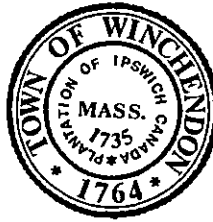


# TOWN OF WINCHENDON

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## Finance Committee

Telephone (978)-297-5419

### Regular Meeting

Finance Committee Minutes

February 13, 2023 6:30PM

Town Hall 4th Floor Meeting Room

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**Present:** Chairman Thomas J. Kane Jr., Charles C. Corts, Doug Delay, Adrian Guerrero, James Reid  
Dr. Maureen Ward  
**Absent:** Robert O'Keefe

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#### List of Documents Presented at Meeting:

- February 13, 2023 Meeting Agenda
  - YTD Reports
- 

**6:30PM:** Chairman Thomas J. Kane Jr. called the Finance Committee meeting to order followed by the Pledge of Allegiance.

**Minutes:** Finance Committee-January 17, 2023, Quad Board- January 17, 2023

Dr. M. Ward motioned to approve the Finance Committee minutes of January 17, 2023, 2nd by C. Corts  
**Corts (Y) Delay (A) Guerrero (A) Reed (A) Ward (Y) Kane (Y) 3-0-3 Abstentions**

Dr. M. Ward motioned to approve the Quad-Board minutes of January 17, 2023, 2nd by C. Corts  
**Corts (Y) Delay (A) Guerrero (A) Reed (A) Ward (Y) Kane (Y) 3-0-3 Abstentions**

#### YTD Reports:

T. Kane mentioned under Finance Committee Expenses, the Finance Committee Reserve Fund started at \$40,000 appropriated, with an additional \$27,500. The revised budget was \$67,500. It was determined the \$50,000 for the fuel reserve was added to that account. T. Kane wanted to be clear that the rest of the budget was \$17,500 (\$67,500-\$50,000).

Another topic T. Kane clarified was regarding the Library Fuel/Water charges. It showed no fuel expenses had occurred yet, but there was a \$2,784 water charge. It was determined the \$2,784 charge was for fuel and reported in the incorrect column by accident, the water charge was only \$200.

#### Separation Buy Back Requests (Discussion):

1. *Chlorophyll a* and *Chlorophyll b* were determined by the method of Lichtenthaler and Whistler (1973).

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6. What is the purpose of the study?

1. The first group of people who are likely to be affected by the proposed changes are those who are currently employed in the public sector. This group includes a wide range of individuals, from those who are employed in the public sector to those who are employed in the private sector. The proposed changes are likely to have a significant impact on the public sector, as it is the largest employer in the economy. The public sector is likely to be affected in a number of ways, including a reduction in the number of employees, a reduction in the number of hours worked, and a reduction in the number of jobs available. The public sector is also likely to be affected in a number of other ways, including a reduction in the number of jobs available, a reduction in the number of hours worked, and a reduction in the number of jobs available.

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**Journal:**

T. Kane stated a few years ago they requested the town to create a reserve fund for buy back obligations. In the Police department, the Chief and 2 officers recently retired and J. Sultzbach consulted with T. Kane regarding if it was possible to use the funds in the account for the sick and vacation time buy back. It didn't fall directly under the Finance Committee's authority but they decided to bring this up to discuss certain specifics such as setting a limit to how much would be in their regular budget- ex \$10,000, or have each department budget separately to account for upcoming buy back obligations. It will eventually not be necessary with the new employee contracts requiring the sick/vacation time to be used or lose it.

**Finalize Recommendations for the Special Town Meeting Warrant:**

Dr. M. Ward motioned to recommend the revised Article 5 as presented on February 13, 2023 at 5:30PM, 2nd by C. Corts

**Corts (Y) Delay (Y) Guerrero (Y) Reed (Y) Ward (Y) Kane (Y) 6-0**

**Committee Comments:** None.

**Public Input:** None.

**6:57PM-** Dr. M. Ward motioned to recess and join the BOS meeting, 2nd by C. Corts

**Corts (Y) Delay (Y) Guerrero (Y) Reed (Y) Ward (Y) Kane (Y) 6-0**

**The Finance Committee recessed at 6:57PM to join the Board of Selectmen Meeting at 7:00PM.**

**7:00PM- The Finance Committee joined the Board of Selectmen meeting.**

**6.1- Presentation of the FY21 Capital Improvement Plan:**

**Michael Barbaro, Chairman of the Capital Planning Committee**

**BOS/TM-** Pre-design of Blair Square- \$130,000

**BOS/TM-** Town Hall Repairs Phase 1- \$250,000

**DPW-** 6 Wheel Dumptruck (Mack)- \$244,000- 5 yr Borrow

**DPW-** Grove St. Parking Lot (Parking lot for Clark & Laundromat)- \$21,750- Free Cash

**DPW-** Paving Plan- FY23 Cannabis Revenue- \$250,000 (To come out of Free Cash)

Maybardy Road Remediation- \$300,000 (To come out of Free Cash)

5 Year Borrowing- \$450,000 (-\$95,000/yr out of FY24+FY25 Cannabis Revenue (CR)

\$1,000,000- remainder of CR to go towards FinCom stabilization funds

**DPW-** Salt Brine System- \$30,000- Free Cash

**DPW-** Generator House- \$17,000- Free Cash

**Water-** Water Service Truck- \$38,884- Water Enterprise

**Cemetery -** Leaf Loader- \$12,250- Perpetual Care

**Transfer Station-** Transfer Station Roll off truck- \$223,411- T5 Enterprise 10yr.

**Fire-** SCBA Replacement Phase 1-6- \$26,000- Free Cash

**Police-** Police Cruiser Replacement- \$136,918- 911 Grant

**Rec.-** WCP Barn Exterior- \$140,000- 5 yr Borrow

**Schools-** High School Parking Lot- \$150,000- 5 yr Borrow

Finance Committee Minutes

February 7, 2023

**FISCAL YEAR TOTALS- \$2,480,394**

**Table of Funding Sources**

Grants- \$136,918

Water Enterprise- \$98,884

Transfer Station Enterprise- \$223,411

Cemetery Perpetual Care- \$12,250

5 Year Borrowing- \$784,181

Free Cash- \$224,750

Paving Plan\*- \$1,000,000

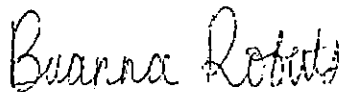
Total- \$2,480,394

M. Barbaro wanted to specify that these projects would not cost the tax payers any additional money.

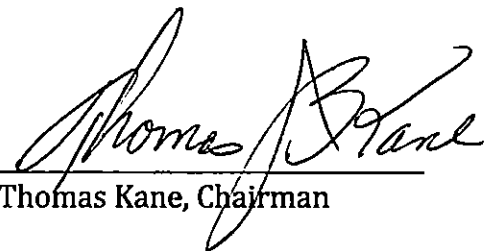
**7:26PM- Dr. M. Ward motioned to adjourn the Finance Committee, 2nd by C. Corts.**

**Corts (Y) Delay (Y) Guerrero (Y) Reed (Y) Ward (Y) Kane (Y) 6-0**

Respectfully submitted:



Brianna Roberts, Finance Committee Recording Secretary

  
Thomas Kane, Chairman

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Dr. Maureen Ward, Vice-Chair

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Charles C. Corts

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Douglas Delay

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Adrian Guerrero

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Robert O'Keefe

