

**Town of Winchendon
Winchendon Recreation Commission
October 4, 2022 Minutes-6:30pm
Town Hall 4th floor conference room**

Committee Members Present: Debra Bradley (chair), Emily Bradley, Abigail Bradley, Camille Hart, Dawn Higgins, Tiffany Newton (Recreation Coordinator)

Absent Members: Emily Croteau

Non- Members:

Meeting called to order at 6:35 p.m.

Updates:

Clean up day

- We don't have a budget for the cost and Brian could not give us an exact cost.
- Due to lack of funds a motion was made to cancel the Town Wide Clean Up day and reconsider next year. Deb made the motion and Camille 2nd
Deb (Y) Dawn (Y) Camille (Y) Emily B (Y) Abby (Y) Emily C ()

Fall Fest

- Nichole offered to use the Fall Fest Budget to pay for the pumpkins because the cost is much higher than Recreation anticipated.
- Pies are scheduled to be picked up on October 19th
- Camille will organize to get 2-4 tables from The Winchendon School and arrange to have them dropped off and picked up.
- The judges for the pie baking contest have been confirmed. They will be Justin (TM), Brian (DPW), and Dan (Police).
- Deb will gather items for a raffle basket

Pet Parade

- We already have 7 people registered for our Pet parade
- The waiver will need to be signed on the day of, even for those who have pre-registered.
- The categories for judging are most creative, scariest, and funniest. Prizes are given for the top pet in each category.
- Last year a pet toy and then a gift card was given to each category
- Suggestions to make this year even better include having more speakers with more music and to possibly get an audience.

Art Nights

- Per the Commission's request Tiffany will ask Emily Haley to do wreath night as there has not been any responses from the other crafters that have been contacted.

- Due to the limited time available before Nov 12th the commission gave alternate dates of November 25th or Dec 3rd
- An answer on whether or not we will be able to secure a crafter and hold this event will be determined by Oct 18th.

Festival of lights

- The entertainment permit will be brought before BOS on Nov 14th.
- There are already 4-5 craft vendors signed up

Amphitheater Opening

- The planning is going well
- The fireworks committee has decided to disband for lack of community input and also due to the progression of this project.
- Atlas representative Mario will be joining regular Recreation meetings as requested
- He will be at the meeting on Oct 18th with a cost for the fireworks.

Old Business:

Robinson Broadhurst Grant Application

- A motion was made to allow the Recreation Coordinator to apply for a 2023 Robinson Broadhurst Grant to include: street light decorations, holiday decorations, Summer Concert Series Bands, and Infrastructure cost for the food truck festival.
- Deb made a motion and Dawn 2nd the motion
Deb (Y) Dawn (Y) Camille (Y) Abby B (Y) Emily B (Y) Emily C ()

Valentine's Skating Event

- Camille had no update on this event as of yet and the Commission agreed to table it and put it on next meeting agenda.

New Business

Parks and Recreations Operating Policies

- Deb made a motion to accept the operating policies as presented and Dawn 2nd the motion
Deb (Y) Dawn (Y) Camille (Y) Abby B (Y) Emily B (Y) Emily C ()
- Tiffany also brought before the commission the rental fee schedule again. The WCP committee had made a few minor changes to this document and the Recreation Coordinator was requesting a vote to accept the changes made.
- Dawn made a motion to accept the Rental Fee Schedule with the new changes and Deb 2nd the motion.
Deb (Y) Dawn (Y) Camille (Y) Abby B (Y) Emily B (Y) Emily C ()

Cultural Council Grants

- Tiffany explained that she would be looking to apply for Local Cultural Council grants to help fund the bands at the food truck festival, the band for summer concert series, the amphitheater opening, and possibly some other event throughout the season.

- We would be looking to apply to Winchendon, Templeton, Gardner, Ashburnham, and Westminster as well as possibly some other Mass Cultural Council Grants at the State Level.
- Deadline to apply for local grants are Oct 17th
- The Commission was in agreement that apply for any money would be beneficial to the programming efforts.

Financials

- No updates to discuss.

Minutes

- Committee to Approve Minutes from Sept 20th.
- Deb mad a motion to accept the minutes as presented, Camille 2nd

Deb (Y) Dawn (Y) Camille (Y) Abby B (Y) Emily B (Y) Emily C ()

Other

Adjourned: 7:40 p.m.

Camille made a motion to adjourn and Dawn 2nd

Debra (Y) Emily B (Y) Abigail (Y) Dawn (Y) Camille (Y) Emily C ()

Approved:

Camille Hart
Dawn Higgins
Debra Bradley
Abigail Bradley