

**Winchendon Community Park Infrastructure Committee
August 10, 2020 Minutes
Zoom Meeting**

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AUG 25 2020
WINCHENDON TOWN CLERK

Committee Members Present: Dave Romanowski, Ken LaBrack, Jane LaPointe, Dylan Romanowski

Meeting called to order at 5:32 p.m.

Administrative

Approved Minutes: July 27, 2020

Business

Updates from July Meeting

1. Trail Usage

a. Trail map to be updated

- **Jane** has not yet contacted Jim Holly will do before the next meeting to see if he is available to help as the Park's trail mapper or can provide recommendations on who could do this or the technology we can use
- Committee confirmed need to have map colors to designate trails match the trail blazes: blue for Forest Path; (color of new blazes) yellow for Meadows; Elm Street will need to change (currently blue on map)

b. Trail Signs: Committee approved the motion to work with North Quabbin Trails Association (NQTa) on signs for all Park trails.

- **Dave** will initiate work with Bobby Curley to identify locations and wording - will use the initial sign placements recommended by Jordan Comeau and Jill Holly. He will also update Jordan Comeau on this decision

c. Park Rules Signs

- **Dave** will follow up with Al Gallant on the size, cost and suppliers for signs
- Once we have the cost details, the committee will decide on placement

d. Kiosk: to display trail maps, park rules, etc.

- **Randy Tenney** has provided a design and cost estimate \$750-\$800.
- **Approved:** to proceed with the construction by Randy
- **Location:** will be determined. Committee will hold its next meeting at the Park and consider this placement - somewhere along the yet to be constructed path from the drive to the deck

e. Gates to prevent or deter unauthorized vehicle access to Meadows and Elm Street Path. And, Boardwalk/footbridges across wetland on Forest Cove Path as

required/approved by the ConCom in 2019. Will be discussed at next meeting at the Park

2. Buildings/Build Infrastructure

- a. Garage: evaluate options to replace doors; sliding barn door plus regular steel entry door. Evaluate window options
 - **Approved: Randy Tenney** will oversee the work that will be done with Dan Tenney and Chad Blair. Work will likely start in September when it cools down.
 - We'll review cost estimate and any options before work starts
- b. Barn: secure windows from weather and future breaks. **Jane** did not receive an update from the Town Manager; will follow up
- c. House: **Dave** will follow up with Town Manager on status updates
- d. Observation Deck: After this weekend, Randy will have the deck framework ready for staining, before the installation of the decking.
 - **Dylan** will stain the framework
 - **Decking** will require manpower - people with the right screw guns (T15 or T20). **Ken** will ask Dan and Chad.

3. Trail/Land Maintenance

- a. Buckthorn Removal:
 - **Dave** will follow up with Justin Harris on access and will remove the rest of the Buckthorn piles this week
 - For winter agenda: develop a realistic Buckthorn eradication plan. (Also a plan to maintain cleared vistas approved by the ConCom in 2019)

New Business

1. Trail/Land Stewardship & Usage

- a. Newly Acquired 8.2 Acres :
 - **Action: Jane** will contact Town Manager and/or Assessors to locate maps with boundaries that were used in the conveyance of the property to the Town. **Dave** will look online for plot plans for the property.
 - We agree it is important to identify the boundaries and to meet the neighbors
 - By this fall, when vegetation/ticks have receded, the Committee will walk the property with John Walker to identify wetlands.
- b. NQTA requests: the committee agreed that we are not yet ready to follow up on Bobby Curley's recommendations and offers re an August 29th Community Park

Walk or the development of usage partnerships re geo caching or mountain biking.

c. Community Updates & Engagement

- Dylan has posted some virtual tours on FB and will look into options (and help?) for doing this
- We need to build our capacity for getting people engaged -- by asking people directly (committee members and ambassadors - i.e. Aaron Gagne) and good use of social media options.

Meeting adjourned at 6:51 p.m.

Approved: August 24, 2020

For next meeting - at Winchendon Community Park - August 24th 5:30 p.m.

- Placement of Kiosk, Signs (rules, access), Gates
- Vista clearing around deck: identify trees, etc. that could be removed
 - Dave - bring yellow tape
- Forest Cove Path boardwalk/footbridge location and options, workplan. Also small area that could be addressed by large stepping stones (Dylan)
- Garage repair/maintenance options: doors, windows, check electric sources, etc.
- Identify timeline/plan for
 - Recruiting help for decking installation
 - Cost estimates for all anticipated projects, to confirm and set aside funds. Includes: signs, gates, garage, kiosk, wetland boardwalk/footbridge, walkway to deck, metal benches (4 on order w/MA Corrections)
- Note for future consideration: how the committee will seek or respond to community supported ideas, request and recommendations for Park infrastructure