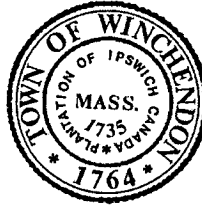


TOWN OF WINCHENDON



Finance Committee

Telephone (978)-297-5419

Finance Committee Meeting/Public Hearing

September 11, 2018

Town Hall 2nd Floor Auditorium

Present: Chairman Thomas J Kane Jr., Vice-Chair Christian Orobello, Charles C. Corts,
Dr. Maureen Ward, Douglas Delay
Brianna Roberts, Recording Secretary

Materials: Agenda, September 11, 2018

Call to Order: 6:30 PM

Pledge of Allegiance

Approval of Minutes: July 10, 2018 & August 23, 2018

Mr. Delay motioned to accept the July 10th, 2018 minutes. Mr. Corts seconded the motion.
Delay (Y) Ward (Y) Corts (Y) Orobello (Y) Kane (Y) Minutes were approved.

August 23rd, 2018: Tri-board minutes

Dr. Ward moved to approve the minutes. Mr. Corts seconded the motion. Mr. Delay abstained.

Ward (Y) Corts (Y) Orobello (Y) Kane (Y) Delay (Abstain) Minutes were approved with note of Mr. Delay being absent.

Year to Date Reports

Chairman Kane stated that the YTD revenues and enterprise funds are actual revenues. On the town report, 3rd page, special article 4 from the 2015 town meeting- shows \$10,700 expenditure. That was the \$60,000 that was appropriated for the Munis training. This money was appropriated out of the stabilization fund. It shows as an expenditure but the \$60,000 is not part of the actual operating budget.

Dr. Ward voiced her concern about some categories having expended all or most of their budget. Mr. Kane stated that might be a good question to ask Al Galant so he could explain it in more detail.

Mr. Orobello had a question about the differences between the fiscal and school year, and why the superintendent's salary was already at 20% when teachers are only at 3%. Mr. Delay stated that administration and teacher salaries differ as administration get paid throughout the entire year and not the school year like teachers.

Mr. Delay pointed out the encumbered amount for the electric at Memorial School is already at 100% at the start of the year.

Mr. Kane stated there was a discussion about this last year when money was added to the electricity accounts for all departments.

Dr. Ward stated that Toy Town's occupational therapist has 0% budgeted but have already spent \$2,000. Mr. Kane said there are still a few changes to make. In regards to private school tuition, there is a total of \$300,000 anticipated in grant money.

Mr. Kane said over the summer there was talk about hiring an assistant business manager. He does not remember where the \$60,000 was being moved from, or why they did not budget the money in the spring, but it is a good question to ask Rick.

Dr. Ward pointed out on page 20, Central office memberships is negative \$2,590. She also said that she has listened to all the school committee meetings and they have yet to take the time to go over the YTD's. She hopes they go over them soon as it is needed.

6:51PM- Mr. Kane asked for any other questions on the year to dates? None.

Mr. Kane stated that they made several visits over the fall last year to the different departments: police, fire, DPW, and library. He thinks it is a good idea to continue that this year to keep visiting to learn more about their goals and challenges. He asked the board where they think they should visit this year and agree that the schools are important and should be visited soon. Even if the board met with the superintendent and business manager, it would be great to keep the communication open.

Mr. Orobello stated that the buildings are an important part of meeting, and recommends that visits be scheduled at the individual schools to discuss and actually see certain improvements or changes that need to be made.

Mr. Kane agreed and recommended they schedule a few meetings. He said he felt bad last year when they had questions about the initial budget and Mr. Ikonen was put on the spot. He does not want that to do business that way, and these visits would open that communication before the scheduled meetings.

Mr. Orobello stated that he would like a better understanding of certain buildings that the town owns and underutilizes, like town hall.

Mr. Kane said that there is a meeting scheduled for next Monday at 4:30. He will contact the superintendent and see what dates work best.

Public comments: Mr. Kane said he was looking for information about the Association of Town Finance Committees. They usually have their annual meeting in October but Kane had not received anything and there are no meetings scheduled on their website.

Mr. Kane spoke with Mr. Hickey about the indirect cost agreement between the town and the schools. At the tri-board meeting, the financials showed a surplus under school choice and charter school tuition. The agreement has a reconciliation clause that says when the actual costs differ from the estimated costs it gets reconciled. Mr. Hickey is going to figure out how to handle the surplus.

Mr. Kane asked the board if they had any other questions or information to discuss. None.
The next meeting and public hearing was scheduled for October 9th, but was moved to October 10th, 2018. It is scheduled for the meeting to start at 6:30PM to take care of business, then starting the public hearing at 7:00PM. The fall town meeting is scheduled for October 29th, 2018 at 7:00PM but the Finance Committee will meet at 6:30 PM. Mr. Kane will get in touch with the Gardner News to get the legal public hearing published for the 10th.

Announcements: None

Old Business: None

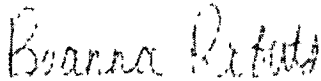
Committee/Meeting Updates: None

Correspondence: None

Other Business: None

Dr. Ward motioned to adjourn the meeting and Mr. Kane seconded the motion. The board unanimously voted to adjourn at 7:17PM.

Respectfully submitted:

A handwritten signature in cursive script, appearing to read "Brianna Roberts".

Brianna Roberts, Finance Committee Recording Secretary