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**Winchendon Redevelopment Authority** WINCHENDON TOWN CLERK

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Winchendon, MA 01475

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**Minutes**  
**Regular Meeting**  
**Monday July 20, 2020**  
**Via Remote Participation**

**Members Present:** David Connor, Les Goodrich, Ken LaBrack

**Members Absent:** Dennis Casavant, Mike Barbaro

**Others Present:** Elaine Muroz, Member TTCP, Cindy Boucher, Member TTCP, Tracy Murphy, Director of Development, Jenelle Sroczynski, Recording Secretary

**Meeting called to order:** 5:01 pm

**New Business:**

Ms. Boucher and Ms. Muroz are attending to discuss the placement of a "toy" bike at the bike path entrance located on Spring Street. A site visit was conducted and it was decided the best placement would be on the left side of Grout Park, when looking at the park. There is room in front if two benches already on site. The bike will be 21 feet long and 12 feet tall at the highest point. Visibility is clear driving in both directions, and sight lines are not impeded. The bike will be anchored by a steel rod in the ground that will be placed in cement. The area will be landscaped after placement. DPW will work on trimming shrubbery in the area to enhance visibility. All procurement requirements have been met. Three quotes were received and the project was awarded. The bike will be gray with black wheels. *Motion for Authority to approve placement of bike in recommended location Connor/LaBrack 3-0 Approved @ 5:11 pm.*

**Bills and Communications:**

The invoices for Jenelle Sroczynski and National Grid were presented. *Motion to pay Jenelle Sroczynski Connor/LaBrack 3-0 Approved @ 5:14pm.*

**Financial Reports:**

The banking summary report was reviewed and Chairman Goodrich informed the Authority there is approximately \$74,000 in the bank. All standard reports will be processed and ready for review next month.

**Old Business:**

Hillview Business Park:

Sign- A bid package needs to be done. The sign is part of a larger sign package being considered. Mr. Connor would like to see DPW trim back the brush from the sign to the pumping station. Mr. Hickey and Ms. Murphy are working on sign project.

Subdivision- All work has been completed from Graz Engineering. The plan lot for the subdivision was not followed through on as it was contingent upon the marijuana plant moving in, which was contingent upon receiving the grant. All activity was halted when grant was not received. There has been no contact with Weston Roots. Ms. Murphy informed the Authority that Rooterman has purchased another parcel on 140 to build their facility. Ms. Murphy also informed the Authority that realtor Darlene Rossi has been in contact with her regarding a possible composting business being interested in the Hillview site. There is a question regarding where this type of business will fall within the use table. The gravel pile still remains an issue. The pile needs to be removed, and there has been no other contact with Mrs. VanDyke. This item will be placed back on the agenda. There was a discussion on having the Authority remove/relocate the gravel and place a lien on Lot 99 owned by the VanDykes. Ms. Murphy to confirm the situation and speak to Mr. Hickey. Ms. Murphy addressed the Authority regarding what the actual viability of Hillview is. A MassWorks Grant will only be approved on a "shovel ready" project. Scenarios on marketing need to be discussed. She encouraged the Authority to think about possibilities.

Spring Street Park-Food Vendor: Ms. Capone has been approved by the BOS. The lease has been mailed to her. She is hoping to be up and operating on August 1, 2020. The transfer to the town still hasn't occurred as the spring town meeting hasn't been held.

**Planning & Development Updates:**

Stuff and Things is up for sale. The Authority could recognize \$4,500 in residual income upon the sale. Ms. Murphy briefed the Authority that the annual contract for the plug-in stations at the bike path is up for renewal. There are several different options. There has only been approximately \$36.00 of income thus far. The monies are not being deposited into the Authority's bank account. Ms. Murphy will look into this. *Motion to renew plug-in station contract for \$ 1,316, with Mr. Hickey signing all necessary documents LaBrack/Connor 3-0 Approved @ 5:33 pm.*

**Adjournment:** *Motion to adjourn: LaBrack/Connor 3- 0 Approved 5:35pm.*

**Meeting Adjourned at 5:35 pm.**

Respectfully submitted by:  
Jenelle Sroczynski  
Board Secretary

Minutes Approved By:

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