

## Winchendon Community Park Infrastructure Committee April 26, 2021 Minutes Zoom Meeting

Committee Members Present: Dave Romanowski, Ken LaBrack, Jane LaPointe, Dylan Romanowski, Randy Tenney

Meeting called to order at 5:36 p.m.

Approved minutes from March 22, 2021

### New Business

1. Prospective New Member
  - a. The committee discussed the request and voted unanimously not to recommend the applicant to the Town Manager at this time
2. Earth Day
  - a. The committee approved loaning a picnic table for use outside the Town Hall on Earth Day, May 15. Rick Lucier will transfer of the table to and from the Park, as he has done in prior years
  - b. Rick also offered to remove the trash that has been dumped in the garage to the Earth Day dumpster. **Dylan** will help with this. (Note: the soccer netting will be saved and moved to the barn)

### Old Businesses

1. Communication/Coordination
  - a. **Dave** is working with Miranda of the Programming Committee to come up with a platform within the next month that both Park Committees can use. Dave is working to propose the design for this page/platform
  - b. Dylan led the Moonlight Walk that was organized by the Programming Committee. It was well attended and will be continued next month. **Dylan** had the opportunity to speak for with Molly (TWS) and Janet Lee. Molly can assemble work crews from TWS and coordinate work with Dylan
2. Trails
  - a. Trail Maintenance & Trail Use is a priority for 2021. Trails are looking good; walkable. NQTA did some clearing before their Saturday walk with Tufts
    - Maintenance, mowing and tick remediation needs to continue throughout the Summer -- to coordinate with **Dylan** & Bobby Curley (NQTA) - until a volunteer based adopt a trail program is organized and running
    - **Jane** needs to follow up on drafting guidelines for friends/adopt a trail
    - **Dave** will speak with Bobby on options

- Maps -- We need updated, accurate maps to post at the kiosk and online, etc. Is Jim Holly available, if not, options include NQTA, or ? (**Who** will follow-up?)
- b. The footbridge on the Forest Cove Trail needs to be built and installed soon. It will be a series of short bridges.
- **Dylan and Randy** will coordinate on this
  - John Walker will be consulted to insure this is in compliance with prior ConCom approval
  - **Randy** will specific the material list (Belletetes). The committee approved up to \$500 to purchase materials for this bridge(s)
- c. Elm Street Trail and the related water issues will be addressed in the context of the amphitheater and access
- d. Vistas
- Work continues on the deck. As trees start to leaf out, the vista clearing approved by the ConCom can be planned and started
  - For the future: plans to maintain the other Park vista areas approved by the ConCom will be drafted for review and approval
- e. New Trails/Use -- recently acquired 8 acres
- **We** need to walk this land and identify the possibility for usage: trails, seating, wildlife vistas, etc. Involve John Walker in the planning as this land includes wetlands
  - Include this on updated Park Maps
  - On Hold: the prospective trails from barn to ball field and from the garage east to Forest Cove Trail
- f. Sponsors for signs, benches, etc.
- Need to develop a program, guidelines, etc. on how sponsorships will work and be acknowledged/posted
  - A community member expressed interest on FB in sponsoring a sign and asked to be informed on how we decide to move forward on this.
    - **Dave** suggested working with architects on an entrance sign; include a place to acknowledge "donated by..."
  - Four metal benches ordered from Mass Corrections are delayed due a covid-related shutdown. Delivery won't be before June, and perhaps later
3. Pending - Save/Secure the Barn and Garage
- a. **Randy** will assess the barn and garage for the required work, materials and cost. He also has an electrician lined up to help in this assessment
- Need update from OPM on electrical upgrade plans
  - Ability to set up the garage as a place to build picnic tables

#### 4. May Day/June Open House

- a. Dates will be finalized after meeting with Robinson-Broadhurst on May 7
  - b. Infrastructure Committee considerations
    - Deck and Kiosk completed
    - Trail map - enlarged and posted in the Kiosk (do we mark the amphitheater?)
    - Stations with information about the Park and problems/needs for help - to recruit "Friends"
      - Save the barn
      - Garage
      - Trail maintenance
      - Build/repair picnic tables
5. **Town Manager & BOS Updates & Recommendations:** coordination/integration with Town, committee's mission, responsibilities, plans, needs, etc.
- Schedule meeting with new Town Manager - he starts May 17 - to update him on the Park, Amphitheater project and pending meetings: community information meeting and ground breaking

**Next Meeting: Monday, May 24, 2021 at 5:30 p.m.**

**Adjourned: 6:32 p.m.**

**Approved: June 3, 2021**