

**TOWN OF WINCHENDON  
BOARD OF SELECTMEN  
EXECUTIVE SESSION MINUTES  
MONDAY, JUNE 28, 2021**

**Town Hall, 4<sup>th</sup> Floor Conference Room, 109 Front Street, Winchendon, Mass.**

**Present:**

Audrey LaBrie, Chairwoman  
Rick Ward, Vice-Chairman  
Barbara Anderson  
Amy Salter  
Danielle Lapointe

Justin Sultzbach, Town Manager  
Linda Daigle, Executive Assistant

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List of Documents Presented at Meeting: None

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Exemption No. 2 to conduct strategy session in preparation for negotiations with non-union employees; Subject – Town Accountant Contract Renewal.

Chairwoman LaBrie called Executive Session to order at 9:40PM.

Town Manager Sultzbach noted Joanne Goguen, the Town Accountant, has been with the Town since 2016. Her contract is up for renewal. Her request is a rate increase of 4% this fiscal year coming as it was agreed upon last year with the volunteer reduced raise of 1 ½% in response to COVID-19. This would be a 4% catch up and would put her right where she would be if she hadn't taken the reduction last year. Town Manager Sultzbach confirmed this with the prior Town Manager, Keith Hickey.

Her additional request was seeking an increase in vacation time from three weeks to four weeks. She has entered her sixth year of employment with the Town. A question was raised about the personnel study and if the vacation time increase followed that guide. Sultzbach said he would review the personnel policy and see if it is in alignment and if not exclude it and discuss it with the Town Accountant. The Board is seeking consistency and this in no way reflects that she isn't deserving of it. Town Manager Sultzbach referenced a desire for flexibility in granting vacation time for select professionalized positions in the future.

The Board commented they would like to see her meet with them quarterly with financial reports like she has done in the past.

**Lapointe moved to accept the contract as presented by the Town Manager; Anderson seconded. LaBrie added with the caveat to verify the vacation week. With a roll call vote of all aye, the motion carried unanimously.**

**Anderson moved to adjourn from Executive Session; Ward seconded. By a roll call vote of all aye, Executive Session was adjourned at 9:51PM.**

Respectfully submitted,



Linda Daigle  
Executive Assistant