

TOY TOWN PARTNERSHIP
WINCHENDON ENHANCEMENT COMMITTEE
MEETING MINUTES – WEDNESDAY, DECEMBER 3, 2014
109 Front St., 4th Floor Robinson-Broadhurst Conference Room

Present:	Dave Romanowski, Chairman Jane LaPointe Steve Haddad	Linda Daigle, Secretary Ken LaBrack Pastor J. Lillie
Absent:	Colleen Laperriere Myranda Bishop	Don O'Neil John Deline

Documents presented at meeting:

- Jane LaPointe's Robinson-Broadhurst application outline
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Chairman Dave Romanowski called the meeting to order at 5:50 p.m.

- Review of Minutes from previous meeting – None available for approval
- Special Town Meeting Nov. 24, 2014
 - Warrant Article Draft Report/Handout – Feedback from our report at Special Town Meeting has been positive with folks happy to hear we are going to continue to work on acquiring this asset for the community.
- Draft Master Plan :
 - Tighe and Bond is still waiting for the Whitney Pond Water Study which Gerry White from the Community Development office is still trying to locate. He has reached out to the Conservation Commission, Millers River Watershed and Mass. DEP. A thought to inquire with Board of Health Chairman, Lionel Cloutier, was suggested.
 - It was decided to ask Tighe and Bond if they could put a “hold” on their presentation to the Town in a public forum until we are more certain of the direction we would be going with purchasing the property. The idea of having their presentation video recorded for future broadcasting and access on Facebook was talked about.
 - Assessment and evaluation of the property was discussed. Dave would check with a local realtor with details and draft costs to present to the committee at the next meeting. Linda would look into the details of the State grant application and what the evaluation criteria included. Also would utilizing the Master Plan be helpful and save us cost with this evaluation.
- Funding Project Review – Brief discussion took place on the state grants to apply to and what may be required of them. The possibility to go before the Town again at the Annual Town Meeting in May for a debt exclusion override and the possible Hall Rd. trade off with The Winchendon School. Information and plans of proceeding need to be supplied to The Winchendon School by January 15th to include in their packets for their meeting on Jan. 23rd. Thoughts on sponsorships were mentioned and also a reminder of the Morton Converse One Hundred Year Fund grant that will be available in 2017. Dave would reach out to Ann Gobi, our Senator elect, about our project sending her our Report to Special Town Meeting.
- Open Space and Recreation Plan – Linda reported the contract has been signed with Tighe and Bond to begin work on the Open Space and Recreation Plan. She said a request to submit invoices directly to the Winchendon Redevelopment Authority (\$4,100), the Conservation

Commission (\$9,000) and our committee (\$3,000) for our respective shares of the costs for this service will be requested.

- Robinson-Broadhurst Grant Application for 2015 – Jane provided an outline for us to review for the draft application. Ideas of Makerspace projects, marketing, advertising, future festivals and a possible second application for grants funding for assistance in the purchase price were discussed. Jane will send an updated outline for us to review and comment back to her for our next meeting on Wednesday. The report needs to be finalized on Dec. 17th and submitted to the Town Manager's office for sign-off and forwarded to the Robinson-Broadhurst Foundation by December 31st.
- Public/Civic/Government Outreach
 - Community Engagement
 - Second Annual Community Forum – Planning for the forum was discussed for sometime next year. Discussion on Ingleside and the “Makerspace” program would be the topics. Bringing awareness, engaging the community, collaborating, getting people interested and fostering participation and assistance is essential to the success of this program. The Winchendon Enhancement Committee would be the catalyst for communication and coordinating information and programs. Social media would be a valuable tool in this process. The WEC would build the Makerspace Collaborative.
 - Thoughts on inquiring what other projects other committees/organizations might be doing that we could assist with. Are any programs out there that are out growing their current home?
 - Are their current programs that we could ease into a Makerspace was discussed. Could we partner up with Youth Ventures on their skate park project they are working on?
 - How do we begin to engage other people, create sub-committees with one or two of us and getting others involved in specific projects.
 - Strategy Marketing would be a topic for future meetings
 - Schedule of Meetings – Monday, Dec. 8th at 6:30 p.m. the UMASS students will be presenting their Downtown Revitalization Study to the Board of Selectmen. The presentation will be thirty minutes. It will be interesting to hear their thoughts and findings with hopes to enhance our downtown.
- Social Media – This will be key in getting information out to people. We have over 200 followers now. We would need a website and social media “person” to keep information flowing continually.
- Website – N/A
- New Business – Ideas of having an evening function adding to the summer solstice was discussed, possibly a picnic and movie night at The Clark/YMCA. Hosting the Fall Festival again next year at Ingleside was also brought up. Thoughts of having a “Maker Fair” at our festival was brought up by Jane. She also mentioned maybe down the road we could have a “Fix It” fair as well.
- Old Business – N/A
- Adjournment – Ken moved to adjourn; Steve seconded. By a vote of all aye, the meeting adjourned at 7:10 p.m.

Respectfully submitted,

Linda Daigle
Secretary