

**TOWN OF WINCHENDON  
BOARD OF SELECTMEN MINUTES  
MONDAY, JUNE 3, 2019  
Town Hall, 2<sup>nd</sup> Floor Auditorium  
109 Front Street, Winchendon, Mass.**

**Present:**

Audrey LaBrie, Chairwoman  
Michael Barbaro, Vice-Chairman  
Barbara Anderson

Keith R. Hickey, Town Manager  
Linda Daigle, Executive Assistant

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**List of Documents Presented at Meeting:**

- Resignation Letter from Tina Santos (filed)
- FY20 List of Appointment Renewals (filed)
- Letter dated 5/22/19 from the Ingleside Utilization Committee requesting Name Change (filed)
- Draft Collective Bargaining agreements (attached)
  - Town of Winchendon and AFSCME Representing Clerical
  - Town of Winchendon and AFSCME Representing DPW
  - Town of Winchendon and International Association of Firefighters
  - Town of Winchendon and International Brotherhood of Police Officers
- Email from Meg and David Watkins dated May 30, 2019 regarding Follow-up Meeting Regarding Mellon Rd. (filed)
  - Town Manager memo dated April 18, 2019
  - Town Counsel's email dated March 16, 2019
  - Tracy Murphy Email dated April 23, 2019 Regarding Discussion at the April 22<sup>nd</sup> Meeting
  - Documents supplied by Marc Dorwart at meeting
    - Misc. Mellen Rd. Plans and Deeds
- Report of the Town Manager (attached)

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*LaBrie called the meeting to order at 6:30 P.M. followed by the Pledge of Allegiance to the Flag of the United States of America.*

No one announced they would be audio or video recording the meeting this evening.

**1. SELECTMEN'S COMMENTS AND ANNOUNCEMENTS:**

Anderson thanked Keith Kent for picking up and emptying disposal bags at GAR Park and on the bike trail and for trimming the hedges at the Senior Center. She appreciates these things he volunteered to do.

Anderson noted that she believed this Sunday was Firefighter Sunday. A lovely memorial service will be held off of Glenallen Street.

LaBrie congratulated the Class of 2019 stating the ceremony was held yesterday at the High School.

LaBrie wanted to speak about the parliamentary procedure issue with the note in Robert's Rules that talks about cross debate; "it's not allowed." She explained previous Boards have had any speaker speak

through the Chair and it isn't something she has enforced. She wanted to bring this to everyone's attention with discussions sometimes getting a little heated. She welcomes dialogue people might have directly without the constraints of going through the Chair, but the option is there to reign the discussions back in and have the more formal, speaking through the Chair.

**2. PUBLIC COMMENTS AND ANNOUNCEMENTS:**

Rick Ward came forward as a member of the Friends of Murdock Senior Center saying it is a small but dedicated group. He said they are a non-profit and conducted a Boot Drive on Saturday. He commended and thanked the citizens of Winchendon with their tremendous outpouring of generosity. Every penny collected goes to the Senior Center. They made just under \$1,500 for the three hours they were out there.

**3. PUBLIC HEARINGS:** There were no public hearings this evening.

**4. APPOINTMENTS/RESIGNATIONS:**

4.1. Resignation Recreation Commission – Tina Santos- LaBrie noted Ms. Santos' letter of resignation due to family responsibilities. **Barbaro moved to accept her resignation with regret and thanked her for her time. Anderson seconded. By vote of all aye, the motion carried unanimously.**

4.2. FY20 Board of Selectmen Appointment Renewals – LaBrie noted the list provided for them this evening of those that wish to be re-appointed to their Board or Committee they are currently serving on. It was decided to continue to reach out to the two that have not responded and bring their appointment renewal back to the Board at their next meeting later this month. The vacancy list will also be updated with any seats not filled.

**Anderson moved to re-appointment the presented list of current members to the Boards and Committees specified for the selected terms beginning July 1, 2019 and to thank the volunteers for their continued service. Barbaro seconded. With a vote of all aye, the motion was unanimous.**

**5. PERMIT/LICENSE APPLICATIONS:** There were none this evening.

**6. BOARDS/COMMISSIONS/COMMITTEES/DEPARTMENT**

6.1. Department Head Update from Town Clerk Judy LaJoie – Town Clerk Judy LaJoie came forward and said she had a fairly quiet year with upcoming summer projects which included updating General Code. They will take what Department Heads have given for suggestions and put in the software program and go through their questions. General Code attorneys will review our Bylaws, the Town Charter and the Board of Selectmen procedures. They will come back with their questions and then the Board of Selectmen will review.

Their office is continuing to work with Laserfiche which was software donated to the Town from the Robinson-Broadhurst Foundation. Documents are continuing to be scanned in for the ability to search for them electronically. There are a few kinks in the software which is being worked on.

She noted there will be five elections next year and that early voting has become more popular. She hopes to order more elections booths.



Ms. LaJoie thanked the Board and noted she was retiring in October. She's been through the good, the bad and the ugly and she appreciates the Board bringing the Town back. "Thanks for persevering and sticking to your guns and being the ethical people you are," she said.

Anderson thanked Judy for all her service to the Town and for being the steady mainstream of the Town. You have always been there; we can count on you and trust you.

Barbaro mentioned how the annual audit stated her Department had the best records. That's high praise and shows your dedication to this community. "You will be missed." He said he appreciates everything she has done for the community over the years and wishes her the best.

- 6.2. Request for Committee Change from Ingleside Utilization Committee to Winchendon Community Park Committee – Dave Romanowski and Jane LaPointe, Co-Chairs, came forward. Ms. LaPointe explained the committee thought while trying to promote the Park it made sense to have the name of the Committee reflect the Park. She said their committee voted to change the name of the IUC to the Winchendon Community Park Committee and is here this evening to ask the Board to make it official. Agreeing to have the name of the Park be reflected in the Committee name, **Barbaro moved to change the name of the committee to the Winchendon Community Park Committee. Anderson seconded. With a vote of all aye, the motion carried unanimously.** Ms. LaPointe reminded the Board that the Picnic in the Park is Saturday, June 8<sup>th</sup>. She explained it is an informal picnic, bring your own blanket and picnic baskets and hang out at the park. It will be from 11:00AM until 2:00PM but the park is open from dawn to dusk.

## 7. NEW BUSINESS:

- 7.1. Request for a Resolution Requesting State Legislative Action to Combat Nip Bottle and Single Use Water Bottle Litter – LaBrie informed the Board that Mr. Vine has asked this be tabled indefinitely as he is working with the state to try and clarify some information and feels it would be better to remove it at this time.

**Barbaro moved to remove the resolution request by Mr. Vine until further notice; Anderson seconded. By a vote of all aye, the motion carried unanimously.**

The Board moved to take the agenda out of order to address the Mellen Rd. topic, but residents of Mellen Rd. that were present stated that everyone was not in attendance yet so the Board continued on.

### 7.2. Consideration of Four Tentative Collective Bargaining Agreements

Hickey said these are the remaining four unions to be considered this evening. The expectations are that all four will be ratified. He asked the Board to passover the DPW tentative agreement as there were some questions they had last Friday. The Town Manager reviewed the summary of changes made in all four of the CBAs. He pointed out that his goal was to have all core benefits be consistent across all five unions and non-unions. He said he is not all there yet but making significant progress. Barbaro commented that he did a good job getting the consistency. Hickey replied that he was fortunate union members are reasonable and understood which he appreciated. Barbaro thanked the unions for working through the lean days. This town cares for their employees. He thanked the employees of the community.

- Town of Winchendon and AFSCME Representing Clerical
- **Barbaro moved the Board of Selectmen approve the Collective Bargaining Agreement between the AFSCME Clerical Union and the Town of Winchendon as presented this evening**



for the period July 1, 2019 to June 30, 2022; Anderson seconded. With a vote of all aye, the motion carried unanimously.

- Town of Winchendon and International Association of Firefighters  
**Barbaro moved the Board of Selectmen approve the Collective Bargaining Agreement between the International Association of Firefighters and the Town of Winchendon as presented this evening for the period July 1, 2019 to June 30, 2022; Anderson seconded. By a vote of all aye, the motion carried unanimously.**
- Town of Winchendon and International Brotherhood of Police Officers  
**Barbaro moved the Board of Selectmen approve the Collective Bargaining Agreement between the International Brotherhood of Police Officers and the Town of Winchendon as presented this evening for the period July 1, 2019 to June 30, 2022; Anderson seconded. By a vote of all aye, the motion carried unanimously.**

The AFSCME DPW Union will be addressed at the next meeting in June.

## 8. OLD BUSINESS:

8.1 Mellen Rd. Rd. Follow-up Meeting Requested by Residents - David Watkins and Mark Dorwart, residents of Mellen Rd., came forward. Mr. Watkins said they are here for the follow-up meeting that they had requested and the Board assured them to continue with their efforts to get Mellen Rd. resolved.

Mr. Dorwart applauded the Board for saying they wanted to do everything properly at the last meeting and suggested they look at the historic documents in a proper fashion as well. He then asked the Board who they felt the land belonged to. LaBrie stated she wasn't a land attorney but believed the land is owned by the land owners. Mr. Dorwart asked "who are the landowners." The Town Manager explained whoever owns a parcel of property that has frontage on that road way, you would own to the centerline. Mr. Dorwart responded, "I'm afraid that's not correct." Watkins asked about addressing the Board of Selectmen this evening asking them for help and was the Town Manager a Selectman. LaBrie explained that the Town Manager is not a Selectmen but part of the meeting this evening.

Dorwart asked on what basis the Board thinks the ownership is based on the frontage of the road and asked if they could provide supporting land records at the next meeting. Barbaro was recognized by the Chair and said the biggest hurdle we had was to get the article passed on the Town ballot to get the road plowed. That was the first step to try and get this addressed. The second step is to get the Dept. of Public Works Director down there to look at the road and tell you what needs to be done to bring the road up to grade. Watkins interrupted and said, "I'm sorry, it was brought up to grade in 1989." Dorwart asked if he could answer the questions one at a time. Barbaro said he doesn't know who owns the road; he is not a land attorney. Dorwart interrupted and asked if he could provide records at the next meeting. He stated he has all the deeds for the land and it is impossible for them to own the land that the road sits on and said he would give the Board a copy of the documents after the meeting. LaBrie said through the Massachusetts website she found a 78 page document, Massachusetts Street Survey, that talks about metes and bounds and boundaries and whether towns actually own the property underneath the towns or if they are just permitted it as an easement as a right of way. The research she has done states if it is not stated otherwise, it is an easement. The state does not want the town to have a vested financial interest in any more property than it needs to; that's why people that front the road actually own the road and the town has an easement. Dorwart interrupted asking if she could bring that to the next meeting in which LaBrie responded that she would.



Dorwart said he has a lot of evidence that suggests that it is impossible for them to own the land and he would like to see the law that actually says he could own the land. He said it goes back five purchases, 1961 or 1965, where the purchase of the road the land sits on is exempted from all the sales. "It's impossible for us to have bought it because we bought it through a chain that it was not owned. It was basically orphaned somewhere between 1914 and 1965, I believe." Dorwart said he would share his documents with the Board after the meeting.

Dorwart asked if the letters they all received were also sent to the State Forest and to the Dept. of Fisheries and Wildlife. Hickey replied that they were not sent to either agency. Letters were sent to all the properties that had a legal address on the road itself, vacant properties that do not have a mailing address, including the two agencies, were not provided a copy of the letter. Dorwart asked if the State Forest Dept. was exempt from ownership of the land questioning aren't they land owners. Hickey replied they are landowners. Dorwart asked the Town Manager if he was aware they own half of the frontage of the road. Hickey replied, "Yes sir."

Dorwart then asked what book and page at the Registry of Deeds does the '89 discontinuance or statutory way vote appear and if the Board could answer at their next meeting and provide a stamped version. Hickey asked the Chair if a list of questions the Mellen Rd. residents would like answered be provided to the Town and he would be happy to answer them at the next meeting. Dorwart stated he preferred to send the questions directly to the Selectmen and LaBrie asked him to send a list of questions with it being very helpful. Dorwart then asked what the zoning was defined in 1989 for Mellen Rd. when that vote occurred. LaBrie asked him to include that question in the list he will be providing her. He asked if the Selectmen have driven Mellen Rd. LaBrie said no. Barbaro said he has and it is a mess but the Town has a street scan survey of the roads to repair and the order in which they will be repaired. It was clarified that this list was for accepted roads or accepted parts of roads. Dorwart provided the deeds and maps that he was referencing and mentioned the land the road sits on has not been taxed and wondered if it was because the town assumed ownership when it was orphaned.

LaBrie said they would need to determine easement, property, who owns the land and they would be able to figure it out from there. Dorwart asked if he could be shown the law that a Town vote could encumber him with ownership and responsibility that he did not purchase that was not recorded with the registry of deeds. He went back to the vote in 1989 asking if the vote is an interpretation of the article or is the vote what is actually voted on at the meeting. He says Article 16 of the May 8, 1989 says one thing and the vote says another thing. He said they are two different things and read the article and questioned whether the voted part was a misinterpretation of the article. LaBrie replied that was a legal question. Watkins asked if Town Counsel could attend a meeting with them and help shed some light on what they have discovered. LaBrie said she didn't know the answer to that and would find out. LaBrie was interrupted once more by Dorwart and she asked him to stop interrupting this evening. Dorwart said he was finished. LaBrie gave him her email address to reach out to her directly and forward his questions. She said she would do her research on the article from 1989.

Watkins asked if Representative Jon Zlotnik had contacted the town on their behalf. Hickey said he spoke to Mr. Zlotnik a month or so ago and shared his concerns with him and some of the Board members that some residents of Mellen Rd. had reached out to him and shared with him. With that being said, Hickey said, this is not really a state issue but a local issue and his ability to address this as a State Representative is pretty limited. Watkins said Mr. Zlotnik said to keep him informed as to the progress he was going to try and help with the situation. Dorwart said Rep. Zlotnik actually had a suggestion to solve the problem. He thought they should go to arbitration between the Town and the



road and take a portion of the taxes that they are currently paying and set aside in perpetuity and maintain the road. He also suggested we petition to get it on a warrant to accept the road and asked how they could do that. Anderson replied that you can get a number of signatures to put a citizen's petition on the warrant. She thought it was around 300 signatures.

Russ Gaulin, a Mellen Rd. resident, came forward. He said he inquired a couple years ago with the Town Clerk and started a petition. He was told for an Annual Town Meeting, you need ten signatures; for the Fall Town Meeting you needed one hundred. Anderson thought it was a much larger number. Gaulin said he could inquire again. He also said he received a letter that they were not able to do the citizens' petition for this particular case because the Board of Selectmen would have to have laid out the road. He said Board of Selectmen don't usually lay out roads; it is usually through the Planning Board and contractors. In this particular case, they have a letter from former Town Clerk, Lois Abare, that vouches this is one of the earliest roads in the Town and would have been laid out by the equivalent of the Board of Selectmen at the time or Town Meeting. He thinks if they can, they should do the petition. LaBrie said the discontinuance is the big issue which Gaulin said it should have been re-continued. He thanked the Town Manager for the packet he put together from the last meeting. His understanding from that information was it was treated as a good public road and that is why the ANRs were granted as supposed to it being a sub-division under those control rules. LaBrie commented yes, public vs. acceptance, its quite convoluted. Gaulin said the developer also talked about the road not having been abandoned which is not a legal term at all.

Barbaro said unfortunately the initial developer of the property dropped the ball on them and has not put everyone in a good situation. As the properties turned over, things were left off to the side and he can't account for that. He can tell them they are not the first ones to come forward about roads not being accepted. No one is happy. Unfortunately, it is an unaccepted road. The first step was to get the plows in; that was huge. The second part of the problem is what do we do now. They will not accept a road that is under par. He is not going to support spending \$300,000 at Town Meeting to rebuild the road. He is trying to work with them and said the steps are pretty clear. We took the first one to allow the DPW to plow it; the second step is to send the DPW down there to tell you what you need to do to at least to get it plowed. How you want to handle it after that is not in their hands because they don't own the road; the Town didn't accept the road.

Dorwart asked again to be provided with the law that shows that the Town could encumber him with the responsibility and ownership of land that he did not purchase and could not have purchased. LaBrie said they would do their research. Mr. Watkins said the 1989 vote seems to be issue. That vote in his mind is irrelevant and not a legal document. It was never registered with the deeds which makes it not binding. The discontinuance needs to be registered with the deeds office. He said three surveyors and an attorney said if it was never registered, it is irrelevant. Neither was it properly registered and not properly written and voted on. That discontinuance, it is not binding. He spoke about the property he bought in 2000. That road was built properly, to DPW's satisfaction as it was signed off. He is in total absolute disagreement to the fact that it was never built properly and it was built to the specs at the time. They are not required to bring that road \$300,000 worth up to snuff. Neither is the town. This road was accepted as the way it was. This is a Town road, a Town way, the document shows it. That discontinuance was not proper and that is what this is hinged on. What we need to do is move forward and get the road repaired. The town is 100% possible. The idea you can sit here and say you are not, that's ludicrous: you are responsible as a Town to take care of its residents. This is because of a developer that didn't do his job properly; we are residents that pay taxes; we bought that land in good faith. We bought that land being told by the Town of Winchendon that it was being maintained and that they had no worries. That is how the properties were bought, how the title companies saw it and



still do to this day because the proper documents that show otherwise do not exist. He said he talked with the tax assessor, George, who told him maps that he has asked for do not exist. He received other things that help him but these things don't exist so why are we responsible for something that happened between the Town of Winchendon, the developer, the land surveyor and the DPW. This agreement was made, the road was put into play, the lots were ANR properly and building permits were reviewed. They were told they could build their homes. This discontinuance was never shown to us, was never legally documented, never put in the Registry of Deeds. He is sorry but that is the way it sits. There was applause in the audience.

Anderson asked Mr. Watkins if he knew why the Town would have voted to discontinue the road. Watkins doesn't have the explanation why it was discontinued. He feels it was done improperly as he understands it through the legal terms. It shouldn't have been discontinued after the road was approved by the DPW and the Town of Winchendon. The road has been maintained and plowed for 26 years. He understands the reason why it is not now is because Town Counsel said the Town cannot maintain roads. The road doesn't need to be accepted because that is not a proper discontinuance and it shouldn't have ever been in play and was hidden from them when they bought their property.

LaBrie asked if there was clarification in the 1989 article whether I was a "statutory public way" or a "statutory private way." Gaulin said it seems to imply it was a "statutory private way" but it doesn't use the word private.

LaBrie said the Board recognizes this is an issue and they will work to resolve whatever can be.

MJ Galat, of Mellen Rd., was recognized and wanted to shed some light on the discontinuance. She said in 1914 they were looking at the use of the road. It had been a county road, one of the first roads to have been developed and led from Winchendon through Westminster. In those days it was developed to connect one farm to another farm. Back in 1914 that portion of the road was no longer being used and the Town did not want to have to maintain it and the voters discontinued it. In 1914 the law still resided when a road was discontinued, it reverted back to the center point of the road to the ownership of the landowners. A few years later, that did change but that was the law at that time. She said she had a couple different publications on country roads and old roads and the laws and she would be happy to share it. That's the history. She's not sure what happened in 1989.

LaBrie noted the Board's sense of takeaways. She will continue to do research who owns the land under the road, do research on article to determine statutory/public. She asked for them to put a list of documents they would like from the Board and also a list of questions for the next meeting.

Gaulin noted that he tried to research to discover zoning in 1989, but couldn't do it. He said some zoning bylaws will say frontage has to be on a public way and sometimes it doesn't

Dowart asked if the state forest will be contacted which LaBrie replied she would discuss with the Town Manager and let them know what's going on.

There was a brief discussion on increasing the Town's road budget.

Chris Nolette, of Mellen Rd., came forward. He said he built twenty-six years ago and hasn't had any issues. It has been plowed and patched. He wanted to know what changed in twenty-six years. LaBrie explained in the last four or five years things have come to light, like the ballot question that just came to elections to allow us to plow the roads. That vote should have been taken a long time ago. We are



trying to get things right and when we see something we have to wrestle through it and do the right thing. Mr. Nolette said they are looking for help from the Board and questioned how the Town gave out building permits on an unaccepted road and that people did not even know. LaBrie replied, her understanding is that the permit was issued based on the developer's plan to bring the road up to specifications and to bring it to Town Meeting for a vote to accept.

Watkins was recognized and said the road was agreed upon to bring up to certain specs by the developer. It was! They were told there was \$75,000 put in an escrow account for the final coat. A final coat is an additional coat which means the road was already brought up to specifications and agreed upon by the Dept. of Public Works. It was done by DPW equipment. All that was lacking was a top coat. He called back five years ago looking for that top coat and was told they would look into it. He's asked that question numerous times in town. For the first time he saw in Mr. Hickey's memo what happened to that money. He hasn't looked into that yet but felt pretty sure that's what happened to the money. The reason why we never knew is because every document we have, all but two driveway permits, state the same thing, there is nothing to do by maintaining the road themselves. In his mind a complete whitewash by the developer. The surveyor and potentially some parts of the Town did not understand what they were agreeing to. Bottom line we were not responsible and we are not responsible now.

Wayne Crespo, of Converse Drive, came forward and informed the Board that he went down to Mellen Rd. and was able to do 35 mph on the unaccepted portion of the road but couldn't do 15 mph on the accepted part of the road. The Town roads are a mess.

Dominique Muldoon came forward and said she lives on the accepted part of Mellen Rd. What she is seeing tonight that is very disturbing is that there is evidence the whole road was accepted. She has lived there for fifteen years. Every year the Town of Winchendon came and patched her side of the road, patched all the way down. This is the first year suddenly there is a discontinuance. Earlier in the year, the DPW came by and drew a line before her property and told her they would not be plowing or paving the road anymore because it is an unaccepted road. Her husband went down and saw the map; there was an error and it was corrected and she appreciates it. It seems to her there are some mistakes being made. She would like to see those at the other side of the table willing to work with them. If you accept this road, we understand it's not going to be repaired right away. The whole bone of contention is no one is going to come with patch all of a sudden after fifteen years. It's troubling; maybe you will discontinue my side of the road in the future. This is a big issue and we need to work together and residents would like to know that you are committed in looking into this. She asked the Board what they plan to do to help with this, what the process would be.

LaBrie replied she didn't have an answer to the whole process and all she can do is one step at a time. The next step would be the takeaways from this meeting, doing some research, answer questions that will be forwarded to them from Mark. We meet next end of June and can get together then. We will keep working on it. She explained acceptance of roads go before Town Meeting. There could be potentially an article for Fall Town Meeting but we need to resolve the issues.

David Sweeney, of Mellen Rd. came forward. He is on the accepted part of the road and not directly affected. A lot of issues have already been said. He talked to Rep. Zlotnik, who is sympathetic to their plight. Mr. Sweeney said he understands Winchendon does not have a lot of money and thinks we should reach out to the state to try and help the Town out. The Board of Selectmen is the deciding factor of where the money goes and hopefully this can be resolved. There was a brief discussion on the



road budgets. Folks were encouraged to come to public hearings where decisions on the budget are made.

Watkins mentioned he pays town taxes, excise taxes, state taxes, federal taxes. Is he not paying again and again and the road is not being repaired. Barbaro says excise taxes pay for road repairs across the state, your state income tax you pay funds 70% of the School Dept. of this Town. It's a drop in the bucket compared to what is needed for roads. We are looking down the road to try and fund an infrastructure bond. It won't address everybody's needs but it is on the radar. We've talked about it in Capital Planning meetings for the last six months. It is something we are trying to do. It will jump start some of the roads. We also looked at another program to rejuvenate the roads that are less expensive. The town is looking at ways to save money.

Mr. Gaulin commented about the road acceptance article. He mentioned there was another one in 2009. He believes the DPW put forth the article which was predominately favored by the Selectboard and the Finance Committee. The article was tabled and he suspects it was because of the way it was written to restore Mellen Rd. to its original length through a really eroded area. He didn't think the residents on the South part wanted it and he didn't think the Galat's wanted it. It would have been extremely expensive because of the condition in between. So that was a bad article. What gives him hope is that there was an article. He thinks there is hope to take care of the legal part of the other end of the road and get it unified and accepted. He understands it will take time for repairs.

LaBrie noted their next meeting is June 24<sup>th</sup> and after that early in July.

There was further discussion on whether the road would now be plowed with the approval at Town Elections and whether the road still needed to be built up to par.

Mr. Noellette asked if the pot holes on the accepted part of the road could be filled. The response was "yes."

Members of the audience thanked the Selectmen for listening to them. The time was 8:18 p.m.

## **9. TOWN MANAGER'S REPORT:**

### **1. Financial Updates-**

a. As the end of the fiscal year draws near, I am not anticipating any concerns that will impact the year end closing.

b. I discovered a mistake that I made in the approved FY20 General Fund budget. I mistakenly budgeted for one Foreman position in DPW Highway when there are currently two. Due to that error, Public Works will be hiring one Equipment Operator in July rather than the proposed two. If I can find funding for the second position, I may request the Board support a warrant article at the Fall Town Meeting.

### **2. Personnel Updates-**

a. I will be advertising the Town Clerk position in the near future on the Town and MMA websites, in the MMA Beacon and the Town Bulletin Board. A notification has been sent out to make people aware of interest for applying. I don't have a definitive start date at this point. If someone is hired who is a Town Clerk in another community, they may not need as much training as someone who isn't currently a Town Clerk. Judy LaJoie is planning to retire in October.



### **3. Project Updates-**

- a. A Request for Qualifications seeking an Owners Project Manager (OPM) to assist in the future development of the Winchendon Community Park has been published. The OPM will oversee the assessment of the existing house on the property, the design and potential construction of an outdoor theater, attached restrooms and a meeting hall with indoor stage and attached pavilion for picnics. Responses are due on Monday, June 17, 2019 at noon. He has half dozen applicants so far and will work with the Winchendon Community Park Committee.

### **4. Miscellaneous Updates –**

- a. To assist with getting Selectman elects Salter and Ward up to speed on Board of Selectmen issues, I am requesting permission to provide Ms. Salter and Mr. Ward their Board IPads and access to all public Board agenda packet information through Dropbox. I am also seeking permission for Ms. Salter and Mr. Ward to be included on all public e-mails I send to the Board.

Anderson asked if they would have access to past packets. Hickey replied, yes, the past packets would be available. The Board agreed to provide the IPads to the incoming Board members.

A question was asked on where the funds would come from for the Owner's Project Manager for the Park. Hickey replied the Town was awarded a grant from the Robinson-Broadhurst Foundation for this purpose and to fund the planning stages of the process.

10. **MINUTES:** There were no Minutes for approval this evening.

11. **COMMUNICATIONS:**

12. **AGENDA ITEMS:**

LaBrie noted the next scheduled Board of Selectmen's meeting will be June 24<sup>th</sup> at 6:30 pm.

The Town Manager reminded the Board of the Tri-Board meeting with the Finance Committee and School Committee on Tuesday, June 11<sup>th</sup> at 7:00 p.m.

Anderson asked if the Transfer Station stickers for next fiscal year were available yet. The Town Manager was not sure and would find out and put the information on our website and Facebook pages.

13. **EXECUTIVE SESSION:** There was no Executive Session this evening.

14. **ADJOURNMENT:**

**Barbaro moved to adjourn; Anderson seconded. By a vote of all aye, the meeting adjourned at 8:25 p.m.**

Respectfully submitted,

  
Linda Daigle

Executive Assistant