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# Town of Winchendon

## Notice of Meeting

Pursuant to the provisions of Chapter 30A, Section 20 of the General Laws, as amended, notice is hereby given that a meeting of the following board, commission, or committee will be held on the date and time specified below. Said meeting will be open to the public and the press.

### Board/Committee: **Communications Committee**

Date: Monday, June 2, 2025 — Time 4:30 PM  
Location: Conference Room, 4<sup>th</sup> Floor  
Winchendon Town Hall, 109 Front Street, Winchendon, MA 01475

### Agenda

1. Members' comments
2. Public comments
3. Approve minutes from previous meeting (May 12, 2025)
4. Additional topics for agenda
5. Continue discussion of primary goals and objectives for committee going forward
  - Updates on Community Connector project (Shaina)
  - Updates on Winchendon Courier (Inanna)
  - Communication needs for Transportation initiative and launch (Katie)
  - Proactively coordinating communications among town groups (Shaina)
  - Buy Local Updates—Community Directory, postcard mailing.
  - Discussion of communication issues before and at Annual Town Meeting
6. Set next meeting date.
7. Adjournment

The meeting room is handicapped accessible. With advanced notice the Communications Committee can arrange reasonable accommodation for persons with other disabilities. To request assistance, contact the Town Clerk at 978-297-2766.

**Please Note: Members may agree to discuss items not on the agenda if topics are timely and urgent (i.e. cannot wait until next month's meeting)**