

**Winchendon Community Park Building Subcommittee  
Minutes, September 16, 2019**

WINCHENDON TOWN CLERK

Present: Shaun Dame, Keith Hickey, Ken LaBrack, Jane LaPointe, Tracy Murphy, Dave Romanowski,  
OPM: Suresh Bhatia, Ron Votta of Atlantic Construction  
Public: Rick Lucier

Called to Order: 4:00 p.m.

**Business**

1. Clarified proposed contract
  - Town's legal counsel has reviewed the contract for Phase 1. Town is awaiting written confirmation from Robinson-Broadhurst for approval that this phase of the work is funded. Ken will follow up with Robinson-Broadhurst
  - Clarified: the application of prevailing wage: any work done onsite at the property. Implications for modular/pre-fab construction and the use of alternatives, with priorities, for construction bidding
2. Clarified schedule and set dates for upcoming meetings
  - October 3, 2019 at 3 p.m. – at the WCP for a property/project walk-through with interested designers
  - October 17, 2019 at 3 p.m. – to review RFS responses from design firms (will be available 10/16 at Town Manager's office)
  - October 24, 2019 at 1 p.m. – to interview design firm finalists
3. Approved August 27<sup>th</sup> minutes

Next meeting will be Thursday, October 3, 2019, 3 p.m. at Winchendon Community Park

Adjourned 4:45 p.m.

**Approved: November 13, 2019**