

**TOY TOWN PARTNERSHIP  
WINCHENDON ENHANCEMENT COMMITTEE  
MEETING MINUTES – WEDNESDAY, May 27, 2015  
109 Front St., 4<sup>th</sup> Floor Robinson-Broadhurst Conference Room**

Present: Dave Romanowski, WEC Sub-committee Chairman  
Jane LaPointe  
Pastor J. Lillie  
John Deline

Steve Haddad  
Ken LaBrack

Absent: Don O'Neil, Linda Daigle, Kris Provost,

Note: our next WEC committee meeting is **June 3 at 4 p.m.**

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Documents presented at meeting:

- none

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The meeting was called to order at 5:04 p.m.

Review of Minutes –

- Approved Minutes for 5/13/2015

Winchendon Master Plan

- Dave recommended inviting all the vision session facilitators to the workshops
- Dave asked if the end product will be a refresh of the current plan or a new plan written from scratch. Jane reported that the Master Plan Committee is still working on the details of that.

Ingleside

- Master Plan. We need a final copy from Tighe & Bond and a copy to send to Robinson-Broadhurst. Dave will followup on this.
- Dave reported that the acting head of DPW, when talking about pending road maintenance work, mentioned to the BOS the possibility of the Winchendon School selling Ingleside to the Town for \$1. Dave spoke with the acting Town Manager and DPW head to be sure they understood that the agreement would require more than paving Hall Road
- Ken expressed concern that this idea was presented to the BOS by someone else.
  - Dave suggested the committee present an update to the BOS at their June 8<sup>th</sup> meeting.
  - Ken recommended that the WEC know how the Winchendon School's Trustees responded to John Kerney's recommendation. The Trustees were meeting during the School's graduation week. *(who has or will do this and request time on the BOS agenda?)*
- John reported on the 5/22/15 meeting with John Kerney. The following items were put on the table – to be further discussed with Town Manager, BOS and Mr. Kerney
  - The School would like two raised cross-walks for July 1 (or the start of the school year?). DPW will provide the labor; the School will pay for the materials and will hold Ingleside for the town for the next 18 months.

- John Kerney would like the intersection realignment done before exchanging land.
- John Deline recommended that the Town does the necessary engineering work using Chapter 90 funds and Tighe & Bond to submit a grant application to Mass DOT TIP and/or Mass Works. He noted that we need the Town Manager to negotiate the timing of the land exchange. He also noted that MA DOR will have a say in this.
- John shared John Kerney's letter to the Town with the WEC via email.
- Ken added to John's information on the meeting. John Kerney expected the WEC to ask that the School give Ingleside to the Town. He had prepared a list of all the things the School has done for the Town during his tenure. This is included in the letter forwarded to the WEC by John.
- Summary of next steps
  - We need something in writing that specifically states what the School is looking for the Town to do and if the Town does this, what the School will then do.
  - There needs to be a negotiation with the School (Town Manager & J. Kerney) on a middle ground, e.g. conditions under which the property will be transferred before the intersection is completed (i.e. the Town invests in the engineering work, an application is submitted...)
  - We have to keep this moving forward. The unknown is Mass DOT's timeframe. We need to identify and recruit help from those who can influence the decision, i.e. state reps. Also, it is likely that the cost of this work, which will be determined in the engineering reports, will be more than the assessed value of the Ingleside property.
- Actions
  1. Draft a Memorandum of Understanding between the Town and School with two points (see above): 1. Construction of the raised cross-walks and 2. The intersection realignment/planning/application.
    - Ken will draft the MOU that includes the steps, the people to include in each step and what help is needed from these people. See J. Kerney's email of 5/23/15 forwarded by John Deline for details.
    - John has an estimate from Tighe & Bond for the engineering. The proposal is on his old DPW computer.
  2. Bring the Interim Town Manager up to speed on this project and get his assistance and commitment to the negotiation of the MOU.
  3. Meet with the BOS to present what has been discussed with the School, give them our recommendation and request the support of the BOS and the Interim Town Manager.
  4. WEC will provide the oversight to see that this gets done.
- *Question: Did the Ingleside subcommittee confirm that the September 26<sup>th</sup> Fall Festival can be held at Ingleside?*

Fall Festival at Ingleside – September 19, 2015 – N/A

Public/Civic/Government Outreach – N/A

Social Media – N/A

Website – N/A

Old Business – N/A

Correspondence – N/A

Public Comment – There were none.

Adjournment: Steve moved to adjourn at 5:53 p.m., Ken seconded