

**TOWN OF WINCHENDON
BOARD OF SELECTMEN MEETING
MONDAY, MARCH 25, 2019 6:30 P.M.
Town Hall, 2nd Floor Auditorium, 109 Front Street, Winchendon, Mass.**

Present:

Audrey LaBrie, Chairwoman
Michael Barbaro, Vice-Chairman
Barbara Anderson

Keith R. Hickey, Town Manager
Linda Daigle, Executive Assistant
Lindsay Kuchta, Recording Secretary

List of Documents Presented at Meeting:

- Official Citation Brandon M. Cornwell designation of Eagle Scout (filed)
 - Letter from Eileen Billings, Troop 4 Advancement Committee Re: Brandon Cornwell designation of Eagle Scout
- Notice of Public Hearing, Liquor License Alteration of Premises (filed)
 - Alteration of Premises Liquor License Application- Little Anthony's Seafood Emporium, Inc.
 - ABCC Amendment- Change of Alteration of Premises Information- Little Anthony's Seafood Emporium, Inc.
- Notice of Public Hearing, BYOB- Little Anthony's Seafood Emporium, Inc. (filed)
 - BYOB Permit Application For Outdoor Pavilion- Little Anthony's Seafood Emporium, Inc.
- National Grid and Verizon New England Petition to Install 1 Joint Owned Pole- Lincoln Ave. (filed)
- Colin Rowe Letter of Interest- Recreation Commission Student Appointment (filed)
- Notice of Vacancies (filed)
- Class II License Application- Brennan Jacoby, d/b/a School St. Auto Sales & Repairs, 560 School St. (filed)
 - Agreement Re: 560 School Street Property
- Road Race Permit July 7, 2019-Max Performance, 13th Annual Massachusetts State Triathlon (filed)
 - Letter of Intent Dated February 15, 2019; Tim Richmond, Race Director- Max Performance
- Special One Day Liquor License Application July 6 & 7- Max Performance, Annual Massachusetts State Triathlon (filed)
- .5K Road Race Permit Application July 20, 2019- Winchendon History & Cultural Center, 151 Front Street (filed)
- Keith Hickey MEMO Re: Change to Town Manager Recommended Warrant Articles (filed)
- Draft Support Letter for District Local Technical Assistance Grant for Additional Master Plan Funding (filed)
 - Master Plan Update Status as of March 2019
- Town Manager MEMO Re: Proposed Solar PILOT Agreement (filed)
 - Agreement for Payment in Lieu of Taxes for Personal Property Between Winchendon Ash Street Solar 2 LLC and The Town of Winchendon, MA
- Town Manager MEMO Re: Recommended Changes to Transfer Station Fees (filed)
 - Proposed Fee Changes
- Town Manager MEMO Re: Recommended Road Projects for the summer of 2019, Funded by Chapter 90 (attached)
- Report of the Town Manager (attached)
- Minutes approved:
 - Monday, March 11, 2019 Regular Meeting
 - Monday, March 11, 2019 Executive Session

LaBrie called the meeting to order at 6:30 P.M. followed by the Pledge of Allegiance to the Flag of the United States of America.

Doneen Durling announced she was audio recording the meeting this evening.

1. SELECTMEN'S COMMENTS AND ANNOUNCEMENTS:

- 1.1. Recognition of Brandon Cornwell Achieving Eagle Scout Designation- LaBrie stated she received a letter from Boy Scouts of America Troop 4 noting Brandon Cornwell's receipt of the Eagle Scout Award, the Highest Rank a Scout can obtain. The Board would like to recognize him tonight for his hard work.

Mr. Cornwell came before the Board with a slideshow summarizing his Pollenated Garden at Heywood Hospital in Gardner, MA. He, along with several other scouts worked on the project totaling around 110 total hours. In the end, the area transformed from a post construction mess to a brick walkway, mulched garden, with benches and tables. Mr. Cornwell also noted that he would help the young scouts obtain their Eagle Scout Designation when they were ready to do their project because they helped him to obtain his.

Barbaro moved to issue the following Citation to Brandon Cornwell in recognition of his achieving the highest rank of Eagle Scout, seconded by Anderson with a vote of all aye.

LaBrie read the Citation for Mr. Cornwell and presented it to him. The Board thanked him for his service.

2. **PUBLIC COMMENTS AND ANNOUNCEMENTS:** Ruth DeAmicis came forward to notify the Board and community that the Winchendon Courier is up and running again online. Unfortunately the Courier is unable to print due to costs, but can be viewed at www.thewinchendoncourier.com. Any questions may be directed to Ms. DeAmicis at 978-297-0050 or by email at admin@thewinchendoncourier.com or thewinchendoncourier@gmail.com.

3. PUBLIC HEARINGS:

3.1. LIQUOR LICENSE PUBLIC HEARING:

- 3.1.1. Application for Alteration of Premises – Little Anthony's Seafood Emporium, Inc.- Barbaro read the Public Hearing Notice for Little Anthony's Seafood Emporium, Inc. for Marla LaGrassa's application to amend the alteration of premises.

Anderson moved the Board open the Public Hearing for Little Anthony's Seafood Emporium, Inc. seconded by Barbaro with a vote of all aye.

Marla LaGrassa came forward and stated she is the owner of Little Anthony's Seafood Emporium, Inc. and the President of the Corporation. Walter LaGrassa, Marla's husband came forward as well, noting he is her partner.

Daigle noted the Building and Fire Departments as well as the Board of Health will inspect the premises prior to their opening.

Anderson asked when they intended to open to which Mrs. LaGrassa replied April 3, 2019 at 3:00PM.

Both Mr. and Mrs. LaGrassa stated it is a beautiful transformation to the building.

LaBrie asked if anyone present wanted to speak for or against the application. No one came forward.

Barbaro moved to close the Public Hearing for Little Anthony's Seafood Emporium, Inc. seconded by Anderson with a vote of all aye.

Barbaro moved the Board, acting as the Local Licensing Authority, approve the Alteration of Premises for the All Alcoholic Beverages On-Premise License of Little Anthony's Seafood Emporium, Inc. and to forward the application to the ABCC seconded by Anderson.

Anderson noted the restaurant is kind of a landmark in Winchendon and a lot of people have been waiting for it to open. Mrs. LaGrassa noted the business has been in operation for 25 years now.

With a vote of all aye the motion carried.

- 3.1.2. Bring Your Own Bottle (BYOB) – Little Anthony's Seafood Emporium, Inc. - Barbaro read the public hearing notice.

Anderson moved the Board open the BYOB Public Hearing for Little Anthony's Seafood Emporium, Inc. seconded by Barbaro with a vote of all aye.

Daigle explained their current liquor license is for the inside of the building and does not include the outdoor pavilion area. In the future they could include that by applying to the ABCC, but for now they want to try to acquire the BYOB for this area.

LaBrie verified that the applicants received all of the documentation needed and were aware of the BYOB rules and regulations to which Mrs. LaGrassa replied yes, they have received all of the proper documentation.

Anderson asked if she was on the bike path and wanted to stop at the pavilion to have a drink, would that be permissible to which Chief Walsh replied if the container is unopened while Anderson is traveling with it then it would be allowed.

LaBrie asked if anyone present wanted to speak to the request. None came forward.

Barbaro moved to close the Public Hearing for Little Anthony's Seafood Emporium, Inc. seconded by Anderson with a vote of all aye.

Barbaro moved the Board, acting as the Local Licensing Authority, approve the BYOB Permit for Little Anthony's Seafood Emporium, Inc. as presented this evening seconded by Anderson with a vote of all ayes.

3.2. POLE PETITION PUBLIC HEARING:

- 3.2.1. National Grid and Verizon New England Petition to Install 1 Joint Owned Pole - Lincoln Ave.-

LaBrie read the public hearing notice.

Anderson moved to open the Pole Petition Public Hearing seconded by Barbaro with a vote of all aye.

Laura Napolitano of National Grid came forward and noted the purpose of the installation of poles was for the protection of the solar array equipment.

LaBrie asked if any of the abutters present wished to speak for or against the request.

Tina Santos of Mill Street came forward and voiced a concern over speed being an issue in the area of the project, to which Hickey replied the Police Chief will review the application and determine whether or not it is an issue.

Barbaro moved to close the Pole Petition Public Hearing seconded by Anderson with a vote of all aye.

Barbaro moved to approve the Pole Petition for one Joint Owned pole on Lincoln Ave. as presented this evening seconded by Anderson with a vote of all aye.

4. APPOINTMENTS/RESIGNATIONS:

- 4.1. Recreation Commission Student Appointment – Colin Rowe- Colin Rowe came forward. LaBrie asked what made him interested in the vacancy to which Mr. Rowe replied he saw the notice and had never done anything in this manner before. He is open to new experiences and thought it would be a good way to spend his time. LaBrie noted that he is a 7th grader at Murdock Middle High School, and is involved in dance and theater. She thanked him very much for coming forward. Mr. Rowe thanked the Board.

Barbaro commented he believes Mr. Rowe is the youngest applicant he has seen and congratulated him on a great start. LaBrie noted that the Recreation Commission would be a fun committee to be a part of, and Anderson noted she is thrilled with Mr. Rowe's interest in getting involved.

Barbaro moved to appoint Colin Rowe to the Recreation Commission, seconded by Anderson with a vote of all aye.

- 4.2. Notice of Vacancies- LaBrie read the notice of vacancies and noted that any interested individuals may submit a letter of interest to the Town Manager's office.

5. PERMIT/LICENSE APPLICATIONS:

- 5.1. Class II License – Brennan Jacoby, d/b/a School St. Auto Sales & Repairs, 560 School St.- Brennan Jacoby came forward. LaBrie stated what the request was and that all of the documentation needed had been completed.

Barbaro moved to approve the Class II license to Brennan Jacoby, d/b/a School St. Auto Sales & Repairs located at 560 School St. seconded by Anderson.

LaBrie noted that this license will expire January 1, 2020.

With a vote of all aye, the motion carried.

- 5.2. Road Race Permit July 7, 2019 – Max Performance, 13th Annual Massachusetts State Triathlon- Race organizer Tim Richmond came forward and noted he was thrilled to bring this event back to Winchendon. LaBrie asked how many participants were in the event last year to which Mr. Richmond replied around 450, all of whom gave great feedback and love the event. LaBrie then asked if it would be the same course as last year to which Mr. Richmond replied yes. He also wanted to publicly thank all of those who will be coming out to help make it a successful event including the Murdock Middle High School Student Council, cheerleaders, cross country team, and many others.

Barbaro moved to approve the road race permit for Max Performance as presented this evening seconded by Anderson with a vote of all aye.

- 5.3. Special One Day Liquor License July 6 & 7 – Max Performance, Annual Massachusetts State Triathlon- Mr. Richmond noted that the liquor will be delivered at some point in the evening on July 6, 2019 under the presence of law enforcement and stored until the next day when it will be served. An area will be properly fenced off for those who are 21 and over. The application is for two one day licenses, one day solely for the delivery of the liquor.

Barbaro moved to approve two Special One Day Liquor Licenses for Max Performance for Saturday, July 6th and Sunday, July 7th as presented this evening seconded by Anderson with a vote of all aye.

- 5.4. .5K Road Race Permit July 20, 2019 – Winchendon History & Cultural Center, 151 Front St.-Don Oneil-
Don Oneil came forward and noted the event was a big hit last year when it took place the same day as the Fall Festival. This year, the event will be held along with the Gardner Area League of Artists (GALA). The race will have a donut stop, as well as a ride for those who don't want to run or walk the entire way, and participants are encouraged to dress up. The distance from Front Street to Oak Street is just about the right distance for the race which will be closed for a few hours until all are finished. LaBrie asked what the fee was to which Mr. Oneil replied the fee is \$25.00, and anyone interested can go online to www.winchendonhistoricalsociety.com or on their Facebook page.

Barbaro moved to approve the .5K Road Race permit for Winchendon's History & Cultural Center for Saturday, July 20 2019 seconded by Anderson with a vote of all aye.

6. BOARDS/COMMISSIONS/COMMITTEES/DEPARTMENTS:

- 6.1. Annual Update from Police Chief David Walsh / Introduction of New Police Officer James Maynard-
Chief Walsh came forward with Officer James Maynard, the Police Department's newest hire. He graduated from the Reading Police Academy on November 14, 2018, where he was voted to be the Bearer of the Guard, to whom is given the honor of carrying the flag when the class marched. Additionally, Officer Maynard was given the Athletic Award. He has proven to be an asset to the Police Department as a very active officer, and by representing himself very well. The Board welcomed Officer Maynard.

Chief Walsh then noted over the past three years he has been able to address many issues that were facing the Police Department. He began by summarizing the equipment updates such as replacing duty weapons and the addition of five patrol rifles to the primary cruisers. Additionally, he stated the oldest cruiser will become a backup K9 cruiser. The radio tower transfer project has been completed, and the construction of the Sally Port will begin once the weather breaks. The project is anticipated to take about six months.

The Police Department is also seeking five new mobile data terminals (MDT) for the primary cruisers which allows the officers to access information immediately. Funding for this is being sought through the Robinson-Broadhurst Foundation. The upgrade to the MDTs will allow for the future integration of both in car and body worn video systems. TASERs are also going to be replaced as they are about five years old, the end of the life point for service and support through Axon, the parent company of TASER. The department will be going to a lease program which will consist of yearly budgeting and planning for the replacement in future years.

Community outreach has been improved as well; the Police Department has reinstituted the R.A.D. (Rape Aggression Defense) program for women which is now scheduling a fourth class, and is also in the works of creating a twitter page to increase social media presence. Chief Walsh also mentioned he is considering holding a citizens police academy, which was last done probably twenty years ago, and was very well received. The Police Department also provides training for the elderly on fraud and safety.

Chief Walsh continued, stating this is K9 Clyde's fourth year with the department, and he has certainly proved invaluable. He has been very successful in drug searches both in Winchendon and the surrounding communities with the North Worcester County Drug Task force. Recently, Clyde was involved in a search warrant in town that resulted in an arrest, then utilized by the task force in Fitchburg for another search warrant that resulted in the recovery of 23 grams of cocaine, and on the return to town, Officer Wironen stopped to assist a Mass State Trooper with a vehicle stop which resulted in the recovery of cocaine and \$3,800 in cash. The Stanton Grant that funded most of Clyde's expenses is now complete, and he is currently being funded completely through donations made through a yearly mailer and the sale of K9 Clyde t-shirts.

As far as staffing goes, Chief continued, Brandon Lucier began his Basic Recruit Academy in Reading on March 4th and will graduate in September. Once he has graduated, we will have the evening shift fully staffed with two officers and a Sergeant scheduled every evening. Anna Tarantino was hired as a permanent part time dispatcher, which has freed up Jaime Holden, a full time dispatcher, to work as a

second dispatcher two days a week during busy afternoon hours. Holden will also be assisting with Firearms Licenses processing, public records requests, other administrative functions and the maintenance of the Twitter page along with Lt. Wolski.

The Department is concerned with the volume of investigations that are being conducted. Working with Lt. Wolski, Detective Alan Ross has been very productive in drug investigations; in 2018, Detective Ross and other patrol officers accounted for 46 drug related arrests and complaints being sought against various individuals, nine of those were the direct result of search warrants. This year has been productive as well, with 16 arrests and complaints being sought for the first quarter. Chief Walsh added although he is happy with the drug related investigations, we are having some difficulty keeping up with other investigations, particularly sexual assaults which have been on the increase.

For future planning, Chief Walsh stated he is in the beginning stages of exploring the possibility of accreditation for the Department. This ties closely with the focus he has had on training and the updating of policy and procedure. The department has purchased software (PM AM) which assists with the document management and allows for central storage of all policy and procedures, it also will provide an audit trail of documents, and provide for version and document control as well as assisting with training.

Chief Walsh then provided a PowerPoint to provide a breakdown of statistics within the department and the work they do. It was noted that fentanyl is becoming more of an issue as officers are being exposed to it. Barbaro asked what precautions are being taken by the officers to which Chief Walsh replied a donation of protective gear, gloves suits, and masks was made to the Police Department. Each of the primary cruisers have protective gear in them.

Anderson asked if there is any professional development that officers go through or if they are required to do in service training to which Chief Walsh replied officers do about 40 hours of training a year, and though they can attend an academy for the training, most of the officers prefer the online option. Additionally, officers are sent to specialized training on search warrants, as well as the upcoming training on how to work with dogs as patrol officers, as well as a variety of interest based training opportunities that officers may attend if they choose; training is pretty much ongoing.

Chief Walsh also touched upon the high volume of harassment complaints that come in to the Police Department. A good portion of the time, these cases are based upon keyboard courage, and individuals may not even realize they have crossed a line when they are using social media.

Chief Walsh closed out, stating the Police Department has become much better equipped to address the continuously changing issues facing the community. With the support of the Board and Town Manager he is confident that they will continue to provide a high level of police services.

The Board thanked Chief Walsh for his update.

LaBrie then suggested the Board take “7.2 Consideration of Payment in Lieu of Taxes” out of order.

Barbaro moved to take “7.2 Consideration of Payment in Lieu of Taxes (PILOT) Agreement – Winchendon Ash Street Solar 2 LLC, Map 5D4, Lot 9” out of order, seconded by Anderson with a vote of all aye.

- 7.2 Consideration of Payment in Lieu of Taxes (PILOT) Agreement – Winchendon Ash Street Solar 2 LLC, Map 5D4, Lot 9- Hickey noted Diane Peterson of Regional Resource Group reviewed the proposed 1.0 megawatt Solar PILOT Agreement that is before the Board tonight, and any suggested changes have been incorporated into the agreement. This project would be located across the street from the preexisting approved solar array currently under construction on Ash Street. The solar field will generate 1.0 megawatts of power and will use 5.0 acres of the 12.8 acre property. The per megawatt fee is \$13,000, an increase from \$11,000 per megawatt in prior PILOT agreements. Ms. Peterson has worked with the company looking to

construct this array and is in support of the terms outlined in the agreement. If the Board is willing to approve, she would have it approved contingent upon Town Meeting this May, as it is in a warrant for consideration. Hickey added that because this property was used for recreation, there was a fee calculated and chartered to the Winchendon School. The portion of land that his solar array is proposed to go on has already been paid for last year, and the restriction for recreation use only has been removed. Both the Planning Board and Conservation Commission have approved this project.

After further discussion, the Board made the following motion.

Barbaro moved to approve the PILOT agreement between the Town of Winchendon and Winchendon Ash Street Solar 2 LLC to construct a 1.0 megawatt solar field on lot 5D4 Lot 9 contingent on Town Meeting approval seconded by Anderson.

Anderson noted the property is already approved for solar, but it is such a nice back road; she asked if it would be visible from the street to which Ms. Peterson replied she believes so yes.

With a vote of Barbaro and LaBrie aye, and Anderson no, the motion carried 2 -1.

6.2. 7:00 P.M. JOINT MEETING WITH FINANCE COMMITTEE: The joint meeting was not held this evening

6.2.1. Town Manager's FY20 Final Budget Presentation for Board Approval- Hickey started off stating he had one change to recommend to the Board in the proposed budget. Hickey proposed the addition of a warrant article in the amount of \$44,000 to address the budget shortfall in the Street Lighting Expense line item. He added that when he budgeted \$20,000 in the FY19 budget for street lights he was under the assumption that the utility credit that Winchendon would receive would be applied against the Street Light Expenditure Account. Town Accountant Joanne Goguen spoke with the Town Auditor, Tony Roselli, who would prefer to see the utility credit as an unanticipated revenue that would close into Free Cash at the end of FY19. Beyond this adjustment, Hickey stated he had no other changes to the proposed budget and was seeking the Boards approval of the budget as presented. He is happy to answer any questions any one may have.

Anderson stated she has a lot of concerns about the water and sewer rates going up; her concern is she hopes the Town would encourage new business to come to Winchendon but we may be pricing ourselves out because of our high water rates.

Hickey noted that in his time here, Al Gallant, the DPW Director has made every change he could to reduce the cost of operating the Water Department and Waste Water Treatment Facility (WWTF). There are additional expenses in the amount of \$425,000 at the WWTF because it is now twenty-nine years old. An article will be brought forward in the future to replace all of the pipes under Central Street, and at that time there shouldn't be much of a rate increase, if any. The Town hasn't seen a water rate increase since FY17, making it two years since the last increase. It is a challenge, but costs continue to rise. A comment was made and taken literally by one citizen of Winchendon regarding those who pay for Town water and sewer; there has been a small number of new customers, but we have also lost customers, which Hickey suggests, proves the rate payer number has remained relatively constant. He added that he is hoping to get more money with the approved licenses for marijuana facilities in town. He did not want to have to walk into the meeting asking or suggesting the increase, but it is the most viable option.

The Emergency Response vehicle is a necessity to the department to improve job efficiency as they are making several trips to have all of the needed tools on site when there is a water emergency. Both Hickey and Gallant strongly feel the truck should be replaced to allow the department to be as efficient as possible.

Hickey mentioned the option of using Free Cash to pay for the Water Department Emergency Response truck; but cautioned the Board that by doing so, we would be looking at a much more substantial increase down the road. This type of purchase would allow the Board to apply about \$25,000 of Free Cash to the \$329,000 sitting in the account from FY18. The remaining \$329,000 is not spoken for, and the Water Department would then be subsidized. He is hesitant to recommend the option, but wanted the Board to be aware of the possibility.

After further discussion, LaBrie noted the budget as presented could be approved, disapproved, or amended; and asked what the Board would like to do.

Barbaro moved to approve the Town Manager's proposed Fiscal Year 2020 budget seconded by Anderson with a vote of all aye.

Hickey stated he will continue to work with Gallant to find ways to reduce the raised water and sewer rates, and to see if we can possibly bring a lesser or no increase to Town Meeting. As mentioned, we do not want to bring a rate increase, and understand the concerns had with paying different fees charged by the Town; we are looking for ways to not increase them.

Barbaro moved to take "7.4 Presentation of FY20 Recommended Road Projects Funded by Chapter 90" out of order, seconded by Anderson with a vote of all aye.

7.4 Presentation of FY20 Recommended Road Projects Funded by Chapter 90-

Roads to be Resurfaced	From	To
Murdock Avenue	Grove Street	Northerly End of Murdock Ave.
Front Street	School Street	Hill Street
Royalston Road North	West Street	Approx. 59 Royalston Road N.
Otter River Road	Old Baldwinville Road	Templeton Town Line
West Street	Royalston Road N01th	N.H. Border
Teel Road	East Side of Route 140	End

DPW Director Al Gallant came forward to present the roads slated to be resurfaced in FY20. He noted that Street Scan drives the roads in town and provides a report that takes into consideration the amount of traffic, houses, and the road conditions for each street, and the best way we can utilize the funds available. Hickey and Gallant then review the report to make their decision on what roads will be addressed. Gallant stated that the Town does have the funds to rebuild these roads, however they will each get a 2" layer of tar over the top with the life expectancy of about 7 to 10 years.

After additional discussion, LaBrie asked if anyone was present that wanted to speak to the matter.

David LaFrennie of West Street came forward and asked if the list provided is definitive as far as the roads that will be paved. Gallant replied, stating each road on the list will be paved. Each year he overestimates the cost of each road to ensure he will have enough funds to pave them. Once the State provides the final amount of Chapter 90 funds that the Town will be receiving, he may even be able to add one or more streets to the list to be paved.

Hickey added to Gallant's response, stating that the Governor's current budget is \$458,000 for Chapter 90 funds. Before the final number is produced, there will be minor adjustments made to the budget as it works its way to the Senate and Legislature. Gallant will receive a letter from MassDOT once the budget is approved with the amount allotted to the Town; Gallant will then reach out to Mass Broken Stone and schedule the paving as early in season as possible. Hickey added that this is our last year in contract with Mass Broken Stone and the Town will be going out to bid once this year is through. He is hopeful that road work will begin by the end of June.

Barbaro moved to accept the list of roadwork as presented seconded by Anderson with a vote of all aye.

Barbaro moved to take "7.3 Consideration of Recommended Changes to Transfer Station Fees" out of order, seconded by Anderson with a vote of all aye.

- 7.3 Consideration of Recommended Changes to Transfer Station Fees- Hickey noted he is bringing forward an updated list of fees for the Transfer Station, and upon the Board's approval, these changes would be effective July 1, 2019. An increase of charges is being proposed for a vast majority of items accepted at the Transfer Station due to the costs the Town incurs upon disposal of the items. As an example, the current fee to dispose of batteries is \$2.00-\$3.00, but the actual cost to dispose of batteries for the Town is \$6.50. All of the changes reflected in the fees coincide with the costs the Town incurs.

Gallant noted that when the Transfer Station switched to single stream recycling the cost to dispose of cardboard went from \$35.00/ton to \$100.00/ton as China began to refuse accepting our recycled material. The Town has been given small grants but rather than use the funds to improve the Transfer Station they are being used to pay bills as the fees have all increased so much.

LaBrie asked if the prices of bags has changed to which Hickey replied no, and the bags are no longer rounded at the bottom. Gallant added that the small bags have been increased in size by 1/3.

After further discussion, Gallant stated that these price increases are not off the cuff; he has reached out to other companies for comparison, and Winchendon's prices are still low. The enterprise needs to be self-sufficient.

Barbaro moved to approve the changes to the Transfer Station Fees. Fees will be effective July 1, 2019 seconded by Anderson.

Anderson then commented she wants to ensure more trash is not being left on the side of the roads as prices increase, and asked how the Town compensates for those who take care of others trash, to which Hickey replied the DPW has an operating budget used to dispose of the roadside trash.

Hickey stated those who may need assistance can reach out to the Town Manager's office and we can help them out.

With a vote of all aye the motion carried.

7. NEW BUSINESS:

- 7.1. Request from Planning Director Tracy Murphy to Support District Local Technical Assistance Grant for Additional Master Plan Funding- Hickey noted the Planning Director, Tracy Murphy, is requesting an additional \$7,500 to complete the Master Plan in FY20 through a grant, which requires support from the governing body. Murphy is hopeful to have the Master Plan completed and ready for review by Fall Town meeting for voter consideration, as well as opportunities for commentary in August, September, October, and November for those who have concerns. The Planning Board is responsible for making the recommendation to the voters for their approval of the Master Plan itself.

Barbaro moved the Board authorize the Chair to execute the support letter requesting DLTA grant funding as presented this evening seconded by Anderson with a vote of all aye.

8 OLD BUSINESS: There was no Old Business this evening.

9 TOWN MANAGER'S REPORT: Hickey started off by stating the privately owned property at 283 Lincoln Ave Extension has continued to deteriorate, and the owners are still in question. Most importantly, no one has taken responsibility to try and address the continued deterioration of the building. He continued, stating his

impression is most people are concerned about the catwalk and if it is stable enough to hold up the building or if there is a risk of collapsing. The Building Commissioner is confident the catwalk is the most stable part of the building. Hickey asked DPW director Al Gallant to go back to the site with the company we hired previously to remove the catwalk as the side of the building is bowing out towards the road now. It will be \$19,000 to disconnect the four corners of the catwalk by a crane or forklift and drop the catwalk to the ground. He wanted to bring this to the Board's attention for their feedback and to determine whether he could go to the Finance Committee and request the transfer of funds from the Reserve Account in the amount of \$19,000. He spoke with a representative from the EPA who he met with a few weeks ago, as well as a representative from the DEP about the potential cleanup of the property shortly after the demolition of the building. Both parties said if the Town felt the property is a risk of public safety, neither would hold up the removal of the catwalk nor the demolition of the Diehl property, also located on Lincoln Ave Extension. Demolishing the buildings would not affect the Town's chances of receiving funds from the EPA to clean up the sites.

After further discussion, Hickey stated he understands and sympathizes with the people who live in the area and have to deal with the building; it just doesn't seem like something that can be put off any longer. It is a lousy situation with the property manager being combative with the Town as we try to address it; the building should have never reached this condition with a property manager on site. However, the property manager did allow the EPA on the property to do an inventory.

LaBrie moved to support the Town Manager going to the Finance Committee to request the funds to remove the catwalk at 283 Lincoln Ave Extension, seconded by Barbaro with a vote of all aye.

Hickey noted he spoke with the Chairman of the Finance Committee who will try to arrange a special meeting for Thursday, March 28, 2019 to address the transfer of funds as the company who will be doing the demolition will be available in early April.

1. Financial Updates-

- a. I will be attending an upcoming Finance Committee meeting requesting to transfer \$65,000 from the Snow and Ice Reserve to the Snow and Ice budget.

2. Personnel Updates-

- a. Rebecca Wood has resigned as a Police Dispatcher effective March 31st.
- b. Raymond O'Brien has been hired as a Highway Operator.

3. Project Updates-

- a. I spoke to the EPA regarding any assistance they can provide at 283 Lincoln Ave. Extension. At the earliest, they expect 60-90 days before the EPA would address removal of the friable asbestos from the site. Because of the poor condition of the building, it's likely that some demolition may be necessary in order to safely remove the asbestos contaminated materials from the site.

Hickey added that he cannot thank the EPA enough for their assistance.

4. Miscellaneous Updates -

- a. Below are the projects that have been proposed for this year's Green Community Grant. Grant awards are anticipated to be announced in June.

Site	Project Type	Project cost	Incentive	Town or School Funding	Grant funds request	Cost savings	Payback Years	MMBTU Saved
Murdock School	BAS expansion	\$54,407.00	\$8,500.00	\$0.00	\$45,907.00	\$8,244.00	5.6	307
Memorial	Garage Radiant Heat	\$27,761.00	\$1,500.00	\$0.00	\$26,261.00	\$4,259.00	5.8	38
DPW Garage	Lighting /Exterior & Interior	\$15,598.00	\$3,000.00	\$0.00	\$12,598.00	\$2,395.00	5.6	42.5
Senior Center	Lighting	\$43,597.00	\$8,110.00	\$0.00	\$35,487.00	\$4,384.00	9.9	71.8
Police Station	Boiler Replacement	\$84,420.00	\$0.00	\$15,000.00	\$69,420.00	\$4,906.00	14.2	316
		\$225,283.00	\$21,110.00	\$15,000.00	\$189,673.00	\$24,188.00	8.2	775.30

10. **MINUTES:**

10.1 Monday, March 11, 2019 Regular Meeting which included Joint Meeting with Finance Committee-
Barbaro moved to approve the regular meeting minutes, including the joint meeting with the Finance Committee held on March 11, 2019, seconded by Barbaro with a vote of all aye.

10.2 Monday, March 11, 2019 Executive Session-
Barbaro moved to approve and hold the Executive Session minutes for the Board of Selectmen meeting held March 11, 2019 seconded by Anderson. By a vote of all aye the motion carried.

11. **COMMUNICATIONS:** Hickey noted that the filing period has ended for the Elected Board and Commissions for the upcoming Town Election. There are no candidates for the one year Board of Selectmen position, the three year School Committee position, as well as the Board of Health. These vacancies will be filled by write in votes.


12. **AGENDA ITEMS:** The next meeting will be held on April 8, 2019 at 6:30 P.M.

13. **EXECUTIVE SESSION:** There was no Executive Session scheduled for this evening.

14. **ADJOURNMENT:**

Barbaro moved to adjourn seconded by Anderson. With a vote of all aye the meeting adjourned at 9:14PM.

Respectfully Submitted,


Lindsay Kuchta
Recording Secretary

