

## **Winchendon Community Park Infrastructure Committee October 19, 2020 Minutes Zoom Meeting**

Committee Members Present: Dave Romanowski, Jane LaPointe, Dylan Romanowski, Randy Tenney  
Missing: Ken LaBrack  
Public: Aaron Gagne

Meeting called to order at 5:31 p.m.

### **Administrative**

**Approved Minutes:** September 21, 2020

**Communication/website, etc.** Dave commented that there are multiple links and sites to the Park. There is a need to identify how best to integrate these.

**Amphitheater Project Update** Dave reviewed the anticipated schedule for the project, starting with a November 9<sup>th</sup> meeting with the Board of Selectmen, Robinson-Broadhurst, Architects and Owners Project Manager to present the proposed design, location, site work, infrastructure work, etc. to the BOS and community. After a preliminary review of the plan, Robinson-Broadhurst has decided to move forward. Current schedule includes: winter-bids, spring through fall-construction, open-spring 2022

### **Business**

#### **Updates, New Business and Next Steps**

##### **1. Trail Usage**

###### **a. Trail map to be updated**

- Jim Holly is finalizing the map. **Jane** will follow up with Jim once the trail signs are installed

###### **b. Trail Signs:**

- NQTA has installed the sign posts and is in the process of designing the signs. **Dave** will meet with NQTA before Friday to review the design.
- NQTA has a local source of 4x4 cedar lumber, should this become useful on other projects
- Trail Blazes - **Dave** has seen other options that may better fit the Park - squares, with a place for labels, all one color. Over the winter the Committee will identify the options and order.

###### **c. Park Rules Signs:**

- Over the winter, the Committee will evaluate options, wording, placement.

- **Dave** has a digital copy of MassCor's catalog which includes metal signs
  - This will include a "no motorized vehicles" sign at each entrance to the Meadow Loop off from Ingleside Road
- d. Kiosk: to display trail maps, park rules, etc.
- **Randy** has placed the posts for the kiosk and asked if these are where we want the kiosk and is it facing the correct direction. Dave and Dylan have seen these and agreed with the placement.
  - **Randy** is planning to put a seat on the back side of the kiosk
- e. Gates to prevent or deter unauthorized vehicle access to Meadows and Elm Street Path.
- Town Manager has requested that we work with Chief Walsh to identify what to consider/purchase. Identifying the gates will be a winter project, for spring installation
- f. Boardwalk/footbridges across wetland on Forest Cove Path
- **Dylan** will work to get this built before next year. First steps include a plan and cost estimates for construction - and to determine if the appropriate building materials are available as there is currently a shortage of pressure treated lumber, etc.
  - Work will likely be done after the end of this Cross Country season.
- g. Spur Paths to Fishing Point
- John Walker checked these today, after the recent rain and noted that there is no sign of erosion.
- h. Metal Benches
- The order for 4 6 foot benches with arms has been confirmed with MassCorr. They will be delivered on or after April 15, 2021
- i. Elm Street Bridge
- John Walker has identified a large log under the bridge that is likely blocking some of the water flow to the pond. The Committee gave the approval to follow up on NQTA's offer to remove it. **Jane** will email Bobby Curley and John Walker. If **Dylan** is available, he will help.
- j. Meadows Path & Vehicles - Dylan noted that someone is moving the logs that are intended to block vehicle access and driving over the Meadows. Dave suggested that he move some of the larger logs to the entry.
- k. Winter Use & Maintenance of Trails
- Randy asked about winter use of the Park. Yes, it is opened.
  - The Committee will need to periodically check trails to be sure there are no hazards

## 2. Buildings/Built Infrastructure

### a. Observation Deck:

- **Randy** has been focused on the decking that requires lots of cutting. He anticipates that the deck will be finished next weekend.
- Vista Clearing; marking trees to be removed.
  - The forester contacted by NQTA on behalf of the WCP will be heard on Friday, November 13 at 9:30 a.m., rain/snow date November 14

### b. Garage:

- **Randy** is putting the prices together for the needed work and will get these details to **Jane** who will follow up with the Town Manager and Building Inspector to identify what else is needed.
- One item that has held this up is the cost of the concrete work on the foundation and the required depth for this foundation - will or can it be 4 feet, or something less?

### c. Barn:

- **Jane** will follow up again with the Town Manager and Al Gallant re the status of boarding up the 2<sup>nd</sup> floor windows.
- **Randy** has an estimate for working shutters for the barn: \$65/window. He will build these. We need to identify the number of windows
- Dylan asked about removing the porcupines from the barn as they are beginning to chew through the interior door which will give them access to the main parts of the barn. **Dylan** will send Randy the measurements on the exterior openings that they are using for access - by back door, side window, other ? **Randy** will check about sealing off these access holes.

### d. Electricity - Garage & Barn: Finding a local electrician with the time for this is difficult. Dave mentioned Shaun Dame.

- There is an electric meter and panel on the outside of the barn and a new 200 amp outlet that was installed for power at the Fall Festivals. Randy suggested the option of moving the panel inside the barn and using this to feed the garage.
- The garage will need a main line run from the barn with a subpanel at the garage.
- The next time we are onsite for the amphitheater project with the OPM, **Dave and/or Jane** will ask about the cost of an above or below ground main

### e. House:

- Next Monday at 9 a.m. a remediation assessment person will be at the house.
- Members of the Committee (Dave, Dylan, Randy) will be checked before winter to confirm that the water main is off and appropriate pipes are

drained - i.e. heating pipes at the boiler. This can be done when they remove items from the house to the barn for salvage.

### **3. Trail/Land Stewardship & Usage**

#### **a. Newly Acquired 8.2 Acres:**

- To be updated: surveys, meeting abutters, walking the land once vegetation has died back.

Meeting adjourned at 6:18 p.m.

**Approved: November 23, 2020**

**Next Meeting: Monday, November 23, 2020 at 5:30 p.m.**

**Agenda will include**

- Updates on some or all of the above; approval where needed on expenditures

#### **Longer Term**

- Consideration on how the committee will seek or respond to community supported ideas, request and recommendations for Park infrastructure
- Plan for buckthorn removal and for wetland vista maintenance (required by ConCom - a plan submitted within 3 years of the July 2019 RDA)
- Plan for the remediation of Elm Street Path