\$117,363.00	\$136,561.00	\$ 19,198.00	16%
ASSESSOR						
EXPENSES	\$ 78,658.00	\$ -	\$ 78,658.00	\$ 85,712.00	\$ 7,054.00	9%
TOTAL EXPENSES	\$ 78,658.00	\$ -	\$ 78,658.00	\$ 85,712.00	\$ 7,054.00	9%
COLLECTOR / TREASURER						
PERSONNEL	\$ 135,801.00	\$ -	\$135,801.00	\$136,817.00	\$ 1,016.00	1%
EXPENSES	\$ 37,535.00	\$ (300.00)	\$ 37,235.00	\$ 59,535.00	\$ 22,300.00	60%
TOTAL PERSONNEL & EXPENSES	\$ 173,336.00	\$ (300.00)	\$173,036.00	\$196,352.00	\$ 23,316.00	13%
LEGAL EXPENSE						
EXPENSES	\$ 60,000.00	\$ (5,000.00)	\$ 55,000.00	\$ 60,000.00	\$ 5,000.00	9%
TOTAL EXPENSE	\$ 60,000.00	\$ (5,000.00)	\$ 55,000.00	\$ 60,000.00	\$ 5,000.00	9%
DATA PROCESSING						

EXPENSES	\$ 39,300.00	\$ -	\$ 39,300.00	\$ 39,300.00	\$ -	0%
TOTAL EXPENSES	\$ 39,300.00	\$ -	\$ 39,300.00	\$ 39,300.00	\$ -	0%
TECHNOLOGY						
PERSONNEL	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 26,502.00	\$ 23,502.00	783%
EXPENSES	\$ 28,415.00	\$ -	\$ 28,415.00	\$ 5,015.00	\$(23,400.00)	-82%
TOTAL PERSONNEL & EXPENSES	\$ 31,415.00	\$ -	\$ 31,415.00	\$ 31,517.00	\$ 102.00	0%
COMMUNICATIONS COM						
EXPENSES	\$ 33,500.00	\$ (3,500.00)	\$ 30,000.00	\$ 32,900.00	\$ 2,900.00	10%
TOTAL EXPENSES	\$ 33,500.00	\$ (3,500.00)	\$ 30,000.00	\$ 32,900.00	\$ 2,900.00	10%
TOWN CLERK						
PERSONNEL	\$ 83,935.00	\$ -	\$ 83,935.00	\$ 85,373.46	\$ 1,438.46	2%
EXPENSES	\$ 4,700.00	\$ -	\$ 4,700.00	\$ 4,875.00	\$ 175.00	4%
TOTAL PERSONNEL & EXPENSES	\$ 88,635.00	\$ -	\$ 88,635.00	\$ 90,248.46	\$ 1,613.46	2%
REGISTRAR OF VOTERS						
PERSONNEL	\$ 1,625.00	\$ -	\$ 1,625.00	\$ 1,690.00	\$ 65.00	4%
EXPENSES	\$ 26,000.00	\$ -	\$ 26,000.00	\$ 21,500.00	\$ (4,500.00)	-17%
TOTAL PERSONNEL & EXPENSES	\$ 27,625.00	\$ -	\$ 27,625.00	\$ 23,190.00	\$ (4,435.00)	-16%
CONSERVATION						
PERSONNEL	\$ 15,472.00	\$ -	\$ 15,472.00	\$ 15,528.00	\$ 56.00	0%
EXPENSES	\$ 460.00	\$ (100.00)	\$ 360.00	\$ 460.00	\$ 100.00	28%
TOTAL PERSONNEL & EXPENSES	\$ 15,932.00	\$ (100.00)	\$ 15,832.00	\$ 15,988.00	\$ 156.00	1%
PLANNING BOARD						
PERSONNEL	\$ 2,100.00	\$ -	\$ 2,100.00	\$ 1,900.00	\$ (200.00)	-10%
EXPENSES	\$ 3,400.00	\$ -	\$ 3,400.00	\$ 3,100.00	\$ (300.00)	-9%
TOTAL PERSONNEL & EXPENSES	\$ 5,500.00	\$ -	\$ 5,500.00	\$ 5,000.00	\$ (500.00)	-9%
ZONING BOARD						
PERSONNEL	\$ 1,400.00	\$ -	\$ 1,400.00	\$ 1,400.00	\$ -	0%
EXPENSES	\$ 518.00	\$ -	\$ 518.00	\$ 518.00	\$ -	0%
TOTAL PERSONNEL & EXPENSES	\$ 1,918.00	\$ -	\$ 1,918.00	\$ 1,918.00	\$ -	0%

COMMUNITY DEVELOPMNT						
PERSONNEL	\$ 58,758.00	\$(13,064.00)	\$ 45,694.00	\$ 45,365.00	\$ (329.00)	-1%
EXPENSES	\$ 7,225.00	\$ -	\$ 7,225.00	\$ 1,425.00	\$ (5,800.00)	-80%
TOTAL PERSONNEL & EXPENSES	\$ 65,983.00	\$(13,064.00)	\$ 52,919.00	\$ 46,790.00	\$ (6,129.00)	-12%
TOWN HALL						
PERSONNEL	\$ 28,175.00	\$ -	\$ 28,175.00	\$ 28,275.00	\$ 100.00	0%
EXPENSES	\$ 90,039.00	\$ (1,000.00)	\$ 89,039.00	\$ 92,523.00	\$ 3,484.00	4%
TOTAL PERSONNEL & EXPENSES	\$ 118,214.00	\$ (1,000.00)	\$117,214.00	\$120,798.00	\$ 3,584.00	3%
POLICE						
PERSONNEL	\$ 1,064,959.00	\$ (43,923.00)	\$1,021,036.00	\$1,060,405.65	\$ 39,369.65	4%
EXPENSES	\$ 50,700.00	\$ -	\$ 50,700.00	\$ 93,740.00	\$ 43,040.00	85%
TOTAL PERSONNEL & EXPENSES	\$1,115,659.00	\$ (43,923.00)	\$1,071,736.00	\$1,154,145.65	\$ 82,409.65	8%
DISPATCH						
PERSONNEL	\$ 210,130.00	\$ -	\$210,130.00	\$214,851.18	\$ 4,721.18	2%
EXPENSES	\$ 2,200.00	\$ -	\$ 2,200.00	\$ 2,200.00	\$ -	0%
TOTAL PERSONNEL & EXPENSES	\$ 212,330.00	\$ -	\$212,330.00	\$217,051.18	\$ 4,721.18	2%
FIRE						
PERSONNEL	\$ 633,793.00	\$(26,000.00)	607,793.00	\$669,229.00	\$ 61,436.00	10%
EXPENSES	\$ 67,930.00	\$ (2,950.00)	\$ 64,980.00	\$ 68,480.00	\$ 3,500.00	5%
TOTAL PERSONNEL & EXPENSES	\$ 701,723.00	\$(28,950.00)	\$672,773.00	737,709.00	\$ 64,936.00	10%
AMBULANCE						
PERSONNEL	\$ 16,000.00	\$ -	\$ 16,000.00	\$ 16,000.00	\$ -	0%
EXPENSES	\$ 52,100.00	\$ -	\$ 52,100.00	\$ 57,200.00	\$ 5,100.00	10%
TOTAL PERSONNEL & EXPENSES	\$ 68,100.00	\$ -	\$ 68,100.00	\$ 73,200.00	\$ 5,100.00	7%
LAND USE						
PERSONNEL	\$ 91,111.00	\$ -	\$ 91,111.00	\$ 91,152.00	\$ 41.00	0%
EXPENSES	\$ 3,954.00	\$ -	\$ 3,954.00	\$ 3,954.00	\$ -	0%
TOTAL PERSONNEL & EXPENSES	\$ 95,065.00	\$ -	\$ 95,065.00	\$ 95,106.00	\$ 41.00	0%
EMERG MGMT						
PERSONNEL	\$ 2,443.00	\$ -	\$ 2,443.00	\$ 2,452.00	\$ 9.00	0%

EXPENSES	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -	0%
TOTAL PERSONNEL & EXPENSES	\$ 4,943.00	\$ -	\$ 4,943.00	\$ 4,952.00	\$ 9.00	0%
ANIMAL CONTROL						
PERSONNEL	\$ 40,000.00	\$ -	\$ 40,000.00	\$ 44,370.00	\$ 4,370.00	11%
EXPENSES	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	0%
TOTAL PERSONNEL & EXPENSES	\$ 40,000.00	\$ -	\$ 40,000.00	\$ 48,370.00	\$ 8,370.00	21%
DPW ADMIN						
PERSONNEL	\$ 49,141.00	\$ -	\$ 49,141.00	\$133,226.00	\$ 84,085.00	171%
EXPENSES	\$ 10,950.00	\$ -	\$ 10,950.00	\$ 10,950.00	\$ -	0%
TOTAL PERSONNEL & EXPENSES	\$ 60,091.00	\$ -	\$ 60,091.00	\$144,176.00	\$ 84,085.00	140%
DPW HIGHWAY						
PERSONNEL	\$ 196,634.00	\$(62,963.00)	\$133,671.00	\$307,504.00	\$173,833.00	130%
EXPENSES	\$ 113,000.00	\$(8,663.00)	\$104,337.00	\$105,000.00	\$ 663.00	1%
TOTAL PERSONNEL & EXPENSES	\$ 309,634.00	\$(71,626.00)	\$238,008.00	\$412,504.00	\$174,496.00	73%
DPW FLEET MAINT						
PERSONNEL	\$ 91,369.00	\$ -	\$ 91,369.00	\$ 91,725.00	\$ 356.00	0%
EXPENSES	\$ 154,950.00	\$ 663.00	\$155,613.00	\$154,950.00	\$ (663.00)	0%
TOTAL PERSONNEL & EXPENSES	\$ 246,319.00	\$ 663.00	\$246,982.00	\$246,675.00	\$ (307.00)	0%
DPW SNOW & ICE						
PERSONNEL	\$ 31,000.00	\$ -	\$ 31,000.00	\$ 36,000.00	\$ 5,000.00	16%
EXPENSES	\$ 70,000.00	\$ -	\$ 70,000.00	\$123,000.00	\$ 53,000.00	76%
TOTAL PERSONNEL & EXPENSES	\$ 101,000.00	\$ -	\$101,000.00	\$159,000.00	\$ 58,000.00	57%
DPW STREET LIGHTING						
EXPENSES	\$ 65,000.00	\$ -	\$ 65,000.00	\$ 65,000.00	\$ -	0%
TOTAL EXPENSES	\$ 65,000.00	\$ -	\$ 65,000.00	\$ 65,000.00	\$ -	0%
LANDFILL						
EXPENSES	\$ 23,000.00	\$ -	\$ 23,000.00	\$ 23,000.00	\$ -	0%
TOTAL EXPENSES	\$ 23,000.00	\$ -	\$ 23,000.00	\$ 23,000.00	\$ -	0%
DPW CEMETERY						

PERSONNEL	\$ 83,413.00	\$ -	\$ 83,413.00	\$83,774.00	\$ 361.00	0%
EXPENSES	\$ 8,800.00	\$ -	\$ 8,800.00	\$ 8,800.00	\$ -	0%
TOTAL PERSONNEL & EXPENSES	\$ 92,213.00	\$ -	\$ 92,213.00	\$ 92,574.00	\$ 361.00	0%
DPW TREE TRIMMING						
EXPENSES	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	0%
TOTAL EXPENSES	\$ 5,000.00	\$ -	\$ 5,000.00	5,000.00	\$ -	0%
HEALTH DEPARTMENT						
PERSONNEL	\$ 41,933.00	\$ -	\$ 41,933.00	\$42,082.00	\$ 149.00	0%
EXPENSES	\$ 7,255.00	\$ -	\$ 7,255.00	\$ 7,255.00	\$ -	0%
TOTAL PERSONNEL & EXPENSES	\$ 49,188.00	\$ -	\$ 49,188.00	\$ 49,337.00	\$ 149.00	0%
BOARD OF HEALTH OUTSIDE SERVICE						
EXPENSES	\$ 750.00	\$ -	\$ 750.00	\$ 750.00	\$ -	0%
TOTAL EXPENSES	\$ 750.00	\$ -	\$ 750.00	\$ 750.00	\$ -	0%
BOARD OF HEALTH VISITING NURSE						
EXPENSES	\$ 8,500.00	\$ -	\$ 8,500.00	\$ 8,500.00	\$ -	0%
TOTAL EXPENSES	\$ 8,500.00	\$ -	\$ 8,500.00	\$ 8,500.00	\$ -	0%
COUNCIL ON AGING						
PERSONNEL	\$ 111,978.00	\$ -	\$111,978.00	\$112,745.00	\$ 767.00	1%
EXPENSES	\$ 30,370.00	\$ -	\$ 30,370.00	\$ 32,370.00	\$ 2,000.00	7%
TOTAL PERSONNEL & EXPENSES	\$ 142,348.00	\$ -	\$142,348.00	\$145,115.00	\$ 2,767.00	2%
VETERANS SERVICES						
PERSONNEL	\$ 14,072.00	\$ -	\$ 14,072.00	\$14,126.00	\$ 54.00	0%
EXPENSES	\$ 377,570.00	\$ -	\$377,570.00	\$477,570.00	\$ 100,000.00	26%
TOTAL PERSONNEL & EXPENSES	\$ 391,642.00	\$ -	\$391,642.00	\$491,696.00	\$ 100,054.00	26%
BEALS LIBRARY						
PERSONNEL	\$ 135,149.00	\$ (1,500.00)	\$133,649.00	\$133,126.00	\$ (523.00)	0%
EXPENSES	\$ 34,419.00	\$ -	\$ 34,419.00	\$ 35,430.00	\$ 1,011.00	3%
TOTAL PERSONNEL & EXPENSES	\$ 169,568.00	\$ (1,500.00)	\$168,068.00	\$168,556.00	\$ 488.00	0%
RECREATION COMMITTEE						
EXPENSES	\$ 3,400.00	\$ -	\$ 3,400.00	\$ 3,400.00	\$ -	0%

TOTAL EXPENSES	\$ 3,400.00	\$ -	\$ 3,400.00	\$ 3,400.00	\$ -	0%
HISTORIC COMMISSION						
EXPENSES	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -	0%
TOTAL EXPENSES	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -	0%
DEBT SERVICE PRINCIPAL						
EXPENSES	\$ 500,414.00	\$ -	\$500,414.00	\$751,017.00	\$ 250,603.00	11%
TOTAL EXPENSES	\$ 500,414.00	\$ -	\$500,414.00	\$751,017.00	\$ 250,603.00	11%
DEBT SERVICE INTEREST						
EXPENSES	\$ 77,793.00	\$ -	\$77,793.00	\$ 98,630.00	\$ 20,837.00	15%
TOTAL EXPENSES	\$ 77,793.00	\$ -	\$77,793.00	\$ 98,630.00	\$ 20,837.00	15%
PENSION						
EXPENSES	\$1,125,350.00	\$ -	\$1,125,350.00	\$1,260,405.00	\$ 135,055.00	12%
TOTAL EXPENSES	\$1,125,350.00	\$ -	\$1,125,350.00	\$1,260,405.00	\$ 135,055.00	12%
WORKERS COMPENSATION						
EXPENSES	\$ 175,339.00	\$ -	\$175,339.00	\$207,386.00	\$ 32,047.00	18%
TOTAL EXPENSES	\$ 175,339.00	\$ -	\$175,339.00	\$207,386.00	\$ 32,047.00	18%
UNEMPLOYMENT INSURANCE						
EXPENSES	\$ 50,000.00	\$ -	\$50,000.00	\$200,000.00	\$ 150,000.00	300%
TOTAL EXPENSES	\$ 50,000.00	\$ -	\$50,000.00	\$200,000.00	\$ 150,000.00	300%
HEALTH INSURANCE - EMPLOYER						
EXPENSES	\$2,000,856.00	\$ -	\$2,000,856.00	\$2,368,168.00	\$ 367,312.00	18%
TOTAL EXPENSES	\$2,000,856.00	\$ -	\$2,000,856.00	\$2,368,168.00	\$ 367,312.00	18%
LIFE INSURANCE - EMPLOYER						
EXPENSES	\$ 25,300.00	\$ -	\$25,300.00	\$ 25,300.00	\$ -	0%
TOTAL EXPENSES	\$ 25,300.00	\$ -	\$25,300.00	\$ 25,300.00	\$ -	0%
MEDICARE TAX						
EXPENSES	\$ 196,050.00	\$ -	\$196,050.00	\$222,000.00	\$ 25,950.00	13%
TOTAL EXPENSES	\$ 196,050.00	\$ -	\$196,050.00	\$222,000.00	\$ 25,950.00	13%

PROPERTY / LIABILITY INSURANCE						
EXPENSES	\$ 224,130.00	\$ -	\$224,130.00	\$247,666.00	\$ 23,536.00	11%
TOTAL EXPENSES	\$ 224,130.00	\$ -	\$224,130.00	\$247,666.00	\$ 23,536.00	11%
GRAND TOTAL	\$9,471,861.00	\$(171,300.00)	\$9,300,561.00	\$11,009,765.29	\$1,709,204.29	18%

VOTE: APPROVED (2/3rd) to raise and appropriate and transfer from other available funds the sum of \$10,804,765.29 for the operating budget of the Town for the fiscal year beginning July 1, 2015 all as set forth in the warrant under Article 7, with each line item in the budget warrant approved as a separate appropriation and that the transfer from the Infrastructure Investment Fund shall be reduced by the sum of \$205,000, and the appropriation for Debt Service Principal Expenses shall be reduced by the sum of \$196,000 and Debt Service Interest Expenses by \$9,000.

USUAL AND CUSTOMARY WATER ENTERPRISE ARTICLE¹
(majority vote required)

ARTICLE 8

To see if the Town will vote to appropriate the sum of \$761,003.54 (Water Receipts of \$717,189.54 and Retained Earnings of \$43,814.00) for the operating budget of the Water Department Enterprise Fund for the fiscal year beginning July 1, 2015, or act in relation thereto.

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 5-0

VOTE: APPROVED (Unanimously) the article as printed in the warrant.

**USUAL AND CUSTOMARY WASTEWATER ENTERPRISE
ARTICLE²**
(majority vote required)

ARTICLE 9

To see if the Town will vote to appropriate the sum of \$1,018,546.00 (Sewer Receipts of \$636,554.86 and Retained Earnings of \$111,991.14, and Betterment Revenues of \$270,000.00) for the operating budget of the Wastewater Treatment Department Enterprise Fund for the fiscal year beginning July 1, 2015, or act in relation thereto.

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 5-0

VOTE: APPROVED (Unanimously) the article as printed in the warrant.

¹ Six percent (6%) rate increase required to support this budget.

² Six percent (6%) rate increase required to support this budget.

USUAL AND CUSTOMARY TRANSFER STATION ENTERPRISE
ARTICLES³

(majority vote required)

ARTICLE 10

To see if the Town will vote to appropriate the sum of \$143,458.00 from Transfer Station Receipts for the operating budget of the Transfer Station enterprise fund for the fiscal year beginning July 1, 2015, or act in relation thereto. (submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 5-0

VOTE: APPROVED (Unanimously) the article as printed in the warrant.

USUAL AND CUSTOMARY EDUCATION BUDGET ARTICLE
(majority vote required)

ARTICLE 11

To see if the Town will vote to raise and appropriate and/or transfer the sum of \$16,533,989 (less Indirect Costs) to the School Department for the operating budget of the Winchendon Public Schools for the fiscal year beginning July 1, 2016, or take any action thereon. (Submitted by the School Committee)

BOARD OF SELECTMEN: Passover 4-0

FINANCE COMMITTEE: Not Recommend 5-0

VOTE: (Unanimously) to pass over this article.

ARTICLE 12

To see if the Town will vote to raise and appropriate and/or transfer the sum of \$12,721,380.40 (Required Net School Spending of \$16,233,989.00 plus \$307,500.00 prior year override plus 2.5% escalator less \$3,812,608.40 for net school spending eligible indirect costs budgeted in the general government budget for School Expenses) for the School Department for the operating budget of the Winchendon Public Schools for the fiscal year beginning July 1, 2015, or take any action thereon. (Submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 5-0

VOTE: APPROVED (2/3rd) to raise and appropriate the School Department Operating budget as printed in the warrant.

ANNUAL VOCATIONAL TECHNICAL SCHOOL ASSESSMENT
ARTICLE

ARTICLE 13

To see if the Town will vote to raise and appropriate the sum of \$874,554.00 to fund the Town's assessment to the Montachusett Regional Vocational Technical School, or act in relation thereto. (submitted by the Town Manager)

³ No rate increase required to support this budget.

VOTE: APPROVED (2/3rd) to raise and appropriate The Town's assessment of Montachusett Regional Vocational Technical School as printed in the warrant.

BOARD OF SELECTMEN: Not Recommend 4-0
FINANCE COMMITTEE: Recommend 5-0

SCHOOL TRANSPORTATION BUDGET ARTICLE

ARTICLE 14

To see if the Town will vote to raise and appropriate, and/or transfer the sum of \$1,352,865.00 for School Transportation for the following purposes:

In town Transportation:	\$ 726,705.00
Special Education Transportation:	\$ 580,000.00

McKinney Vento Homeless Transportation	\$ 35,000.00
Crossing Guards:	\$ 11,160.00

said sum to be expended by the School Committee, or act in relation thereto. (submitted by the Town Manager, usual and customary article)

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 5-0

VOTE: APPROVED (Unanimously) to raise and appropriate as printed in the warrant

SCHOOL DEPARTMENT SUBMITTED ARTICLES

ARTICLE 15

To see if the Town will vote to exclude the amount of \$207,833 from the Indirect Costs of the School Department as per 603CMR 10.04, which represent the principal and interest charges resulting from the Town deficit repayment.

BOARD OF SELECTMEN: Not Recommend 4-0

FINANCE COMMITTEE: Not Recommend 5-0

VOTE: (Unanimously) to pass over the article.

NOTE: Section 603 CMR 10.04 does not anticipate that Town Meeting would be involved in any way in this activity or make a determination about how or what would be reported as a “contribution” toward local net school spending requirements. Section 603 CMR 10.04(3) provides that, “ When school and municipal officials cannot agree on the correct reporting, allocation and documentation of expenditures by municipal agencies for educational purposes, they shall so notify the Department. The Commissioner shall, upon receipt of such notice, appoint a designee to conduct an informal hearing to encourage the parties to reach an agreement and make a final determination on the issues in dispute if no agreement is reached within a reasonable time period. The Commissioner shall consult with and seek assistance from the Commissioner of Revenue or his designee in attempting to resolve such disputes.”

CAPITAL ARTICLES

ARTICLE 16

To see if the Town will vote to petition the Legislature for the creation of a special fund, to be known as the Capital Stabilization Fund, to which shall be credited without further appropriation all revenues received in accordance with any Solar Payment in Lieu of Taxes (PILOT) agreements, whether characterized as such or as structured tax payment agreements,, which funds may appropriated by Town Meeting by a 2/3 vote for any capital purposes of the Town, and to authorize Town Counsel to draft such petition; or act in relation thereto. (Submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 5-0

VOTE: APPROVED (2/3rds) For the town to petition the Legislature for the creation of a special fund, to be known as the Capital Stabilization Fund, to which shall be credited without further appropriation all revenues received in accordance with any Solar Payment in Lieu of Taxes (PILOT) agreements, whether characterized as such

or as structured tax payments agreements , which funds may appropriated by Town Meeting by a 2/3 vote for any capital purposes of the Town, and to authorize Town counsel to draft such petition; provided however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and to authorize the Board of Selectmen to approve amendments which shall be within the scope of the public purposes of the petition.

GENERAL FINANCIAL ARTICLE

ARTICLE 17

To see if the Town will vote to raise and appropriate the sum of \$13,999.05 for the contractual sick leave buyback for the retired Library Director Julia White-Cardinal, or act in relation thereto. (submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 5-0

VOTE: APPROVED (2/3rds) to raise and appropriate as printed in the warrant.

PRIOR YEAR BILLS ARTICLE

ARTICLE 18

To see if the Town will vote to raise and appropriate the sum of \$45,100 for additional audit work performed by the Town's independent auditor Roselli, Clark and Associates, or act in relation thereto. (submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 5-0

VOTE: APPROVED (Unanimously) to raise and appropriate as printed in the warrant

ARTICLE 19

To see if the Town will vote to transfer the following sums from the FY15 appropriation for Police Expense for payment of prior year's bills of \$20.79 for Belletetes, \$19.41 for National Grid and \$169.49 from Ricoh, or act in relation thereto. (submitted by the Police Chief)

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 5-0

VOTE: APPROVED (Unanimously) to transfer sums as printed in the warrant.

GENERAL BUSINESS ARTICLES

(majority vote required)

ARTICLE 20

To see if the Town will vote, pursuant to G.L. c. 40, §59 and G.L. c.23A, §§3E and 3F to: approve the Tax Increment Financing Agreement between the Town, and Brandywine Farms, Inc. a corporation with a principal place of business at 155 Mill Circle, Winchendon Springs, MA 01477, substantially in the form as is on file with the Town

Clerk (the "TIF Agreement"), and approve a Certified Project application submission to

the Massachusetts Economic Assistance Coordinating Council (EACC) for the project that is the subject of the TIF Agreement; confirm the Board of Selectmen's selection of the location of the project in the Winchendon Economic Opportunity Area; authorize the Board of Selectmen to execute the TIF Agreement and approve submission to the EACC of the TIF Agreement and Certified Project application, all relating to the project as described in the TIF Agreement, and any necessary documents relating thereto; and to take such other actions as may be necessary or appropriate to obtain approval of the TIF Agreement, Certified Project Application, and TIF Zone and related submissions and to implement the TIF Agreement, including the filing of an Economic Opportunity Area application, as may be necessary, or act in relation thereto. (submitted by the Town Manager and Board of Selectmen)

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 4-0-1

VOTE: APPROVED (2/3rds) the Tax Increment Financing Agreement between the Town, and Brandywine Farms, Inc. set forth in the warrant.

ARTICLE 21

To see if the Town will vote to accept as public ways portions of West Street and Harris Road as public ways, as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled "Plan of Layout of Portions of West Street and Harris Road Winchendon Massachusetts Prepared for Town of Winchendon," dated January 12, 2015, prepared by WSP Transportation and Infrastructure, said plan on file with the Town Clerk, and authorize the Board of Selectmen to acquire, by gift, purchase, and/or eminent domain, the fee to and/or easements in the portions of said West Street and Harris Road as shown on the aforesaid plan for all purposes for which public ways are used in the Town of Winchendon, and any drainage, utility, access, and/or other easements related thereto, or act in relation thereto. (submitted by Public Works Director)

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 4-0-1

VOTE: APPROVED (2/3rds) the article as printed in the warrant.

ARTICLE 22

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise, permanent and temporary easements located in the Town of Winchendon in certain parcels of land adjacent to and/or contiguous to West Street and Harris Road, as depicted on certain plans entitled "Massachusetts Department of Transportation Highway Division Plan and Profile of Harris Road Over Tarbell Brook," revised through March 5, 2015, on file with the Town Clerk, and the permanent and temporary easements in parcels of land located within 200 feet of said parcels, as such additional areas may be shown on said plans, as said plans may hereinafter be revised, for public way purposes, including, without limitation, permanent highway easements and permanent and temporary easements for the construction of improvements and structures, and other related purposes, which will enable the Town to undertake the Tarbell Brook Bridge reconstruction project; and as funding for such acquisitions and

costs and expenses related thereto, to raise and appropriate, transfer from available funds, or borrow, or any combination thereof, a sum of money, or act in relation thereto. (submitted by Public Works Director)

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Not Recommend Pending No. 4-0-1

VOTE: APPROVE (2/3rd) the article as printed in the warrant

NOTE: A sum certain will need to be included in the motion, which amount will be the best estimate as to the damages that will need to be paid to those property owners who do not provide certificates of donation for the property interests that need to be acquired for the project

GENERAL BYLAW ARTICLES **(majority vote required)**

ARTICLE 23

To see if the Town will vote to adopt a new General Bylaw to be titled, Audit Committee, as set forth below, and to authorize the Town Clerk, in consultation with the Town Manager, to assign appropriate numbering for this bylaw so that it be in compliance with the numbering format of Town Bylaws, or act in relation thereto. (submitted by the Town Manager)

TOWN OF WINCHENDON AUDIT COMMITTEE

1. There shall be a five (5) member Audit Committee in the Town of Winchendon comprised of one (1) member of the Board of Selectmen (appointed by the Board of Selectmen), one (1) member of the Finance Committee (appointed by the Finance Committee), one (1) member of the School Committee (appointed by the School

Committee) and two (2) registered voters in the town who have finance experience, preferably municipal (appointed by a majority vote of the three Board and Committee member appointees).

2. Administrative support staff to the Audit Committee shall be provided by the Town Manager, the Town Accountant, the Superintendent of Schools and the School Business Manager.
3. The Audit Committee shall solicit, interview and recommend to the Board of Selectmen the firm of independent auditors that is to audit and report on the financial statements issued by the Town. The Audit Committee shall review the audit plan with the independent auditors and upon completion of the audit, meet with the independent auditors to discuss the results of the audit and the annual financial reports.
4. The Audit Committee shall transmit a copy of the completed annual audited financials and management letter report to the Board of Selectmen, the Finance Committee and the School Committee, and with the assistance from the auditing firm, shall present the results of the annual audited financials and management letter report to a jointly held public meeting of the Board of Selectmen, the School Committee and the Finance Committee.
5. Funding for the annual independent audit shall be budgeted in the Finance Committee annual budget.

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 5-0

VOTE: APPROVED (2/3rd) the article as printed in the warrant.

ARTICLE 24

To see if the Town will vote to adopt a new General Bylaw to be titled, Group Insurance and Benefit Committee, as set forth below, and to authorize the Town Clerk, in consultation with the Town Manager, to assign appropriate numbering for this bylaw so that it be in compliance with the numbering format of Town Bylaws, or act in relation thereto. (submitted by the Town Manager)

TOWN OF WINCHENDON GROUP INSURANCE AND BENEFIT COMMITTEE

1. There shall be a Group Insurance and Benefit Committee in the Town of Winchendon comprised of one (1) member of the Board of Selectmen (appointed by the Board of Selectmen), one (1) member of the Finance Committee (appointed by the Finance Committee), one (1) member of the School Committee (appointed by the School Committee) and two (2) registered voters in the town who have group insurance and benefit experience, preferably municipal (appointed by a majority vote of the three Board and Committee member appointees).

2. Administrative support staff to the Group Insurance and Benefit Committee shall be provided by the Town Manager, the Town Accountant, the Town Treasurer-Collector, the Superintendent of Schools and the School Business Manager.
3. The Group Insurance and Benefit Committee shall annually, on or before December 31st, review the Town's group insurance and benefit plan offerings and shall make written recommendations to the Town Manager relative to the following:
 - Group Health Insurance Programs
 - Group Dental Insurance Programs
 - Group Life Insurance Programs
 - Optional Life Insurance Programs
 - Optional Disability Insurance Programs
 - Deferred Compensation Programs; and
 - OBRA Defined Contribution Plan for part-time, temporary and seasonal employees who are not eligible to join the retirement plans
4. One member of the Group Insurance and Benefit Committee, selected by the Committee, shall serve as a non-voting member on and liaison to the Town's Insurance Advisory Committee (IAC).

BOARD OF SELECTMEN: Recommend 4-0

FINANCE COMMITTEE: Recommend 5-0

VOTED: APPROVED (unanimously) as printed in the warrant.

ARTICLE 25

To see if the Town will vote to adopt a new General Bylaw to be titled, Multi-Unit Residential Rental Property Registration, as set forth below, and to authorize the Town Clerk, in consultation with the Town Manager, to assign appropriate numbering for this bylaw so that it be in compliance with the numbering format of Town Bylaws, or act in relation thereto. (submitted by the Town Manager)

MULTI-UNIT RESIDENTIAL RENTAL PROPERTY REGISTRATION

1. Purpose. This bylaw is adopted in accordance with the Town of Winchendon's Home Rule Authority, in furtherance of the following public purposes:

- a. To protect the health, safety, and welfare of tenants and other citizens of the Town of Winchendon by monitoring and enhancing compliance with basic life safety and sanitary codes through the registration and permitting of residential rental properties.
- b. To ensure safe and sanitary conditions in Winchendon's rental housing stock, preventing degradation and helping to promote preservation of important historic residential buildings and neighborhoods.
- c. To provide clear and accessible guidelines for the operation of rental properties for tenants, owners, landlords, and neighbors, and to extend awareness of related Town bylaws and health regulations related to operation of a rental

property and those regulations related to noise, alcohol and nuisance behaviors.

- d. To establish and assign responsibility for different aspects of rental housing management.
- e. To establish and expand awareness of the requirements for use and maintenance of rentalhousing exteriors and grounds, including parking requirements.
- f. To ensure awareness of and responsibility for occupancy limits in rental units on the part of property owners, managers, tenants, and neighbors.
- g. To help to stabilize, protect, and enhance the essential characteristics of and quality of life within existing diverse, multi-generational residential neighborhoods for all residents, including families and students, consistent with Winchendon's long history as a college community.

2. Registration & Permit Required. Except as provided in Section 4 below, no person, firm, trust, partnership, corporation or other legal entity may rent, or offer to rent, to individuals or households any dwelling unit nor any rooming unit in a lodging or boarding house being operated as a principal zoning use in the Town of Winchendon until the property has been registered and a rental permit therefor has been issued by the Principal Code Official.

3. Enabling Legislation & Regulations. All rental units and rooming units regulated hereunder shall comply with all applicable local bylaws and regulations, as well as all state laws and health, building and fire codes. All inspections, enforcement, and other actions taken under these regulations are authorized under those applicable local and state laws and regulations, as amended.

4. Applicability & Exemptions. Registration and rental permits shall be required of all residential properties containing rented dwelling units or rooming units, or offered for that purpose, except for the following:

- a. **Lodging Facilities.** Hotels, motels, inns, hostels, or bed and breakfasts.
- b. **Halfway Houses & Group Homes.** Residential facilities authorized and operated under state and federal law, congregate or similar group housing for the elderly or disabled, half-way houses for persons with substance abuse problems, congregate living arrangements for persons with disabilities, or other similar housing facilities operated under license by the Commonwealth of Massachusetts. Notwithstanding, such facilities shall comply with Section 7. a. 1) b) below.

5. Definitions. **Definitions of terms used in the regulations.**

Under these regulations, the following terms have the meanings indicated:

Code Official- means the Building Commissioner/Zoning Enforcement Officer of the Town of Winchendon, the Health Director, the Police Chief, Fire Chief, or their designees and/or any of the inspectors or officers authorized to enforce the law, regulations and codes listed under Section 3 of this bylaw. The specific Code Official

in each instance will be the official duly designated under the relevant statute, bylaw, or regulation.

Principal Code Official- the Code Official designated by the Town Manager to oversee and administer the rental program under this bylaw.

Dwelling Unit- means the room or group of rooms within a dwelling used or intended for use by one family, as defined by the Winchendon Zoning Bylaw, or household for living, sleeping, cooking and eating. Dwelling unit shall also mean a condominium unit.

Emergency – Events or conditions involving natural disasters, fire, or other threats to the health and safety of the residents of a rental property.

Hazard -means a condition likely to expose persons to injury, or property to damage, loss, or destruction.

Occupant – means a person who occupies real property with the consent of the owner as a lessee, tenant at will, licensee or otherwise. The singular use of the term includes the plural when the context so indicates.

Owner- means every person who alone or jointly or severally with others:

- a. has legal title to any building, structure, or property subject to this bylaw, or;
- b. has care, charge, or control of any such building, structure, or property in any capacity including but not limited to agent, executor, administrator, trustee or guardian of the estate of the holder of legal title; or
- c. is a lessor under written Agreement; or
- d. is the mortgagee in possession; or e. is the recognized agent, trustee or other person with care, charge, or control appointed by the courts.

Owner-Occupant(s) -One or more natural persons who, in their individual capacity as distinct from any representative capacity, own(s) a whole or undivided interest in fee simple of certain real property and at least one of whom occupies a dwelling unit thereon as his or her principal residence (see definition).

Person -means an individual, corporation, trust, partnership (including general partnership, limited partnership, and limited liability partnership), and a limited liability company. In addition, any similar entity permitted by law to hold title to real estate shall for the purpose of this by-law be deemed a "person."

Premises -means any real estate used for residential premises, including but not limited to apartments, dwellings, dwelling units, lodging houses, lodging units, rooming houses, and rooming units.

Principal Residence - means the primary residence of an individual, family (as defined in the Zoning Bylaw), or property owner, i.e., the home where an owner, and the owner's family if applicable, resides as their primary dwelling; provided however, that no person shall hold concurrent rights in more than one (1) principal residence, as set forth under MGL Ch. 188, Section 1, as amended. Regular or periodic interruptions in

residency shall not be considered to change the status of principal residency where such interruptions are the result of illness, catastrophe, professional or academic scheduling, or other temporary reasons for absence which do not affect basic indices of residency. For the purposes of this Bylaw, principal residency shall be determined by the Code Official based upon a preponderance of evidence, including but not limited to the following indicia of residency and address, as applicable: declaration of homestead, filing of state and federal income taxes, voter registration, annual street list, driver's license, motor vehicle registration, mortgage, mailing address, and telephone listing (if any).

Responsible Person -means an Owner, Occupant, Tenant, Local Agent, Property Manager or other natural person authorized to act as an Owner's agent.

Responsible Party -means the person or persons responsible for a violation under this Bylaw, whether an Owner, Occupant, Tenant, Local Agent, or Property Manager.

6. Registration & Permitting.

- a. **Application Process and Requirements.** Registration and rental permit applications shall be made on forms approved by the Town, and shall provide such information as the Principal Code Official shall deem reasonable and appropriate. Completed applications shall be submitted to the appropriate Town office. Complete rental permit applications shall be reviewed and permits shall be issued within fourteen (14) working days from the date of submission. Except as may otherwise be permitted by the Code Official, a rental permit application shall identify the total number of rental units on the property.

Information required as part of a rental permit application shall include:

- 1) **Contact Information & Responsible Persons.** Name(s) and current contact information, including but not limited to mailing address, telephone number and email address, for all owners and any responsible rental property management entity or person(s). Where the rental property owner(s) or agent does not have their principal residence or principal place of business in the town of Winchendon or within 20 miles of an Winchendon town line, and in order to ensure contact in circumstances when the owner cannot be reached, the owner shall appoint one or more person(s) who are residents of Winchendon to serve as Local Agent(s) for the owner, authorized to act on the owner's behalf with regard to the property, but in particular in all matters in response to an emergency which endangers the property or threatens the welfare of any person living on the premises. Notices given to a Local Agent shall be sufficient to satisfy any requirement of notice to the owner or the operator. The owner shall notify the Code Official in writing of any change of Local Agent within five days of any such change.
- 2) **Compliance Through Self-Certification.** Evidence of current compliance with all applicable local zoning and regulations, as well as state health, fire and building codes, shall be provided through submission of an

Owner's Self-Inspection and Certification Checklist provided by the Town as set forth in Section 7 below. An owner or property manager may provide the Town with a single Self-Inspection and Certification Checklist for multiple units provided that said units are on a single property. Where said units represent a portion of the total rental units on the property, the applicant shall propose a schedule of Self-Inspection and Certification for the remaining units for the review and approval of the Code Official.

- 3) **Complete & Accurate Information Required.** No incomplete application will be accepted. It shall be a violation of this Bylaw for anyone to knowingly provide false or misleading information on an application, and may constitute grounds for fines and other penalties hereunder. See Sections 12 and 13 below.
- b. **Renewal.** Rental permits shall be valid for a period to begin on July 1 and shall end on June 30, regardless of when a permit is applied for or approved and issued. Completed applications for permit renewals shall be submitted and received by June 15th of each calendar year.
- c. **Permit Posted.** A rental permit shall be conspicuously posted and maintained within the premises in a common area or area as is necessary to be visible to tenants and inspectors.
- d. **Transferability.** Rental permits shall be transferable upon a change of ownership, providing that operation of the continued rental use shall be subject to the provisions of the permit and management plan. The new owner or designated operator of the rental property is required to promptly notify the Code Official of their acquisition of the property and to submit for review and approval any proposed changes in the provisions of the permit.

7. Inspections & Complaints.

- a. **Self-Certification Program.** Owners of rental property governed by this bylaw shall self-inspect and certify their properties as required under this section. Nothing in the Self-Certification program shall limit the Town's authority or the authority and/or discretion of the Code Official to investigate and inspect a property in response to a complaint or for other good cause, or to compel abatement of any violation under this bylaw in a manner consistent with or required by the laws of the Commonwealth.

1) Annual Owner Self-Inspections & Checklist.

- a. **Owner Self-Inspection & Certification.** An owner or their local agent shall conduct an annual inspection of the property, using a Self-Certification Checklist provided by the Town. The owner or their agent shall sign the Checklist indicating, that the information contained therein is complete and accurate as of the date of said annual inspection, and shall submit the Checklist and any required materials along with their application for annual renewal of the rental permit for the property and unit(s) in question. Any false statements or information

provided on the Checklist shall constitute a violation of this bylaw.

- b. **Subsidized Housing.** Where residential rental units are regularly inspected under requirements of the state or federal government, no Self-Inspection and Certification shall be required. Annual certification by the owner that a rental unit has been inspected in accordance with state or federal law shall be provided to the Town and shall be accepted by the Town as evidence of Self-Inspection as part of any permit application or renewal.
- c. **Self- Inspections & Access.** An owner shall not be found in violation of the Self- Certification program if they have been refused access for an inspection by a tenant/occupant. However, in such instances the owner shall either provide the Town with a signed statement from the tenant/occupant indicating that the inspection was refused, or the owner shall provide proof, that a request for access was served to the tenant/occupant and the request was thereafter refused.
- d. **Lease Terms.** Subject to and as limited by the laws of the Commonwealth, a provision requiring tenants to agree to provide reasonable access to the owner(s) or Management Company shall be a feature of any lease for a rental unit or property permitted under this bylaw. Where no lease is used, the owner(s) or their lawful representatives shall provide documentation demonstrating that they have made all tenants aware of the Town of Winchendon rental bylaw and inspection system. All leases shall provide an acknowledgment that all tenants have been made aware of these requirements.
- e. **Leases Available.** Copies of all current, active leases for the subject property or units shall be kept on file with the owner or manager, and shall be made available to the Code Official within 48 hours of any request.

b. Self-Inspection for Different Circumstances

1) **Short-Term Rentals.** Dwelling units on owner-occupied properties serving as the owner's principal residence, and which contain no more than two (2) units may be rented under simple registration with the Town without the requirement for a rental permit for a period not to exceed one (1) calendar year under the following circumstances:

- a. During a pending sale of the property by the owner-occupant, or
- b. In response to regular or periodic interruptions in residency by the owner- occupant, where such interruptions are the result of illness, catastrophe, professional or academic scheduling, or other temporary reasons for absence which do not affect basic indicia of residency.

At the end of the one (1) year rental period, as calculated from the initial date of the lease or occupancy of the unit(s) by persons other than the owner(s), any

such units shall be registered and a rental permit obtained in compliance with this bylaw.

2) Long-Term Tenancies & Periodic Self-Inspections. Rental units which have been leased and occupied continuously by the same tenant(s) for a period of not less than three (3) years shall require a Self-Inspection & Certification upon initial registration and thereafter at three (3) year intervals. Exceptions shall be that Self-Inspection & Certification will be required upon any change in tenants, or may be required at more frequent intervals at the discretion of the Code Official in response to complaints or other circumstances requiring a Town inspection.

c. Complaints & Response Process.

Upon receipt of a complaint or notice from any person alleging that the condition of a rental unit or property is in violation of any law or State or local requirement, or of any violation of this Bylaw, the Code Official shall conduct an inspection of a premise within a reasonable amount of time. Inspections shall be as scheduled by the Code Official.

Inspections of rental properties, buildings, grounds, and rented dwelling or rooming units shall be conducted in accordance with all applicable local and state laws, regulations and codes, in a manner consistent with the laws of the Commonwealth.

Subject to the above limitation, all rental units are subject to inspection upon complaint or request by a tenant. Issuance of a rental permit to an owner does not preclude tenants' right to file a complaint with the Town, to which the Town must respond with an inspection in compliance with the provisions of state law and regulations.

d. Access to Properties. In accordance with Section 7. a. 1) d), the permit holder shall make a good faith effort to arrange access by authorized Town personnel to any permitted rental property for the purpose of conducting inspections within twenty-four (24) hours of receiving a request.

8. Tenant Information. The owner shall be required to distribute to tenants annually, and to each new tenant, an information sheet provided by the Town describing key local regulations; bylaws, including those pertaining to noise, alcohol and nuisance houses; and state laws and codes applying to rental properties. As part of the Registration and Self-Certification process, the owner shall attest to understanding the provided information and the necessity of compliance with the rules and laws described, as well as distributing it to tenants.

9. Occupancy Limits and Zoning. The maximum number of adult persons who may occupy a dwelling unit or rooming unit shall be as determined by the requirements of the Winchendon Zoning Bylaw and State standards for fitness for habitation. The fact that a structure or use may be permitted or authorized under the Winchendon Zoning Bylaw shall not exempt said structure or use from application of this bylaw or relieve or excuse compliance herewith in anyway.

10. Parking. All existing parking and any new or expanded parking on residential rental properties within the town of Winchendon shall comply with the General Requirements and Design Standards and Landscape Standards of the Parking & Access Regulations of the Winchendon Zoning Bylaw.

a. **Parking Site Plan.** A Basic Parking Site Plan, as described below, meeting the requirements of this section shall be developed and submitted as part of any rental permit application. Submission of an existing site plan approved under a land use (zoning) permit and which accurately represents current on-site parking shall meet the requirements of this section.

1) Basic Parking Site Plan Requirements. The parking site plan shall be drawn to scale (1"=20' preferred), as appropriate to the site. Except as may otherwise be required by the Code Official or under the provisions of Winchendon's Zoning Bylaw, Town of Winchendon GIS mapping may be used as the base for a site plan developed under this section.

a) The Basic Parking Site Plan shall accurately depict the area within which parking is proposed, including:

- i. Property boundaries
- ii. Existing driveways and pedestrian walks
- iii. Dwellings and structures
- iv. All existing and proposed on-site parking spaces
- v. Existing and proposed landscaped areas
- vi. Fencing or other barriers or screening
- vii. Site features such as trees over 12 inches in diameter (as measured five feet above grade), bedrock outcroppings, steep slopes, and such other site features as may affect parking locations.

2) Any provision of this section with regard to Basic Parking Site Plan Requirements may be waived or modified by the Code Official for compelling reasons of safety or design.

b) Review. Existing on-site parking and circulation shall be reviewed by the Code Official for conformance with existing zoning requirements, including but not limited to parking layout and circulation, paving, parking space dimensions, screening, and, in consultation with the Fire Chief, the sufficiency of circulation and vehicular access for public safety and emergency vehicles.

11. Fees. The Board of Selectmen or its designee may set and periodically revise a schedule of fees for registration, permit application, and inspections of rental properties.

12. Enforcement.

- a. Enforcement Personnel. The Town Manager is hereby authorized to designate the Principal Code Official and other Town officials empowered to enforce or otherwise take actions under this Bylaw.
- b. Enforcement Options. This Bylaw shall be enforced by criminal complaint through a court of competent jurisdiction. In addition, any person committing a violation under this section may be issued a citation under the noncriminal disposition process of M.G.L. c.40, section 21D. Furthermore, in appropriate circumstances, a civil action may be initiated to compel compliance herewith.
- c. Violations. Non-compliance with any requirement of this Bylaw shall constitute a violation subject to penalty. Every day in which a violation continues shall be considered to be a separate offence. If more than one violation has occurred, each condition of the Bylaw which has been violated shall be considered a separate offense.
- d. Enforcement Procedures. Except for cases where conditions exist which may endanger or impair the health, or safety and well-being of a person or persons occupying the premises or as may otherwise be provided for by the Massachusetts Sanitary Code, Building Code, Fire Regulations or any other state or local law or regulation, the response of Code Officials to potential violations of this Bylaw shall include one or more of the actions as deemed necessary by the Code Official. Nothing herein shall supersede, alter, or vary the requirements of those codes or the responsibilities of the officials that administer them.
 - 1) Complaint Filed. Any person may file a complaint regarding one or more violations of this Bylaw.
 - 2) Property Research. The Code Official shall perform a limited initial research of the property to confirm permit history, assessor's information, and other pertinent information. The Code Official may contact the alleged violator, occupant or responsible party to gather additional information. When appropriate the Code Official shall notify the Owner that a complaint has been filed against the property and that an initial site inspection is anticipated.
 - 3) Site Inspection. The Code Official shall conduct a site inspection to determine the validity of the complaint and collect any relevant facts of the case.
 - 4) Notice of Violation/Enforcement Order. After inspecting the site and upon confirming that a violation exists, the Code Official shall inform the responsible party or parties in writing of the violation and specify a time period within which to correct the violation. Violations may be cited pursuant to the applicable state or local code or regulation.
 - 5) Follow up Inspection. Shall be conducted upon the expiration of the time specified to correct the violation.
 - 6) Fines. The Code Official may elect to impose fines in instances where: 1) compliance has not been achieved after the responsible party or parties

have been made aware of the violation and given a reasonable opportunity to come into compliance, or 2) for repeat offenses.

7) **Suspension of Rental Permit.** In instances of egregious violations and when all reasonable and practical efforts have been made by the Code Official to gain compliance at a property without result, the Principal Code Official may suspend a rental permit based upon the specific criteria provided in Section 13 of this Bylaw. The permit holder shall have the opportunity to be heard and appeal any decision of the Principal Code Official to impose a suspension in accordance with Section 14 of this Bylaw.

8) **Court Relief.** If a violator fails to comply with an Enforcement Order, the Code Official may seek a court order to remedy the violation.

13. Penalties-

a. **Fines.** Any violation of the provisions of this Bylaw may be enforced by non-criminal complaint pursuant to the provisions of G.L. c.40, §21D. The fine for any violation shall be one hundred dollars (\$100.00) for each offense. Each day such violation continues shall be deemed a separate offense. Fines for other applicable local and state laws, regulations and codes, shall be set and assessed in a manner consistent with those laws, regulations, and codes, and the laws of the Commonwealth.

b. **Suspension.** Based on the standard of proof and criteria specified herein the Principal Code Official is authorized to suspend a rental permit. A suspension shall take effect immediately upon the day following the end of the current lease, or upon any termination of the lease prior to that date. The suspension of a rental permit shall be imposed to affect only those units which are the subject of the violation(s) and enforcement action(s). Permits may be suspended if:

1) An Owner or their Agent has knowingly allowed or assisted in allowing violations of this Bylaw. The Code Official must collect compelling documentation through his or her investigation to substantiate this violation and support the recommendation to suspend a permit.

2) An Owner or their Agent repeatedly refuses or neglects to comply with an order of the Code Official. The Code Official must find that the Owner or their Agent have not taken action to achieve compliance of the property and that at least 90 days have expired without compliance since the date of receipt of the Enforcement Order. During this time the Code Official shall inform the Owner or their Agent in writing that the permit is subject to suspension.

Suspensions shall be as follows:

First Offense – 90 days

Second Offense in a twelve month period – 180 days

Third Offense in a twelve month period – 3 years

c. **Immediate Suspension.** In those instances where a rental unit has been condemned or deemed an unsafe structure pursuant to health, building and fire

regulations, the rental permit shall be immediately suspended and shall remain suspended until as such time the property is found to be habitable and in compliance by the appropriate Code Official.

14. Appeals of the Code Official.

The Board of Selectmen is hereby authorized to establish and appoint a Rental Appeals Board (RAB), and to promulgate regulations for its membership and the conduct of its business.

Any decision by the Code Official to suspend a permit may be challenged by the permit holder by filing an appeal to the RAB. All appeals must be filed within 14 days of the decision and shall be heard within 30 days of filing. All appeals shall be heard at a duly noticed public hearing and any party filing such an appeal shall have the right to be represented by counsel.

A decision of the RAB shall be final. Further relief of a decision by the RAB made under this Bylaw shall be reviewable in a court of competent jurisdiction.

BOARD OF SELECTMEN: Not Recommend 4-0
FINANCE COMMITTEE: Not Recommend 5-0

VOTED: (unanimously) to pass over the article.

ZONING BYLAW ARTICLES **(two-thirds majority vote required)**

ARTICLE 26

To see if the Town will vote to amend Article 2 Definitions of the Zoning Bylaws by deleting the definitions of “Gallery (Auction)” and “Recreational Vehicle” and inserting in place thereof the following definitions therefor, and further, to insert new definitions for “Motor Vehicle”, “Recreational Vehicle –Off Road (ORV)”, and “Recreational Vehicle – Marine” as follows:

GALLERY (AUCTION): Site open to the public for use, display and/or sales of art, furniture, and other goods, sold or auctioned.

RECREATIONAL VEHICLE: A portable vehicular structure designed for travel, recreational camping or vacation purposes, either having its own motor power or mounted onto or drawn by another vehicle, including, but not limited to, travel and camping trailers, truck campers and motor homes.

MOTOR VEHICLE: All vehicles constructed and designed for propulsion by power other than muscular power including such vehicles when pulled or towed by another motor vehicle, except railroad and railway cars, vehicles operated by the system known as trolley motor or trackless trolley and motorized bicycles.

RECREATIONAL VEHICLE – OFF ROAD (ORV). A vehicle designed or modified for use for recreation or pleasure off a public way including but not limited to, All

Terrain Vehicle (ATV), Snowmobile, Dirk Bike, Off Road Motorcycle, Golf Cart, and All Terrain Utility Vehicle (i.e., Gator).

RECREATIONAL VEHICLE – MARINE: A vessel propelled by oars, sails, or an engine designed to float or plane, to work or travel on water, including but not limited to boat, jet ski, personal watercraft, kayak, and canoe.

Or act in relation thereto. (Submitted by the Planning Board)

BOARD OF SELECTMEN: Recommend 4-0
FINANCE COMMITTEE: Recommend 5-0 PLANNING BOARD:

VOTE: APPROVE (2/3rds) to amend Article 2 definitions of the Zoning Bylaws by deleting the definitions of “Gallery (Auction)” and “Recreational Vehicle” and inserting in place thereof the following definitions therefor, and further, to insert new definitions for “Motor Vehicle”, “Recreational Vehicle-Off Road (ORV)”, and “Recreational Vehicle-Marine”. Also with a correction in the definition of ORV replacing the word “dirk” with “dirt” as printed in the warrant.

ARTICLE 27

To see if the Town will vote to amend Article 5.2.2R of the Zoning Bylaws by replacing the existing use with a new use “sales and/or service establishment for motor vehicles (Class I & Class II), recreational vehicles to include off road and marine including storage of motor vehicles and recreational vehicles(all types) (Note 12)” to be allowed in the C-1 Highway Commercial District, C-2 Neighborhood Commercial District, I Industrial District, PD Planned Development District by Special Permit and by adding a new Note 12, “Any motor vehicle or recreational vehicles(all types) not immediately registerable if required or inspectable if required through the Massachusetts Registry of Motor Vehicles shall be screened from view.”

5.2.2 Principal Use Categories	Zoning Districts						
Commercial Uses	R80	R40	R10	C1 Hwy Comm	C2 Nbh d Bus.	I	PD
R Sales and/or service establishment for motor vehicles (Class I & ClassII), recreational vehicles to include off road and marine, including storage or motor vehicles. (all types) (Note 12)	N	N	N	SP	SP	SP	SP

Notes:

12. Any motor vehicle or recreational vehicle (all types) not immediately registerable if required or inspectable if required through the Massachusetts Registry of Motor Vehicles shall be screened from view.

Or act in relation thereto. (Submitted by the Planning Board)

BOARD OF SELECTMEN: Recommend 2-0-2
FINANCE COMMITTEE: Recommend 5-0
PLANNING BOARD:

VOTE: APPROVE (2/3rds) to amend Article 5.2.2 R of the Zoning Bylaws by replacing the existing use with a new use “sales and/or service establishment for motor vehicles (Class I & Class II), recreational vehicles to include off road and marine including storage of motor vehicles and recreational vehicles (all types), as printed in the warrant.

ARTICLE 28

To see if the Town will vote to amend Article 5.2.2 of the Zoning Bylaws by adding a new use, “Gallery (Auction)”, to be allowed only in the C-1 Highway Commercial District, C-2 Neighborhood Commercial District, I Industrial, and PD Planned Development District by Special Permit, to read as follows.

5.2.2 Principal Use Categories	Zoning Districts						
Commercial Uses	R80	R40	R10	C1 Hwy Comm	C2 Nbhd Bus.	I	PD
FF Gallery (Auction)	N	N	N	SP	SP	SP	SP

Or act in relation thereto. (submitted by the Planning Board)

BOARD OF SELECTMEN: Recommend 2-0-2
FINANCE COMMITTEE: Recommend 5-0
PLANNING BOARD:

VOTE: APPROVED (2/3rds) to Amend Article 5.2.2 of the Zoning Bylaws by adding a new use, “Gallery (Auction)”, to be allowed only in the C-1 Highway Commercial District, C-2 Neighborhood Commercial District, I Industrial, and PD Planned Development District by Special Permit, as printed in the warrant.

ARTICLE 29

To see if the Town will vote to amend Article 5.2.3F of the Zoning Bylaws to revise the definition of “Open air salvage yard” to include “junk yard (Class III)” as follows:

5.2.3 Principal Use Categories	Zoning Districts						
Industrial Uses	R80	R40	R10	C1 Hwy Comm	C2 Nbhd Bus.	I	PD
F. Open air salvage yard, junk yard (Class III) (Note 6)	N	N	N	N	SP	SP	N

Or act in relation thereto. (submitted by the Planning Board)

BOARD OF SELECTMEN: Recommend 2-0-2

FINANCE COMMITTEE: Recommend 5-0

PLANNING BOARD:

VOTE: APPROVED (2/3rds) to Amend Article 5.2.3F of the Zoning Bylaws to revise the definition of “Open air salvage yard” to include “Junk Yard (Class III)” as printed in the warrant.

ARTICLE 30

To see if the Town will vote to amend Article 5.2.3 of the Zoning Bylaws to add “M. Mobile car crushing conducted commercially” to be allowed only in the C-2 Neighborhood Commercial and I Industrial districts by Special Permit, and to add a new Note 13 that provides, “Requires a minimum lot size of 5 acres.”, to read as follows:

5.2.3 Principal Use Categories	Zoning Districts						
Industrial Uses	R80	R40	R10	C1 Hwy Comm	C2 Nbhd Bus.	I	PD
M. Mobile car crushing conducted Commercially (Note 13)	N	N	N	N	SP	SP	N

Notes

13. Requires a minimum lot size of five (5) acres.

Or act in relation thereto. (Submitted by the Planning Board).

BOARD OF SELECTMEN: Recommend 2-0-2
FINANCE COMMITTEE: Recommend 5-0
PLANNING BOARD:

VOTED: APPROVED (2/3rds) to amend Article 5.2.3 of the Zoning Bylaws to add “M. Mobile car crushing conducted commercially” to be allowed only in the C-2 Neighborhood Commercial and I Industrial districts by Special Permit, as printed in the warrant.

ARTICLE 31

To see if the Town will vote to amend Article 7.2. of the Zoning Bylaws, Note 7 of the Table of Dimension and Density Regulations by inserting the underlined text, so that the last sentence provides as follows:

“Neither shall there be any regular storage of materials allowed closer to the property line than the setback unless allowed by the Planning Board through Site Plan Review.”

,or act in relation thereto. (Submitted by the Planning Board)

BOARD OF SELECTMEN: Recommend 2-0-2
FINANCE COMMITTEE: Recommend 5-0
PLANNING BOARD:

VOTED: APPROVED (2/3rds) to amend Article 7.2 of the Zoning Bylaws, Note 7 of the Table of Dimension and Density Regulations by inserting the underlined text as printed in the warrant.

ARTICLE 32

To see if the Town will vote to direct the Town Moderator to appointed a five person committee to review the Town’s Bylaws and Charter. Said Bylaw and Charter Review Committee will make their report and recommendations at the next Annual Town Meeting, or sooner, at a Special town Meeting, is said Committee’s report and recommendations are ready for the voter’s consideration. (Submitted by Citizen Petition)

BOARD OF SELECTMEN: Recommend 3-1
FINANCE COMMITTEE: Not Recommend 5-0

VOTE: APPROVED (2/3rds) as printed in the warrant.

It was moved, seconded and unanimously APPROVED to adjourn the Annual Town Meeting at 9:49 p.m.

ATTEST:

Judy A. LaJoie

Winchendon Town clerk

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the town of Winchendon seven days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 27th day of April 2015.

BOARD OF SELECTMEN:

Fedor Berndt, Chair
Elizabeth R. Hunt, Vice Chair
Keith R. Barrows
Robert M. O'Keefe

I have this day posted the within warrant as therein directed:

Frederick A. Cloutier
April 30, 2015

<p>FINANCE COMMITTEE PUBLIC HEARING Thursday, April 30, 2015 at 7:00 PM Town Hall, 109 Front Street</p>
--

This institution is an equal opportunity provider. To file a complaint of Discrimination write USDA, Director, Office of Civil Rights, Washington, DC 20250-9410.

**TOWN OF WINCHENDON
SPECIAL TOWN MEETING
June 30, 2015**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**TUESDAY, JUNE 30, 2015
AT 7:00 P.M.**

then and there to act on the following articles:

Met at Murdock Middle/High School at 7 p.m. Meeting was called to order by Moderator Richard L. Morin Sr. with a quorum present. Lauren Goldberg was present representing Town Counsel Kopelman and Paige.

Greg Alexander from Turning Point Technologies gave a presentation on how to use the new electronic voting devices for town meetings.

It was moved, seconded and unanimously approved to use the electronic voting devices at this Special Town Meeting for voting.

**REPORTS AND COMMITTEES
(majority vote required)**

ARTICLE 1

Committee Reports

To see if the Town will vote to hear and act on the reports of the Finance Committee, or act in relation thereto. (usual and customary article)

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

VOTE: Approved (2/3rds)

ARTICLE 2

To see if the Town will vote to transfer and/or appropriate from available funds, including but not limited to the Stabilization Fund, a sum of money to balance the Fiscal Year 2015 operating budget by covering a deficit or deficits in the amounts appropriated therefor under Articles 8-14 of the May 12, 2014 Annual Town Meeting, or to otherwise

amend said votes, provided however, that the appropriations to be made hereunder shall be limited to the line-items and funding sources recommended by the Acting Town Manager, and shall not exceed the amounts so recommended, or take any other action relative thereto. (submitted by the Acting Town Manager)

BOARD OF SELECTMEN: Recommend 5-0
FINANCE COMMITTEE: Recommend 4-2

VOTE: Approved (unanimously) to amend the Fiscal Year 2015 Operating Budget as voted under Article 8 of the May 12, 2014 Annual Town Meeting and Article 2 of the November 24, 2014 Special Town Meeting as follows:

<i>Health Insurance Expenses</i>	<i>Reduce (\$275,000.00)</i>
	<i>New Total \$ 1,725,856.00</i>
<i>Veterans Expenses</i>	<i>Increase \$100,000.00</i>
	<i>New Total \$ 491,642.00</i>
<i>Workers Compensation and Unemployment Expenses</i>	<i>Increase \$86,000.00</i>
	<i>New Total \$ 311,339.00</i>
<i>Snow and Ice Expenses</i>	<i>Increase \$89,000.00</i>
	<i>New Total \$ 190,000.00</i>

ARTICLE 3

To see if the Town will vote to increase the number of members of the newly appointed Bylaws and Charter Review Committee from five (5) to nine (9) in order to provide a broader citizen representation and participation reviewing these two important documents. Said members shall be appointed by the Town Moderator. (Submitted by Citizen Petition)

BOARD OF SELECTMEN: Recommend 5-0
FINANCE COMMITTEE: Disapprove 3-2-1

VOTE: Approved (2/3rds) to increase the number of members of the appointed Bylaws and Charter Review Committee from Five (5) to seven (7).

It was moved, seconded and unanimously approved to adjourn the meeting at 7:29 p.m.

Attest:

Judy A. LaJoie

Winchendon Town Clerk

And you are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the town of Winchendon fourteen days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 16th day of June 2015.

BOARD OF SELECTMEN:

Michael Barbaro, Chairman

Barbara Anderson, Vice Chairwoman

Audrey LaBrie, Selectwoman

Amy Salter, Selectwoman

Austin Cyganiewicz, Selectman

I have this day posted the within warrant as therein directed:

Michael Young
June 16, 2015

<p>FINANCE COMMITTEE PUBLIC HEARING WEDNESDAY, JUNE 24, 2015 AT 7:00 PM SECOND FLOOR AUDITORIUM TOWN HALL</p>
--

**TOWN OF WINCHENDON
SPECIAL TOWN MEETING
November 23, 2015**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, NOVEMBER 23, 2015
AT 7:00 P.M.**

then and there to act on the following articles:

Met at Murdock Middle/High School at 7 p.m. Meeting was called to order by Moderator Richard L. Morin Sr. with a quorum present. Lauren Goldberg was present representing Town Counsel Kopelman and Paige.

It was moved, seconded and unanimously approved to use the electronic voting devices at this Special Town Meeting for voting.

ARTICLE 1

To see if the Town will vote to hear and act on the reports of the Finance Committee, and any other Board or Committee, or act in relation thereto. (usual and customary article)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE:

VOTED: APPROVED (unanimously) the Finance Committee Report.

ARTICLE 2

To see if the Town will vote to borrow, pursuant to Chapter 448 of the Acts of 2014, "An Act Relative to the Financial Condition of the Town of Winchendon", the Town's so-called deficit legislation, a sum of \$550,000.00 for the purpose of funding the deficit within the Town's Health Insurance Trust Fund, or act in relation thereto. (Submitted by the Acting Town Manager.)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE:

VOTED: APPROVED (2/3rds) to appropriate the sum of \$550,000 for the purpose of funding the deficit within the town's health insurance trust fund, and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sums pursuant to Chapter 448 of the Acts of 2014, "An act relative to the financial condition of the Town of Winchendon", or any other enabling authority and issue bonds and notes therefor.

ARTICLE 3

To see if the Town will vote to transfer and appropriate from the Stabilization Fund the sum of \$130,000.00 for the purpose of funding the deficit within the Town's FY15 Health Insurance account, or act in relation thereto. (Submitted by the Acting Town Manager.)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE:

VOTED: APPROVED (2/3rds) to transfer and appropriate from the Stabilization Fund the sum of \$130,000 for the purpose of funding the deficit with the town's FY15 Health Insurance account.

ARTICLE 4

To see if the Town will vote to raise and appropriate the additional sum of \$35,000 to be added to the School Transportation Budget voted under Article 14 of the May 18, 2015 Annual Town Meeting, for a total appropriation for FY 2016 of \$1,387,865.00, or act in relation thereto. (Submitted by the Acting Town Manager.)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE:

VOTED: APPROVED (2/3rds) to raise and appropriate the additional sum of \$35,000 to be added to the school transportation budget voted under Article 14 of the May 18, 2015 Annual Town Meeting, for a total appropriation for FY2016 of \$1,387,865.00

ARTICLE 5

To see if the Town will vote to amend the FY16 Operating Budget as voted under Article 7 of the May 18, 2015 Annual Town Meeting by making the following changes:

Pension (Retirement Assessment)	Decrease by \$23,488
Health Insurance-Employer	Decrease by \$100,000
DPW Highway Personnel	Decrease by \$63,000
Workers Compensation	Decrease by \$20,000
Community Development Personnel	Increase by \$46,000

Board of Selectmen Expenses	Increase by \$9,000
Property/Liability Insurance	Increase by \$3,000
Accounting Expenses	Increase by \$15,000
Collector/Treasurer Personnel	Increase by \$440
Accounting Personnel	Increase by \$6,500
Pension (Non-Contributing)	Increase by \$110
Council on Aging Personnel	Increase by \$2,973
Police Department Personnel	Increase by \$40,500
Fire Department Personnel	Increase by \$5,000
Technology Personnel	Increase by \$10,000

thereby decreasing the amount to be raised and appropriated under said Article 7 by the net amount of such revisions to the budget as set forth herein, or act in relation thereto. (Submitted by the Acting Town Manager.)

BOARD OF SELECTMEN: 4-0-1 Recommend
FINANCE COMMITTEE:

VOTED: APPROVED (2/3rds) to amend the FY16 Operating Budget as printed in this article.

ARTICLE 6

To see if the Town will vote to raise and appropriate the sum of \$800.00 for expenses related to Animal Control otherwise not budgeted for FY16; or act in relation thereto. (Submitted by the Acting Town Manager.)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE:

VOTED: APPROVED (2/3rds) to raise and appropriate the sum of \$800.00 for expenses related to Animal Control otherwise not budgeted for FY16.

ARTICLE 7

To see if the Town will vote to raise and appropriate the sum of \$3,200.00 for the FY16 Montachusett Regional Planning Commission assessment, which amount was not otherwise budgeted for FY16; or act in relation thereto. (Submitted by the Acting Town Manager.)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE:

VOTED: APPROVED (2/3rds) to raise and appropriate the sum of \$3,200.00 for the FY16 Montachusett Regional Planning Commission assessment, which was not otherwise budgeted for FY16.

ARTICLE 8

To see if the Town will vote to raise and appropriate the following sums to cover deficits, as follows:

\$432.89 to the Special Revenue Account established for Town Hall boiler repairs

\$225.00 to the Special Revenue Account established for College Board Testing

or act in relation thereto. (Submitted by the Acting Town Manager.)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE:

VOTED: APPROVED (majority) to raise and appropriate sums to cover deficits as printed in this article.

ARTICLE 9

To see if the Town will vote to amend the Water Enterprise as voted under Article 8 of the May 18, 2015 Annual Town Meeting by increasing the appropriation from water receipts by \$12,000.00 for salaries thereby bringing the total appropriation to \$773,003.54, or act in relation thereto. (Submitted by the Acting Town Manager.)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE:

VOTED: APPROVED (majority) to amend the Water Enterprise Fund budget as voted under Article 8 of the May 18, 2015 Annual Town Meeting by increasing the appropriation from water receipts by \$12,000.00 for salaries thereby bringing the total appropriation to \$773,003.54.

ARTICLE 10To see if the Town will vote to amend the Wastewater Enterprise as voted within Article 9 of the Annual Town Meeting held on May 18, 2015 by increasing the appropriation from sewer receipts by \$32,000.00 for salaries thereby bringing the total appropriation to \$1,050,546.00, or act in relation thereto. (Submitted by the Acting Town Manager.)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE:

VOTED: APPROVED (majority) to amend the Wastewater Enterprise as voted under Article 9 of the Annual Town Meeting held on May 18, 2015 by increasing the appropriation from sewer receipts by \$32,000.00 for salaries thereby bringing the total appropriation to \$1,050,546.00

ARTICLE 11

To see if the Town will vote to transfer from the Stabilization Fund the sum of \$20,000.00 for roof replacement at the Fire Department's Central Street headquarters, including all incidental and related costs; or act in relation thereto. (Submitted by the Acting Town Manager)

BOARD OF SELECTMEN: 4-0-1 Recommend
FINANCE COMMITTEE:

VOTED: APPROVED (2/3rds) to transfer from the Stabilization Fund the sum of \$20,000.00 for roof replacement at the Fire Departments, Central Street headquarters, including all incidental and related costs.

ARTICLE 12

To see if the Town will vote to rescind the following authorized, but unissued borrowings:

<u>Town Meeting</u>	<u>Article</u>	<u>Purpose</u>	<u>Amount</u>
June 9, 1997	19	Belt Press	\$ 275,000
May 11, 1998	17	Wastewater	\$ 49,048
Sep. 10, 2001	4	Wastewater	\$1,856,817
June 14, 2006	20	Landfill	\$ 293,053
May 18, 2009	11	water System Improvements	\$1,098,000
May 24, 2010	5	Chapter 90 Projects	\$ 348,162
May 24, 2010	5	Rt. 140 Improvements	\$ 675,000
May 17, 2012	5	Chapter 90 Projects	\$ 451,348

or act in relation thereto. (Submitted by the Acting Town Manager.)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE:

VOTED: APPROVED (2/3rds) to rescind the authorized, but unissued borrowings as printed in this article.

ARTICLE 13

To see if the Town will vote to transfer from the School Committee for school purposes to the Board of Selectmen for general municipal purposes, the property located at 89 Ash Street, formerly housing the Murdock Academy, or act in relation thereto. (Submitted by the Supt. of Schools.)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE:

VOTED: APPROVED (2/3rds) to transfer from the School Committee for school purposes to the Board of Selectmen for general municipal purposes, the property located at 89 Ash Street, formerly housing the Murdock Academy.

ARTICLE 14

To see if the Town will vote to establish the following revolving account as provided for under the provisions of section 53E ½ of Chapter 44 of the Massachusetts General Laws, for the purposes specified and not to exceed \$25,000.00 in Fiscal Year 2016:

After School Activities Program Revolving Fund - The Winchendon Public Schools shall be authorized to expend said fund for establishing and operating the After School Program, including maintenance, supplies, and wages of personnel of the After School Program. Any remaining balances of the FY15 program fees may be credited to this fund, or act in relation thereto. (Submitted by the Supt. of Schools.)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE:

VOTED: APPROVED (2/3rds) to establish the following revolving account as provided for under the provisions of Section 53E ½ of Chapter 44 of the MGL, for the purposes specified and not to exceed \$25,000.00 in fiscal year 2016:

Extended Day Program Revolving Fund – the Winchendon Public Schools shall be authorized to expend said fund for establishing and operating the Extended Day Program, including maintenance, supplies and wages of personnel of the Extended Day Program. Any remaining balances of the FY15 program fees may be credited to this fund.

ARTICLE 15

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, for general municipal purposes, the land located at Shady Glenn Terrace, and shown as Assessors Map 17 Block 0 Lot 38, and to authorize the Board of Selectmen and Town Manager, as may be appropriate, to execute documents or take any further actions necessary to effectuate the acquisition of said parcel, or act in relation thereto. (Submitted by the Acting Town Manager.)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE:

VOTED: APPROVED (2/3rds) as printed in this article.

ARTICLE 16

To see if the Town will vote to amend the General Bylaws of the Town of Winchendon by deleting in its entirety the title and text of Article 37, “Sex Offender Residency Bylaw”, or act in relation thereto. (Submitted by the Acting Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE:

VOTED: APPROVED (2/3rds) to amend the General Bylaws of the Town of Winchendon by deleting in its entirety the title and text of Article 37, Sex Offender Residency Bylaw.

It was moved, seconded and unanimously approved to close the Special Town Meeting at

8:07 p.m.

Attest:

Judy A. LaJoie

Winchendon Town Clerk

And you are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the town of Winchendon fourteen days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 9th day of November 2015.

BOARD OF SELECTMEN:

Michael Barbaro, Chairman

Barbara Anderson, Vice Chairwoman

Austin Cyganiewicz, Selectman

Audrey LaBrie, Selectwoman

Amy Salter, Selectwoman

I have this day posted the within warrant as therein directed:
Frederick Cloutier
November 9, 2015

<p>FINANCE COMMITTEE PUBLIC HEARING TUESDAY, NOVEMBER 17, 2015 AT 7:00 PM SECOND FLOOR AUDITORIUM, TOWN HALL</p>

Insert Town Account Report here
1 page

Insert Town ACCOUNTAN PAGE HERE
1 page

Insert Town Account Combined balanced sheet
1 page

Winchendon Agricultural Commission 2015 Annual Report

The Winchendon Agricultural Commission is charged with promoting agricultural-based economic opportunities in town; acting as mediators, advocates, educators and/or negotiators on farming issues; working for the preservation of prime agricultural lands and pursuing all initiatives appropriate to creating a sustainable agricultural community. The positions are appointed by the Town Manager. The Commission consists of seven members and up to five alternates. Open positions exist, and welcome new members.

The Commission is organized as follows: Audrey LaBrie, Chair, Paul Kachinsky, Vice Chair. Ken Girouard, Olivia Tarleton and Sherri Haley. Alternate member is June Girouard.

The Commission's focus was the Toy Town Farmers' Market. The Market was held late-May through early October, rain or shine, Thursdays from 4 – 7 P.M. and Saturdays from 10 – 1. Our second season at the location on Central Street, the market got off to a great start at the very visible location on Central Street. Multiple times during the season the market complemented events held by the church on the lawn. Eleven vendor applications were received and accepted, with an average of 4 vendors selling each week. Products and services offered included produce, plants, crafts, baked goods and animal products. Some vendors accepted WIC and Senior Citizen coupons. The response from the town was tremendous, with many customers coming back each week.

The Commission is looking forward to a great year. The commission meets as needed at the Winchendon Town Hall. We hope you will stop by the Toy Town Farmers Market and support our local farmers and craftspeople.

Respectfully submitted,

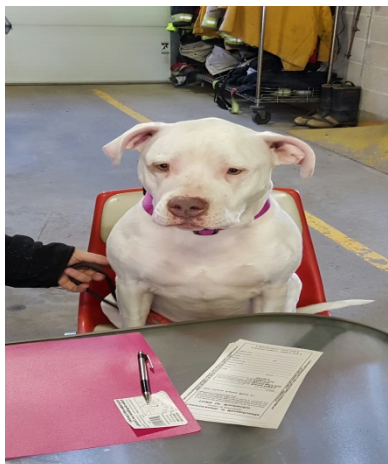
Audrey LaBrie, Chair
Paul Kachinsky, Vice Chair
Ken Girouard, Member
Olivia Tarleton, Member
Sherri Haley, Member
June Girouard, Alternate

ANIMAL CONTROL

Year End Report 2015

For the calendar year of 2015, Winchendon Animal Control reports the following:

Approximate number of dogs licensed:	1,414
Licensing fee collected:	\$17,315
Fines collected	\$4,805
Number of animal related calls:	263
Number of dog's adopted:	3



Zoning Board of Appeals

During calendar year 2015 the Zoning Board of Appeals (ZBA) experienced a slightly below normal than expected number of applications. This was primarily due to the slow-down of construction work again this calendar year. The hearings are as follows:

	<u>Applied</u>	<u>Granted</u>	<u>Denied</u>	<u>Withdrawn</u>	<u>Extended</u>
Special Permits	7	5	0	2	0
Special Permit modification	1	1			
Variances	4	4	0	1	0

It was extremely gratifying to again note that of all of the decisions rendered by the Board during this calendar year that the process went smoothly with the Board in total agreement over the cases heard. This Board contains a very diverse background in its membership which lends to a detailed and objective evaluation of all applications which come before them. On several applications, the board conducted site visits to fully assess the impact of the projects on the neighborhoods. Board members also diligently prepared for the meetings by driving by the properties in question and/or reviewing detailed zoning maps.

Membership on the Board only changed slightly for this year as one member was appointed as an alternate. During this calendar year, 2 members were abutters to a property requiring a variance. We appointed David Grady as an alternate in order to conduct the hearing as an affirmative vote on a ZBA matter requires a super majority 4 out of 5 votes.

The current structure of the Board has remained the same and is as follows: Cynthia Carvill as Chairperson, Mary Chace as Vice Chairperson and Michael Potvin as Clerk.

The Board feels that it is extremely important for the residents of Winchendon to understand that the ZBA is a voluntary board that endeavors to grant Administrative Appeals, Special Permits, and Variances *only* when they meet the criteria delineated in the Winchendon Zoning Bylaws. The Board sincerely attempts to be responsive to the rights and needs of applicants, abutters, and the Town as a whole while working within the overall framework of the Zoning Bylaws and the Town's Master Plan.

The Board encourages your attendance at our meetings, held the 1st and 3rd Wednesday of each month (only when hearings are scheduled) in the Town Hall Auditorium. Please see the posting board in Town Hall, the posting book at the police station dispatch office or the Town's website for the agenda of the upcoming meeting. We also encourage and invite interested citizens to volunteer for membership on the Board. We can guarantee you interesting meetings and a vital stake in the critical role the Board plays in shaping Winchendon's future.

Respectfully submitted by the CY 2015 Board,

Regular Members

Cynthia Carvill, Chair
Mary Chace, Vice Chair
Michael Potvin, Clerk
Joseph Snow, Member
Raymond Benoit, Member

Alternate Members

Doneen Durling, Member
David Grady, Member

BOARD OF ASSESSORS 2015 Annual Town Report

To the Town Manager and Board of Selectmen,

The Board of Assessors submit the following report for the twelve month period beginning July 1, 2014 and ending June 30, 2015.

Motor Vehicle Excise Taxes Committed	\$1,014,697.41
Real Estate Taxes Committed	9,992,528.28
Personal Property Taxes Committed	311,919.85
Title 5 Sewer Liens Committed	7,163.04
Sewer Betterments Committed	256,917.42
Water Liens Added to Taxes	137,460.93
Sewer Liens Added to Taxes	577,977.73
I & E Penalties	<u>00.00</u>
Total Committed for Collection	\$ 12,298,664.70

Real Estate Exemptions Granted:

Clause 17D Statutory	\$ 2,100.00	
Clause 22 Veterans	33,200.00	
Clause 37 Blind Persons	1,312.50	
Clause 41C Elderly	<u>21,000.00</u>	
Total Exemptions Granted	\$57,612.50	\$ 57,612.50
Real Estate Abatements Granted		23,139.59
Personal Property Abatements Granted		194.75
Motor Vehicle Abatements Granted		<u>34,386.02</u>
Total Exemptions and Abatements Granted		\$117,332.86

Respectfully submitted,

Harald Scheid

George Bourgault

Board of Assessors

BOARD OF HEALTH

Annual Report

January 1, 2015 through December 31, 2015

PURPOSE

The Board of Health, according to various statutes in the Massachusetts General Laws, is responsible, among other things, for inspections and enforcing the State Sanitary Codes for restaurants, retail food establishments, and minimum housing standards that include the proper storage of solid waste. The Board is also responsible for enforcing State Sanitary Codes that cover recreational camps, ice rinks, and public swimming pools. The Board is also responsible for enforcement of the State Environmental codes regarding the disposal of solid waste and proper subsurface sewage disposal under Title 5.

PERSONNEL

The Town of Winchendon Board of Health is a five-member elected Board who works along with a Health Agent, James Abare, R.S. Members of the Board are elected at the annual Town election in May. Current membership with the year their term expires is:

Edward Bond	(2016)
Diane Cosentino	(2017)
Jason Moury	(2017)
Lionel Cloutier	(2018)
Jason Gauthier	(2018)

PUBLIC HEALTH

The Town of Winchendon through The Board of Health is part of the Board of Health Tobacco Control Alliance with emphasis on the health dangers of tobacco use and preventing youths from purchasing tobacco and related products.

The Board also continues its contractual relationship with the Gardner Visiting Nurses Association to provide Public Health nursing services. It is through this contract that monthly blood pressure clinics are held at Senior Center and annual flu shots are provided. The Public Health Nurse holds monthly office hours at the Ipswich Drive Community Building on the second Tuesday of each month from 12:30PM – 1:30PM. The nurse also does follow up of reportable communicable diseases, working with the Massachusetts Department of Public Health.

The Health Department Staff witness soil testing for septic systems and reviews and approves septic system plans, inspects the installation of septic tanks, pump chambers, pumps, distribution boxes and leaching areas. Residents can meet with staff during regular office hours.

The Health Department Staff also conduct restaurant and retail food store inspections as well as housing inspections on a regular basis in addition to investigating trash and

nuisance complaints. Educational material is available to the public in the Board of Health office on a wide range of issues including quitting tobacco use, diet and nutrition, reducing heart disease and stroke, and strategies for lowering risk of contracting various diseases.

Annual Report

The following is a report of the activities of the
Board of Health for the calendar year 2015

<u>PURPOSE OF PERMIT</u>	Count#
Subsurface Sewage Disposal Inspections	54
Soil Testing for repairs	19
Soil Testing for new lots	7
Reviewed and approved Septic System plans	28
Restaurant Inspections	87
Housing Inspections	26
Trash complaints	19
Public Swimming Pool Inspections	2
Recreational Camp for Children Inspections	10
<i>Total</i>	<i>252</i>
Total Departmental Payments to Treasurer	\$30,639.75

INSERT COLLECTOR/TREASURER'S REPORT FROM EXCEL

Annual Report FY 2015

Winchendon Community Action Committee, Inc. (WCAC)

The Winchendon Community Action Committee, Inc. (WCAC) is a Human Service Agency dedicated to helping families and individuals in crisis, and the economically disadvantaged in need of emergency services. The WCAC provides a way for the community to examine and act on problems of poverty, assess community needs, initiate programs to meet those needs and coordinate with area agencies and local government to provide appropriate services. These services may include advocacy and referral, emergency assistance, medical transportation, food, counseling and educational programs.

First Place~ "Best in Show" awarded to the WCAC

"Neighbors Helping Neighbors" was the title of the WCAC's float in the Town of Winchendon's 250th parade celebration. The theme was based on the Wizard of Oz ~ "There's no place like home" and featured members of the WCAC Board, the Director, staff and volunteers dressed in costume. The float was complete with a yellow brick road, a miniature replica of Dorothy's house, a pair of ruby slippers and an actual Tin Man created from tin cans of varying sizes!

Community Service Building

The WCAC Community Service Building currently houses multiple Social Service Agencies that provide varied services to town residents. Agencies, groups, and individuals sharing space at the Community Service Building include:

Mount Wachusett Community College – Pre-GED, GED, and Adult Basic Educational programs available (Classes held Tuesday and Thursday evenings)

Association of Independent Psychologists, Inc. - Individual and family counseling services including after school counseling for children and anger management counseling

New England Farm Workers Council - Fuel Assistance
(Application intake by appointment during winter months only)

WIC (Women with Infants and Children) Program – Assists families with infants and children through age 5 to ensure that youngsters get a healthy start
(By appointment - 1st and 3rd Thursday of each month)

Action Health Services - Behavioral health care provided by appointment to no/low income individuals and families on Mondays and Tuesdays. Referrals provided for dental/ medical care along with application assistance for Mass Health, Medicare, etc.

Youth Services

Project Contact summer day camp provided an opportunity for local children to participate in their program during the month of August free of charge or for a nominal fee. Children enjoyed two weeks of fun and recreation at Camp Collier in Gardner. Each child received breakfast, a healthy snack and lunch daily. There was swimming, arts & crafts and the opportunity to participate in several team sports. Transportation via bus from Winchendon was also provided.

Educational Programs

A partnership program titled, "Community Roots", was established with Noonday Farm of Winchendon. The program focused on nutrition education i.e. healthy eating, gardening, and canning and was offered free of charge to any interested members of the community.

Community Garden Project

The WCAC on-site community garden produced a nice yield that included tomatoes, squash, peppers and assorted herbs. Produce from the garden was available to clients throughout the summer. The garden was maintained primarily by WCAC staff with assistance from some clients. The project this year was made possible due to a collaborative effort between the WCAC, the Winchendon Enhancement Committee and Cornerstone Church.

Holiday Programs

During the Thanksgiving holiday 117 food baskets were distributed to individuals/families. Baskets included a turkey, ham or gift certificate along with stuffing, gravy, cranberry sauce, potatoes, butternut/acorn squash, apples, pies, green beans, etc. In addition to fresh seasonal produce donated by local farmers, baskets included food items from the Worcester County Food Bank, Hannaford, Market Basket and many generous donors. Christmas holiday food baskets with all of the trimmings for a bountiful meal were also provided to 97 individuals/families. Due to the generosity of partner organizations and clubs, selected individuals and families received gift certificates from Hannaford and Market Basket as well as other holiday related items.

The holiday gathering for local children took place on Thursday, December 11th at the WCAC. Santa, Mrs. Claus and several of their elves stopped by for a photo op, to sing Christmas carols, and to give out a special gift to each child. Delicious holiday pastry was provided courtesy of Hannaford of Rindge and Heywood Hospital. There were goodie bags for all and warm winter hats, mittens, and scarves were also given out.

The Telegram and Gazette Santa Program provided holiday gifts to local children that were given to parents to put under the tree. A total of 167 children from 121 families received large gift bags full of approximately ten toys each that included an array of gender/age appropriate items such as games, dolls, trucks, craft kits, books, stuffed toys and sports equipment.

The WCAC participated in the "first" annual Santa Ride on Sunday, December 7th. We joined the Winchendon Fire Department and the Fire and Iron Motorcycle Club and delivered gifts and holiday food baskets to selected families throughout the Winchendon community. It was truly an incredible and moving experience for all who participated.

Housing

FEMA funding helped to assist several families with rental/mortgage and utility payments. Referrals were also made to Montachusett Opportunity Council and RCAP Solutions to help additional families.

Emergency Services

One of the WCAC's primary purposes is to help to meet the emergency needs of individuals and families in the Winchendon community. Crisis situations need immediate response. FEMA funds along with donations from the private sector enabled the WCAC to assist individuals/families in Winchendon with home heating fuel, mortgage/rental assistance and/or utility payments.

FEMA funds were allocated for food from the Worcester County Food Bank. The Food Pantry was able to serve a total of 3,782 people including 1243 children, 2,121 adults and 418 elderly residents with commodities obtained from the Food Bank. Items received from local grocers and growers provided sustenance for additional individuals/families.

Food donations were received through the US Postal Service community collection, local schools, colleges and universities, Boy Scouts, Girl Scouts, churches, businesses, clubs and day care centers. "Thank you" to all who helped to keep our pantry full this year. Hannaford Food Markets donated fresh bread, pastry, meats and produce on a weekly basis. Local farms i.e. Noonday Farm, Sunset View Farm and Covenant Evangelical Church in Barre donated fresh seasonal produce from spring through fall. The WCAC also received several large deliveries of fresh produce that was shared with the Senior Center and the Hyde Park and Ipswich Drive developments.

Donated clothing, footwear, accessories, household items, furniture, etc. were available to the public at no cost throughout the year. All donations not used at the WCAC are given to the Salvation Army. Many volunteers help to sort, clean, repair and display items received. Without the help of dedicated volunteers this could not be accomplished.

Robinson-Broadhurst Foundation

The Robinson-Broadhurst Foundation generously provided funding to assist with operational expenses, technology upgrades and capital improvements.

Our Neighbor's Kitchen

On the last Thursday of each month, the WCAC partners with the Unitarian Universalist Church on Central Street to provide a nutritious hot meal to all who are hungry at "Our Neighbor's Kitchen". Volunteers prepare and serve a free/low cost meal to on average 68 people each month. Youth from the Winchendon School, members of local clubs/organizations and church members serve and clean up.

Medical Transportation

Many elderly and low-income families and individuals rely on the WCAC for their medical transportation which the WCAC provides to doctors appointments, hospital visits, and clinics. During FY2014-15, the WCAC provided 239 one way runs for medical purposes.

2014-2015 ANNUAL TOWN REPORT – WORCESTER COUNTY FOOD BANK					
Characteristics of People Served					
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total 14-15
Households	414	399	373	384	1570
People	983	961	907	931	3782
Child	307	316	312	308	1243
Adult	580	540	498	503	2121
Elder	96	105	97	120	418
Employed	65	57	40	38	200
Unemployed	26	27	10	7	70
Social Security	247	250	245	264	1006
TANF EADC	16	20	14	22	72
No Income	42	37	53	34	166
Food Stamps	300	267	264	285	1116
WIC	45	40	38	36	159
New	398	75	38	42	553

Respectfully submitted,
Colleen Laperriere, Executive Director

Board of Directors 2014-2015

President: Mr. William Stewart, Jr.

Treasurer: Ms. Marcy Silva

Secretary: Ms. Michelle Smith

Mr. Armand Sylvester

Ms. Kelli Bator

Ms. Nancy Romanowski

Ms. Donna Knowlton

Ms. Gail Casavant

Ms. Cheryl LeBlanc

Honorary Board Member: Mr. James Kreidler, Town Manager

CONSERVATION COMMISSION
2015 ANNUAL REPORT
JANUARY 1, 2015 TO DECEMBER 31, 2015

The Winchendon Conservation Commission is a seven-member volunteer board responsible for the local administration and enforcement of the Massachusetts Wetland Protection Act (Massachusetts General Laws, Chapter 131, Section 40) and the Town of Winchendon Wetlands Protection Bylaw. Generally, the Commission's regulatory authority is triggered when alterations or construction are proposed in a wetland or floodplain, within 100 feet of a wetland, or within 200 feet of a river, stream or brook that flows year round. Under the Massachusetts Wetlands Protection Act and Town of Winchendon Wetlands Protection Bylaw, the Commission is required to issue decisions that provide for the following eight interests:

- Protection of public and private water supply.
- Protection of groundwater supply.
- Flood control.
- Prevention of storm damage.
- Prevention of pollution.
- Protection of land containing shellfish.
- Protection of fisheries.
- Protection of wildlife habitat.

The Town of Winchendon Wetlands Protection Bylaw, approved by voters at the 2007 Annual Town Meeting, includes some stronger provisions over and above those found in the Massachusetts Wetlands Protection Act, primarily in the form of greater no-build and no-disturb setback distances from wetland resource areas. Regulation under the Massachusetts Wetlands Protection Act and Town of Winchendon Wetlands Protection Bylaw entails reviewing plans, wetland and floodplain maps, and research prior to issuing Determinations of Applicability or Orders of Conditions that adequately protect the environment and the public interest. The Massachusetts Department of Environmental Protection (DEP) provides policy guidance, administrative oversight, and training and technical assistance. DEP also issues final rulings on appeals of Conservation Commission decisions. The Commission would like to stress that cooperation, communication, and proper filing procedure are key to the successful review and evaluation of proposed activities under the Commission's jurisdiction; most construction activities can usually be modified slightly and/or conditioned to protect the above eight wetland interests.

The Winchendon Conservation Commission currently consists of five very environmentally concerned citizens led by Chairman Garrett Davieau, with the professional assistance of Conservation Agent David Koonce and Recording Secretary Patty Driscoll. Each member of the Commission is also a member of the Massachusetts Association of Conservation Commissions, (MACC) and attends the MACC annual meeting held in Worcester. MACC's annual meeting provides for many varied training

sessions pertaining to the Massachusetts Wetlands Protection Act and related environmental issues.

In 2015, the Commission held nine (9) monthly meetings. Several site visits were conducted incident to the meetings. Applicants submitting Notices of Intent were issued Orders of Conditions, while Requests for Determinations of Applicability were generally approved if submitted plans conformed to the requirements of the Town of Winchendon Wetlands Protection Bylaw and indicated the proper mitigation to adequately protect the wetlands during construction. The Commission issued four (4) Orders of Conditions for projects including, but by no means limited to, construction of new single family homes and driveways, and septic system repairs/upgrades. Twenty-one (21) Determinations of Applicability were also issued, as were several Certificates of Compliance and Extensions to Orders of Conditions.

The public is welcome to attend the Conservation Commission's regularly scheduled meetings, which are normally held at 109 Front Street on the fourth Thursday of every month at 7pm. The Commission encourages any member of the public who is concerned with protecting the Town's precious wetlands and floodplains, and who would like to learn more about serving on the Conservation Commission, to contact the Town Manager, any member(s) of the Commission, and/or the Conservation Agent. The Agent is available at the Town Hall on Monday and Thursday mornings 9am – 12noon, except for 3pm – 6pm on days when the Commission meets. Any questions that you might have regarding any proposed or observed activities possibly impacting wetlands or floodplains should be brought to the attention of the Commission and/or the Agent. Additional information on the Conservation Commission and its statutory responsibilities can also be found on the Commission's page on the Town website:

http://www.townofwinchendon.com/Pages/WinchendonMA_BComm/Conservation/index

Respectfully Submitted,

David Koonce, Conservation Agent
Patty Driscoll, Recording Secretary
Kyle Bradley, Member
David Whitaker, Member

Garrett Davieau, Chairman
Lionel Cloutier, Vice Chairman
Tony George, Member

Winchendon Council on Aging Annual Town Report

The Winchendon Council on Aging is located at 52 Murdock Avenue, near the downtown business district. We are funded by the Town of Winchendon, and by a formula grant. Our staff includes one full time director, two part time van drivers, a part time, Meals on Wheels driver, a kitchen staff, dispatcher and two part time general support workers. All employees are CPR, first aid and ServeSave trained.

The Council on Aging has made a great number of changes to the Senior Center over the past year. Each day, seniors stop me in the hallways and express their gratitude for the beautiful building, the wonderful services, and the many programs that are available for participation. With all the wonderful changes that have taken place, we still have more projects that need completing in order to enhance our services even more. 2015 was an incredibly busy year! Our Meals on Wheels program provided 13,425 meals to home bound elders, our congregate location served 16,461 meals. For transportation, our Council on Aging van provided rides for 2,097 passengers, driving 4,377 miles; our MART van transported 1,061 passengers, driving 11,646 miles. Without our staff and our group of dedicated volunteers we could not have held the activities that we do at the Senior Center. We are grateful for all the help we have had this year.

The Center provides the following services at the Center:

Daily Meals	Insurance Counseling (including Mass Health and Medicare)
Transportation-Medical, Social, Recreational	Fuel Assistance Services
Caregiver Support Resource information	Applications for Fuel Assistant and SNAP (Food Stamps)
Housing Assistant	Tax Preparation
Nursing home information with placements; Adult day care placements; counseling and direction	Computer tutoring Caregiver's Support Group Classes – computer, yoga, chair exercise, crafts

The COA was very active and busy with special trips and programs such as:

Caregivers; Dealing with Alzheimer's Medication Management; AARP Safe Driver ; Family Pharmacy (twice); Weight Loss Program; Volunteer Appreciation	Painting classes, line dancing, yoga, quilting, BINGO, cards, pool, shuffleboard games, Valentine's, Halloween celebrations; Peanut Auction; Cake/Pie Auctions; Quilting;
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Luncheon; Veteran's Support Group; Eat Right for a Healthy Heart Lecture; Food Drive	Three Christmas Programs; Wii bowling;
Identify Theft Prevention, Senior Wellness Day; Computer Classes; Beach Party; Mardi Gras Celebration	Birthday and holiday celebrations, daily coffee hour; Knitting/Crocheting Group; Victorian Tea
Medicare Part D, SHINE, Flu Clinic, Fuel Assistance and Food Stamps; Blood Pressure Clinics; Dr. Mateik (vision exams); Miracle Ear (hearing aid exams) ; Fallon representative; Pizza Party; Monthly Cookie Booths	Thanksgiving and Christmas dinners; GVNA Programs; Indoor Yard Sale; Travelling Tooth Fairy; It's Real Cool Swing! (musical presentation)

We especially want to thank all the volunteers again who work in the kitchen daily, help keep our building spotless or work at the many functions we host.

We are proud to serve the Senior Citizens of Winchendon.

Respectfully submitted,
Sheila Bettro,
Director, Winchendon Council on Aging

REPORT OF THE WINCHENDON CULTURAL COUNCIL

To the Citizens and Taxpayers of Winchendon:

The members of the Winchendon Cultural Council (WCC) are happy to provide this report on our activities for the 2015 fiscal year. The Massachusetts Cultural Council operates one of the largest re-granting programs in the country. Each year, cities and towns are awarded money, based on population, which local councils re-grant for local programs in the arts, humanities, and interpretive sciences. Local councils must have at least five members, but can have up to 19 members. We have room for anyone interested in serving—feel free to speak with Chairman David LaDeau or Treasurer Dr. Coral Grout. The busiest time for the WCC is from October 15 of each year (when Applications are due), until the end of January. We do encourage members to attend and applaud the programs for which grants are awarded. It's always fun!

This year, Marilyn Abare, Andrew Arceci and Jim McCrohon were appointed to the Council.

For FY 2015 we had a balance of \$732.00. We received a total of 19 grant applications. The Massachusetts Cultural Council allocated Winchendon \$5400.00. \$75 was budgeted for Council administrative expenses.

The following proposals were funded at the stated amounts:

The Village School (Children's Book Festival)	\$250
Fitchburg Art Museum	100
Winchendon Music Festival	1000
Craig Harris (on you mark, Get Set)	400
Toy Town Fall Festival	200
Toy Town Art Walk	400
Summer Reading Song (Tincknell & Bat)	407
This Land is your land (Tincknell @ Rogers)	450
Reading is Magic (Ed the Wizard)	375
Monty Tech (Field Trip)	500
Beals Memorial Library (New England Aquarium)	500
Beals Memorial Library (Museum of Science)	500
Beals Memorial Library (2 nd Annual Back to School)	100
Beals Memorial Library (Old Sturbridge Village)	200
Beals Memorial Library (Animal Adventures)	400
Beals Memorial Library (Ecotarium discount)	200
Beals Memorial Library (Museum of Fine Arts)	150
Total	\$6132

If you enjoyed a free program, used one of the many museum discount coupons from the Beals Memorial Library, then why not consider joining the WCC? Help keep these programs available to and for people in Winchendon. For more information on the work of the Massachusetts Cultural Council, please visit www.massculturalcouncil.org.

Respectfully submitted,

David LaDeau, Chair (2018)
Dr. Coral Grout, Treasurer (2016)
Greg Vine (2018)

Andrew Arceci, Secretary (2018)
Jim McCrohon (2018)
Marilyn Abare (2018)

THE WINCHENDON FINANCE COMMITTEE ANNUAL REPORT FOR FY2015

The Winchendon Finance Committee is pleased to present our annual report for the 2015 fiscal year, July 1, 2014 to June 30, 2015. The Finance Committee began the year with full membership, including Chairman Thomas Kane, Vice-Chair Robert Guenther, Ulysse Maillet, Cynthia Leroy, Ottmar Rau, Darlene Rossi and Christian Orobello.

Much of the work of the Finance Committee during the year was related to responding to the Town's fiscal deficit, which first came to light in September of 2014 when the 2013 town audit was reported to the Board of Selectmen by Roselli and Clark accountants. The impact of the audit report resulted in several special town meetings and several joint meetings of the Finance Committee, Board of Selectmen and School Committee during the course of the year.

At a joint meeting held in October, the Finance Committee proposed that an independent forensic audit be conducted to help the town develop a better understanding of how the deficit came to be. In November, the Board of Selectmen voted to give the Finance Committee procurement authority to use the Finance Committee Reserve Fund to pursue such an audit. In December, an audit subcommittee, including Mr. Kane, Mr. Guenther and Mr. Maillet, was formed and the subcommittee issued an RFP for an additional audit to be done for the 2013 fiscal year. No bids were submitted but two prospective bidders, Melanson and Heath and Sullivan and Powers, did attend a pre-bid meeting and both representatives indicated that another full audit would not add significant information to the audit completed by Roselli and Clark. At a meeting of the Department of Revenue and Town officials held in January, the DOR strongly urged the Town not to spend its resources on a forensic audit, citing the fact that they had reviewed the Town's finances thoroughly. Instead the DOR Local Services Division conducted a Fiscal Management Review to identify the financial practices that contributed to the deficit and recommendations of more sound fiscal practices. Their report was presented to the Town in May. In April, the Audit Subcommittee requested quotes to conduct an audit of the "Stop Loss" reimbursements to the Health Trust and a member enrollment audit. The subcommittee received a bid from Cook and Co for this work. Acting Town Manager Lynch negotiated with Cook and Co. to do the work as part of work to be done for the Town in the FY16 budget year.

The Finance Committee conducted public hearings to review warrant articles for several special town meetings called to address deficit related issues. The Finance Committee presented a report on the town deficit at the Special Town Meeting held on November 24, 2014 that cited the need for the Town to develop a clear understanding as to how the deficit came about and what steps need to be taken to improve our fiscal practices. At the Special Town Meeting held on April 6, 2015, the Finance Committee supported the use of stabilization funds to "buy out" the Town Manager's contract. Finally at the Special

Town Meeting held on June 30, 2015, the Finance Committee supported warrant articles to transfer funds in order to balance the FY15 budget.

The Finance Committee held several meetings to review the key components of the proposed FY16 Town Budget. The Committee met with School Committee representative Burton Gould, Superintendent Sheila Harrity and Ms. Crockett, business manager from Montachusett Regional Vocational and Technical School on April 9, 2015. Andy Paquette and Mark Chaplis, representing the School Department, presented information on the proposed school budget on April 7 and April 14. Town Manager Kreidler presented the town budget on April 21. The Finance Committee held a public hearing on the FY 16 Budget and warrant articles for the Annual Town Meeting on April 30. At the Annual Town Meeting held on May 18, the Committee gave a presentation explaining the fiscal requirements that the Deficit Legislation requires of the town.

One of the recommendations of the Department of Revenue to the Town was to develop and implement fiscal policies to guide fiscal planning and implementation. This has been a project that the Finance Committee has been working on for several years. The Committee spent several meetings over the winter and spring refining fiscal policy proposals to be presented to the Board of Selectmen. The recommendations include policies on Accounting, Auditing and Financial Planning; the Operating Budget, Reserve Funds and Revenue Collection practices. They also include Debt Management, Enterprise Fund, Gifts and Grants and Investment policies. The Committee presented the proposed policies to Acting Town Manager Bernard Lynch in June.

No requests were made for funding from the Finance Committee reserve fund until the month of June. At the June 9 meeting, the Finance Committee approved a request for \$9,000 for the Fire Department overtime account and \$11,000 to the accounting department for a software license. This left a balance of \$25,000 to be used to help balance the budget in early July, 2015. On July 14, 2015 the Finance Committee and the Board of Selectmen met jointly to vote on and approve over three dozen budget transfers recommended by Acting Town Manager Lynch to balance the FY 15 town budget.

At year's end, Ottmar Rau submitted his resignation from the Finance Committee with one year left on his term. Mr. Rau had served on the Finance Committee since 2010. Also, Darlene Rossi notified the Committee that she would not be seeking another term on the Finance Committee. She had served on the Committee since 2012. The Committee thanked Mr. Rau and Mrs. Rossi for their contributions to the Finance Committee's work. In June, Town Moderator Richard Morin appointed Maureen Ward to the one year term and James Robichaud to the three year term.

Respectfully submitted,
Thomas Kane, Chairman
Robert Guenther, Vice-Chairman
Ulysse Maillet, Cynthia Leroy, Christian Orobello, Maureen Ward, and James Robichaud

Winchendon Fire Department Town Report 2015

I am pleased to submit the following Annual Report

Chief Thomas J. Smith

Mission Statement

“The Winchendon Fire Department shall endeavor to protect life and property through emergency response and non-emergency assistance. We will strive to promote public safety through inspection, enforcement, and education”.

Department Statistics:

From Jan.1, 2015-December 31, 2015, the Department responded to 1910 requests for services as shown below: This is an increase of almost 200 calls over last year.

SITUATION TYPE	QTY	SITUATION TYPE	QTY
Assist invalid	48	Heat Detector Malfunction	2
Assist police/animal control	6	Lockout	16
Brush Fire	9	MVA	173
Building Fire	6	No incident found	32
Burner/Boiler problem	4	Odor of smoke	38
Canceled en route	66	Passenger vehicle fire	1
Carbon monoxide incident	20	Person in distress	34
Chimney fire	3	Power line down	7
CO detector activation (w.CO)	6	Public Service	36
Controlled Burn	4	Search	3
Cooking fires incidents	9	Smoke detector activation	66
Cover/mutual aid/task force	30	Smoke or order removal	9
Electrical wiring problem	15	Sprinkler activation no fire	7
Elevator Emergency	1	System malfunction	31
EMS (ALS) call	556	Trash or rubbish fire	3
EMS (BLS) call	546	Unauthorized burning	7
Explosive/Bomb Incident	1	Unintentional transmission	32
False alarm/Intentional alarm	22	Water or steam leak	6
Fire, Other	2	Water problem	5
Flammable gas or liquid	5	Water Related Incident	7
Gasoline/flammables	3	Weather Incident (lightning strike)	3
General Service Call	17		
Good Intent Call	11		
Hazardous Materials Investigation	2		

Fire Losses

Fire property loss for 2015 was approximately \$317,000.00. This does not include any dollar value on personnel or homeowner pain and suffering. The amount in no way shows the many lives that were affected by emergency calls throughout our community.

Personnel:

Over the past year the Winchendon Fire Department has proudly served your community to the best of its ability. Over 40 men and women make up the fire department and have provided the Town of Winchendon with emergency services whenever requested to the best of their ability. As members of the fire department, these dedicated individuals have spent numerous hours training on both fire and medical topics. Members of the department have shown the commitment needed to provide the citizens of Winchendon with the protection they deserve. Also deserving recognition as the friends and families of these members who have had to make their own sacrifices by having their loved ones away for hours at a time helping others without knowing if they would safely return. Deprived of this understanding, our firefighters would not be able to demonstrate the commitment necessary to be a member of the Winchendon Fire Department.

Leadership is something that our fire department has been able to stay consistent with during the past year. Fire Chief Thomas J. Smith has now been on board for four years steering the department in the best direction possible to protect the citizens of Winchendon. Over this past year there have been many new ideas implemented within the department. Many of these ideas have come from within the command staff of the department. The ability to tap into the vast expertise brought forth by Deputy Chief Ricci Ruschioni, Captain Marty Brooks and Captain William Brown has made Chief Smith's job very enjoyable and is something the citizens of Winchendon should be extremely privileged to benefit from. Many of the officers from within the fire department have continued to expand their knowledge base through intense training classes at various training sites throughout the state.

The retirement of Lieutenant Maurice Bateman III and the resignation of Lieutenant Michael Mullen left vacancies in our officer ranks. Our department was honored to have the ability to promote from within to fill one of these lieutenant vacancies. Newly promoted Lieutenant Bryan Vaine has continued his rise through the ranks that started with him as a department intern. With his continued drive for training and desire to increase his knowledge there is no telling how far in the ranks he will go. During this past year our department faced a difficult situation. Firefighter/ EMT Jason Hurton unexpectedly passed away. Jason loved being a firefighter and had given the department his all every time he responded. He was also part of our department's dive team. He shared all of these passions with his wife, Firefighter/EMT Karen Armstrong Hurton who still proudly responds to emergencies here in Winchendon. He will always be missed by his firefighting family.

Throughout the past year the fire department has seen many dedicated individuals assist the community that they love and care so deeply and passionately for. The following lists the rank and individual name so they can be properly recognized for their many sacrifices.

Membership Roster –

Fire Chief –	Thomas Smith
Deputy Chief –	Ricci Ruschioni
Captains –	Martin Brooks, William Brown
Lieutenants -	Maurice Bateman (retired), Michael Mullen (resigned), Scott Parkinson, Frederick Peters, Robert Saucy, Bryan Vaine.
Firefighters and EMTs -	Karen Armstrong Hurton, Janie Anderson, Troy Ashmore, Antonio Barbaro, Melissa Beauvais, James Bevilacqua, Corey Bohan (resigned), Matthew Bosworth, Kayla Boutell (educational leave), Kyle Bradley, Daniel Brown, Lance Budka, Bennet Chadbourne, Tamie Charbonneau, Bryan Clayton, Jason Clegg (resigned), Patrick Connor, Brian Croteau, Austin Cyganiewicz, John Cyganiewicz, Carl Davis, William Davis, Mark Fleming, Jonathan Guinto, Andrew Harding, Patrick Higgins, Jason Hurton (deceased), Clayton Landry, Benjamin Miller, Alec Moulton, Michael Rathier, Adam Tenney, Martin Scott, Richard Sevigny, Chrysten Starrett
Chaplain -	Thomas Clinkscale
School Interns -	Nicholas Newell, Justin Sevigny

Service Delivery:

The Winchendon Fire Department is a full-service department delivering emergency medical, fire suppression, hazardous materials, technical rescue, fire investigation, public safety education, fire prevention and specialized community services. The department encourages any feedback from the citizens as to how well we are delivering these services, as well as any suggestions for improvement. It is especially encouraging how well the fire department comes together under any circumstance to ensure the safety of Winchendon

Permits:

Brush Burning	183
Blasting / Tanks	8
Fire Safety Inspections	22
Fire Suppression Systems	9
Fireworks	1
Liquor License	14
L.P. Gas	48
Oil Burner	55
Smoke Detector	132
Total	472

Total Permit Revenue Collected: \$ 10,775.00

Emergency Medical Services:

In calendar year 2015, the Winchendon Ambulance Service responded to one thousand one hundred and two (1102) requests for some type of medical assistance. Outside of these medical calls, there were many times that our ambulance personnel assisted at fire related incidents as well. Transports resulting from these ambulance requests brought in \$429,452.88 in ambulance receipts to the town coffers.

Throughout the year our emergency medical technicians have provided medical coverage at many events throughout the community. Captain Brown continues to effectively coordinate EMS coverage for our department at events such as school sporting events and area hockey games. Without such dedication that is needed for this coverage it is definite that the children of the community would suffer greatly. Lt. Bryan Vaine and FF James Bevilacqua continue to provide community CPR classes throughout the year. It is the wish of our department to expand these classes and add others during the upcoming year.

Ambulance Apparatus:

Description	Year	Funding Source	Condition	Replacement Year
Ambulance 2	2012	Robinson-Broadhurst/ Town	Fair	2020
Ambulance 1	2005	Robinson-Broadhurst	Poor	2015

** Ambulance 1 is currently in the process of being replaced through a grant by the Robinson-Broadhurst Foundation with the 2005 ambulance being turned into the response vehicle for the Winchendon Dive Team. Delivery of this new ambulance is expected in early May to early June.

Fire Apparatus:

The following chart illustrates the state of the department's fire apparatus. A column has been included on funding sources so that you may understand how lucky we have been to benefit from the Robinson Broadhurst Foundation. Again in 2015 the community has benefited from these generous people with the grant award for a new 2016 ambulance.

Apparatus	Year	Funding/Donation Source	Condition	Replacement Year
Engine 2	2002 Ford E-1	R/B *	Fair	2017
Engine 3	1996 E-1	R/B *	Fair	2019
Engine 4	1991 Central States	R/B *	Poor	2016
Tower 1	2014 KME	Taxation	Excellent	2039
Forestry 1	2014 F350	Taxation	Excellent	2024
Forestry 6	1969 Mack1500 gal	DEM **	Poor	2010
Car 1	2007 Ford Expedition	R/B *	Fair	2018
Car 2	2000 Ford Explorer	R/B *	Out of Service	2012

* R/B = Robinson Broadhurst Foundation Grant

**** DEM = Department of Environmental Management Surplus Equipment Program**

A lot of our motorized equipment is in need of replacement as several pieces are in poor condition and others are quickly approaching the end of their service life. The ISO (Insurance Overwriters) recommend that fire apparatus be placed as a backup once it reaches between 10-15 years of age. Many of our apparatus is well past this recommendation. The safety of our community and the firefighters that protect it must come first, even in these tough financial times.

Building Needs:

The current state of the fire station is generally in decent shape except for the roof which is in drastic need of repairs. Fortunately the citizens of Winchendon have responded to this need and have approved funding to replace the leaking sections in the spring of 2016. The building was erected in 1978 and has served the town proudly for the past thirty-seven years. Currently the fire department has finally outgrown the fire station. The necessary apparatus has not only become larger but also the need for additional equipment has caused us to leave equipment outside many times throughout the year. The need for a training area is exceptional along with additionally safety items throughout the station. The firefighters are working hard to make this building last as long as possible during these tough financial times without jeopardizing the public safety of the community or the safety of your firefighters however the need for a fire station addition has arrived.

Community Programs:

Throughout the past year the Winchendon Fire Department has made it a goal of ours to expand on the community programs offered through the department. Community CPR programs have been conducted for many organizations in town. File of Life packets have been distributed throughout the community to not only senior members but also those younger citizens who may have more frequent medical needs than most. There have been additional forms put in place for members of the community to fill out if there are individuals with some type of disability in their home who would require additional assistance from the fire department during an emergency. Continued community notifications through the town's CodeRed system has allowed the fire department to work closely with many departments to provide the best public safety possible for Winchendon citizens.

A continued partnership was worked on with both the high school and the Mount Wachusett Community College for internship programs. Both of these programs will flourish in the upcoming years, not only helping with the education of our youth but also providing an effective recruiting tool for future firefighters and medical personnel.

Contact Information:

The Fire Station is located at 405 Central Street Winchendon, MA 01475

Phone: 978-297-2323

911 – EMERGENCY CALLS

Email: fire@town.winchendon.ma.us

Closing Statement:

The Winchendon Fire Department would like to take this opportunity to thank the citizens for their continued support of the fire department and its members. Our firefighters and medical personnel strive to provide you all with the best service possible. As a department, we look forward to continuing our good working relationship with not only the other town departments but also each and every citizen in need of our services. We are committed to making Winchendon the best possible community it can be.

HOUSING AUTHORITY

The Winchendon Housing Authority hereby presents its Annual Report for our fiscal year ending September 30, 2015.

The Winchendon Housing Authority was formed in 1962 thru M.G.L. 121B and is a quasi-governmental agency. Funding for our programs comes directly from the Commonwealth of Massachusetts Department of Housing and Community Development and the U.S. Department of Housing and Urban Development. We have over 53 Year of Service to the Town of Winchendon. The Board of Commissioners and Staff are looking to continue this service for many years to come.

At the annual meeting of the Board of Commissioners that was held in May 2014 the election of officers was held and as follows:

<u>Slate of Officers</u>	<u>Name of Officer</u>	<u>Term of Office</u>
Chairperson	Burton E. Gould	April, 2020
Vice-Chairperson	Jacquelyn Flynn	May, 2017
Treasurer	Virginia C. Sibley	May, 2016
Asst-Treasurer	David A .Johnson	May, 2019
Secretary	Leston J. Goodrich	May, 2018
Secretary Ex-Officio	David P. Connor	Contractual

The Board of Commissioners meet between the Ipswich Drive Community Building, Hyde Park Community Building or Pearl Drive Community Building on the **2nd** Tuesday of each Month at **1:30pm** and the Annual Election of Officers is held in May of each year. Public posting of each meeting and its location is at the Town Hall and Ipswich Drive office for anyone wanting to attend our public Board meetings.

The Executive Director is the Chief Executive Officer of the Authority and is responsible for the daily operation and serves as the Contracting and Purchasing Officer.

The Winchendon Housing Authority's office is located at **108 Ipswich Drive** in Winchendon and is open to the public between the hours of **8 AM** and **4 PM** Monday through Friday unless otherwise posted. The staff at the housing authority at the end of fiscal year 2014 is as follows,

WHA Staff:

Ms. Michelle Sweeney
Housing Administrator

Mr. Rocky Flint
Hyde Park Maintenance
Mechanic/HQS Inspector

Ms. Cyndee LaFreniere
Financial/ Procurement Coordinator

Mr. James Bevilacqua
Pearl Drive Maintenance
Mechanic

Ms. Linda Tenney

Mr. Michael Field

Tenant Coordinator

Ipswich/14-16 Ready Dr.
Maintenance Mechanic

Ms. Linda Bond
Groundskeeper/ Maintenance
Mechanic

Mr. Marc LeBlanc
Scattered Sites / 1-12
Ready Drive
Maintenance Mech./Oil
Burner Technician

Housing Mission Statement:

To provide Decent, Safe and Sanitary housing that is in good repair within Winchendon and surrounding communities. Also assist with the rents of eligible families, elderly and handicapped people living in private rental housing.

Federal Housing:

There is a total of 131 units of public housing breaking down as follows, 80 units of conventional 1 bedroom Elderly housing at Ipswich Drive, 34 units of conventional 1-2-3 - 4 bedroom Family housing at Pearl Drive, 17 units of conventional scattered site 1,2,3,4 bedroom Elderly and Family housing throughout the community. The Housing Authority has a waiting list for all applicants that meet the income requirements for Federal Housing. The Winchendon Housing Authority has been designated by the U.S. Department of Housing and Urban Development as a **HIGH PERFORMER** for our administration and oversight of this program as well.

We also have 35 Section 8 Housing Choice Vouchers program that is used to help extremely low and very low-income people keep or find apartments within the private housing market. This type of assistance is becoming more popular for people that want to keep living in a neighborhood environment and help landlords get the fair market rents (FMR) for that area the apartment is located. Of the 35 vouchers there are 4 of them participating in our FSS program. This program allows each resident an opportunity to save money and use it to help them transition from rental assistance. In this program the WHA has been designated as a **HIGH PERFORMER** for our administration and oversight of this program as well.

There is a waiting list for all of our federal housing units. Please if you are interested in applying for housing you should apply early.

Federal Modernization:

We have 2 active program of federal modernization:

Capital Fund FY 2013:

We were awarded \$130,928 in March 2013. These funds will be used to complete the following work items.

Ipswich Drive
Roofing Upgrade
Payment 504 Upgrade

Scattered Sites
Retaining Wall Design at Bond
244 Front St, 71 Maple St.
Bond Payment 504 Upgrade

Pearl Drive
Bond Payment 504 Upgrade

Capital Fund FY 2014:

We were awarded \$144,744 in August 2014. These funds will be used to complete the following work items.

Ipswich Drive
Roofing Upgrade

Scattered Sites
Siding upgrade at our Oak
Street Garage

Pearl Drive
Bond Payment 504 Upgrade
Architectural Work Bathroom Upgrade

Capital Fund FY 2015:

We were awarded \$144,577 in August 2015. These funds will be used to complete the following work items.

Ipswich Drive
Roofing Upgrade
Bond Payment 504 Upgrade

Scattered Sites
Siding Paving work
Bond Payment 504 Upgrade

Pearl Drive
Bond Payment 504 Upgrade
Architectural Work Bathroom Upgrade

Over the past 15 years the Winchendon Housing Authority has been designated by the U.S. Department of Housing and Urban Development a **HIGH PERFORMER** in both the Public Housing and Section 8 Program. This is a great time for the WHA and with the highest designation from HUD allows us to operate our programs with greater flexibility.

State Housing:

In 2011 the Winchendon Housing Authority was designated by the Department of Housing and Community Development as one of the first five in the state as an AIMM (Accelerated Independent Modernization and Management) Housing Authority. This designation allow the WHA to streamline its modernization and operations with less DHCD oversight.

There are a total of 119 units of public housing breaking down as follows, 77 units of conventional 1 bedroom Elderly/ Handicap housing at Hyde Park Drive. 10 units of Congregate 1 bedroom Elderly/ Handicap housing at Ready Drive. There is 12 units of conventional 2 - 3 bedroom Family housing at Ready Drive. 12 units of conventional

scattered site Family housing units within Winchendon and 8 units of Physical and Mentally Handicapped housing of which the Winchendon Housing Authority has contracted the department of Mental Health to manage these units for us. Again we have a waiting list for these units and people need to fill out an application.

The congregate housing units have openings and are available for housing at this time. If you meet the eligibility requirements set by the selection committee the Housing Authority will be able to house you immediately. Anyone interested in a tour of the congregate units please call the office at 978-297-2280.

We also have 8 Mass Rental Voucher Program (MRVP) vouchers that are used to assist people in the private sector housing market find and keep their apartments. All vouchers are tenant based and are used within the Winchendon area. These stay with each tenant until they request removal or the voucher subsidy ends.

State Modernization:

The WHA received notification in February 2014 from the Department of Housing and Community Development (DHCD) funds in the amount of **\$312,000** for work to be performed at Hyde Park Drive and our other State Scattered sites here in Winchendon over fiscal years 2016 and 2017 and 2018. For the past 15 years the WHA has received over 3 million dollars in state modernization funding for Hyde Park Drive and our other State housing sites here in Winchendon. This is a great achievement from the combined efforts by the Local Board of Commissioners, our State Representative and State Senator working together for the benefit of our residents at Hyde Park Drive.

Anyone interested in applying for Housing and that meet the eligibility requirements for any of our units please feel free to come see us at 108 Ipswich Drive or call us at (978) 297-2280 or via email at wha@net1plus.com we will be happy to answer any of your questions or help assist you in any of your housing needs. You can also visit our website at www.winha.org to find out more about our programs and services that we offer to our community and residents.

I would like to thank the people of Winchendon for supporting and allowing the Winchendon Housing Authority the opportunity to supply decent, safe and sanitary housing that is in good repair located in Winchendon and the surrounding communities.

Respectfully Submitted:

David P. Connor

David P. Connor
Executive Director/ Secretary Ex-Officio

Information Technology Report

Things have been busy in the IT Department since I came on board. There have been upgrades, hardware replacements, and weekly and daily processes put into place.

Through a generous grant from Robinson-Broadhurst, we were able to replace 14 desktops that were 10 years old and running Windows XP. All the desktops in the Town Hall are now running Windows 7. They are on a regular maintenance and upgrade schedule so they now receive the proper updates when needed.

Robinson-Broadhurst was also able to provide Town Hall with a new server to replace the 10 year old Dell that was running Server 2003. We are very grateful for their generosity!

Town hall, the library, and the fire station all have wireless access points installed and are free for the public to use.

Backups are closely monitored and rotated out accordingly. A new cloud solution is also being looked at and will be put in place if funding allows.

A disaster recovery plan is being developed and will be put in place this year.

An official town page has been created on Facebook to alert the public to important notices.

I am working closely with Chief Walsh on the new Police Station and the equipment there will be compliant with today's standards.

In the coming year, I hope to be able to stream Board meetings through the town website, thus allowing people who don't have Comcast the opportunity to watch the meetings.

I strive to use the equipment and resources this town has, to the fullest of their ability. I welcome any suggestions or feedback on anything else you would like to see!

Respectfully Submitted,

Don O'Neil – Director of Information Technology

ANNUAL REPORT LAND USE DEPARTMENT

January 1, 2015 – December 31, 2015

Building Department

PURPOSE OF PERMIT	NO. OF PERMITS
Dwelling Units	12
Foundations	3
Additions/Alterations	97
Garage Additions	1
Deck Addition/Repairs	10
Sheds	6
Roofs	46
Swimming Pools	4
Demolitions	5
Signs	3
Safety Inspections	36
Plumbing	65
Gas	46
Electrical	265
Wood Stoves	16
Pellet Stove	26
Sheet Metal	4
Solar Panels	113

Total Departmental Payments to Town Treasurer

Building	\$72,333.00
Wire	\$19,100.00
Plumbing	\$ 5,565.00
Gas	\$ 1,840.00
Weights & Measures	\$ 2,590.00
Sheet Metal	\$ 100.00
Occupancy	\$ 290.00
<u>Cert. Of Inspections</u>	<u>\$ 1,321.00</u>
<u>TOTAL</u>	<u>\$103,139.00</u>

The Land Use Department issued a total of 723 permits, with a total of \$95,495.00 in fees collected.

Respectfully submitted,
Paul Blanchard, Building Commissioner

Beals Memorial Library Winchendon, Massachusetts

TO THE CITIZENS OF WINCHENDON:

Ongoing Activities

During 2015, the Beals Memorial Library continued to serve Winchendon residents of all ages, as a resource to meet informational, educational, and recreational needs. For adults and children, we provide collections of books, magazines, DVDs, recorded books (including CD, and MP3 formats, along with pre-recorded MP3 devices with the trade name "Playaways.") Through our bibliographic network, we provided electronic access to growing collections of "downloadable" audio and e-books (for Kindles, Nooks, Sony E-readers, Android Smartphones and Tablets) along with streaming video. The Central and Western Massachusetts Automated Resource Sharing (C/W MARS) network is our bibliographic provider. Patrons must have an active library card and the requisite equipment to make use of digital download titles.

We continue to depend upon C/W MARS for circulation functions. Our membership in C/W MARS is subsidized by a Small Libraries in Networks grant from the Board of Library Commissioners (MBLC). This system allows patrons on-line access to their accounts, and the ability to request the titles they want. The optional Wowbrary service continues to be provided, so patrons may sign up to receive a free, weekly e-mail notification describing new acquisitions. Through the C/W MARS network and the Massachusetts Virtual Catalog, supported by the Massachusetts Board of Library Commissioners, access is also provided to the holdings of the vast majority of other Massachusetts public libraries, so patrons may electronically place requests for titles in distant Massachusetts communities. Requested items can then be picked up and returned locally. Patrons continue to enjoy the use of other Central and Western Massachusetts libraries which participate in C/W MARS, using the same card at all member institutions. Mediated Inter-Library Loan is offered for items not available via the Virtual Catalog. This means local library staff work with the Massachusetts Library System to obtain, if possible, materials from libraries nation-wide. We don't always succeed, but we promise to try.

Circulation for FY 2015 totaled 35,996 items of which there were 9,952 video items, and 3,830 audio items. We loaned 7,630 items to people who use other Massachusetts libraries. We reported holding 84,150 physical items. We obtained 6,504 items from other libraries for loan from our building. Participation in the CW/MARS Inter-library loan system is guaranteed by this library obtaining State Certification through the MBLC. These functions are almost all facilitated by Winchendon's membership in the C/W Mars (Central/Western Massachusetts Automated Resource Sharing) network and MLS (the Massachusetts Library System) continues to provide the transportation which actually gets library materials around the Commonwealth.

Due to the physical challenges of accessing our library building, library staff members continue to do home delivery and pick up for people who are unable to visit the library in person. Other services to improve access include Talking Book demonstrations, a digital magnifier, and curbside service, arranged by phone.

Still popular with library users are Saturday hours, when we are open from 9 a.m. to 12 p.m., Labor Day until Memorial Day. We are also open Mondays and Tuesdays 12-8 p.m., Wednesdays and Thursdays 11 a.m. to 7 p.m., and Fridays 9-5 p.m. The library is closed on Sundays, legal holidays and Saturdays during the summer.

Our Summer and Winter Reading Programs, always well received by the children of Winchendon, was offered with some materials supplied by the Massachusetts Library System. We are grateful for local support from The Friends of the Library, Kiwanis and Winchendon's Subway Sandwich Shop.

As in the past, we took advantage of the Internal Revenue Service distribution program to commonly request federal income tax forms, along with basic state forms. We have been advised that both state and federal forms distribution programs will be scaled back even more, as more and more residents switch to on-line filing. However, because numerous librarians complained, the IRS re-thought their decision to eliminate the 1040EZ form, and have announced its continued availability, at least for this year. That is a green boom to first-time filers, and those who have a very simple tax liability.

Winchendon again qualified for both a Library Incentive Grant and a Municipal Equalization Grant, totaling \$16,024.85 from the Commonwealth. This is a direct benefit of our Library's certification under the Massachusetts Minimum Standards for Free Public Library Service, and filing the required documents with the Board of Library Commissioners. Standards for a town of Winchendon's population include being open at least 40 hours per week (at least 5 days per week, and at least some evening hours); loaning materials, without charge, to residents of other certified communities; spending at least 16% of the municipal appropriation for materials; employing a qualified librarian; and having a municipal appropriation for the coming year which is at least 2.5% above the average for the prior three years. This money is large portion of our budget for new library materials.

Discount museum coupons offered this year included Old Sturbridge Village, Museum of Science – Boston, New England Aquarium – Boston, Museum of Fine Arts – Boston and the Ecotarium - Worcester. These programs were supported, in part, by grants from the Massachusetts Cultural Council, administered locally by the Winchendon Cultural Council, as well as support from the Friends of the Library.

The programs which the library offers are Toddler Time (Stories, rhymes, play time), Kindergarten – 4th grade (Stories and craft project), Book Discussion Group, Yoga (1 hour 15 minutes led by a certified instructor) and the ever popular summer and winter reading programs.

The Library continues to provide computers, and Internet access to an average of 93 people per week. In addition, we offer wireless Internet access for patrons who have their own equipment. We are grateful to Comcast for providing the Internet connection for the public to use.

Fax service continues to be patronized by library users. The fee is \$2 for the first page, and \$1 for each additional sheet sent. Faxes may be received on behalf of patrons. Copier and computer printout service is also available. The usual print-out charges of \$0.20 for black on white copies and \$0.50 for color copies applies.

We are grateful to Colonial Co-Operative Bank, for again donating bookmarks, and sleeves for our plastic library cards. Both are printed with the library's hours and telephone number, for the convenience of our patrons.

The Friends of the Library continue to offer book sales utilizing the basement space in the library. With the proceeds, they support reading programs, activities and other purchases to help the library, such as printers and computer tables.

Notable for 2015

This year, the library continued the project to re-allocate use of interior spaces with extensive weeding of the collection to remove volumes that were dated or little used. We had shifted the library's computers and the Young Adult collection to the former Reference and Reading Room.

Our Library Accessibility Project will soon become a reality. This Board has been working diligently with our architects, ABACUS, to prepare bid ready documents, we well as interviewing individuals for our OPM (Owner's Project Manager). When the town hires a new Town Manager we are ready to proceed. The Robinson-Broadhurst Foundation has deposited the second of three installments towards this project.

We are saddened to learn of former Library Trustee Carla Fletcher's passing. Our condolences have been extended to the family.

As we write this report, Julia White Cardinal, Library Director for nearly 36 years, had retired and wished well by the library staff, Trustees and the grateful residents of Winchendon. This Board, through the Town Hall, worked with the MBLC to secure an Interim Library Director with Biblio Temps. Our dedicated staff of Melissa Thayer, Linda Bredberg, Patti Stanko, along with Custodian Keith Bussiere and a handful of volunteers kept the library running smoothly during this time of transition. In March Brian Tat was hired as Interim Library Director through BiblioTemps. Mr. Tata was officially hired as library Director in May and was warmly welcomed by the Trustees and the town at an Open House. We look forward to Mr. Tata's leadership and the continued progress of our accessibility project.

Board News

Richard Ward was appointed to the Board, we welcome his vast knowledge and fresh eyes for all endeavors this library will face in the future.

We wish to especially thank the members of the Friends of the Library for their on-going support and involvement. We are also grateful to the individuals who have made cash contributions this year, and to the many volunteers and friends who have donated time, books, magazines and miscellaneous materials. Next, we wish to thank our other faithful volunteers: Grace McNamara, Meghan Thayer, Sarah Holt, Ariana Deery, Brandi Leslie and Esther Grimes. As always, we have many people to thank for another successful year. The Board wishes to acknowledge the dedication and hard work of the entire library staff: Linda Bredberg, Brian Tat, Patricia Stankos, Melissa Thayer and Custodian Keith Bussiere, Sr.

It is our staff members who actually provide library services to the public. Without them, the Beals Memorial Library would simply be a building full of books, newspapers, DVDs, magazines, computers, etc. We think these people do a very good job of providing the services expected of a modern public library, within our extremely limited budget and 100-year old physical plant. Please consider this: according to the "Public Library Share of the FY2010 Massachusetts Municipal Pie*", average local library appropriations amounted to 1.3% of the state-wide total. In comparison, Winchendon's library appropriation is only 0.65% of the town's total, or 50% below the state average.

Respectfully submitted,
The Board of Library Trustees

Ron Muse (2016)
Suzanne Rader, (2018)
Cindy Darcy (2016)
Jane LaPointe (2017)
Richard Ward (2017)
Robert Courtemanche (2018)

*See http://mblc.state.ma.us/advisory/statistics/public/repmunicipie/mp_pop_group.pdf

Montachusett Regional Vocational Technical School

The 2014-2015 school year was my first year as Superintendent-Director of Montachusett Regional Vocational Technical School District, and it seemed to come and go in a minute; I would be remiss if I did not take time to reflect upon the numerous achievements our talented students, faculty and staff accomplished throughout the school year. These awards, recognitions, and distinctions are the result of years of high quality education and vocational-technical training. They are the hallmark of a Monty Tech education, earned by both individuals' and team efforts. While they are, indeed, an honor, they are simply a snapshot of the wonderful experiences happening on a day-to-day basis here at Monty Tech. I am delighted to present the District's 2014-2015 annual report to you, highlighting some of the year's most notable achievements, including:

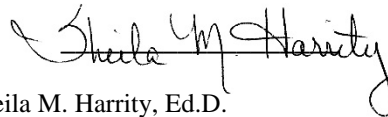
- A talented team of three Monty Tech Engineering students won the gold medal for Engineering Technology and Design at the SkillsUSA national competitions held in Louisville, KY. Nicolas Wicker of Fitchburg, Leon Gaulin of Winchendon and Devan Kumar, also of Winchendon, led by instructor Dennis Cormier, created a portable game console designed with retro gaming in mind. The team has developed patents on their prize-winning efforts, and continues to expand their business and engineering acumen.
- The Machine Technology program aligned curriculum to MASSMEP (Massachusetts Manufacturing Extension Partnership) standards, and as a result students are now able to earn Level 1 and Level 2 Applied Manufacturing Technology Pathway Certifications. Having these certifications will ensure program graduates stand-out when they enter the workforce upon graduation, as employers are better able to verify technical skills and expertise with this widely accepted training model. Also, our instructors are now able to access the manufacturing curriculum developed through Worcester Polytechnic Institute, adding rigor and relevance to our very popular Machine Technology program.
- The Monty Tech Auto Body/ Collision Repair Department was featured in the April 2015 edition of the New England Automotive Report, applauded for its dedication to excellence. Molly Brodeur, President of the Alliance of Automotive Service Providers, Massachusetts cited the program's innovative technologies, spacious facilities, and specialized equipment as among the best in New England.
- Outpacing more than 1,000 teams across the United States, and competing in three categories: network security, digital forensics, and Cisco networking, a team of six talented students captured first place at the CyberPatriot event, a national high school cyber defense competition, founded by the Air Force Association.
- Students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement. In the spring of 2015, Monty Tech's passing rate on the MCAS English Language Arts exam was 100%, Mathematics 98%, and Biology 98%.

We are so proud of the educational programs offered here at Monty Tech, yet we continually strive to improve upon them. Collaborating with area colleges and universities, we are ensuring our curriculum and instruction are rigorous and relevant. Sharing best practices with vocational-technical colleagues from across the state – and

nation – we give and take some of the best ideas, with one thing in mind – what is best for our students. And what is best, I believe, is preparing students for both college and career.

We hope you will find this report a comprehensive review of the quality education you have come to know and expect from Montachusett Regional Vocational Technical School. You may notice that each of the eighteen member cities and towns are reflected in this report, and that students performed services in almost every community last year. Providing our students with an opportunity to give back to the communities that support them – and support our school – is a pleasure.

Respectfully submitted,



Sheila M. Harrity, Ed.D.
Superintendent-Director

Our Mission

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

Technical School

Our District

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham	Harvard	Princeton
Ashby	Holden	Royalston
Athol	Hubbardston	Sterling
Barre	Lunenburg	Templeton
Fitchburg	Petersham	Westminster
Gardner	Phillipston	Winchendon

Leadership

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has been able to transform the school into one of the most sought-after high schools in North Central Massachusetts.

Sheila M. Harrity, Superintendent-Director	Christina Favreau, Dir. of Academic Programs
Tom Browne, Principal	Jim Hackey, Dir. of Vocational Programs
Dayana Carlson, Asst. Principal	Richard Ikonen, Dir. of Facilities
Tammy Crockett, Business Manager	Katy Whitaker, Development Coordinator
Francine Duncan, Dir. off Technology	Victoria Zaroinski, Dir. of Student Supp. Serv.

Enrollment

On June 1, 2015, student enrollment at Monty Tech included 1,418 students in grades nine through twelve. Students are represented from every community in the district: Ashburnham (61), Ashby (35), Athol (88), Barre (37), Fitchburg (368), Gardner (146), Harvard (5), Holden (71), Hubbardston (62), Lunenburg (78), Petersham (4), Phillipston (18), Princeton (20), Royalston (18), Sterling (61), Templeton (93), Westminster (81), and Winchendon (146). The remaining 26 students were from out-of-district towns, including Ayer, Clinton, Lancaster, Leominster, Orange, Shirley, Webster and Worcester.

Throughout 2014-2015, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2014, approximately 1,000 district eighth graders participated in the annual "Tour Day" event. Students toured our twenty vocational-technical areas and learned about the school's challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members, to further explore the facilities and talk with staff members.

Each year, the Dean of Admissions conducts school visits, student interviews, and accepts applications for admissions. 2014-2015 proved to be an exceptionally busy year for her, as the school received 631 applications for admission. Of those, 575 were from students hoping to enter our incoming freshman class. The balance of the applications came from students hoping to enter the school as upperclassmen. Because there are only a limited number of students the school can accept each year, 338 freshmen and 3 upperclassmen were admitted.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school, and participate in hands-on learning experiences across a variety of vocational/technical areas. The program continued to attract a large number of students during the 2014-2015 school year, serving approximately 600 area students.

Class of 2015 Awards

Members of the Class of 2015 were awarded approximately \$55,000 in scholarships. The Monty Tech Foundation generously provided \$35,000 in scholarships to graduating seniors, ranging in amounts of \$200 to \$2,000. The Foundation also awarded \$6,000 to the Practical Nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates themselves, are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and

private colleges across the country. Approximately 54% of the graduating class of 2015 reported plans to enroll at either a 2-year college, 4-year college/university, or a technical/trade school upon graduation. By earning college credits while still in high school, these students will benefit by saving both time and money as they pursue advanced educational programs.

Financial Report

In an effort to develop a cost-effective budget for the fiscal year 2014-2015, a great deal of effort was put forth by the School Committee, administration, and staff. The final fiscal year 2014-2015 Educational Plan totaled \$25,640,833, which represents a 3.5% increase over the 2013-2014 Educational Plan. The District's FY15 budget, once again, only meets the minimum spending required by Massachusetts General Law Chapter 70. The District was audited in August 2015 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and a very good report is anticipated.

Grants and Contracts

Monty Tech continues to pursue grant funding on an annual basis. These funds assist in providing many educational and social services to the student population. For fiscal year 2015, state and federal grant sources provided the school with \$866,668. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Perkins Occupational Education, and Perkins Postsecondary Education. Using these allocation funds, the school was able to purchase a variety of instructional technology, equipment and supplies to enhance the learning experience across both academic and vocational programs.

Academic Achievement

In 2014-2015, students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement, earning commendable MCAS scores in English Language Arts, Mathematics and Biology. For Spring 2015, Monty Tech's passing rate on the English Language Arts was 100%, Mathematics 98%, Biology 98%.

The district is particularly proud of the number of students earning Advanced scores, and is pleased to report significant increases in this category. On the English Language Arts exam, students scoring Advanced increased by 16% from 2014. On the Math exam, we saw a 10% increase in Advanced from 2014, and on the Grade 10 Biology exam, there was a 3% increase in students scoring Advanced.

English Language Arts	2013	2014	2015
Students Tested	352	364	374
Passing	99%	100%	100%
Advanced/ Proficient	95%	95%	96%
Needs Improvement	5%	5%	4%
Failing	1%	0%	0%

Mathematics	2013	2014	2015
Students Tested	352	366	375
Passing	98%	98%	98%
Advanced/Proficient	80%	84%	87%
Needs Improvement	18%	14%	11%
Failing	2%	2%	2%

Biology	2013	2014	2015
Students Tested	398	351	347
Passing	97%	99%	98%
Advanced/ Proficient	73%	74%	77%
Needs Improvement	24%	25%	21%
Failing	3%	1%	2%

The district continues to make progress toward narrowing proficiency gaps. Students in all subgroups have met their progress and performance targets, continuing the school's Level 1 Status distinction.

Vocational Projects in the District Communities

Unlike students in traditional, comprehensive high schools, students at Monty Tech are asked to put their education into practice on a daily basis. Students across the twenty different vocational-technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services.

The 2014-2015 school year was a busy one for our vocational educators, as each trade aimed to provide practical, hands-on learning experiences for our students, while helping to improve each of the eighteen member communities.

Auto Body: Collision Repair Technology: A highlight of the 2014-2015 school year was the addition of new instructor, Michael Forhan, who brings wonderful industry experience and expertise to the popular Auto Body program. The program received an I-CAR Education Foundation Grant, and as a result, sophomores and juniors will receive a Level I I-CAR certification. Students detailed, repaired, and repainted more than eighty automobiles and trucks, including a dump truck for the Winchendon Housing Authority. Six ski chairs were coated for the Johnny Appleseed Trail Association, and trail brackets were painted for Baldwinville Department of Conservation. A state-of-the-art fresh-air system was installed in the spray booth, providing our students with clean air while working in the booth, eliminating the need for respirators. (Total enrollment: 62; 34 males, 28 females)

Automotive Technology: As in past years, the Automotive Technology program continues to service a variety of vehicles for faculty, staff, municipalities, and district residents. 2014-2015 proved to be a very busy year for the program, as more than 400 vehicles were serviced by talented students and instructors. The Automotive Technology program continues to work to align instruction to the 2014 CVTE frameworks, as well as the recently revised NATEF standards. Instructors are pleased to report an increase in student enrollment, and offer congratulations to Senior student, Cody Caley, who placed third at the State SkillsUSA competition. A total of seven students participated in the Co-Op program, applying their technical skills in real work settings. (Total enrollment: 67; 54 males, 13 females)

Business Technology: Students graduating from Monty Tech's Business Technology program may qualify for up to nine college credits, taking advantage of articulation agreements with either Mount Wachusett Community College or New England Institute of Technology. Recognizing the work that these students have done throughout their high school year, college officials have agreed to provide qualified Business Technology students with college credits, at no charge, saving the students time and money as they pursue higher education. During the 2014-2015 school year, four students participated in

the school's popular Co-Operative Education Program. Additionally, Business Technology stand-out Rebecca Parker was named SkillsUSA National Voting Delegate, and traveled to Louisville in June 2015. Business Technology students continue to post the daily menu on the Monty Tech website for the Mountain Room, distribute, collect, and maintain the Community Service database for all shops, and run a successful school store, the Gear House, refining their skills in cash handling, customer service, organization, and marketing. (Total enrollment: 66; 15 males, 51 females)

Cabinetmaking: Throughout 2014-2015, Monty Tech's Cabinetmaking instructors and students built and installed custom cabinetry and casework in the Westminster Senior and Community Center, the City of Gardner Mayor's Office, and in each of the school's three house-building projects. At the Westminster Senior Center, the talented Cabinetmaking students were charged with finishing all interior architectural woodworking, and did a beautiful job on that project. More than \$20,000 in materials and five months of labor was devoted to that job, saving the Town of Westminster a substantial amount of money. The students also built a beautiful podium and hepplewhite table, and personally delivered the furniture with historical significance to Governor Baker at the Massachusetts State House. Incorporating antique designs into today's Cabinetmaking curriculum has been challenging and has also provided students with additional career opportunities within the trade. Finally, eleven Cabinetmaking students participated in the school's Co-Op program. (Total enrollment: 70; 51 males, 19 females)

Cosmetology: The Monty Tech Cosmetology program introduced students to a talented new instructor, Lirazol Alie, who brings tremendous industry experience, expertise, and enthusiasm to the popular program. 2014-2015 also brought new educational initiatives, including computer literacy objectives. Programs such as Quizlet, Remind, and Google Classroom were introduced, and have been providing additional avenues for students and instructors to communicate and share ideas. The program accepted twenty-four Freshmen, all first choice students. In addition to serving more than 1,500 clients throughout the 2014-2015 school year, students provided mothers from Head Start in Athol with a complimentary "Day of Beauty" in honor of Mother's Day. Also in line with the program's commitment to community service, a portion of all fees collected from October through March were donated to support Horizons for Homeless. More than half of the graduates from the Cosmetology program reported plans to work in the trade, while the remaining graduates went on to pursue higher education. (Total enrollment: 91, 0 males, 91 females)

Culinary Arts: Students and instructors in the Monty Tech Culinary Arts program are among the busiest in our school. In addition to operating a full-service dining room and bakery, serving more than one hundred patrons' daily, culinary students showcase their talents throughout the year at various catering events and trade shows in our sending districts, and at meetings and workshops within the school. Throughout the 2014-2015 school year, Culinary Arts students and staff prepared food for: United Way Day of Caring (150 people), Advisory Dinner/Meetings (Over 600 people), Monty Tech

Homecoming Dance (500 people), Monty Tech Retirees Holiday Buffet (90 people), Women in Technology Event (150 people), Graduation reception (125 people), Department of Elementary and Secondary Education meeting (25 people), four Monty Tech Foundation breakfast meetings, the annual Superintendent's Dinner, and all school committee and subcommittee meetings. Additionally, we participated in the Greater Gardner Chamber of Commerce Chowder & Chili fest, and hosted private events for Gardner AARP, Chairtown Lumber, and Montachusett Home Care. (Total enrollment: 101; 34 males, 67 females)

Dental Assisting: During 2014-2015, the Dental Assisting program introduced twenty-one students to industry experience through externships, while seven students participated in affiliation, and one student earned a co-operative educational placement, working with an area dentist. All sophomore, junior, and senior students attended the Yankee Dental Convention in Boston, and learned about the most current trends and practices in the field. While national passing averages for Dental Assisting National Board (DANB) exams range from 69% - 78%, the Monty Tech dental students earned a 100% passing rate on the Infection Control exam and an outstanding 100% passing rate on the Radiology exam. For the fifth consecutive year, Monty Tech welcomed Community Health Connections, a school-based dental hygiene program, whose goal is to provide dental services to students in need. Through this initiative, more than thirty students were examined by a dentist, had their teeth cleaned, and had sealants or temporary fillings applied as needed. Monty Tech Dental Assisting students were given hands-on, practical experience, as they assisted the staff from CHC during each dental procedure that was performed. (Total enrollment: 57; 5 males, 52 females)

Drafting Technology: The 2014-2015 school year was a busy one for Drafting Technology students and instructors. A total of five students (three Juniors and two Seniors) participated in the school's Co- Operative Education program, and ten students advanced to the SkillsUSA state competitions. Instructors are pleased to report that a majority of the graduating seniors intend to pursue careers in the field of drafting. Like most programs in the school, the Drafting Technology program is committed to community service, and throughout the year worked to provide food and household products for a family in the community. The students and instructors also gathered items to donate for Project Shoebox, which provides personal care items to children in the foster care system, offered design services to the Lunenburg Cemetery Building project, and designed landscape and general layout for Railroad Park in Fitchburg. Students also created countless banners and signage for area community organizations and Monty Tech's graduation, college fair, greenhouse, JROTC, and Drama Club, to name a few. (Total enrollment: 56; 33 males, 23 females)

Early Childhood Education: The Early Childhood Education program began the 2014-2015 school year with a dynamic new instructor, Karla Boudreau. The program received three new Baby Care Parent Simulation dolls, each with car seat detectors, as well as temperature detectors. Also, two new cameras were purchased to document students'

work for individual professional portfolios. The program participated in the Massachusetts Association for the Education of Young Children's Recognition Dinner, and in preparation for the event, students created thirty games for this recognition dinner. Students and instructors worked to raise critical funds for Lucy's Love Bus, an agency that provides grants for children with cancer who are not covered by health insurance, and contributed to a number of other child-centered causes, including: SkillsUSA Change for Children, Salvation Army Christmas Angel, and the school's National Honor Society food and supplies drive. All of the program's graduating seniors are college bound and report plans to continue in the field of education. (Total enrollment: 62; 2 males, 60 females)

Electrical: The Electrical program continues to be one of the busiest trades in the school. During 2014-2015, students completed more than 90 work orders throughout the building, including wiring the following: a new CNC milling machine in Cabinetmaking, new milling machines in machine shop, new lifts in Auto Technology, a new grinder in HVAC & Property Maintenance, a new smart board in Drafting, a new shear in Welding/Metal Fabrication, new shapers and chop saws in Cabinetmaking, a new scoreboard in the gym, new office space for both the Vice Principal and the Dean of Admissions, and new charger outlets for calculators in an academic room. Students also rewired the Engineering department's storage room and relocated much of their equipment, and a new Prototrak machine in Machine Technology. In addition to wiring equipment, students performed numerous repairs and installations throughout the school as needed, including lights, outlets, computers, sensors, and CATV jacks. The Electrical program was instrumental in ensuring the school responded to all aspects in the most recent Coordinated Program Review's safety audit, and completed each of the recommended findings in a very timely manner. Students and instructors participated in the two house building projects in 2014-2015, again ensuring their work was done in a timely and efficient manner. The program's instructional space was updated to create a more conducive learning environment. Finally twelve students were awarded co-op positions, and more than half of the graduating senior class entered the workforce upon graduation, continuing into the electrical apprenticeship. (Total enrollment: 92; 76 males, 16 females)

Engineering Technology: The Monty Tech Engineering Technology program continued to enhance their curriculum and instruction by embedding four Project Lead the Way courses into the already rigorous vocational-technical curriculum. Students performed well on the end of course assessments affiliated with the Project Lead the Way coursework, with four students earning college credit in Principles of Engineering, eleven students earning college credit in Introduction to Engineering Design, and six students earning credit in Computer Integrated Manufacturing. These students may apply these credits at colleges and universities across the country. The exploratory program during the 2014-2015 school year yielded positive results for the program, with 12 students selecting Engineering Technology as their first choice and one as second choice. All sixteen seniors graduated, and a majority reported plans to continue their education or

continue working in the engineering field. The instructors are pleased with the work done in their instructional space, citing better organization and increased safety. Some of the major improvements included a dropped ceiling, new work benches and stools, insulated front wall and fresh paint and the installation of a second SMART board. The Junior class went on a field trip to EASTEC, in Springfield to see the latest technology in manufacturing technologies and techniques. All Freshmen and Sophomores completed OSHA 10 hour training, and earned an OSHA 10 card. Six Seniors presented capstone projects to sponsors, parents and fellow students, demonstrating individual creativity and a deep understanding of engineering principles. Finally, the Monty Tech Engineering students were top performers at SkillsUSA contests throughout the year. At the district competitions, students earned two gold, two silver, and six bronze medals. At the state competitions, three gold and two bronze medals were captured. And at the national competitions held in Louisville, KY, a talented team of three Monty Tech Engineering students won the gold medal for Engineering Technology and Design. (Total enrollment: 55; 42 males, 13 females)

Graphic Communications: Instructors in Monty Tech's Graphic Communications program are pleased to report that all graduating seniors had plans to attend college, and many expected to pursue advanced degrees in the field. Throughout the 2014-2015 school year, the shop continued to produce large quantities of print projects for district towns and community service organizations, completing more than 300 print projects. Because Graphic Communications provides print and design services at deep discounts to local agencies, instructors report saving these offices more than \$100,000 this school year. Students and instructors also completed numerous in-house jobs, resulting in a savings to the school district of more than \$220,000 from black and white copies, wide format printing, yearbook print and production. Three students were placed in co-op experiences, applying and refining their technical skills in local businesses. The program also received six new iMac computers with CS6 Software, and the computer lab was reconfigured and equipped with new desks and a new SMART board. (Total enrollment: 86; 32 males, 54 females)

Health Occupations: The Health Occupations program at Monty Tech continues to educate a large number of students, providing a rigorous education grounded in current medical knowledge and practice. During the 2014-2015 school year, students and instructors organized a large baby shower, benefiting Battered Womens' Resources, Inc. All items collected through that event were donated to expectant mothers living in the shelter. Students and instructors also participated in Pediatric Day, in conjunction with the school's Early Childhood Education program. The Health Occupations program was awarded a grant of \$42,400, which was used to purchase simulation devices for advanced training and simulated patient scenarios and case studies. Fifteen seniors passed the National Healthcare Association (CCMA) exam, while the program continues to offer students opportunities to earn an array of industry-recognized credentials, including: Occupational Safety and Health Administration (OSHA) 10-hour certification;

Cardiopulmonary Resuscitation (CPR) and First Aid Certificate through the American Heart Association; and Certified Nursing Assistant License through the American Red Cross. Finally, Health Occupations students performed quite well throughout the year at various SkillsUSA competitions, earning a silver medal in Medical Assisting and a bronze medal in Freshman Commentary. Two students were also named State Officer Elect and National Voting Delegate, representing the school and program well. Twenty-three of the graduating seniors in 2015 reported plans to enroll in college, and a majority intend to stay close to the medical field. (Total enrollment: 106; 7 males, 99 females)

House Carpentry: Unlike other vocational-technical programs at Monty Tech, a majority of the work done by students and instructors in the House Carpentry program is completed off-campus, completing renovation, building, and repair work for member communities. Last year was no exception, as students and instructors worked together to complete the following projects: a duplex in Fitchburg for Habitat for Humanity, a two-story colonial home in Ashburnham for Montachusett Enterprise Center, Inc. (MEC), and a set of stairs in the school's Plumbing department. Mr. Morrison, the most recent addition to the House Carpentry staff, and Mr. Pearson, a Monty Tech science teacher, completed an Academic/Vocational Integration project, in an effort to further connect academic elements to practical, real-world applications. The result of the unique lesson was twenty-five bluebird houses, handcrafted by each student, and taken home to share with families and friends. (Total enrollment: 57; 40 males, 17 females)

HVAC & Property Maintenance: The 2014-2015 school year saw some changes in the HVAC & Property Maintenance Program. For many years this program had been named Industrial Technology, but when the Department of Elementary and Secondary Education outlined changes in the program's curriculum frameworks in 2014, it seemed an appropriate time to update the name of the program and refine curriculum so that students and graduates will be better prepared to pursue a variety of career pathways in the Building & Property Maintenance and HVAC fields. Combining elements from both programs, the instructors have developed a broad curriculum that continues to engage students and impress area business owners. Throughout the year, students and instructors collaborated with other Monty Tech programs to complete a number of "outside jobs", including: installing sheetrock and vinyl siding on a duplex home for Habitat for Humanity in Fitchburg, installing siding and wood molding products in a single family home in Ashburnham, and installing brackets for the Holden Recreation Department snowmobile trail. The program was proud to have thirteen students (6 seniors and 7 juniors) participate in the school's popular Co-Operative Education program – more students than in any other program at Monty Tech! (Total enrollment: 64; 57 males, 7 females)

Information Technology: As with any school, Information Technology provides key services to the educational community. In addition to the critical in-house Help Desk services offered by the program, students and instructors performed in excess of 400

hours of repair, upgrading, and troubleshooting computer problems for Monty Tech community members. Competing in the Cyber Patriot event, a national high school cyber defense competition, founded by the Air Force Association, Information Technology and Engineering students, led by program instructor Richard Duncan, captured first place at the March competition. A team of twelve Information Technology students participated in the Fitchburg State University Programming Competition, and there our students placed 13th, 24th, and 25th from the 32 teams in attendance. To ensure program graduates are armed with valuable industry-recognized certifications, program instructors offer students the following certification opportunities: TestOut PC Pro certification, IC3 Certification, Cisco IT Essential Course for Computer Repair and Maintenance, and Cisco Introduction to Networking. (100% passing rate for Sophomores). Instructors are proud to report a 98% passing rate for the juniors who took the first test of the CIW Web Foundation certification exams. Two students applied their skills, working with area non-profit agencies, building user-friendly websites for the following: Big Cheese 5K Road Race for the Town of Athol, Community Health Connections website, and Fitchburg East Rotary website. Two talented students, Derick Kay and Ryan Perenzin, earned gold medals at the SkillsUSA District competitions, traveled to the state event and continued their winning streak with another gold medal. The pair earned the right to travel and compete on the national level in June 2015, for the third time in their high school career. (Total enrollment: 61; 60 males, 1 female)

Machine Technology: Machine Technology students and instructors had the opportunity to take part in several field trips throughout 2014-2015, including: MTD in Charlton, NyproMold in Clinton, Rocheleau Tool & Die in Fitchburg, LS Starrett in Athol, and the EASTEC show in Springfield. These field trips provided students with opportunities to see how their education connects to local industry, as well as some of the emerging technologies in the machining field. Students were also fortunate to hear from local experts, including a guest speaker from LS Starrett, who discussed proper band saw blade selection. Perhaps one of the program's greatest accomplishments was aligning curriculum to MASSMEP (Massachusetts Manufacturing Extension Partnership) training efforts. This exciting new relationship will provide our students opportunities to earn level 1 and level 2 machinist certifications, and will grant the instructors access to manufacturing curriculum developed through Worcester Polytechnic Institute. Finally, students successfully completed a number of machining jobs to benefit the school and community offices, which included: plaques for the "Ride of your Life" suicide prevention fundraiser, plaques for the school's space shuttle mission, gifts for various visitors and guests, memorial tile engraving, parts for engineering technology projects, dental base components, for plumbing projects, and parts needed to repair the district's field lawn mowers. (Total enrollment: 60; 57 males, 3 females)

Masonry: The Masonry program introduced a new instructor, Christopher Giardina to the program in 2014-2015. Students and instructors continued to focus on a number of community projects, including: brick steps and tiles for Habitat for Humanity House in

Fitchburg; tile and concrete floor for Montachusett Enterprise Center, Inc. (MEC) house in Ashburnham; brick step repairs and concrete floor for Sterling Municipal Light; stone veneer and tile for the Westminster Senior Center; block dug outs for Gardner Little League; stone wall repair for St. Bernard's Elementary School; and, repointed brick for Winchendon Senior Center. When the students weren't busy in our district communities, they were preparing for and competing in the Massachusetts Trowel Trades Association (MTTA) competition, where they earned top recognitions and awards. (Total enrollment: 68; 57 males, 11 females)

Plumbing: The Monty Tech Plumbing program, like other trades throughout the school, is committed to community service. As a result, students and instructors worked throughout the year to complete a duplex house in Fitchburg for Habitat for Humanity and a single-family home in Ashburnham for Montachusett Enterprise Center, Inc. (MEC). Both projects included lessons in high efficiency heating and cooling systems. The students successfully installed gas piping for the homes, as well. A senior student was named Vocational Technical All-Star from the Plumbing, Heating and Cooling Contractors Association of Massachusetts, and as a result, he received tools and a scholarship for continuing his education in the plumbing licensure program. Another stand-out student was recognized by the Central Massachusetts Plumbing & Gas Fitting Inspectors Association, and was also awarded a scholarship to continue his education in the field. Instructors are proud to partner with a number of local companies that have committed to hiring program graduates, and throughout the 2014-2015 school year, the program saw eight students (5 seniors and 3 juniors) earn co-op jobs, where they were challenged to take their technical skills to a new level. On campus, students repaired leaks, cleaned drains, replaced a hot water heater, worked on water coolers, and repaired and maintained the plumbing system throughout the school. The teachers' area within the shop was improved with custom made desks and a counter top, designed and crafted by Monty Tech's Cabinetmaking students. (Total enrollment: 71; 69 males, 2 females)

Welding/Metal Fabrication: Throughout the 2014-2015 school year, the Welding/Metal Fabrication program successfully completed numerous projects on the Monty Tech campus, and more than eighty projects for residents of our community. Some of the more notable community service projects included: fabricating and welding a twenty-one foot tall, multi-section statue for the Fitchburg Art Museum, which is now the focal point to their main entrance; repairing a band cart for Fitchburg High school; fabricating and welding panels for Winchendon Housing Authority's dump truck; fabricating and welding trail marking brackets for the Department of Conservation & Recreation of Winchendon; fabricating and welding stainless steel counter tops and trim at the Westminster Senior Center; and repairing net for Templeton, Narragansett Youth Baseball. In addition, the program benefited from added technology, including a portable fume extractor donated by industry partner Airgas East, and various portable power hand tools donated by Tractor Supply, Inc. The program's hydraulic power shear blades were also rotated and adjusted to specifications. Two juniors and eight seniors participated in

the school's popular Co-Operative Education program, applying and refining their technical skills in area businesses. (Total enrollment: 64; 55 males, 9 females)

Student Support Services

During the 2014-2015 school year, Montachusett Regional Vocational Technical School District provided special services to approximately three hundred and fifteen students – measuring progress of over two hundred students on Individual Education Plans (IEPs) and just under one hundred students adhering to individualized Section 504 plans. While the Student Support Services (SSS) Department encompasses special education, the department provides support and is available to all Monty Tech students.

The department includes a full-time nursing staff that administers medications, performs state-mandated health screening exams, and provides, when necessary, health information to the special education team for a student's IEP meeting. The department benefits from a full-time school social worker who participates in departmental meetings and assists students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. The school is also fortunate to have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech language pathologist, who is available to assist students with disabilities, assess these students and consult with teachers. Our students also have access to the services of a full-time adjustment counselor and part-time school psychologist. All of these individuals are available for scheduled counseling sessions and mental health emergency treatment, as well as crisis intervention.

The school's Director of Student Support Services oversees the District's Special Education Program, which is reviewed annually in May, in accordance with regulatory requirements. The comprehensive review and evaluation are done in collaboration with the Parent Advisory Council, and the results of the evaluation are used to improve the special education procedures and programs in place at Montachusett Regional Vocational Technical School.

Technology

In 2014-2015 Monty Tech continued the process of improving our network infrastructure to meet future needs. Additional access points were added to our wireless network to broaden connectivity. Internet bandwidth was increased, and multiple carriers were contracted to reduce the possibility of Internet downtime. A backup generator was installed and connected to our network servers to decrease the possibility of unexpected shutdown of vital equipment.

Monty Tech successfully completed two Massachusetts Department of Elementary and Secondary Education initiatives involving technology. Pilot testing for PARCC, an online student assessment program, was conducted in Spring 2015, and state reporting of SIMS (student data) and SCS (student course schedule data) via SIF (Schools Interoperability Framework) commenced in March 2015.

Monty Tech continued the process of enhancing and automating procedures. Teachers began using x2 Aspen's Teacher Recommendations to enter student course requests, and the school improved parent communication by including email addresses as part of our parent/student notification system. The school also initiated improvements to technical support through the automation of computer builds and updates.

Monty Tech began the transition of becoming a Google for Education school by changing our email system to Gmail for staff and students. Three Chromebook mobile labs were purchased late in the school year and will be ready for classroom use in 2015-2016. Monty Tech will plan professional development and support for additional Google apps as they are introduced during 2015-2016, and will consider a Chromebook 1:1 initiative.

SkillsUSA

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. Through our association with SkillsUSA, our students develop job skills, leadership and professional skills, as well as provide community service.

The 2014-2015 school year was an extraordinary one for the Monty Tech chapter of SkillsUSA. The students met the challenges of the district competitions, performed well at the state level, and winners advanced to the coveted National Conference in June 2015. Co-advisors Kelsey Moskowitz (English Instructor), Anne Marie Cataldo (Early Childhood Education Instructor), and Brad Pelletier (Special Education Instructor), helped students successfully complete several community service projects, raising money for selected charitable organizations. Highlights of the year include:

- In November, fifteen students, consisting of chapter officers and Leadership Team members, attended a three-day Annual Fall State Leadership Conference, developed leadership skills and performed community service at an area YMCA Day Camp. They also donated nonperishable food items for the local food bank, as well as hats, mittens, and books for underprivileged children.
- The local competition was held in December 2014, and spanned three weeks consisting of a variety of skill and leadership events.
- In March 2015, qualified Monty Tech students traveled to Bay Path Regional Vocational Technical School to compete at the SkillsUSA District Competition. There, Monty Tech students were awarded 44 medals, including: 12 gold, 11 silver and 21 bronze medals. Additionally, Grace Kirrane qualified to run for the State Executive Council.
- Rebecca Parker, a Class of 2015 Business Technology student, and Cassandra Campbell, a Class of 2016 Drafting Technology student, served on the State Advisory Committee to help aid in the planning of the State Conference.
- Twenty-three district medalists and qualifiers, sixteen local leadership and skill-related event contestants, one state officer candidate, and twenty-three voting delegates - a total of 63 students - attended the State Leadership and Skills Conference, held April 30 – May 2, 2015, at Blackstone Valley Vocational Technical School and the Best Western Royal Plaza (Marlboro). Monty Tech

finished the competition with fourteen medals. Seven students were awarded gold medals and earned the right to compete at the National Leadership & Skills Conference held in Louisville, Kentucky in late June. Grace Kirrane was elected to the State Executive Council and will serve as a National Voting Delegate in Louisville along with Alyanna Giuliano, Cassandra Campbell, and Rebecca Parker who were also selected to serve.

- Twelve students and five instructors attended the National Leadership & Skills Conference in Louisville, KY. from June 22 – 27, 2015.
- A team of three talented Engineering Technology students received a Gold Medal for their performance at the National Engineering Technology/Design Contest. Working closely with their instructor, Dennis Cormier, Nicolas Wicker (Class of 2015), Leon Gaulin (Class of 2017), and Devan Kumar (Class of 2017) brought home this well-deserved honor.
- Taryne Swan and Cassandra Campbell were also recognized at the National Conference, receiving the President’s Volunteer Service Award, Gold Standard
- Throughout the year, students participated in a number of community service projects, including: a “Change for Children” Campaign; a holiday party and celebration for children in the Fitchburg area; Salvation Army “Christmas Angels” were distributed to collect toys and gifts for underprivileged children; Raffle to benefit Be Like Brit Foundation and The Doug Flutie Jr. Foundation for Autism.

Marine Corps JROTC

The Monty Tech Marine Corps Junior Reserve Officer Training Corps (MCJROTC) had a sensational school year. All program objectives for the 2014-2015 school year were achieved, most notable was the JROTC Cyber Security Team, led by First Sergeant Paul Jornet and Information Technology Instructor Richard Duncan, once again capturing national recognition by placing first in the Air Force Association’s National Cyber Security Competition held in Washington, DC.

The 2014-2015 Corps of Cadets completed over eighty-eight hundred hours (8800+) of community service throughout the district. The corps conducted a major canned food drive, worked side-by-side with the Marine Corps Reserve in a national Toys 4 Tots campaign, and spent four weekends working with the local Salvation Army helping to

raise over \$26,000 for needy families. The cadets conducted their annual 10 mile “March-A-Thon” to support NEADS (National Education of Assistance Dogs Services) from Princeton, MA, raising \$25,000 for their Service Dogs for Veterans program.

Sixty Monty Tech cadets attended a leadership camp at the Citadel in Charleston, SC. The camp provided cadets with individual and team development opportunities, as well as the opportunity to visit many historical sites.

During the summer of 2015, our Cadet Cyber Team was again asked to support a Cyber STEM camp for the National Marine Corps JROTC program. The Cyber Team coordinated the 12-day camp that focused on defending cyber networks from attacks. The

camp also offered an introduction to robotics programming using the VEX Robotics System. The camp was attended by 200 students, representing thirty-five states.

The Cyber team along with community financial support and a group of Monty Tech staff volunteers also conducted a week-long Cyber Security camp for 50 middle school students. The camp, which was offered at no cost to the students, focused on computer operating systems, security and cyber ethics. In partnership with Fitchburg State University and Mount Wachusett Community College, the students also had an opportunity to visit both campuses to explore STEM pathways.

The Monty Tech JROTC program received an incredible honor, having been named a Marine Corps Honor School by the Commanding General Marine Corps Training & Education Command. Only ten percent of Marine Corps JROTC programs nationwide receive this recognition. The selection was based on several criteria, including cadet citizenship, the percentage of cadets involved in student government organizations, the number of cadets active in school activities and clubs, the number of community service hours for the unit as a whole and per cadet, the number of organizations assisted by the unit, and scholastic achievements including the number of academic awards and scholarships given to cadets. The units were also measured by participation in public affairs events, drill team competitions, rifle team competitions, physical fitness team competitions, and field trips.

Because of this prestigious status, we are pleased to announce that the Monty Tech JROTC instructors unit will now have the opportunity to make nomination recommendations to the U.S. Naval Academy, U.S. Air Force Academy, and the Military Academy at West Point under the Honor School Category.

Women in Technology

Monty Tech is one of the original members of the North Central Massachusetts Women In Technology Program and the 2014-2015 school year marked the school's 13th year in this innovative school-to-business partnership. The highly successful collaborative program continues to grow with membership including students from six area high schools, introducing female students to well-paying careers in business and technology. Participants spend two days a month working on real-world work projects under the mentorship of company managers at SimplexGrinnell and Tyco Safety Products in Westminster, subsidiaries of Tyco International, a Fortune 500 company.

The program has been so successful in its mission of providing a proven pathway to corporate America, that it was recently recognized as one of the region's premier experience-based educational programs of its kind. Affiliation with the program, and skills acquired through participation, open doors to career opportunities not otherwise available to high school students. Graduates of the program are also equipped with a foundation to better meet the challenges of an ever-changing and demanding work force.

Each year, graduates of the program go on to rewarding and well-paying careers, made possible by this unique experience.

Student Athletics

The Monty Tech athletic program continues to expand in scope and skill each year. More students and teams compete every season. In fact, during the 2014-2015 school year, the Monty Tech Athletic program saw a record number of student athletes participating in competitive sports programs, more than 614 participants! During the fall of 2014, Monty Tech was well-represented by seventeen teams. In the winter months, there were fourteen teams, and wrapping up the year, spring saw another fourteen teams come together at Monty Tech.

In the Fall of 2014, the Monty Tech Varsity Football team finished with a record of 2 – 9, but with a lot of younger players, the coaches expect a rebound in 2015. The JV Football team was 2 – 6 - 1 and the Freshman Football team was 2 – 4. The Varsity Boys Soccer team finished at 11 – 5 – 2 and qualified for the post-season tournament. They finished third in the Colonial Athletic League with a 6 – 4 – 2 record. The JV Boys Soccer team was 7 – 4 – 2. The Varsity Golf team was 4 – 12, and the JV Golf team played in three tournaments getting much valuable experience on the links. The Varsity Field Hockey team was 13 - 3 - 3, qualifying for the Central Mass Tournament for the fifth consecutive year. They lost to Grafton, 1 – 0 in an exciting match. The JV Field Hockey team finished at 5 – 3 – 1. The Boys Cross Country team was 7 - 8 and finished 3rd in the Colonial Athletic League with a 4 – 3 record. The Girls Cross Country team was 6 – 5 overall and 2 – 2 in the Colonial Athletic League, finishing 2nd. The Varsity Girls Volleyball team went 8 – 12. The team hosted its annual Bump-Set-Spike competition, to fight Breast Cancer, in October 2014, and raised over \$3,000. The JV Girls Volleyball team was 18 - 1 and the Freshmen Girls team continued to improve with a 6 – 6 record. The Varsity Girls Soccer team was 11 – 6 – 1 and qualified for the post-season, where they lost to Northbridge 6 – 0. The JV Girls Soccer team finished at 12 – 2 and will send some fine players to the varsity next year.

The Girls Varsity Basketball finished at 7 – 13 on the season, while the Junior Varsity Girls were 12 - 4 and the Freshman Girls finished with a record of 8 – 3. The Varsity Boys Basketball team finished at 14 – 9 and qualified for both the State Vocational Tournament and the Districts. They lost to Worcester Tech in the first round of the Vocational Tournament and beat Ayer in the first game of the Districts before losing to Hopedale in the quarterfinals. The JV Boys Basketball team was 16 – 2, and the Freshman Boys were 2 – 16. The Co-Op Wrestling team, a group of student-athletes from Fitchburg, Oakmont and Murdock, participated in many dual meets and tournaments finishing at 3 – 11. The Co-Op Boys Ice Hockey team, a partnership with Fitchburg High School, finished at 11 – 9 and qualified for the Districts, where they beat Littleton in the first round and lost to Worcester in the semi-finals. The Junior Varsity

Ice Hockey team played very well, and is expected to send some talent up to the varsity in 2015-2016. Monty Tech also participated in a Co-op Swim team with Leominster, North Middlesex and Oakmont (in partnership with Fitchburg State University) and had 7 swimmers participating. Indoor Track & Field for both boys and girls participated in the Dual Valley Conference this year, as a guest. Both teams finished with a record of 2 – 3 on the season.

In the spring of 2015, the Monty Tech Varsity Softball team qualified for the Central Mass Tournament for the 22nd consecutive year with an 11 - 9 record. There, they lost a tight match against Maynard 7 - 6. Coach Reid is just 6 wins shy of 600 for his career at Monty Tech. The JV Softball team was 6 – 8. The Varsity Boys Volleyball team was 15 – 8 and 8 – 2 in the Colonial Athletic League. They beat Assabet 3 - 1 in the first round of the State Vocational Tournament before losing to Greater New Bedford Regional Vocational Technical High School 3 – 0 in the finals. The boys also lost to Wachusett 3 – 1 in the District Tournament. The JV Boys Volleyball team played strong all year and finished with a record of 8 – 8. The Varsity Baseball team finished at 5 – 15, while the JV Baseball team was 10 – 4 and the Freshman Baseball team was 3 – 9. Both the Varsity and JV teams played a majority of their home games on the Fitchburg State University and Oakmont fields, while the freshmen played a number of their games at the Westminster Babe Ruth field, as the conditions of our baseball fields were not acceptable due to the very wet spring. The Boys Track & Field team was 6 - 2, finishing 3rd in the Colonial Athletic league, and the Girls Track & Field team was 5 – 3, with a 4th place finish in the Colonial Athletic League. The Varsity Boys Lacrosse team played in 16 games going 7 – 9, missing the playoffs by only one win. The JV Boys Lacrosse was 7 – 4 – 3, and are expecting improved results in the coming years. The Girls Lacrosse team was a Co-Op with North Central Charter Essential School (Sizer). There were fifteen girls from Monty Tech on the team, and the district hopes to form its own team by 2017. Finally, there were seven total students (2 boys and 5 girls) playing in a Co-Op Tennis program with Fitchburg High School.

Congratulations to the Outstanding Male and Female athletes for 2014-2015, Kyle Morris and Kaitlyn MacAlister.

Postgraduate and Continuing Studies

The Post Graduate and Continuing Studies Program, also known as Monty Tech Nites, continues to update and add courses that emphasize a commitment to excellence by offering affordable, quality, and enjoyable educational experiences. For the Fall of 2014, Monty Tech offered 78 in-house classes with 626 registrations. We also offered a number of online course options, with a total of 27 registrations. For the Spring 2015 semester, we offered 73 in-house courses with 568 registrations and an additional 47 registrations for online programs.

In March 2015 the postgraduate program successfully graduated our third class of nine Emergency Medical Technicians. The very successful EMT program is pleased to report

increased acceptance/ enrollment numbers, as the program accepted a class of 16 students for the 2015-2016 school year.

The Director of the Postgraduate & Continuing Studies Program actively seeks information to develop new (and expand existing) certificate and licensure programs that align with regional workforce needs and employment trends.

Practical Nursing Program

The Practical Nursing Program is designed to prepare graduates to practice safely, ethically and in a caring manner for patients who are experiencing common variations in health status in diverse health care settings. This mission, which is consistent with the philosophy and goals of the Montachusett Regional Vocational Technical School District, accomplishes the following:

- Identifies a strong relationship between academic and vocational preparation
- Stresses the importance of developing critical thinking skills to function safely, effectively, and productively in an ever-changing technical and diverse society
- Supports the maintenance of a positive and caring learning and practice environment

On June 18, 2015, the Monty Tech Practical Nursing Program saw one of its largest graduating classes - forty (40) students - complete the Practical Nursing Program and enter the nursing profession. The class achieved an initial NCLEX pass rate of 88%, and just over 75% of the 2015 graduates are currently working in the North Central area, in various health care settings including long-term care, sub-acute care, clinics, medical offices, and prison health care.

The Monty Tech Practical Nursing Program continues to develop the "LPN to BSN Bridge" relationship with Fitchburg State University. Both institutions were awarded a grant from the Massachusetts Department of Higher Education, supporting the "Nurse of the Future" initiative. The grant funding will assist veterans hoping to transition from military to civilian healthcare fields, granting academic credits for previous military training and experience in related military specialties.

In January, the program added a technology component called Shadow Health, a virtual patient-centered clinical experience software package. Students were asked to complete assignments at home, and were assessed according to their patient/student interaction and clinical practice interactions. The added technology proved to be beneficial, allowing the educational program to continue despite the challenging weather and school closings.

Finally, the Monty Tech PN Class of 2015 completed a meaningful community service project, adopting a Monty Tech family in need referred by the school's Student Support Services Department. The nursing students purchased holiday gifts and food for the family, making sure they were consistent with the family requests and needs.

Looking Ahead

While the Montachusett Regional Vocational Technical School District educational community is certainly proud of the achievements of our talented students, faculty, and staff, we continue to have an eye toward the future, always committed to improving our vocational and academic programming, strengthening key partnerships, and maintaining facilities that contribute to student success and achievement. As we look ahead, there are a number of programs and initiatives that we expect will have a positive impact on our school and students for years to come.

Expand partnerships with area businesses: To support the school's popular Business Technology program, specifically addressing the financial elements found within the program's frameworks, school leaders began exploring opportunities to bring banking to Monty Tech students. In collaboration with Workers' Credit Union, school officials are pleased to announce a developing partnership that will result in a full-service branch located on the school's campus, offering students opportunities to develop authentic financial literacy skills and experience while still in high school. Additionally, students studying in the school's Business

Technology program will be trained as bank tellers, effectively preparing them for entry-level jobs in banking institutions across North Central Massachusetts.

Expand partnerships with area colleges and universities: Students in Monty Tech's very busy Health Occupations program may just be getting busier in the coming years. While the program already offered a number of industry-recognized credentials, school leaders began working with college partner, Mount Wachusett Community College, to determine if a college-level Emergency Medical Technician (EMT) training program could be embedded into the senior year of study. We are pleased to announce that this collaboration has resulted in an agreement that will effectively allow seniors to earn 8 college credits, at no charge, and the opportunity to sit for the certification exam in June 2016. By providing additional career pathways in the medical field, and access to college level coursework while still enrolled in high school, school administrators and teachers are confident that program graduates will not only be more qualified for entry level positions, they will be more apt to find an area of interest within the medical field, and continue to refine the technical skills they developed while at Monty Tech.

Expand Access to Instructional Technology: A Monty Tech education is effective because efforts are made to continually access our programming, instructional equipment, and our educational resources. Through this assessment, it has become clear that while so many students have access to technology away from the school, many do not. It is important, then, to arm every student with the tools necessary to succeed not only in the workplace, but in the classroom, as well. The district is pleased to announce a large-scale technology initiative that began in August 2015, when every educator at Monty Tech was provided with a Chromebook and individualized professional development on how to best incorporate this added technology into daily instruction. So many teachers have embraced the concept, and continued to explore learning opportunities that have resulted

in classroom instruction that better reflects our 21st Century school. The Monty Tech technology initiative continues, and in August 2016, every student at Monty Tech will also be provided with a Chromebook to support his/her learning, more efficiently communicate with teachers, and to promote collaboration among student peers.

Expand vocational-technical educational opportunities: As you know, Montachusett Regional Vocational Technical School is home to twenty vocational-technical programs, and currently serves over 1,400 students from eighteen cities and towns in North Central Massachusetts. We are so proud of our students and accomplishments, and every year we strive to provide only the best educational programs, both academic and vocational, to each and every student. As we review our student demographic, the regional workforce data, and feedback we have received from students interested in attending our school, we consider the benefits of adding new vocational programs. We are pleased to announce that Monty Tech is in the development stages of bringing a new program – our 21st program – to the school – Animal/Veterinary Science. The new program will respond to much-needed workforce training and community services, and will effectively prepare students to enter both college and career pathways upon graduation. Students and instructors, in collaboration with program partner, Becker College, will effectively learn concepts associated with a high school veterinary assisting program, while running a fully-functioning veterinary clinic, designed to provide care for pets in low-income families. Students will have access to college level coursework, and earn industry-recognized credentials, so that they may either advance to related post-secondary programs, or enter into the workforce to fill the projected 25.32% growth in veterinary technician opportunities through 2022. While this program is only in its development stages, a great deal of work has already been done to assure its success. Student surveys have been collected, collaborative working groups have been established, and industry experts across North Central Massachusetts have been called upon to offer expertise to help ensure the innovative facility is designed with both education and service in mind, and that all equipment and services align with industry standards.

The Monty Tech School Committee

The Montachusett Regional Vocational Technical School District Committee is comprised of twenty-two dedicated individuals, whose expertise proves invaluable in advising the district's operations, policies, and procedures.

Our students continue to benefit from the broad scope of their experiences and varying perspectives, and we are thankful to the following members of the 2014-2015 School Committee for their outstanding service.

Eric Olson, Phillipston

Chair

Barbara Reynolds, Lunenburg

Vice Chair

Diane Swenson, Ashburnham	TBD, Harvard
Peter Capone, Ashby	James Cournoyer, Holder
Toni L. Phillips, Athol	Kathleen Airoidi, Hubbardston
John Scott, Barre	Edward Simms, Petersham
Claudia Holbert, Fitchburg	John P. Mollica, Princeton
Brian J. Walker, Fitchburg	Mary c. Barclay, Royalston
Dr. Ronald Tourigny, Fitchburg	Dr. Kenneth I.H. Williams, Sterling
LeRoy Clark, Fitchburg	James M. Gilbert, Templeton
Helen Lepkowski, Gardner	Walter Taylor/Ross Barber, Westminster
Eric D. Commodore, Gardner	Burton E. Gould, Jr. Winchendon

Terri Hillman, Winchendon

Secretary

Norman J. LeBlanc

District Treasurer

Winchendon Parks & Recreation Annual Report

The Winchendon Parks & Recreation Commission is happy to report a fortunate and successful past year.

We began fiscal year 2016 with our annual summer concert series. We hosted seven concerts presenting varying musical styles, which helped to promote Winchendon as an artistic, pleasant town in which to spend a summer evening.

Later in the year, Parks & Recreation took part in Fall Fest, an event coordinated by the Toy Town Partnership-Winchendon Enhancement Sub-Committee at Ingleside. The committee provided a pumpkin painting station that yielded dozens of charming designs, created by Winchendon's youngest and brightest. The committee wishes to thank Winchendon's Subway and Gardner Cinemas for the prizes they donated.

Also in the autumn, the committee debuted a revival of a past event called First Fridays, for the first Fridays of September, October and December. This event at Town Hall gave a stage to local speakers, giving insight to civic matters and current events. Local musicians and singer/songwriters entertained as well.

In December, we lit up the old Christmas tree next to Beals Memorial Library. We were joined by Lisa Paulitsky and the Murdock Middle School cheerleading team, who served hot chocolate. They were accompanied by Murdock Chorus students from all grades, who led us in joyful song. The Winchendon Fire Department brought Santa Claus, portrayed by the late Larry Keese, down Central Street on a fire engine. Brooks Automotive conducted a children's hayride that ran from the fire station to the site of our tree. The committee sends tremendous gratitude to all parties involved in this event; it was a fantastic way to wrap up the year.

In March, the committee hosted an Easter egg hunt at Old Center and the historical militia field. This event routinely draws hundreds, and we were not let down this year – over a hundred citizens attended, who were young and young at heart.

In closing, the committee is currently evaluating options in the continuing of Winchendon Winds, a concert band once led by the late Jon Nicholson. We sponsored their concerts in the summer of 2015, but with his passing, the series' future is undetermined.

The committee gladly looks forward to another year of serving the town. We hope to gain new members and student representatives in that time, as well as their perspectives on how to further our goal of making Winchendon an event greater town to live in.

In kind spirit,
Winchendon Parks & Recreation

Noel Vellieux, Chairperson
Laura Gaydos, Member
Brian Dickens, Member

Department of Planning and Development

2015 Report

The Department of Planning and Development serves as the Town's chief planning, community and economic development and Community Development Block Grant (CDBG) management office. The Department provides staff support to the Community and Economic Development Steering Committee, Zoning Board of Appeals, Planning Board, Winchendon Redevelopment Authority, Master Plan Committee and the Toy Town Partnership. Annual reports of the Zoning Board of Appeals, Planning Board, Toy Town Partnership and Redevelopment Authority appear separately.

The Department of Planning and Development aids in the preparation and administration of the Community Development Block Grant (CDBG), facilitates the preparation and update of various municipal planning documents, coordinates project design review, and administers various Municipal development activities. The Department serves as the applicant's first point of contact for development activities. In addition, the Department works closely with the Montachusett Regional Planning Commission (MRPC) in areas of Community and Economic Development.

The department has made many adjustments throughout 2015. Most notably, Gerald White retired from his position as Director of Development/Grants Administrator in June of 2015. I, Tracy Murphy assumed the duties of the Director of Development on July 1, 2015 and continue to serve as Principle Planner. Jenelle Sroczynski, Financial Manager assumed the additional duties of the CDBG Grant Administrator position. Due to funding constraints, the Planning Clerk position was eliminated in January of 2015. Currently the department is staffed with one full time, Director of Development/Planner, and one part time employee (30 Hour), Financial Manager/CDBG Grant Administrator.

Community and Economic Development: The department, with aid of a paid consultant, applied for a CDBG FY 15 grant in the amount of \$900,000 to completely reconstruct Walnut and Chestnut Streets to include underground utilities and seek the funds to compile a housing production plan. Unfortunately, the town was unsuccessful for the second consecutive year in securing a Community Development Block Grant. In addition, the Economic Development Fund Grant (EDF) preapproval for the former RHI building did not materialize further than the preapproval stage. Both of these situations proved costly to the Town in a loss of funding. As a result, the department sought regional assistance from Montachusett Regional Planning Commission to compile and submit a FY16 Community Block Grant application on behalf of the Town. The staffing reduction in the department and the necessity to submit the most competitive grant possible for the Town led to the decision to seek regional assistance.

To augment the efforts of the Department, the Board of Selectmen established the Community and Economic Development Steering Committee (CEDSC) in October. Appointed by the Town Manager, the 5 member committee serves as a primary resource to the Department to ensure that the department's efforts (including grant proposals) reflect the long range goals of the community. Their primary work in 2015 entailed working with Department staff and staff from Montachusett Regional Planning Commission on the FY'16 Community Development Block Grant application. Future

work includes updating the target area and property inventory information for grant related activities, providing input for the Master Plan update, and updating the town's Economic Development Plan.

Long Range Planning: The Department continued its effort to update the Master Plan with the help and dedication of the Master Plan Committee. Work on the Master Plan has been supplemented by funding through the District Local Technical Assistance (DLTA) grant administered by the Montachusett Regional Planning Commission (MRPC) and the generosity of the Robinson Broadhurst Foundation. The Department secured funding through the DLTA program in the January 2015 round and will seek funding through this source in 2016. The update is slated to be completed late 2016 or early 2017. In addition, The Open Space and Recreation Plan update was completed in October. Final submission for acceptance at the State level will take place in early 2016. These two plans are based on community input and are the product of many long hours of meetings, research, coordination, public meetings, drafts and rewrites. The two plans are the Town's main planning documents that are used by numerous offices in daily operations. Updating planning documents qualifies the Town for numerous grant opportunities for community and economic development, infrastructure needs, as well as open space and recreation.

Additionally, the Department in coordination with Montachusett Regional Planning Commission (MRPC) is conducting research on appropriate zoning and design standards to consider a "Winchendon Village District" should the town so choose. The research considers that in devising design standards and appropriate zoning requirements, the opportunity arises to strengthen the character of the Central Street area of Winchendon to act as a focal point. Such distinction sets the stage for the area to serve as a destination for shopping, services, and government. The opportunity also arises to encourage development within the proposed "Winchendon Village District" that respects the character of a New England Mill Town and its environs while creating a relevant image that encourages economic opportunities and assures that future development is driven by smart growth principles that maintain a relationship to the historic development of the Town through appropriate design. This work will continue with aid from MRPC staff in conjunction with the Planning Board, the Winchendon Redevelopment Authority, The Winchendon Historic Commission, and the Community and Economic Development Steering Committee.

Looking Ahead: While financial challenges remain, The Department of Planning and Development is committed to playing an integral role in a productive 2016 that is focused on enhancing the foundation upon which community and economic viability is based. Our success is only possible due to the support of Interim Town Manager, Bernie Lynch, Town Manager, Keith Hickey as well as the various town departments, the faithful work of numerous town volunteers, and you, the community member. We offer all our thanks and appreciation and look forward to working with you towards obtaining all that the future has to offer.

Respectfully submitted,
Tracy Murphy, Director of Development/Planner
Jenelle Sroczyński, Financial Manager/Grant Administrator

Report of the Planning Board for 2015

2015 was a relatively quiet year for the Planning Board as far as new subdivisions were concerned though we were kept busy with assorted ANR's, site plans and special permits. Due to the hard work and diligence of our previous long term Chairman John White our Bylaws, Regulations and fees have kept pace with the changing times and did not need extensive updating.

MEMBERSHIP: Chairman Fedor Berndt (resigned May 2015), Guy C. Corbosiero, James McCrohan, Gregory Vine, Robert O'Keefe (returning member) and Burton E. Gould Jr. (new member). Cailte Kelley (previous member) was appointed as Alternate in December. At the annual reorganization Mr. Corbosiero was elected chair, Mr. O'Keefe was elected vice chairman and Mr. James McCrohan elected board secretary.

The Board was well served by Director of Development/Planner, Tracy Murphy and Recording Secretary, Doneen Durling. Ms. Murphy, who has many hats to wear in the Planning Department, has always gone over and above what is required in her job description to make our tasks run smoothly.

MEETINGS: The board held nineteen (19) meetings during the year; five (5) meetings were omitted for lack of business or because of holidays. Most meetings were carried on cable TV, we appreciate this exposure as we want and the citizens of Winchendon need to know what we are doing as their representatives. This is especially true since we have frequently had no live audiences. Citizen participation is essential in making our Board, and all board's actions a mirror of the wants and needs of the community.

APPOINTMENTS: Mr. Corbosiero continued on the Montachusett Regional Planning Commission. Mr. Vine was appointed to the town Capital Planning Committee and Ms. Murphy was appointed as the Planning Board representative to the Montachusett Joint Transportation Committee.

TRAINING: Most of the board and staff members attended the spring training conference in Worcester which was conducted by the Citizen Planner Training Collaborative. The Board always urges members to take advantage of the various training opportunities available and all have at various times. The Board continued their membership in the American Planning Association so they could take advantage of the numerous training and educational benefits offered.

APPROVAL NOT REQUIRED PLANS: ANR plans are a process unique to the Massachusetts Subdivision Control Law. This year four (4) ANR plans were submitted and endorsed. This is a decrease over last year but not an inconsistent fluctuation.

SUBDIVISIONS: No new subdivision plans were submitted during the year. We saw some building activity in two existing subdivisions Millers Run and Toy Town Heights, while two others have not moved past the approval stage. There are also some older subdivisions, some going back a decade or more, that are incomplete.

SPECIAL PERMITS & SITE PLAN APPROVALS: Site Plan reviews and Special Permits constitute the most time consuming aspect of the board's business during the year. The board reviewed two (2) formal site plans, Salvadore Jeep Dealership and the Winchendon School Admissions Building. In October the Board approved modifications to Axio/SunEd's solar project

at the Transfer Station. The Board did three (3) informal reviews and the Planner performed five (5) Agent reviews.

TOWN MEETING: At this year's Annual Town Meeting the Board presented and had approved six Zoning Articles. Most articles dealt with tweaks to definitions and uses making our bylaws friendlier to businesses and correcting problems that were discovered in our existing bylaws.

LOOKING AHEAD: The Board tries to see the long range view when taking on a project. We feel the need to plan well into the future, not just short term; it is our wish to leave Winchendon a better place at the end of the day. Our purview is not limited to just land use and zoning issues, though those occupy the largest portion of our time.

The current Winchendon Master Plan was written in 2001. Though its major land use provisions are still a good guide for development, many areas need updating. The need exists to encourage further commercial development to broaden our tax base and provide more jobs while enhancing existing cultural, economic and environmental resources. The board is very interested in encouraging infill development in the village areas mixing commercial and residential uses to provide a more vibrant, walkable environment.

In 2014, work began to update the Winchendon Master Plan. This work continued throughout 2015 with the Master Plan Committee and the Planner working with the Montachusett Regional Planning Commission to compile information. Much of this work is funded through the Local District Technical Assistance (DLTA) grant program. Work has been completed for the Economic Development, Housing and Transportation chapters. Work updating subsequent chapters and holding numerous public forums will continue through 2016. Projected date of completion is late 2016 early 2017.

In addition an update to the Open Space and Recreation Plan was performed throughout the summer and fall by Tighe and Bond and members of the Open Space and Recreation Plan Committee. Funding for the update came from the Conservation Commission, the Winchendon Redevelopment Authority and the Winchendon Enhancement Committee. Approval of the update from the state is expected in the spring of 2016.

The board is very appreciative of the support and assistance of Ms. Tracy Murphy, Director of Development; Doneen Durling, Recording Secretary; David Partridge, P.E. from Tighe and Bond, engineering consultant for the board; Building Commissioner Paul Blanchard; the Conservation Commission and the other town boards and officials that have assisted in the work of the board.

Respectfully submitted,

Guy C. Corbosiero, Chairman

THE WINCHENDON POLICE DEPARTMENT AND EMERGENCY DISPATCH CENTER ANNUAL REPORT

I, hereby, submit the Annual Report of the Winchendon Police Department for the year ending December 31, 2015:

MISSION STATEMENT

The mission of the Town of Winchendon Police Department is to deliver professional, courteous and unbiased police services to all citizens and visitors of the town. We are committed to partnering with the community and business to enhance quality of life. We will engage and involve the community in policing through mutual trust, respect and understanding. The goal of the Winchendon Police Department is to have a positive impact on the lives of those we serve.

DETAILED CRIME REPORT 2015

Kidnapping/Abduction	2	Forcible Rape	6
Forcible sodomy	2	Forcible Foundling	4
Aggravated Assault	17	Simple Assault	51
Intimidation	34	Robbery	3
Arson	2	Burglary/Breaking & Entering	18
Shoplifting	2	Theft from Building	51
Theft from Motor Vehicle	9	All Other Larceny	89
Motor Vehicle Theft	9	Counterfeiting/Forgery	2
False Pretenses/Swindle	24	Credit Card/Automatic Teller	2
Impersonation	12	Stolen Property Offenses	2
Embezzlement	2	Destruction/Damage/Vandalism	101
Drug/Narcotics Violations	4	Statutory Rape	5
Incest	2	Pornography/Obscene Material	6
Prostitution	1	Weapon Law Violations	3
Bad Check	2	Disorderly Conduct	4
Peeping Town	1	Trespass of Real Property	5
All Other Offenses (Except Traffic)	124	Traffic, Town By-Laws, Misc. Offenses	15

ACCIDENTS FOR YEAR 2015

Non-fatal injury-Incapacitating	8
Non-fatal injury-non-incapacitating	50
Non- fatal injury-possible	23
No Injury	356
Unknown	11
Involving School Bus	6

VEHICLE CITATIONS ISSUED FOR YEAR 2015

Civil Charges	199
Criminal Complaints	92
Arrests (Traffic)	35
Warnings	195
Fine Total	\$20,920.00

GRANTS FOR THE YEAR 2015

E911 Support/Incentive Grant	110,000.00
E911 Training/EMD Compliance Grant	10,000.00
Robinson/Broadhurst Automatic External Defibrillators	9,525.00
Stanton Foundation K9 Establishment Grant	25,000.00

FUNDS COLLECTED FOR YEAR 2015

License to Carry/FID Fee Town Share	4,005.00
Report Request Fees	1,623.08
Special Agency Administrative Fees	4,334.40

EMERGENCY DISPATCH CENTER

Answered Calls for Service	11,909
Total E9-1-1 Calls Answered	1,719

2015 Police Roster

David Walsh, Chief of Police	Kevin Wolski, Acting Lieutenant
Marla Driscoll, Executive Assistant	Raymond Anair, Sergeant
Gerald Gagne, Sergeant	Daniel Wolski, Sergeant
Derek Blair, Patrolman	Richard Oinonen, Patrolman
Tracy Flagg, School Resource Officer	Alan Ross, Patrolman
Brennan Jacoby, Patrolman	Brian Wightman, Patrolman
James Wironen, Patrolman, K9 Handler	Caleb Similia, Reserve Officer
Kiel Boutelle, Reserve Officer	Joseph Champney, Reserve Officer

2015 Dispatch Roster

Robert Coulombe, Head Dispatcher	Jaime Holden, Dispatcher
Rebecca Wood, Dispatcher	Jennifer Caisse, Dispatcher
Richard Ward, Dispatcher	Marla Driscoll, Per Diem Dispatcher
Alec Bissonette, Per Diem Dispatcher	Melissa Beauvais, Per Diem Dispatcher

The Winchendon Police Department, full staffed, consists of fourteen full time officers and vie reserve, or part time officers. The Police Department is responsible for public safety within the 42 square miles and 135 road miles that comprise the Town of Winchendon. The Winchendon Communication Center, located within the Winchendon Police Department, consists of four full time dispatchers, one permanent part time dispatcher and six per diem dispatchers. The Winchendon Communication center is responsible for dispatching Police, Fire and Ems for both the Town of Winchendon and the Town of Royalston.

2015 has been a year of transition for the Winchendon Police Department, Chief Scott Livingston retired in August. Lt. David Walsh was promoted to Acting Chief upon Chief Livingston's retirement and to Permanent Chief in October, we welcome Chief Walsh in

his new position. We would also like to recognize Chief Livingston for the skill and ability to lead the Police Department that he demonstrated for nearly ten years. We wish him well in his well-deserved retirement.

Among the many challenges that confront the police department, at the forefront is addressing staffing shortages. Plans are in place to return the department patrol force to full staff by the spring of 2017. One officer is scheduled for basic recruit training in March, and a second will begin in the fall of this year. We intend to supplement the patrol force with the reinstatement and hiring of additional reserve (part time) officers. Additionally, we are increasing the per diem dispatching positions to address vacation and sick coverage.

The patrol force's most popular addition, K-9 "Clyde", and his handler Officer James Wironen have been attending fourteen weeks of training. That training will be complete in early 2016. Clyde is a twenty month old German Shepherd from Slovakia. Officer Wironen and Clyde will be patrolling during the evening shift. All related expenses for the purchase of Clyde, his training and required equipment have been funded through the Stanton Foundation First Dog Program. This grant covers K-9 related expenses for a period of three years. Additionally, we are seeking funding for a protective vest and kennel equipment from Mass Vest a Dog. Fundraising for future expenses related to the K-9 program have already begun and have been well received.

The new Police Department project has finally moved forward with the renovation of the former Winchendon Court House. Construction began in November and is rapidly progressing. An anticipated completion date this summer will provide the department's officers and dispatchers with updated facilities necessary to provide the level of police services the Town of Winchendon deserves.

The Police Department is addressing community concerns through a number of initiatives and programs which we hope to expand upon. These programs would include outreach and education for the community's elderly population. Neighborhood Watch Programs and Police Explorers Program for youths. A goal of the department is to promote a positive relationship with the community through community engagement; this would include establishing a collective vision for the betterment of the community through collaboration efforts and positive change.

Respectfully Submitted, David P. Walsh, Chief of Police

DEPARTMENT OF PUBLIC WORKS

**ANNUAL REPORT
PUBLIC WORKS DIRECTOR
ALBERT C. GALLANT**

EXECUTIVE ASSISTANT
WENDY STEVENS

HIGHWAY DEPARTMENT

Working Foreman Randy Paul
Highway Department Operators
Maurice LeBlanc, Joshua Kliskey, Brian Croteau

The Town's Highway Department maintains more than 130 miles of primary and secondary roadways. The majority of these roadways are paved while there are several miles of dirt/unpaved roadways. The equipment utilized for maintaining these roads is comprised of 14 pieces: Two front-end loaders, two loader-backhoes, four truck/sander combinations, 1 water dept. 6-wheeler, three one-ton dump trucks, and two three-quarter ton pickup trucks.

The Highway Department has one working foreman (reduced from two working foremen in past years) and three truck/equipment operators (reduced from six in past years) for plowing and sanding. In addition, the Cemetery Department foreman and operator, the Transfer Station foreman and operator, Fleet Maintenance personnel (Chief Mechanic and Assistant Mechanic), water system operators, and wastewater treatment plant operators supplement plowing, sanding, and snow removal operations as needed.

During the course of the year, the Highway Department graded all public gravel roads several times, painted all crosswalks, repaired and installed new regulatory and street signs throughout town, swept streets and sidewalks, patched potholes, cleaned 600 catch basins and drop inlets, cut and chipped brush from several town roads, removed numerous large dead or dying hazardous trees, and repaired or replaced culverts and storm drains throughout town. In addition, DPW personnel plowed and sanded all town-owned roadways and removed snow from the downtown area as necessary. A total of approximately 1,618.38 tons of salt and 4,059.13 tons of sand were utilized to treat roadways during the 2014/2015 winter season. Overall, the winter season of 2014/2015 was characterized by above average snow fall with numerous storm events that resulted in frequent icing conditions on roadways that required treatment. There was not any significant or widespread tree and/or property damage with any of the winter storms as has occurred in past years.

There were no major roadway rehabilitation projects completed in 2015. Due to the timing of the past director's resignation and the placement of a new director, the paper work to schedule a paving crew went in too late. (The Town of Winchendon typically receives approximately \$450,000 in Chapter 90 funding) Prior to the roads being reconstructed, DPW personnel completed drainage improvements that included

replacing/rebuilding existing deteriorated culverts and catch basins and installed new catch basins, culverts, and drainage swales where needed. In addition, trees and brush were trimmed back and larger hazardous trees were also removed.

The Winchendon DPW will be working on Bemis Road from its intersection with Liberty Lane southerly to the end of the travelled/maintained way, a distance of 1,330 feet. The work that has been completed from late summer through the fall of 2014 included cutting back trees and brush alongside the roadway, removal of excess soils at the road edges, and installation of more than 700 feet of 12-inch diameter HDPE culvert pipe, several drainage structures, and drainage swales. This work was completed in anticipation of reclaiming and repaving this section of road, which is scheduled for spring 2016. The source of the majority of the maintenance problems associated with this section of Bemis Road was the lack of drainage controls and failure to correct these issues prior to paving would have resulted in premature failure of the newly paved road.

Winchendon DPW personnel reconstructed several sections of sidewalks in 2015 including 500 feet on Pleasant Street and 400 feet on Oak Way. A section of new roadway was also roughed in on Oak Way which should be paved this coming summer. Reconstruction of sidewalks involved the removal of existing asphalt sidewalks, excavation/removal of the underlying, unsuitable soils, placement of a compacted gravel base, and pouring/finishing of steel-reinforced concrete sidewalks five feet in width. All work was completed to maximize compliance with ADA (Americans with Disabilities Act) accessibility requirements, including the installation of detectable warning pads at each street crossing for visually impaired individuals.

The Winchendon DPW continued with its program of repairing/rebuilding catch basins and culverts in areas that have been chronically plagued with drainage issues. A number of catch basins or drop inlet structures were reconstructed and should provide many years of service while minimizing the maintenance issues that have been associated with them in the past. Major culvert repair projects were completed on Robbins Road. Also the bridge abutment and guard rails were repaired and replaced on River Street. The guard rails on Monomonac Road West and Lakeview Drive were also repaired. Work also continues on correcting a drainage issue on tannery hill and Glenallen Street. Furthermore the state is planning on repaving Rt 12 from the NH line to mill Street.

In 2015, the DPW continued the town-wide hazardous tree removal program that began in 2012 in which efforts were made to identify and remove trees along town roadways or on Town-owned land that posed a hazard to the public because they were dead, decaying, cracked/damaged, etc. Many of the trees were removed by DPW personnel with assistance by a private tree company only when absolutely necessary. In addition, small trees/brush was cut back on several roads in town to improve safety and visibility and reduce the possibility of roadways being blocked by branches/leaning trees during snow or ice storms. Roadways cut-back included sections of the following streets: Mill Glen Road, Old Baldwinville Road, and Sibley Road.

DPW personnel replaced the telephone pole guard rail on Robbins Road and Mill Street with jersey barriers. This is a much safer alternative temporary fix until a permanent fix is designed. The High Street bridge is in the design stage and we're hoping to have it go

out to bid in early spring. The state has approved the use of chapter 90 funds to fix it. Other work that has been done by the DPW this year is GAR Park .We ground 37 stumps, dug and installed 4 cannon foundations, and brought in over 200 yards of fill in. The coming year will be a very busy year with the police station, GAR park, and 1,000 feet of sidewalk to complete on Central Street. Paving this year that is approved is rice rd. Bemis hill rd. and 2500 feet of river st.

WATER DEPARTMENT

Chief Operator Steven Neal

Senior Operator Mark Frye

2014 was the first full year of the town returning to the operation and maintenance of Winchendon's water distribution system utilizing town employees. For several years, United Water NACO of Harrington Park, NJ was contracted by the Town of Winchendon to operate and maintain the town's water distribution and wastewater collection systems. When United Water's contract was set to expire early in 2013, the Town of Winchendon advertised an RFP (request for proposals) for a new contract to operate and maintain the town's water distribution and wastewater collection systems. Upon review of the submitted proposals, it was determined that the increased cost of the new contract would significantly exceed the costs associated with town directly employing the required personnel. Therefore, in the interest of operating the systems at the lowest costs to the water/wastewater ratepayers, it was decided that the town would hire the required employees to operate and maintain these systems. The required staff was not hired to the level that could operate the water system properly. The amount of workload for this thin staffing ratio causes the proper maintenance of the system impossible.

The Water Department maintains Winchendon's 61 miles of water mains, water service connections, fire hydrants, two water storage tanks, and three water booster/pump stations. Most water meters are now read utilizing a laptop computer. Personnel drive throughout the area of the town served by the public water supply system and as they are doing this, the laptop computer connects to the radio transmitter on each meter and downloads the readings. Collection of water meter readings now only takes a fraction of the time. Only approximately 50 meters are read manually. Upon collecting all the readings, the recorded data (water meter readings/usage) is downloaded from the laptop computer to the Town's municipal accounting/billing software program. It is then analyzed and reviewed before being used to generate the bills for Winchendon's water/sewer customers.

Water Department and Public Works Department personnel responded to a total of eight water main breaks over the course of 2015. Water main breaks are primarily the result of aging water mains that Winchendon and most other cities/towns are facing across the country. DPW employees assisted on each water main break to facilitate the repair and return water service as quickly as possible. Upon the repair of each break, impacted water mains were thoroughly flushed and returned to service. Roadways damaged and/or excavated during the repair of each water main break were patched and restored to the fullest extent possible by DPW employees. Water main breaks occurred at the following locations in 2015:

3-30-15 River St and Clark Rd 6" main
5-5-15-Whitney St @ 38 6" main
6-27-15Elm St @ 88 6" main
7-21-15 Alger St 6" main
8-7-15 Ash St @ pole 21 6" main
8-30-15 River St @ Bell craft 6" main
9-3-15 Jackson Ave @ Franklin St 10 "main
12-17-15 Ash St 89 2" main

Service Leaks

1-13-15Central St ¾ inch line
2-2-15 110 Front St 2 inch line
4-1-15 50 Glenallen St ¾ inch line
5-8-15 New Cemetery ¾ inch line
5-19-15 226 Front St ¾ line
4-3-15 8 Alger ¾ line

Water Department personnel also responded to a number of water service line and fire sprinkler system leaks/breaks (serving individual buildings/houses) over the course of 2015 in these situations; water was shut off at the street so that the respective property owner could have repairs completed by a contractor or plumber, depending upon the location of the leak.

Fire hydrants throughout the town were flushed and exercised as part of the Water Department's annual flushing program. Markers were installed on fire hydrants to facilitate locating them during the winter months in the event of a fire, for removing snow around them, and for avoiding them during snow plowing operations. Several broken/damaged hydrants were repaired or replaced. Broken/missing gate valve and curb stop boxes were also repaired or replaced as needed.

All cross connection control and backflow prevention devices in town were inspected and tested in accordance with Massachusetts Department of Environmental Protection Cross Connection Control regulations. Owners of failed devices were required to make repairs and return the equipment to operable service in a timely manner to ensure that the Town's water system was properly protected from contamination by back-siphonage.

Water Treatment Facilities

AWJWT

The Ashburnham/Winchendon Joint Water Treatment Plant on Lake Road in Ashburnham treats water from Upper Naukeag Lake for distribution to the Towns of Winchendon and Ashburnham. Veolia Water North America of Houston, TX is contracted by Winchendon/Ashburnham to operate, maintain, and repair the water treatment plant and is required to do so in accordance with the Federal Safe Drinking Water Act and Massachusetts Drinking Water Regulations. The costs of operating and

maintaining the treatment plant are divided between Winchendon and Ashburnham based on the quantity of water delivered to each town. During 2015 a total of (252.8 million gallons) of water was treated and pumped to Winchendon, for an average of 692,602 gallons per day.(approximately 170,000 gal a day of that feeds Ashburnham residents on

the Winchendon main line). For comparison, 229.0 million gallons was used in 2013 and 245.8 MG in 2012. The Town's current registered withdrawal permit for Upper Naukeag Lake is 0.67 MGD (670,000 gallons per day).

Water Quality Testing

The Water Department collects 9 drinking water samples each month at predetermined locations throughout the distribution system for microbiological testing. These samples are analyzed by a state-certified laboratory and the results reported to the Massachusetts Department of Environmental Protection (MA DEP). The Town also samples the drinking water for asbestos, disinfection-byproducts (DBPs), volatile organic compounds (VOC's), inorganic compounds (IOC's), nitrates, nitrites, radionuclides, and synthetic organic compounds (SOC's). The sampling schedule and locations are approved by MA DEP.

Lead and Copper

Winchendon's testing requirements for lead and copper have been reduced by MA DEP from 20 samples once a year to 20 samples every (3) three years due to the fact that samples were below the 90th percentile for several consecutive monitoring periods. In accordance with the sampling plan approved by MA DEP, sampling/testing for lead and copper was not completed in 2014; the next regulatory required sampling is scheduled for the third quarter of 2016. Samples for lead and copper were collected/analyzed in 2013 (testing for lead/copper was also not required by MA DEP in 2011 or 2012). The drinking water is tested for lead and copper in order to evaluate the effectiveness of the corrosion control program employed at the Ashburnham/Winchendon Joint Water Authority Treatment Plant. The required round of lead and copper samples that was collected in the third quarter of 2013 included two (2) samples from public school buildings.

Water Quality Testing Results and Violations

The results for all sampling completed met MA Drinking Water Regulations throughout 2015 (no violations occurred). Analytical results are posted at the Town Hall, 109 Front Street, Winchendon, MA 01475 and copies are also available from the DPW office at Town Hall.

SEWER DEPARTMENT

As noted in the Water Department section of this report, in 2013 the Town of Winchendon transitioned back to a Water/Sewer Department staffed by town employees after several years of having a private contractor operate and maintain the town's water distribution and wastewater collection systems. The town's sewer collection system consists of all sewer interceptors and collection mains, manholes, and two lift/pump stations. The two sewer lift/pump stations, located on Spring Street and Spring Place, are inspected on a daily basis, including weekends and holidays. Sewer Department personnel are also responsible for clearing the occasional blockages that occur in sewer collection mains, typically utilizing a high-pressure water jet flushing machine. As preventative maintenance, sewer manholes and collection mains are also inspected, utilizing remote video equipment when necessary, and maintenance completed as needed, including cleaning of partially-blocked sewer lines before back-ups occur. More comprehensive rehabilitation work is completed on sewer collection mains and manholes when problems arise or are identified during preventative maintenance inspections.

Three significant backups of sewer mains occurred in 2015

7-8-15 Hyde Park St (grease/paper/debris)
8-25-15 Woodlawn @ Maple debris
8-25-15 Water St @ spring debris

All sewer backups were cleared by Sewer Department personnel by jetting/flushing/rodding the blockages. Typically, these blockages are the result of grease buildup in the sewer collection system. Those backups that resulted in a release of sewage to the environment are documented in detailed reports submitted to the Massachusetts Department of Environmental Protection and United States Environmental Protection Agency.

Sewer Department personnel inspected sewer collection mains utilizing a camera during 2015 on Whitney Street (200 feet) and then replace the section of pipe that had been compromised

Sump Pumps and other Illegal Discharges

Over the course of 2015 it has been observed that flows to the wastewater treatment plant have increased significantly despite the fact that water usage in town, as indicated by flows from the water treatment plant in Ashburnham, have generally been in a downward trend over the last several years. This combination of data may indicate that illegal connections (e.g., sump pumps) to the sewer collection system have occurred. In past years, Sewer Department personnel have made efforts to identify sump pumps in homes/businesses that were illegally connected to the sanitary sewer system. Owners were required to disconnect these sump pumps and find an alternate means of disposing of the discharge from the sump pumps. Discharges from sump pumps to the sewer system are not permitted as they generate additional flows that must be treated at the wastewater treatment plant. These additional flows impact the operation of the plant and increasing electrical, chemical, and sludge disposal costs, resulting in higher sewer rates for all users.

CEMETERY & PARKS DEPARTMENT

Cemetery Foreman George Labarge
Equipment Operator Leonard Tenney

The Cemetery and Parks Department includes a Working Foreman and one Equipment Operator. These personnel are responsible for maintaining the bike path, Riverside, Old Centre, and Boston Cemeteries, along with Legion Park, VFW Park, GAR Park, Old Centre Common, and Norcross Square. In addition, lawn areas at Old Murdock and Poland/Streeter School buildings are also mowed and trimmed regularly. In total, there are approximately 100 acres of cemeteries and parks that are maintained by the two employees of the Cemetery and Parks Department. During the summer months, when the budget allows, two temporary employees are hired to assist the Cemetery/Parks Department during the peak grass growing season.

Depending upon the season of the year, employees mowed, trimmed and maintained all grounds, picked up trash and litter, installed monument foundations and Veterans'

markers, planted flowers, trimmed hedges and trees, removed fallen leaves and wood debris, dug, back-filled and restored burial plots, filled in sunken grave sites, and reseeded fall/winter burials along with damaged lawn areas. Workers also continue to improve and expand the new section of Riverside Cemetery, which is located behind the Glen Café on Glenallen Street.

During 2015 repairing, up-righting, and straightening headstones in town-owned cemeteries was continued. A heavy-duty tripod lift courtesy of grant money obtained from the Robinson-Broadhurst Foundation by the Winchendon Historical Commission facilitated this work in areas not accessible by machinery. This tripod is a very useful piece of equipment for this type of work and will certainly be useful in the cemeteries for headstone rehabilitation in the coming years. Without it, this program could not have been initiated. Also in 2015 the Robinson- Broadhurst Foundation donated a John Deere riding mower. This year we also started grading the dirt roads in Riverside Cemetery and installing road grindings. This is a much needed improvement. During the winter months the crew works with the Highway Department on tree removal and plowing operations.

WASTEWATER TREATMENT PLANT

Chief Operator Richard Pezzolesi

Senior Operator Ryan Scoville

Equipment Operator Dave Letendre

The Town of Winchendon's Wastewater Treatment Plant (WWTP), located on River Street, is operated by Town of Winchendon employees. The staff consists of one Chief operator and one Senior Operator and one Equipment Operator.

An upgrade of the WWTP was completed in 2005, increasing the design flow rate from 0.5 million gallons per day (MGD) to 1.1 MGD. The upgraded plant, together with the replacement of the main sewer interceptor line from Lake Street to the WWTP on River Street, allowed the Town to gain the additional capacity necessary to allow new sewer connections for both business and residential customers and also improve the quality of the effluent discharged to Millers River. For a number of years prior to the upgrade to the WWTP/sewer interceptor, no new sewer connections were permitted in accordance with a consent order issued by the US EPA/MA DEP.

The WWTP processes the Town's raw sewage and treats it to standards required by the Town's NPDES (National Pollutant Discharge Elimination System) permit issued by the U.S. Environmental Protection Agency and Massachusetts Department of Environmental Protection we are now in the process of applying for a new permit. A total of 205.4 million gallons of wastewater (an average of 562,740 gallons per day) of sewage was treated in 2015 (for comparison, 151.53 million gallons was treated in 2013 and 162 million gallons in 2012).

The sewage and wastes treated by the WWTP include both inorganic and organic solids. Inorganic solids do not break down or decompose in the system and are retained in the settled sludge or discharged in plant effluent. Inorganic solids retained in the system are collected in the various treatment units (primary and secondary clarifiers and aeration basins), then removed (pumped to a tanker truck) for offsite disposal. The organic wastes break down and decompose and settle in the primary and secondary clarifiers. The

aeration basins provide an environment for the breakdown of organic solids by bacteria. The decomposed organic solids contained in the aeration basin effluent (mixed liquor) are removed as settled sludge in the secondary clarifiers and disposed of off-site along with the inorganic solids. However, a portion of the settled solids is returned to the aeration basin for maintaining the bacteria population.

In addition to the physical unit operations, two chemicals are utilized in the treatment process. Poly-aluminum chloride (PAC) is used to enhance the separation of liquid and solid phases in the secondary clarifiers and sodium hydroxide is utilized for pH and alkalinity adjustment. Finally, secondary settling basin effluent is disinfected through the use of ultraviolet light prior to its discharge to the Millers River.

FLEET MAINTENANCE

Chief Mechanic Patrick McCarthy
Mechanic Paul Anderson

The DPW's Fleet Maintenance Department consists of a Chief Mechanic and an Assistant Mechanic. The Fleet Maintenance Department services and repairs all town-owned light/heavy motor equipment and vehicles, including those operated by: Public Works, Police, Fire/Ambulance, Council on Aging, School Department, Town Hall, and Civil Defense. Detailed service records are maintained by the Chief Mechanic for all equipment and vehicles. The Fleet Maintenance Department has a fully equipped repair area at the town's public works garage on Glenallen Street. The Fleet Maintenance Department is also responsible for maintaining the town garage, which houses all DPW equipment, and generators at water pump and sewer lift stations.

Respectfully submitted,

Albert C. Gallant
Public Works Director
Town of Winchendon

PLACE HOLDER FOR SOLID WASTE FACILITY REPORT
1 OF 2

PLACE *HOLDER* FOR SOLID WASTE PAGES
20F2

WINCHENDON PUBLIC SCHOOLS REPORT WINCHENDON SCHOOL COMMITTEE

Dawn Harris, Chair	Term Expires 2016
Danielle LaPointe, Vice Chair	Term Expires 2018
Janet Corbosiero	Term Expires 2016
Greg Vine	Term Expires 2018
Larry Murphy	Term Expires 2016

DISTRICT ADMINISTRATION

Steven Haddad	Superintendent of Schools
Kristina Mecelicaite	Director of Pupil Services
James Murphy	Director of Facilities
Bill Clinton	Director of Technology
Kris Provost	Director of Murdock Academy
Jenna Whitaker	Athletic Director
Joshua Romano	Murdock High School Principal
Ralph Borseth	Murdock High School Assistant Principal
J. Leonard Mackey	Murdock Middle School Principal
Jessica Vezina	Murdock Middle School Assistant Principal
Kathryn Vanderhoof	Toy Town Elementary Principal
Laura Weiderman	Toy Town Elementary Assistant Principal
Kathryn Vanderhoof	Memorial Elementary Principal
Michelle Atter	Memorial Assistant Principal

From Winchendon Public Schools

Winchendon Public Schools continue to move in a positive direction to ensure that every student succeeds. Our highly qualified team of educators are hardworking, dedicated and care about our students. We offer rigorous academics, competitive athletics, and an inspirational fine arts and music program. Our graduates have been accepted at colleges and universities like Harvard University, Ohio State University, University of New England, University of Vermont, Fitchburg State University, Salem State University, Bridgewater State University, Franklin Pierce University, Mercy College, Lasell College, Newberry College, Becker College, Curry College, and Nichols College. Academics is our priority, but preparing students for their successful careers and life are the driving force in everything we do.

Our schools offer a nurturing, safe and engaging environment, and our staff work hard to build character, community service, and acceptable social behavior in every student. Our core values of respect, resiliency, responsibility, accountability, trust and ethics are essential to support a positive winning culture. Our essential task of educating and

providing knowledge to our students will ensure their future achievement and success. We work to build pride in our schools and in our town. We are working collaboratively

with the town of Winchendon, and vow to make this town great again. Our schools are buzzing with happy students surrounded with a most caring and dedicated staff.

In its third year of operation, the Murdock Academy for Success is now located at Murdock High School and offers academic online education to middle and high school students. The academy is designed to provide an alternative learning environment in order to meet the needs of students who require a non-traditional school setting. The academy's mission is to serve students in the Winchendon Public Schools, but accepts out of district placements. Students enrolled are pursuing a Murdock High School Diploma and are eligible to participate in athletics and extra-curricular activities. We also offer an online program for students to work from home at their own pace.

The district encourages all students to engage in school sponsored sports and extra-curricular activities. Due to the generous support from the Robinson-Broadhurst and the Murdock Trust Foundations, we are able to maintain lower athletic user fees, which enable more students to participate in a greater number of activities.

The Winchendon Public Schools continue to offer students an Extended Day Program to provide students the opportunity to enhance their learning in a safe and nurturing environment. The programs offered to enrich learning include Robotics, STEM classes, Sports and FitMath, Art, Yoga, Music, and Drama. The before and after school programs are funded through grants and trusts, school budget, registration fees, donations, and fundraisers. The Elementary programs provide each student with homework assistance. Murdock Middle School provides afterschool enhancement classes as well as tutoring and homework assistance. Additionally, a winter ski program is offered in partnership with Wachusett Mountain, and a Spring Golf program is offered partnering with the Winchendon School Golf Course.

Winchendon Public Schools are proud of the hard work and dedication of all staff members. Through their efforts the District has had another successful school year. We appreciate the support of the community as we continue to provide the best educational opportunities for our students.

If you have any questions or comments, please contact me at 175 Grove Street (978-297-0031).

Steven E. Haddad
Superintendent of Schools

POINTS OF INTEREST

The Winchendon Public Schools has continued its contract with Chartwells School Dining Service to provide both breakfast and lunches for our students. "Lunches in our cafeterias are ideal for every palate and every age group, and we are bringing students' favorite foods from outside school inside, including fresh local fruits and vegetables, pizza, classic All-American burgers, and foods with an Asian flair and bold, BBQ flavors. All of our food is made with care and utilizes lean meats, low-fat cheeses and whole grains". The meal costs for 2015-2016 for the secondary and elementary students remained at \$2.75 for lunch and \$1.50 for breakfast. For those who qualify, there are free or reduced price lunches and breakfasts. The reduced lunch price for 2015-2016 is \$.40 and breakfast is \$.30 at both the elementary and secondary levels.

The total enrollment as of October 1, 2015 was 1,291. Twenty percent of the student population for 2015-2016 are special needs students. During the 2015-2016 school year approximately 1,081 students were transported to and from school.

Winchendon Public Schools participates in the "School Choice" program in Massachusetts. We had 37 students who are residents of other Massachusetts communities enrolled in our schools, and 133 students from Winchendon attending schools in other communities. Winchendon also has 147 students attending Monty Tech during 2015-2016. There were an additional 112 Winchendon students matriculating in nearby private, parochial, and charter schools and 53 other students being home schooled by parents.

Breakdown of Pupil Enrollment
2015-2016 School Year
(As of October 1, 2015)

Pre-Kindergarten	74
Kindergarten	101
Grades 1-2	188
Grades 3-5	289
Grades 6-8	311
Grades 9-12	<u>328</u>
Total	1291

GENERAL INFORMATION

Pre-Kindergarten:	A.M. Session 9:00-11:15 P.M. Session 12:30-2:45
Memorial Elementary:	8:45 a.m.-3:05 p.m.
Toy Town Elementary:	8:35 a.m.-2:50 p.m.
Murdock Middle School:	7:30 a.m.-2:05 p.m.
Murdock High School:	7:30 a.m.-2:05 p.m.
Murdock Academy for Success:	7:30 a.m.-2:05 p.m.

SCHOOL BUDGET 2015-2016

School Committee	\$39,250
District-Wide Administration	\$674,871
Special Education Department	\$1,066,022
Murdock High School	\$2,784,148
Murdock Middle School	\$1,887,045
Toy Town Elementary School	\$1,955,722
Memorial Elementary School	\$2,293,866
Food Services	\$493,616
District-Wide Facilities	\$1,466,731
Total School Dept. Operating Budget	\$12,721,381
Town Assessment Indirect Costs	\$3,812,608

Sealer of Weights & Measures 2015 Annual Report

To the Honorable Board of Selectmen, Town Administrator and Citizens of Winchendon, as the Sealer of Weights & Measures, I submit the following activity report for the fiscal year beginning July 1, 2014 to June 30, 2015:

Scales	21 Inspected, 21 Sealed
Fuel Pumps	91 Inspected, 91 Sealed
Scanners	3 Verified
Fees collected	\$2,760.00

Also, I attended the two-day annual conference of the Massachusetts Weights & Measures Association held in Marlborough, Massachusetts in September. This conference included training and briefings on regulations and procedures.

Special thanks to the Town Hall staff for their assistance during the year.

Respectfully submitted:
Steven E. Slocum
Sealer of Weights & Measures

2015 Annual Report - ToyTown Partnership

2015 marked the first full year of the integration of the Winchendon Enhancement Committee with the Toy Town Partnership. Initiatives started by each group moved ahead, and new ones began.

North Central Pathway Construction is essentially complete on the final section of the Pathway in Winchendon. This section runs southward from Glenallen St. roughly along the rail bed parallel with Spring Street and across Route 12 to connect with the Route 140 section near Old Gardner Road. This highly visible segment is 2.3 miles in length and will be officially opened in the spring of 2016. We continue to seek volunteers for an independent Friends of the Pathway committee to help with ongoing upkeep of the Pathway.

Ingleside The Winchendon Enhancement Committee (WEC) was spawned in 2013 subsequent to an effort by the Robinson-Broadhurst Foundation to help the town identify projects which would have wide-reaching benefits for townspeople. The group is seeking to acquire the Ingleside property on Maple Street abutting Whitney Pond. The Winchendon School owns this 43 acre property, but it no longer meets its strategic needs. In early 2015 with funding from Robinson-Broadhurst, a draft Master Plan for the parcel was completed, with an ultimate goal of providing a community space based on the Makerspace development model that fosters a sense of community and provides the tools, programs, and space for creative collaboration. The WEC is continuing to pursue cost-effective avenues to secure this land. In September the WEC held a second highly successful Fall Festival on the Ingleside property which was attended by an estimated 2,500-3,000 people.

Converse Gardens The group continues to seek funding and donations to establish a community park and tourist destination at this historic parcel on the Millers River along Front Street. A Robinson-Broadhurst grant was resubmitted late in 2015 for materials to provide access and parking on River Street. The Garden Club has offered to provide expertise for this project, provided funding and labor can be found. We continue to seek help from other volunteers to help the garden take shape and grow.

Other Integration and Outreach:

- The Partnership facilitated discussions between the Garden Club and the American Legion for plantings at the Veterans Park in the spring. More plantings will take place once the walkway of the park is complete.
- Representatives from the Gardner Area League of Artists met with the Partnership to discuss possible future collaborations.
- The Winchendon School Community Service program worked with the Partnership on an Earth Day project in which students worked on the downtown section of the North Central Pathway, repainting and repairing fence sections, rebuilding benches, and cleaning up winter damage. The School has expressed an interest in future community projects.

Members Cynthia Boucher, Linda Daigle, John Deline, Steve Haddad, Ken LaBrack, Joe Ladeau, Jane LaPointe, J. Lillie, Elaine Mroz, Don O'Neil, Kris Provost, and Dave Romanowski. All interested members of the community are invited to participate.

2015 ANNUAL TOWN REPORT

DEPARTMENT OF VETERANS' SERVICES

The Veterans' Office helps veterans and their families navigate through the plethora of options available either through federal or state sources. Most people are familiar with the Veterans Administration – a federal agent that assists veterans with disability or compensation claims; along, with assisting the elderly who are indigent and need help with aid and attendance. Winchendon Veterans Services also utilizes state assistance through the Department of Veterans Services. For every dollar spent, \$.75 is returned back to the town Accounting Office towards the next fiscal year. Veterans or widows who qualify receive cash assistance or financial help with medical bills. For the past two years, my budget has been stagnant at \$475,000.00; however, it's virtual impossible to forecast how many additional clients may qualify and need assistance. This was shared with the town's people during the annual May Town Meeting. Regardless, I live and work and a wonderful community and blessed with town officials who will always outreach and find a way to ensure proper assistance is given to any veteran who qualifies!

Department of Veterans' Services is governed by regulation 108 CMR. This regulation was completely revamped this past year. One of the newest changes that communities require Veterans' Agents to be certified – I was officially certified as a Veterans Service Office in December 2015!

The Winchendon World War II Brick Pathway project is almost completed in Legion Park. Families that wish to purchase a brick can do so through the front page town website. The new memorial rick pathway project will place purchased bricks during the spring of 2016. A massive advertising campaign has been planned as we remember the greatest generation of veterans – World War II.

It is hard to believe that I have now completed 11 years of service to the town as a Veterans' Agent. It is an honor and privilege to service the Community of Winchendon!

Scott J. Gauthier
Director/Agent

Winchendon Redevelopment Authority Annual Report 2015

The Winchendon Redevelopment Authority (WRA) was established in 2004 with a five member board, four appointed by the Town Manager and one appointed by the State. Meetings are currently held monthly on the second Thursday at 1:30 p.m. in the Town Hall second floor auditorium with an open invitation for all of Winchendon's residents.

The board has all five positions seated and is comprised of: Chairman David Connor, Vice Chair Sheila Donofrio, Clerk Kenneth LaBrack, and Dennis Casavant. State Appointee Beth Hunt resigned in May of 2015. Mr. Connor has petitioned the Commonwealth to become the State Appointee. The Authority has received letters of interest to fill the vacant position. As in past years, they become progressively more active in community and economic development. The Authority continues their work focusing on bringing new business to Town. The emphasis being on jobs creation and additional tax revenue.

The Board continues to work with the Town to receive parcels of land for resale. Again the hope being to provide tax revenue. To date, the WRA has put 18 properties out to bid and returned them to revenue producing status in residential terms to include one affordable home.

The Authority actively seeks out potential new commercial/industrial clients, communicating with them, attempting to sell the Town of Winchendon as their new home. The Town brochure completed by the Authority has become a successful tool for economic development for these negotiations. It has been distributed to local realtors and businesses in order to broaden the scope of exposure to potential business owners.

The calendar year of 2015 has been a slower than usual year for the WRA in terms of development and land parcel resale. The Town has recognized some financial difficulties and this has made the tax title process a bit tougher for the Authority. There were no properties realized from the Town to the Authority in 2015. There is renewed hope as a new Town Manager is in place and conversation has been positive with the potential of receiving properties. The Authority did sell one parcel of residential land in May of 2015.

Winchendon did realize the completion of Phase V portion of the Bike Path. The Authority's purchase of necessary land in 2014 was instrumental in completing this portion. The Town's people have been very supportive and pleased with the progress.

The Authority continues to be in the final stages of working with a company to put a wind turbine on a piece of rural property it owns along highway 140. The turbine will be erected as soon as the Governor signs off on a pending energy bill releasing more net metering credits. The hope is to generate discounted power to a number of Winchendon businesses. It will also provide a revenue stream from the rental of the property to the company responsible for the construction and operation of the wind turbine.

The Authority was successful in selling a piece of commercial land located at 350 Baldwinville State Road. The new owner hopes to open a restaurant and have a series of greenhouses on the property to promote self- sustainability.

The Authority currently holds \$690,400.00 in total assets. These assets are all in the form of property to be developed either residentially, commercially, industrially or recreationally. While this might sound like allot, the value is determined by the assessment and not what they might sell for. Some of the properties cannot be developed due to their status such as the old landfill.

The Authority remains solidly committed to the Town of Winchendon and the successful development and redevelopment of its commercial, industrial, residential and recreational uses. They are constantly evaluating new ideas and putting plans together to boost Winchendon's community development.