

**Winchendon Community Park Building Subcommittee
Minutes, September 17, 2020 - Zoom Meeting**

Present: Ken LaBrack, Jane LaPointe, Dave Romanowski, Tracy Murphy, Keith Hickey
OPM: Suresh Bhatia, Ron Votta of Atlantic Construction
Abacus Architects: David Pollak, Julia Patten

Called to order at 3:05 p.m.

Business

1. Prepare for upcoming meeting with Robinson-Broadhurst Foundation
 - Reviewed cost estimate details and design specifics for the project: theater: stage, audience areas, handrails, parking lot, handicap parking, lighting, electrical, etc.
 - Identified what is in the design that relates to accessibility and safety
 - Suresh will prepare soft costs associated with the construction
 - Identified specific designs, schematics and images to share as part of the presentation to Robinson-Broadhurst Foundation
 - Tracy will print the package of information that will be shared with Robinson-Broadhurst at their upcoming meeting in Winchendon
2. What's next if Robinson-Broadhurst approves the project
 - Prepare presentation for the Board of Selectmen and public
3. Timing if project approved by Robinson-Broadhurst and Town (BOS)
 - Suresh will work with committee on contracts with Abacus and engineers
 - Late January 2021: publicize the project.
 - March 2021: proceed with bids
 - Spring 2021: Target starting construction. It will take the Summer, 6 months, to build.
 - September: Landscaping
 - Spring 2022: Amphitheater will open

Adjourned 4:22 p.m.

Approved: October 7, 2020