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SEP 17 2019

WINCHENDON TOWN CLERK

**Winchendon Community Park Building Subcommittee  
Minutes, August 27, 2019**

Present: Keith Hickey, Ken LaBrack, Jane LaPointe, Tracy Murphy, Dave Romanowski,

Public: Rick Lucier

Called to Order: 1:00 p.m.

**Business**

1. Discussed OPM Scope of Work

- Town Manager has received a revised contract for Phase 1. This won't be signed until the grant application to Robinson-Broadhurst for this initial work is approved.
- Phase 1 work will provide the documentation needed to submit a plan to the Board of Selectmen and an application with cost estimate to Robinson-Broadhurst.
- Securing a Designer/Architect will be done via bid prepared by Atlantic with our input into the selection.

Next meeting will be Tuesday, September 10 at 4 p.m.

Topics will include

- What the OPM needs from the subcommittee to start their work
- A plan for use

Adjourned 2:30 p.m.

**Approved: Approved September 16, 2019**