

**Winchendon Community Park Committee
January 30, 2020 Minutes**

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Present: Dave Romanowski, Dawn Bilodeau, Jordan Comeau, Miranda Jennings, Ken LaBrack, Jane LaPointe, Marcia MacDonald, Tiffany Parkhurst, Dylan Romanowski
Public: Rick Lucier

Meeting called to order at 5:01 p.m.

Business

1. Approved Minutes: October 28, 2019

2. Decisions

a. Trails Signs–

- Motion Approved to install Trailhead and Waypoint signs with two posts
- Motion approved to spend up to \$3,000 on trail signs
- Sign sponsors
 - Jordan will speak with people he knows about getting sponsors
 - Rick Lucier offered to help Jordan find sponsors
 - Ken LaBrack stepped up as a sponsor
 - Tiffany can put this in the next WCPC newsletter, once she gets the needed information from Jordan (including sponsorship fee/costs)
- Inside the Park, we can decide on sign design, etc. Entrance signs have to conform to signage designed by the town's branding and wayfinding initiative

b. Park Benches

- Motion Approved to purchase four 6 foot long metal benches @ \$704 each
- Will also look for sponsors for benches.

c. Annual Report for Town Annual Report

- Motion Approved to approve the WCPC Annual Report
- Jane will submit to the Town Managers Office
- Decision to be made on how to handle/coordinate the sponsorship of signs – current and future (would also apply to benches)

d. TWS - Service Learning use of House

- Motion approved to support the use of the Park house in early May by TWS service learning group - similar use was approved and occurred in May 2019.
- Miranda will follow up with the Town Manager's office to submit the necessary form and secure approval.

3. Discussion

- a. Winter meetings - how use our time
 - Dave recommended that the committee does not meet over the next two months
 - He will take the lead in drafting on bylaws and policies to bring to our next meeting in the Spring (April), where these can be edited and voted on
 - Anyone willing and able to help, should let Dave know. Marcia will help with the editing. Rick Lucier is also available to help.

4. Other Updates

a. NQTA-DCR Grant

- NQTA has been asked to submit a grant request to DCR. The grant will address specific needs in different towns. The WCP has been included, for work to improve trail conditions in two site on the Forest Trail. The work proposed has already been approved by the ConCom. If the grant is approved, NQTA will notify and include interested community members so they can observe and/or learn more about these wetland trail solutions

b. Pollinator Gardens

- Winchendon Garden Club has made available \$600 to the students/group that will be installing the first phase of these gardens in the Meadows. The garden has been staked. Work will start in May.
- Signs will be coordinated with Jordan
- Dylan asked that they let him know how he could help.

c. Buildings

- Updates from Dylan. He is checking regularly on the heat and security of the house. The house and barn have been broken into. Both have been secured. The police are involved in the events at the house

d. WCP Newsletter

- Tiffany wants to put out a new newsletter. This will include sponsorship information that Jordan will supply
- Future items: Tiffany want to organize a craft fair at the Park

Adjourned: 5:30 p.m.

Next Meeting: Monday, April 27, 2020, 5:30 p.m.

Approved: May 18, 2020