

## Winchendon Community Park Building Subcommittee Minutes, April 1, 2021 - Zoom Meeting

Present: Ken LaBrack, Jane LaPointe, Dave Romanowski, Tiffany Newton, Steve Delaney, Linda Daigle

OPM: Suresh Bhatia, Ron Votta, Jorge Figueiredo

Architect: David Pollak, Julia Patten, Shauna Gilles Smith

Called to order at 3:05 p.m.

### Business

#### 1. Abacus & Ground: Update on design, etc,

- Shauna reviewed current land designs and options. This included a discussion of existing paths (Meadow Paths), a simplified access road to the stage, location of handicapped parking, pedestrian walk/path from Maple Street with a planting strip to receive water from the road and the path, and accessible seating options
- Decisions
  - a. Parking: move handicapped parking to the parking lot - 4 spots - and keep the parking lot the original size. If additional parking is warranted in the future, it will be added. In the meantime, the field can be used for overflow
  - b. Sidewalk to Maple Street: yes, pedestrian access/handicapped access is important.
    - Committee must work with the Town on improving the safe-crossing of Maple Street to the Park entrance
  - c. Accessible Seating: Approved Option B, 6' wide, with drop off area. Will need signage and striped areas with good view lines. Also, mark handicapped seating in the area in front of the stage.
    - Consider rest areas along road/access to stage for handicapped people

*Question for next meeting: how will the existing paths and trails be protected during construction (or restored post construction) - specifically the Elm Street Trail/Carriage Path, the section of the Meadow Trail adjacent to the parking lot, and the section of the Meadow Trail that runs through the amphitheater seating?*

#### 2. Atlantic: Update on bid process, house status, etc.

- House: Question of how to describe for bid the post house burn: i.e. quantity of haulage, hole to fill and grass. Need to get clarification from the Fire Chief
- Electric: Question of how to coordinate with service to the barn and garage
  - All poles are being reused
  - Transformer near the barn is being replaced with a larger one.
    - Need to make sure the new transformer has the equipment to serve the barn and garage
  - Wiring from transformer to amphitheater will be under ground
  - Recommendation: The Park Infrastructure Committee proceeds with it's work to supply electricity to the barn (move the circuit box inside) and to the garage. But, before we sign a proposal, we send it to Julia so it can be cleared with/coordinated with the Electrical Contractor

- Conservation Commission: reminder that there will be a need for permitting
  - Schedule: will have a firmer schedule within the next 2-3 weeks. The project is a little behind the schedule presented to the Board of Selectmen in November/December, however the construction should still be done before winter
    - Robinson-Broadhurst Foundation wants to be kept informed on the schedule, particularly when bids will be out and back in
3. Atlantic: Update on proposed delivery methods for the construction - chapter 149 preference over chapter 30
- After exploring options, Atlantic concluded that anticipated savings under chapter 30 would not materialize and recommends that the project be bid as a single project under chapter 149.
4. Committee: Open House/Information to the community plan
- There are two related but different objectives: 1) Communication and input from the abutters, as well as other community members - including park/amphitheater supporters - and 2) Ground-breaking celebration - on site. Is it possible to get these filmed?
  - Communication & Input from abutters etc.
    - The project overview and details have been reviewed/shown in January 2020 and in November 2020 with the Board of Selectmen.
    - This can be repeated, on zoom, with updates... and taking questions (*what questions can we anticipate*)
    - This can be followed up with a site walk
    - Key questions: how make sure the abutters know about this meeting, i.e. the Town can likely identify abutters who live within 300 feet of the Park's boundaries
    - Logistics: Committee and Town pick the date(s) and organize the meeting; Abacus will prepare and participate in the presentation
  - Open House/Ground Breaking .. to be scheduled .. when Robinson-Broadhurst members are available.
  - Committee will meet Wednesday, April 7, at 4 p.m. to take up the planning of these events
5. Julia reviewed updates on the stage design; she is working with the structural engineers on details. Bluestone stage floor if affordable; galvanized metal structure; flat roofs with good drainage. Door to storage will help with sound management.
- Idea to repurpose local barn boards to clad the storage rectangle.

Next meeting: TBD

Adjourned 4:37 p.m.

**Approved: April 7, 2021**