

Ingleside Utilization Committee

May 8, 2019 Minutes

Present: Dave Romanowski, Dawn Bilodeau, Keith Bussier, Jordan Comeau, Guy Corbosiero, Miranda Jennings, Ken LaBrack, Jane LaPointe, Tiffany Parkhurst, Dylan Romanowski,

Absent:, Marcia MacDonald

Public: RickLucier

Meeting called to order at 5:35 p.m.

Administrative

Approve minutes: April 22, 2019

Business

1. Garage Repair

Keith requested approval to remove the old garage doors. He will send an email out re the timing for those who want to help.

Approved: motion to remove doors, take to the dump and leave the space open for now.

2. Equipment for Park Upkeep

Ken will send a letter to Robinson-Broadhurst requesting their approval for a repurposing of funds from prior grants to purchase equipment identified by trail stewards and presented to the IUC at a prior meeting.

Purchase will also have to be approved by the Town Manager and Head of DPW and it will require a pre-approved purchase order by the Town Manager and Town Accountant.

Jane will check with Town Accountant if the equipment can be purchased without a bid.

Dave and Jane will submit an email request to the Town Manager and Fire Chief to remove much of what is currently stored in the barn. Note: the Town Manager has made this verbal request in the past to the Fire Chief.

3. Exit Road

Site work done by IUC has been approved by DPW. IUC has approved the placement of excess loam. Project and timing is now in the hands of DPW. DPW will also remove branches overhanging the stonewall that can obstruct view.

4. Conservation Commission related – geo-synthetic solutions to wet trails

Next step is a field trip to the Malone Property in Hubbardston to see these materials being used. Interested IUC members include Keith, Dylan, Jorday,

Dawn and Jane. To be scheduled with Bob Hatch and John Walker – before June, a weekday evening, 5:30, other than Thursdays.

Jane will contact Bob Hatch and John Walker to schedule and will notify IUC

5. **Winchendon School Service Learning Projects & ColLAB**

Corn hole equipment: done

Temporary sign: working on it. Miranda will check zoning re sign regulations

Pizza oven: working on write up

ColLab students will stay in the house on cots. Will not use water and electric.

Will bring in own fire pit and use in the location of the existing pit. Will stain the picnic table

No boat building in the garage

6. **Park Usage Requests**

Scout Pack 193 request for August weekend camping.

Jane will check past minutes re what is pending and contact Kayla Maine

7. **Picnic in the Park – June 8th 11 a.m to 2 p.m. BYOP**

Simplify: won't serve food or arrange live music.

Invitation is to bring a picnic and blanket and corn hole, etc.

Will have games: Corn hole – may evolve into tournament; Tiffany has other game supplies, i.e. sack race

Materials needed: map of trails to handout.

Jane has sent copies of Jim Holly's map to all IUC members

Are churches a source of volunteers

Dave raised the question of the IUC revisiting the local pastors with an update on the Park

8. **Murdock Cross Country – Fall meets and practice**

Tiffany has been in touch with the team coaches. They will come to an upcoming IUC meeting to review their schedule and to discuss Park usage.

9. **Guidelines/Rule for Park Use**

IUC reviewed and amended rules that were researched and drafted by Ken.

Approved: motion to approve the Park Rules as amended at this meeting.

Jane will send to Town Manager/BOS for approval.

10. **Discussion of IUC Organization – How to take more effective action**

What can we learn from the past year's experience to better organize our work, priorities, results, etc.?

Options/ideas

- Need SOP – standard operating procedures

- Identify/sort priorities into low hanging fruit/near term; mid term; long term (Miranda and Jane will work on this)
- List of priorities discussed/identified over the past year will be emailed to each IUC member – Jane.
 - Each member can highlight what applies/appeals to them
 - IUC then agrees to priorities
- Evaluate our goals re access: i.e. make the Park work for those less abled – who need something more than trails, i.e. benches, picnic area, deck
- Ken's model for exit road: a project leader who recruits help/recruits a team

11. IUC member offers/to do's related to #10 above

- Keith, in addition to Garage, will build a prototype bench for IUC to review and approve before others are built; to be usable for older and less abled Park visitors
- Rick will maintain wall on Maple Street
- Jordon will go through old minutes and documents, with the fresh eyes of a new and younger member to identify key elements – for current and future members, etc.
- Jordan will research best practices for trail signs; get together design; coordinate with stewards; bring proposal to IUC
- Miranda & Jane will restructure priorities (#10 above)
- Dave will speak with Jim Holly to determine if there is a project he would like to head and run with it, i.e. trail he identified from garage, along wall to causeway to Forest Trail

Adjourned: 7:10 p.m.

Next Meeting: Tuesday, May 21st, 6 p.m.

Agenda: Picnic in the Park; Solstice; Meeting Schedule

Approved: July 29, 2019