

Approved: 12/13/22

TOWN OF WINCHENDON

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Finance Committee

Telephone (978)-297-5419

Regular Meeting/Public Hearing Finance Committee Minutes November 9, 2022 6:30PM Town Hall 2nd Floor Auditorium

Present: Chairman Thomas J. Kane Jr., Charles C. Corts, Doug Delay, Adrian Guerrero, Robert O'Keefe
Absent: Dr. Maureen Ward

List of Documents Presented at Meeting:

- November 9, 2022 Meeting Agenda
 - October 11, 2022 & October 24, 2022 Minutes
 - YTD Report
 - Town Meeting Approved Fiscal Articles
-

6:35PM: Chairman Thomas J. Kane Jr. called the Finance Committee meeting to order followed by the Pledge of Allegiance.

Approval of Minutes: October 11, 2022, October 24, 2022

The approval of the October 11, 2022 minutes would be postponed to the next meeting to allow all the committee members time to review them.

D. Delay motioned to approve the October 24, 2022 minutes, 2nd by C. Corts.

Corts (Y) Delay (Y) Guerrero (A) O'Keefe (A) Kane (Y) 3-0-2 Abstentions

YTD Reports: T. Kane brought up the fact that it is about 1/3 of the way through the fiscal year, and revenue for the water department is at 22.5% and 19% for the sewer department.

D. Delay mentioned the Monty Tech Assessment is at 50% of the full year amount. T. Kane replied it is paid on a quarterly basis, with a quarterly payment up front and 2nd payment in October.

Town Meeting Approved Fiscal Articles Review: J. Sultzbach stated the Capital Planning Committee plans to meet in December/January to kick off their process for this upcoming fiscal year.

He mentioned this year has been tough completing the Capital Planning projects due to the shortage of labor, increased cost of materials, supply chain issues, etc. It is not to be used as an excuse, but a direct response to the delay in getting these projects completed. When there are no bids on projects, they cannot be completed. A lot of the projects also require quite a bit of work in the background before work can be completed. There is a perception that they are not being worked on, but there is a lot that goes on behind the scenes before visible progress is apparent to the public.

Ingleside Park Trail Project- \$32,000 appropriated, only spent \$290 so far.

J. Sultzbach stated this was awarded by the Robinson Broadhurst Foundation. It was stuck in purgatory, being held up in order to be approved by the planning board and conservation committee. When the amphitheater hits substantial completion heading into the winter, the trail project will pick up again come the spring time.

Children's Library (Phase 1 of the Library Project)- The initial plan was to purchase 70 Pleasant St for the children's library, but since that did not go through, the funds will be rolled into the Phase 2 Library Project, which includes the electrical costs, fire suppression, and other expenses for the Library renovation.

Robins Road Bridge- Project was wrapped up 6 months after J. Sultzbach started.

DPW Septic & Hotbox- Completed.

Melon Road- Completed.

Town Hall Cupola- Monty Tech may be interested in completing the work. If they are not able to, it will be going out to bid in the winter.

Radio Project- Will be completed soon.

Live Scan- Approved.

Annual Town Meeting- Completed.

At the upcoming Board of Selectmen meeting, they will have updates on Beech Street, Old Murdock, and the Library.

FY21 Audit Recommendations Review: This topic was postponed to the next meeting.

Committee Comments: T. Kane and R. O'Keefe attended the Association of Town Finance Committee conference last Saturday. They reported the topics were very informative and recommended the committee members to attend next time if possible.

There is a vacancy on the board, if anyone is interested in being a part of the Finance Committee it will be posted on the Town's website.

Public Input: None.

7:18PM- C. Corts motioned to adjourn, 2nd by R. O'Keefe

Corts (Y) Delay (Y) Guerrero (Y) O'Keefe (Y) Kane (Y) 5-0

The Finance Committee adjourned at 7:18PM

Respectfully submitted:

Brianna Roberts

Brianna Roberts, Finance Committee Recording Secretary

Thomas Kane

Thomas Kane, Chairman

Dr. Maureen Ward, Vice-Chair

Charles C. Corts

Douglas Delay

Adrian Guerrero

Robert O'Keefe