

6/20/23

WINCHENDON TOWN CLERK
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**Town of Winchendon
Winchendon Parks and Recreation Commission
June 6, 2023 Minutes-6:30pm
4th Floor Conference Room, Town Hall**

Committee Members Present: Dawn Higgins, Tiffany Newton (Recreation Coordinator), Debra Bradley (chair), Emily Bradley, Andrew Beauvais, Debra Kane

Absent Members:

Non-Members: David Alexander & Emily Croteau

Meeting called to order at 6:32 p.m.

New Member Interest: None at this time

Recreation Coordinator Updates

Amphitheater Grand Opening

- We are pretty good on volunteers including parking
- Vendors and bands have all been sent emails regarding arrival, set up and break down
- We will be doing ticket sales at the Grand Opening
- We need to talk to Brian about getting the light tower for the field for night time

Line Dancing

- We were approached by a local line dance teacher about partnering to use the amphitheater.
- It feels like our schedule is very full for this year but we could discuss something for 2024 as it gets closer

Summer Yoga Series

- Sunrise yoga starting in July
- We need to make sure we have a minimum of 10 participants to hold it this time as attendance was low for this last class

Debra B motioned to take New Business out of order before Old Business. Andrew 2nd the motion

Debra B (Y) Dawn (Y) Debra K (Y) Emily B (Y) Andrew (Y)

New Business

Annual Restructure of Commission

- Open to any nominations for Chair
 - Andrew nominated Debra Bradley for Chair and Dawn 2nd
 - Debra B accepted nomination

Debra B (Y) Dawn (Y) Debra K (Y) Emily B (Y) Andrew (Y)

- Open to nominations for Vice-Chair
 - Dawn nominated Andrew for Vice Chair and Debra B 2nd
 - Andrew accepted nomination

Debra B (Y) Dawn (Y) Debra K (Y) Emily B (Y) Andrew (Y)

Old Business:

August 5th Community Day

- We have some confirmations for Winchendon's Got Talent
- Concerns about the Library already advertising this as part of their summer reading program
- Will collect more information and make a decision at our next meeting

Crafternoons

- Stained glass art class with Toy town stained glass
- They are very interested in working with us
- The woman would prefer a Saturday and in January
- She will be putting together some offerings we can pick from for our class that I can present next meeting

Minutes

- Andrew noted an error in the May 23rd minutes
- Debra B made a motion to approve the May 2nd minutes as presented and postpone the approval of the May 23rd minutes until the next meeting. Andrew 2nd

Debra B (Y) Dawn (Y) Debra K (Y) Emily B (Y) Andrew (Y)

Financials

Monthly Financial Update

- There were not questions or concerns about the expenses

Uses of Excess funds

- After discussion of the options for using the funds including wristbands, t-shirts, table items, chairs (for rental), Family Olympic items ect... a decision was made to rank the items in terms of importance
- Debra B made a motion to use the excess funds to purchase items in the following order based on fund availability
 - 1st-Wristbands
 - 2nd-T-shirts & Merchandise
 - 3rd-Table items
 - 4th-Chairs(for rental)
 - 5th-Family Olympics items

Other Business

- None at this time

Adjourned: 7:54 p.m.

Dawn made a motion to adjourn and Debra K 2nd

Debra B (Y) Dawn (Y) Debra K (Y) Emily B (Y) Andrew (Y)

Approved:





