

**TOY TOWN PARTNERSHIP  
WINCHENDON ENHANCEMENT COMMITTEE  
MEETING MINUTES – Thursday, August 5, 2015  
109 Front St., 4<sup>th</sup> Floor Robinson-Broadhurst Conference Room**

Present: Dave Romanowski, WEC Sub-committee Chairman  
Jane LaPointe  
Ken LaBrack

Linda Daigle  
J Lillie

Public/Volunteer: Michelle Deline

Absent: Steve Haddad, Kris Provost, Don O'Neil, John Deline

Next Meeting: **Thursday**, August 13<sup>th</sup>, 5:30 p.m.

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Documents presented at meeting:

- None

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The meeting was called to order at 5:35 p.m.

Review of Minutes –

- Minutes of June 30, 2015 were approved as amended.

Meeting Schedule

- We will continue to meet weekly until the Fall Festival and then readjust our schedule.
- After surveying our committee, Dave proposed and we agreed that we will try rotating our meeting schedule between Wednesdays and Thursdays and see if we are able to get a quorum on Thursdays. There are a lot of details to cover as we approach the Festival and it would be helpful to get the Committee together.
- Our next meeting will be Thursday 8/13.
- We will publish a schedule for August and September as soon as we learn from John which Wednesday of the month he has a meeting in Fitchburg. We will also try to schedule one Thursday meeting on the 2<sup>nd</sup> Thursday of the month to accommodate Ken's WRA meeting.

Ingleside Master Plan

- We received 6 hard copies from Tighe and Bond. We agreed to distribute copies to: our file, Robinson-Broadhurst, Town Hall/BOS, Beals Library, Winchendon School and the Town Planning Office.
- Dave will contact Tighe & Bond to: (1) request 2 additional hard copies; (2) remind them to send the 2 mounted maps; (3) confirm that they "owe" us a meeting/forum presentation.
- Linda will post a pdf of the master plan to the Town website.

Ingleside Update

- Crosswalks. John is doing the design to DOT standards. He hasn't yet met with The Winchendon School to confirm the plan and design.
  - This work must be done this month (August) in between the end of Summer Session and the start of School.
  - Michelle will let John know that we are thinking of him.
- Contract with Tighe & Bond. Al gave the Town Manager the amendment to the contract with Tighe & Bond for preliminary engineering plans.
  - Linda will confirm with the Town Manager that he has signed this contract and it has gone out.
- Chapter 90 application. Al needs to fill this out.
  - Linda will check with Al and Town Manager that this has been done and submitted.
- Mass Works Grant due between August 24 and September 4. John was not at the meeting to provide an update.

#### Fall Festival – Come Together for the Toy Town of Tomorrow

- We updated the Fall Festival Job List. Jane will provide a revised copy to the committee with these minutes.
- Discussion included items not in the job list:
  - Approach Salvador, the new Jeep dealer, as a potential sponsor
  - Amazing Race. Need to better locate the starting line/sign up area and have better signage – near the parking lot/below the entrance and near the waiting area for the train. Coordinate with Ken
  - Amazing Race: Activity ideas: Sports/balls, Acting or Dancing; Art Puzzles; Questions about the Town for extra points; Pond Pong; Demonstration booths/vendors; Surveys (WEC, Master Plan); Pumpkin Painting; Balloon Maker; Where in the World is Dave Romanowski;
  - J mentioned that there is a toy maker who recently moved to Town. He will contact him about participating.
  - Ken recommended and the committee agreed to request that people bring a donation of one non-perishable food item for the CAC. (We should remind people in our publicity that this is a free event for the community)
  - Next year, ask the Masons about their finger printing program
- We voted to change/confirm the time of the Festival as 11 a.m. to 3 p.m.; this fits with the 4 hour pricing of Perfect Parties. J will notify the vendors/community partners.

#### Coming Together - Community Building/Community Partners

- We discussed the need to keep Community Partners active throughout the Winter and year ahead – to keep people coming together while we wait for Ingleside – to keep building community.
- Ideas included:
  - Building on the skill survey to generate ideas
  - Mural painting: Cornerstone Church project with the Legion. Training in August
  - Murdock Library Makerspace
  - Caroling at Christmas – with the Parks and Rec tree lighting, the Legion bond fire
  - Human "books" at Beals Library
  - "Imagine" Winchendon type of project

#### Winchendon School Community Evening

- Linda is sending the School our addresses. We will each get an invitation to this event.

Public/Civic/Government Outreach – N/A

Social Media – N/A

Old Business – N/A

Correspondence – N/A

Public Comment

- Michelle Deline, who sets up and runs the Amazing Race, participated in our discussion of the Fall Festival

Adjournment: adjourned at 7:35 p.m.

Jane LaPointe  
Recorder