

**TOWN OF WINCHENDON
BOARD OF SELECTMEN MEETING MINUTES
INCLUDES JOINT MEETING WITH CONSERVATION COMMISSION
MONDAY, FEBRUARY 13, 2017
Town Hall, 2nd Floor Auditorium
109 Front Street, Winchendon, Mass.**

Present:

Barbara Anderson, Chairwoman
Audrey LaBrie, Vice-Chair
Michael Barbaro
Austin Cyganiewicz
Amy Salter

Keith R. Hickey, Town Manager
Linda Daigle, Executive Assistant
Debra Dennis, Recording Secretary (7:25 p.m.)

List of Documents Presented at Meeting:

- Public Hearing Notice - Transfer of License Application-Paragon Investment Group, Inc. d/b/a Winchendon Wine and Spirits Transfer of All Alcoholic Beverage off-premise Package Store License from Kwik Stop Liquors (filed)
- Change of Manager Application for American Legion EM Connor Post 193 (filed)
- FY17 Community Development Block Grant Proposed Budget and Project List (attached)
- Road Race Permit Application-Max Performance 11th Annual Mass. State Triathlon 7/9/17- (filed)
- Special One Day Liquor License Permit Application-Max Performance (filed)
- Letter of Interest from Jane LaPointe to serve on Ingleside Utilization Committee (filed)
- Letter of Interest from Reverend J. Lillie to serve on Ingleside Utilization Committee (filed)
- Letter of Interest from Brian Dickens to serve on Ingleside Utilization Committee (filed)
- Letter of Interest from Francis Murphy to serve on Ingleside Utilization Committee (filed)
- Draft Winchendon Wetlands Protection Bylaw Filing Fees from Conservation Commission (attached)
- Winchendon Public Schools, Board of Selectmen "Form of Vote" for MSBA application (attached)
- Report of the Town Manager (attached)
- Letter dated 2.13.17 to Monty Tech from Gardner Mayor Mark Hawke regarding a District Agreement Review Committee (filed)
- Minutes Approved:
 - Monday, January 23, 2017 Regular Meeting
 - Monday, February 6, 2017 Special Meeting

The meeting was called to order by Chairwoman Anderson at 6:30 p.m. with the *Pledge of Allegiance to the Flag of the United States of America*.

Announce audio/video recording disclosure – Mr. Greg Vine announced he would be audio recording the meeting this evening.

**6:30 P.M. PUBLIC HEARINGS:
LIQUOR LICENSE PUBLIC HEARINGS**

- i. Transfer of License Application - Paragon Investment Group, Inc., d/b/a Winchendon Wine and Spirits Transfer of All Alcoholic Beverages Off-Premise Package Store License from Kwik Stop Liquors, 18-20 Railroad St. – Selectwoman LaBrie read the public hearing notice into the record. Ms. Linda Daigle informed the Board the applicant was not present yet and if the Board would consider passing over this and coming back to it when the applicant arrives. **Selectman Barbaro moved to pass over; Selectwoman LaBrie seconded.**

ANDERSON(Y) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(Y)

- ii. Change of Manager Application for American Legion EM Connor Post 193 – Mr. Scott Gauthier came forward, he will be taking over the role as Bar Manager due to the current Manager, Marilyn Murphy, retiring. Mr. Gauthier is TIPs certified and has a call to the Fire Chief regarding Crowd Manager training. **Selectwoman LaBrie moved to approve the change of bar manager for American Legion EM Post 193 as presented; Selectman Barbaro seconded.**

ANDERSON(Y) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(Y)

COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARING CONTINUATION –

Director of Development, Ms. Tracy Murphy, came forward and noted this was a continuation of the public hearing from Feb. 13, 2017 so she could gather the budget figures for the Chestnut Street project. It came in as expected at \$391,000. She reviewed the FY17 Community Development Block Grant numbers. The total amount we are eligible to apply for is \$557,336 - \$391,000 is for the Chestnut St. project, \$70,000 for two Housing Rehab projects, \$12,500 for fuel assistance and \$83,736 for grant administration cost. The grant is due March 10, 2017. She asked if the Board had any questions and if they felt confident with the grant proposal to consider a vote of endorsement. The Board discussed the application process that can be daunting to some. It was suggested she hold a clinic possibly at the Senior Center. It was also mentioned that there are three potential housing rehab projects still available. Ms. Murphy was thanked for her work. **Selectman Barbaro move to close the hearing for the CDBG grant; Selectwoman LaBrie seconded.**

ANDERSON(Y) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(Y)

Selectman Barbaro moved to endorse the grant application with a total of \$557,336 for FY17; Selectwoman LaBrie seconded.

ANDERSON(Y) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(Y)

SELECTMEN'S COMMENTS:

Selectman Barbaro thanked the DPW who have been out one hundred hours trying to keep streets clear. The budget is being wiped out. He also thanked maintenance staff at the School Department. It's challenging at best.

Chairwoman Anderson thanked the residents for their cooperation staying off the roads during the storm.

PUBLIC COMMENTS AND ANNOUNCEMENTS: None

APPOINTMENTS/RESIGNATIONS:

Ingleside Utilization Committee Appointments:

Ms. Jane LaPointe came forward with her interest to serve on this committee. Chairwoman Anderson noted she served on The Winchendon Enhancement Committee since its inception. Ms. LaPointe said the committee began in November of 2013 and then became a part of Toy Town Partnership. She said it is exciting that the town now owns Ingleside. Chairwoman Anderson noted there are more openings on this committee still. Ms. LaPointe said she plans on following up on those who showed interest at the Fall

Festivals held at Ingleside and from the surveys taken. **Selectman Barbaro moved for the applicant; Selectwoman LaBrie seconded.**

ANDERSON(Y) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(Y)

Reverend J. Lillie came forward with his interest to serve on this committee. Chairwoman Anderson noted he too has been part of the project since the beginning. **Selectman Barbaro moved for the applicant; Selectwoman LaBrie seconded.**

ANDERSON(Y) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(Y)

Mr. Brian Dickens came forward on his interest to serve on this committee. It's his pleasure to serve on this committee and feels this is huge for Winchendon. He thinks everyone should be a part of it. He noted that he is on the Parks and Recreation Committee and has helped at the Fall Festival every year. He ran his interest by the Parks and Recreation Committee to see if anyone else wanted to do this.

Selectman Barbaro moved for the applicant; Selectwoman LaBrie seconded.

ANDERSON(Y) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(Y)

Mr. Francis Murphy came forward on his interest and said how fortunate Winchendon was to have so many acres for a park realizing it is going to take many years to develop and different organizations to be involved. To have this land to start with that the community voted for is amazing. Winchendon is going to have such a nice place but it will take some time. Chairwoman Anderson agreed saying it's beautiful and a special piece of property, a treasure for the town. **Selectman Barbaro moved for the applicant; Selectwoman LaBrie seconded.**

ANDERSON(Y) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(Y)

The four new members were all thanked for attending this evening.

Chairwoman Anderson asked for a motion to have Superintendent of Schools and the Business Manager to come forward; Selectwoman LaBrie seconded.

ANDERSON(Y) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(Y)

NEW BUSINESS:

Request to Authorize the School Dept. to submit Statements of Interest (SOI) to the Massachusetts School Building Authority (MSBA) – Steve Haddad, Supt. of Schools, stepped forward and thanked the Board for having him this evening. He announced they are going through the process of applying to the Mass. School Business Authority and asked if the Board could vote to authorize them to go forward. He explained the process started with a formal vote of the School Committee which has been approved and the next step is the authorization from the Board of Selectmen. Supt. Haddad read the Form of Vote for the Board to consider:

“Resolved: Having convened in an open meeting on February 13, 2017, the Winchendon Board of Selectmen, in accordance with its charter, by-laws and ordinances, has voted to authorize the Superintendent, Steven E. Haddad, to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 3, 2017 for the Murdock Middle High School, located at 3 Memorial Drive, Winchendon, MA 01475, which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future for the replacement of two boilers, and the roof at Murdock Middle/High School.

The two boilers are leaking from several sections. Numerous sections have been replaced. It would be necessary to determine the source of the leaks in each of the boilers, which would

require them to be disassembled at a high cost. Since the boilers are over 22 years old, there is a risk that the repairs would be temporary and that the new seals would not align properly when reassembled. Also, we have had to replace the cone three times and had to replace the burner and the flue.

We also need to replace the roof at Murdock Middle/High School. Every year we are patching different sections that leak into our building.

We hereby further acknowledge that by approving and submitting this Statement of Interest Form, to the Massachusetts School Building Authority, the Winchendon Public School District formally intends to file an application for the funding with the Massachusetts School Building Authority for the outlined projects.”

The Board asked about cost estimates for the projects. Supt. Haddad said the two boilers are roughly \$250,000 for the both of them. Mr. Jim Murphy, School Director of Facilities, said the roof estimate is estimated at \$2,000,000. Mr. Murphy explained the costs and mentioned the 20 year warranty has passed. The roof has been leaking and once it gets on the insulation and deck it never dries out and it's assumed there are problems. Sources of funding was asked about. Supt. Haddad said the state has a formula and it's estimated they will cover 70 to 80% of the cost and we will be responsible for the rest. He said the School has applied to the Town's capital improvement process seeking help. He estimates they would need around \$400,000. Selectmen Barbaro said this needs to happen and explained the process of reimbursement from the state and a presentation at Town Meeting for an override or debt exclusion article. The current debt exclusion projects were noted.

The Town Manager was asked if these projects tonight fit into the Town Manager's capital plan. Mr. Hickey informed the Board that the School Dept. has supplied him with their capital improvement needs. He will be presenting to the committee this week and to the joint Board meeting in two weeks. Three million dollars he believes has been submitted for the roofs with \$580,000 of that estimated to be the Town's responsibility with the balance coming from state funding. The furnace capital improvement project is listed to be funded partly through the state with the balance through the Green Community's funding. He said there is a challenge to address all of the Capital Improvement Plan's projects. If we get a grant for two thirds of a roof project, we should try hard to find funds somewhere so we don't have to pay for it all ourselves. He noted this is one of three roof projects in the CIP project for the school. Supt. Haddad is concerned of where the water leaks to and with a metal structure it becomes a safety issue and we need to do something.

Supt. Haddad explained to the Board that if the Selectmen approve the vote this evening, it is forwarded to the state for approval before bringing it to Town Meeting in May.

With no further discussion on the matter, **Selectwoman LaBrie moved the Board authorize the Superintendent to submit to the MSBA the Statement of Interest form in regards to Murdock Middle High School for the two boilers and the roof replacement as presented this evening; Selectman Barbaro seconded.**

ANDERSON(Y) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(Y)

PERMIT/LICENSE APPLICATIONS:

Max Performance 11th Annual Mass. State Triathlon - July 9, 2017:

Request for Road Race Permit Application and Request for Special One Day Liquor License:

The Board passed over this agenda item waiting for the applicant to arrive.

BOARDS/COMMITTEES/DEPARTMENT HEADS:

JOINT MEETING WITH CONSERVATION COMMISSION

Request to Adopt Proposed Wetland Bylaw Application Fees - Conservation Commission members present were Garrett Davieau, Lionel Cloutier, Dave Whitaker, Tony George and the Conservation Agent David Koonce. Chairman Davieau called the joint meeting to order at 7:08 p.m. and informed the Board they were before them this evening for consideration to propose wetlands protection bylaw filing fees. Mr. Whitaker said they are trying to bring themselves up along with other communities, make them come to them ahead of time versus after the fact and work around issues. Mr. Koonce said first and foremost this is an additional source of revenue for the town, it is a local bylaw, revenue would go in the general fund, but a process at town meeting could authorize the revolving fund so the Commission could have some use of it or other departments have use of it. If we had these fees last year, the Commission would have taken in over \$3,000 on behalf of the town. He said they are asking the Board to support the fees and then the next step we would need to have public hearings prior to enacting the fees. Chairwoman Anderson asked how he came up with the fees presented. Mr. Koonce said from other towns he works in. He mostly divided those fees in half of what Lancaster charges. Chairwoman Anderson said she did some research, some of them in category 1 was pretty much the same, and category 2 was \$100.00 more. She said she didn't look at Lancaster and couldn't find any community close to Winchendon. Selectwoman Salter asked about the cost to the Town to provide the service. Mr. Koonce replied, "pretty much his time," and reviewed the process which is variable. Selectman Cyganiewicz commented we are already providing the services and there is nothing coming to the town. Mr. David Whitaker said this is a way to recoup some of the time.

Selectwoman LaBrie moved the Board support implementation of Winchendon wetlands protection bylaw filing fees as presented; Selectman Barbaro seconded. David Koonce explained that they would have to hold a public hearing first. Selectwoman Salter questioned the descriptions under each category. Mr. Koonce said they came from the Mass Wetland Protection application.

Chairwoman Anderson asked if the state fees are accessible online. If charged state and local fee, it could be quite expensive. Mr. Koonce gave an example of the state fees and explained that a percentage of it comes back to the town which is good to leave in reserve for litigation or unexpected costs.

Selectwoman LaBrie rescinded her previous motion. Selectwoman LaBrie moved the Board support the Winchendon Conservation Commission efforts in establishment of the Winchendon wetland bylaw filing fees. Selectman Barbaro seconded.

Selectman Barbaro asked to have the information on state fees and also the local area towns' filing fees. Chairman Garret Davieau said he hopes to see someone working in the office Monday through Thursday and these fees could help potentially pay for that.

It was decided the Conservation Commission would have their public hearing first and then bring back to the Board for their public hearing.

ANDERSON(N) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(N)

Selectwoman Salter noted we get funds back from the state and didn't feel we should have both fees.

Mr. Davieau moved to close the Joint Meeting; Mr. Cloutier seconded. With a vote of all aye, the Joint Meeting adjourned at 7:41 p.m.

LIQUOR LICENSE PUBLIC HEARINGS (revisited)

Transfer of License Application - Paragon Investment Group, Inc., d/b/a Winchendon Wine and Spirits
Transfer of All Alcoholic Beverages Off-Premise Package Store License from Kwik Stop Liquors, 18-20

Railroad Street-**Selectman Barbaro motioned to vote to pass over the public hearing for the liquor license transfer of Paragon Investment Group, d/b/a Winchendon Wine and Spirits.** Ms. Daigle asked the Board if they could motion to continue the public hearing instead of pass over. **Selectman Barbaro amended his motion to continue the public hearing until the applicant can show up; Selectwoman LaBrie seconded.**

ANDERSON(Y) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(Y)

PERMIT/LICENSE APPLICATIONS (revisited):

Max Performance 11th Annual Mass. State Triathlon - July 9, 2017:

Request for Road Race Permit Application and Request for Special One Day Liquor License:

Selectman Cyganiewicz asked the Board to consider taking this up even though the applicant was not present. He reasoned that this was an annual event and believes it has been successful. Selectwoman LaBrie noted that it has been a successful event and both Chiefs have signed off. **Selectwoman LaBrie moved the Board approve the application for the 11th Annual State Triathlon; Selectman Barbaro seconded.**

ANDERSON(Y) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(N)

Selectman Barbaro moved approval of the two one day liquor licenses, Selectwoman LaBrie seconded.

ANDERSON(Y) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(N)

NEW BUSINESS (continued):

Authorization to Deficit Spend Snow and Ice Account up to \$100,000 - Mr. Hickey noted the DPW Director came before the Board to ask to deficit spend the Snow and Ice account up to \$50,000 transferring funding from the health insurance account. Since that time, the Department of Revenue has notified the town we can retain an additional \$100,000 from free cash specifically for snow and ice. The process would need to be requested at Special Town Meeting in May to bring the request to increase the snow and ice budget up \$100,000. He would like to spend the \$100,000 from free cash first and not use the \$50,000 transfer from health insurance. He informed the Board that we've expended the FY17 budget, prior to the past weekend and we have spent \$50,000 of the \$100,000. We have almost a full salt shed. We are low on personnel costs. The DPW Director is hopeful the supply of materials we have now will satisfy the needs for the rest of the winter and will spend the rest to move the snow. He hopes to spend \$75,000. Selectman Barbaro asked if we need to rescind our vote. Mr. Hickey said according to the Town Accountant we do not. **Selectwoman LaBrie moved the Board agree to deficit spend the snow and ice account up to \$100,000 from free cash; Selectman Barbaro seconded.**

ANDERSON(Y) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(Y)

OLD BUSINESS:

TOWN MANAGER'S REPORT:

1. **Financial Updates** - The Town Manager noted this first item a.) has changed. Initially the Department of Revenue (DOR) allowed the town to reduce the amount of money needed to be funded for the principal payment. Because we are paying down, the bond payment would be reduced. Friday afternoon the DOR overrode each other and is requiring us to pay the principal amount of \$300,000. It will drop \$50,000 because of retirement of that second bond but not as much as they initially thought when he put his report together. We will take only eight years to pay off instead of ten but we will need to pay the full amount affecting the FY18 budget. He noted the interest rate will be 3% because the market has gone up. We hope to lock in this week.

The Bond payment is going down \$50,000 but the interest rate is going up. Not much difference. We've paid over half of the deficit, strong fiscal finish in FY16 to drop the deficit. If we continue to have free cash over the amount allowed to keep, will pay down this debt a lot quicker.

- a. With the \$1.154 million deficit bond reduction payment to be made in March, Winchendon has a balance of \$1,734,548 remaining on the deficit borrowing. The total amount borrowed in FY15 was \$3,533,000.

The annual bond payment has also been reduced to reflect the principal reduction. Below are the projected bond payments for FY2017 through FY2022. You will notice that the interest payments beginning in FY19 are expected to rise sharply. The Town's financial advisor is expecting rates to rise in the future. The FY18 rate is .75% and future rates are estimated at 3.0%. The borrowing will be going to the market in the near future so a more firm rate for FY19 will be known then.

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Principal	\$355,500	\$216,819	\$216,819	\$216,819	\$216,819	\$216,819
Interest	\$17,750	\$20,250	\$52,036	\$45,532	\$39,027	\$32,523

2. Personnel Updates-

- a. The Town Manager reported he has allowed Chief Smith to apply for a SAFER grant. This is a federal grant used to increase firefighter staffing. This is a three year grant and would pay 75% of the cost of a firefighter for years one and two of the grant and 50% for year three. Chief Smith will be applying to fund four new positions, one firefighter per shift. If the grant is awarded, the Town is not required to accept it. Makes sense to see if we are awarded and then see if we can afford it in FY18. Challenge is there is the rationale for the four people, but big pill to swallow when that time comes. He noted it could be possible to reduce the numbers to two.

3. Project Updates-

- a. The contractor for the Library Accessibility Project was on site Monday to begin planning the construction project. A construction start date is scheduled for this spring.
- b. Representatives from Onyx Energy were at the former landfill on Tuesday to do some sample borings to determine the appropriate depth for the solar array footings. Onyx indicated they are still on track for a July 1st startup. He is working on estimating what our electricity costs savings will be in FY18.

4. Miscellaneous Updates -

- a. Mr. Hickey reported he is working with the Redevelopment Authority regarding the existing line of credit that has been out for a few years. The balance is \$164,000. It is used to purchase items when needed and to assist other businesses when needed in the community. Colonial Cooperative Bank is requesting the line of credit be closed and a loan established. The Redevelopment Authority is paying approximately \$7,200 annually in interest on the line of credit. He has suggested the line of credit be paid off and a new line be established under updated terms with the bank. The Redevelopment Authority would use some of the funds received from Cumberland Farms to pay off the line of credit. As the Board is aware, the funds from Cumberland Farms have been earmarked for the construction of an addition at the Fire Department. Since the addition isn't in the immediate plans, the Redevelopment Authority could use those funds to pay off the debt. There is a meeting on Thursday to see if they support this. In the near future, the Redevelopment Authority is planning on auctioning off some of their current property.

Those funds could go toward replenishing the Fire Department addition. Selectwoman Salter asked to explain the Winchendon Redevelopment Authority. Mr. Hickey said it's an independent Board voted in place by Town Meeting two or three years ago. They are an arm of the town to provide town options of acquiring property the town didn't want. It's an independent Board from the Board of Selectmen, working in junction with staff and the Board of Selectmen to redevelop properties in Winchendon. They are appointed by the Town Manager.

Chairwoman Anderson said if the property goes up for sale that no employee be allowed to purchase it. Selectman Barbaro has been appointed, Mr. Hickey is the Executive Director. The Winchendon Redevelopment Authority has two or three pieces of property they use as collateral.

Selectwoman LaBrie asked if Central Supermarket had surrendered their license yet. Mr. Hickey explained that it was never released to them. He said he sent a letter out to the owner. He has five days to appeal. He received a call from the owner. The owner said he received the letter and was looking for reimbursement of the fee the town charged for the license. The Town Manager informed him he voluntarily closed his business and that license fee is not eligible to be refunded. He didn't say whether or not he was going to challenge the Board's decision. Ms. Daigle will reach out to ABCC to inquire if he in fact challenges.

Mr. Hickey noted because we had other businesses that have come forward who are interested in the beer and wine license, Ms. Daigle reached out to ABCC about the quota. We were notified the ABCC has awarded the town one more beer and wine license. We had two people interested in applying, we now have potentially, one unencumbered and a second one potentially available. We'll put notice on Facebook and our website and let the two businesses know. He wants to give everyone a fair share.

Mr. Hickey said he will be attending a meeting with DCR and DEP on March 9, 2017 concerning the Whites Mill Pond Dam. Brandywine is seeking to remove the dam. The Board members received a copy of the letter with the topics to discuss. He added to the topic of what the actual process is concerning the breaching of the dam. He said he has been asked by Brandywine what the town's position is on breaching the dam. He replied consistently, he doesn't have a position not knowing what the impact will be. There will be environmental reports submitted to us and DEP. Selectwoman Salter said this is an expensive process, she doesn't want anyone to touch the dam until there are funds to complete the project. The DCR came out and inspected the dam and a report will be coming out this week.

Selectman Barbaro asked about the back taxes they owe. Mr. Hickey said they are in the process of working with other groups to have that property and organization become a non-profit. When established taxes will be paid in full. They have notified us they no longer want the TIF.

Lastly, he received a letter today that he was copied from Mayor Hawke asking the Montachusett Regional Vocational School Committee chair to form a sub-committee to study how communities are charged to have students attend Monty Tech. Mr. Hickey thought to address this topic next week at the tri-board meeting and will be scheduled for the February 27th meeting.

MINUTES:

Monday, January 23, 2017- Regular Meeting –**Selectman Barbaro moved to approve; Selectwoman Salter seconded.**

ANDERSON(Y) LABRIE(A) BARBARO(Y) CYGANIEWICZ(Y) SALTER(Y)

Monday, February 6, 2017- Special Meeting – Selectwoman LaBrie asked to have her name amended to her last name. **Selectwoman LaBrie moved to approve with change; Selectman Barbaro seconded.**

ANDERSON(Y) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(A)

COMMUNICATIONS: N/A

AGENDA ITEMS: Mr. Hickey spoke about the 6:15 p.m. start before the quad meeting. Chairwoman Anderson noted the topics.

ADJOURNMENT INTO EXECUTIVE SESSION:

Selectwoman LaBrie moved to enter into Executive Session under Exemption No. 3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares and to reconvene into Public Session for the sole purpose of adjournment. The subject is FY2018 staffing. Chairwoman Anderson so declared; Selectman Barbaro seconded. By roll call vote.

ANDERSON(Y) LABRIE(Y) BARBARO(Y) CYGANIEWICZ(Y) SALTER(Y)

The meeting adjourned into Executive Session at 8:30 p.m.

Respectfully submitted,

Debra Dennis
BOS Recording Secretary