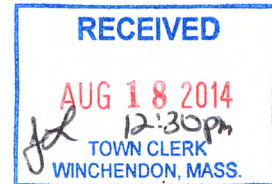


**CONSERVATION COMMISSION MINUTES**  
**4<sup>th</sup> Floor Conference Room**  
**3-27-14**



**Present:** Lionel Cloutier, David Whitaker, Kyle Bradley, Stephen Chace and David Koonce  
**Absent:** Sebastian Valera and Garrett Davieau

The meeting was called to order @ 7:24 p.m. by Lionel Cloutier in Chairman Davieau's absence.

**Material Presented**

Meeting Agenda 3/27/14  
Meeting Minutes 2/27/14  
Plans for 75 Beachview Dr.  
Certificate of Non-Applicability for Joslin Rd.  
Sample Fines Form  
Preservation Act

**NEW BUSINESS**

David Whitaker made a motion, 2<sup>nd</sup> by Kyle Bradley – **vote** unanimously approved the minutes of 2/27/14.  
Kyle Bradley made a motion, 2<sup>nd</sup> by Stephen Chace – **vote** unanimously approved to pay the secretary and the mileage reimbursement for Lionel Cloutier.

**HEARING**

7:05 p.m. RDA, 75 Beachview Dr., Steve Leggett, new septic tank and leach field  
Mark Popham represented the applicant.

The project entails the installation of a new 1500-gallon septic tank, distribution box, 480 square foot leach field, and associated fill and grading, to replace a cesspool serving an existing three bedroom dwelling. The leach field is outside of the 50' setback. There are no trees in the buffer zone. A small amount of slope fill will be needed. A silt fence will be used. A site clean-up project will be included. Agent Koonce recommends a Negative Determination. Stephen Chace made a motion, 2<sup>nd</sup> by Kyle Bradley – **vote** unanimously approved a Negative Determination. Cochran Trucking will be doing the work.

**OLD BUSINESS**

**Deed Acceptance**

Deed acceptance of deed of Map 3C-1, Parcel 11 at Glenallen St. is postponed to next meeting.

**Levying Fines**

The Commission is looking at a form that can be used to impose fines on repeat offenders. The form would be carbon copied and since it would be generic it could be used by other departments.

1. First offence - verbal warning.
2. Second offence - written warning.
3. Third offence - fine.

It would be mailed Certified/Return Receipt or delivered with police assistance.

The offender could pay the fine in the town clerk's office or they could request a hearing.

The sample form will be shown to the Town Manager.



## NEW BUSINESS

### Discussion on 14 Joslin Rd.

A piece of the property at 14 Joslin Rd. needs the Order of Conditions released to allow the property to be sold. The Order of Conditions #345-0286 was issued 15 years ago. The attorney for the buyer has drawn up a Certificate of Non Applicability for the Commission to sign provisionally as long as town council approves.

Agent Koonce will write a letter to go along with the Certificate.

Kyle Bradley made a motion, 2<sup>nd</sup> by David Whitaker – **vote** unanimously approved signing the Certificate of Non Applicability provisionally subject to town council's approval.

### New Name Holders

Lionel Cloutier presented a request to the Commission to have name signs created for the board. The signs would be a permanent holder that would allow name inserts to be changed easily. The cost per holder is \$12.00. Kyle Bradley made a motion, 2<sup>nd</sup> by David Whitaker – **vote** unanimously approved to purchase name holder for the Commission. The funding will come out of the Conservation Account.

### Support Community Preservation Act

Corey Bohan of the Historical Society is requesting the Commission to support the Community Preservation Act (Article 33) on the Annual Town Meeting Warrant. The Preservation Act protects conservation land, affordable access to housing, historical building preservation and open space. David Whitaker made a motion, 2<sup>nd</sup> Kyle Bradley – **vote** unanimously approved to support the Community Preservation Act.

### Adjourn

Kyle Bradley made a motion, 2<sup>nd</sup> by Stephen Chace – **vote** unanimously approved to adjourn.

The meeting adjourned @ 7:58 p.m.

Respectfully submitted,  
Patty Driscoll, secretary

