

**TOWN OF WINCHENDON  
BOARD OF SELECTMEN MEETING  
MINUTES MONDAY, JUNE 13, 2022  
Town Hall, 2<sup>nd</sup> Floor Auditorium, 109 Front Street, Winchendon,  
Mass.**

---

Present - Selectmen:

Audrey LaBrie, Chair  
Rick Ward, Vice-Chair  
Barbara Anderson  
Amy Salter

Justin Sultzbach, Town Manager  
Linda Daigle, Executive Assistant  
Tamarah S. Estes, Administrative Assistant

Absent-

Danielle LaPointe

---

Documents presented at the meeting:

- Email communication dated 5/18/22 RE: Ken Wante Resignation from Conservation Commission. (filed)
  - Email communication dated 5/26/22 from Ron Muse RE: Support for Molly Velasco appointment to the Library Board of Trustees (filed)
  - Molly Velasco Beals Memorial Library Application for Board of Trustees position (filed)
  - Email communication from Guy Corbosiero informing Board of his intent of be an alternate member for the Historic District Commission. (filed)
  - Email communication dated 6/9/22 RE: Support of Guy Corbosiero Appointment from Don O'Neil (filed)
  - BOS List of Appointment Renewals FY23 (filed)
  - MJTC - MPO - MRPC - MART FY23 Renewals Spreadsheet (filed)
  - MART-MRPC-MJTC Board Details 6.14.2022 (filed)
  - Special One Day License - Strawberry Fest. Immaculate Heart of Mary Entertainment Permit Application (filed)
  - Harbour Restaurant Fall Fest Special One Day Application (filed)
  - Mobile Vendor Permit Application for Kim Capone (filed)
  - Mobile Vendor Permit Application for Piper's Mobile Kitchen (filed)
  - Master Plan Implementation Committee Power Point Presentation (attached)
  - Memo from Town Manager dated 6/13/2022 RE: Board of Selectmen Minutes (attached)
  - Memo from Town Manager dated 6/13/2022 RE: Illegal Dumping and Littering (attached)
    - Email Communication from BOH Chair Keith Kent dated 6/10/2022 RE: Foristall Road Litter (attached)
    - Photo of Litter on Foristall Road (attached)
  - Town Manger Report dated 6/13/2022 (attached)
  - RBF List of Awards June 2022
  - Town Manager Appointments FY 2023
  - Board of Selectmen Meeting Minutes May 23, 2022
-

---

Chair LaBrie called this meeting to order at 6:30 p.m. All rose for the Pledge of Allegiance. LaBrie asked if anyone in the audience was video or audio recording, to which there was no response.

**1. SELECTMEN'S COMMENTS AND ANNOUNCEMENTS:** Ward thanked the Winchendon Fire Department for the annual Fireman Ceremony. Ward wanted to remind everyone that the Summer Solstice will be this weekend and The Winchendon Winds will be playing at 11 AM as well.

**2. PUBLIC COMMENTS AND ANNOUNCEMENTS:** None were heard

**3. PUBLIC HEARINGS:** None scheduled this evening

**4. APPOINTMENTS/RESIGNATIONS:**

4.1. Conservation Commission Resignation – Ken Wante

Ward moved to accept the resignation of Ken Wante from the Conservation Commission and thank him for his service to the Town. Anderson seconded.

Anderson (Y) Ward (Y) LaBrie (Y) Salter (Y) 4-0, Approved

4.2. Library Board of Trustees Appointment – Molly Velasco

Ward moved to appoint Ms. Molly Velasco to the Library Board of Trustees to fill the vacant seat with an expiration date of June 30, 2024. Anderson seconded.

Anderson (Y) Ward (Y) LaBrie (Y) Salter (Y) 4-0, Approved

4.3. Historic District Commission Appointment (Alternate) – Guy Corbosiero– Guy was present to speak to his intent to be appointed.

Ward move to appoint Mr. Guy Corbosiero to the alternate seat on the Historic District Commission to fill the vacant seat with an expiration date of June 30, 2023. Anderson seconded.

Anderson (Y) Ward (Y) LaBrie (Y) Salter (Y) 4-0, Approved

4.4. Board of Selectmen Board and Committee Appointment Renewals for July 1, 2022

Ward moved to re-appointment the presented list of current members to the Boards and Committees specified for the selected terms beginning July 1, 2022 and to thank the volunteers for their continued service. Anderson seconded.

Anderson (Y) Ward (Y) LaBrie (Y) Salter (Y) 4-0, Approved

4.5. MJTC; MPO; MRPC; MART FY23 Appointments

LaBrie entertained a motion to pass over this agenda item this evening. Ward moved. Anderson Seconded.

Anderson (Y) Ward (Y) LaBrie (Y) Salter (Y) 4-0, Approved

**5. PERMIT/LICENSE APPLICATIONS:**

5.1. Entertainment Permit / Special One Day Wine and Malt Beverages License - Immaculate Heart of Mary Strawberry Festival June 25, and 26, 2022

Ward moved the Board approve the following permits for the Immaculate Heart of Mary's Strawberry Festival: Entertainment Permit for Sat., June 25<sup>th</sup> and Sunday, June 26<sup>th</sup>, 2022 Two (2) Special One Day Wine and Malt Liquor Licenses for Friday, June 24<sup>th</sup>, 2022 and Sat., June 25<sup>th</sup>, 2022 as presented this evening. Anderson seconded.

Anderson (Y) Ward (Y) LaBrie (Y) Salter (Y) 4-0, Approved

5.2. Special One Day Wine & Malt Beverages License for Winchendon's Fall Festival, October, 22, 2022 – Melissa Hagemeyer, Harbour Restaurant

Ward moved to approve two Special One Day Malt Licenses for October 21st and October 22nd, 2022 for Melissa Hagemeyer of the Harbour Restaurant for Fall Festival to be held on October 22, 2022 with the location being between the GFA and laundromat in the Clark Memorial/YMCA parking lot off of Central St." as presented this evening. Anderson Seconded.

Anderson (Y) Ward (Y) LaBrie (Y) Salter (Y) 4-0, Approved

5.3. Mobile Vendor Permit – Kim Capone, DBA Capone's

Ward moved to approve the Mobile Vendor Permit for Kim Capone, DBA Capone's to be located at the intersection of Glenallen and Spring Streets, Grout Park parking lot with the hours to be Saturdays 11AM to 7PM and Sundays 11AM to 6PM as presented this evening. Anderson seconded.

Anderson (Y) Ward (Y) LaBrie (Y) Salter (Y) 4-0, Approved

5.4. Mobile Vendor Permit – Piper's Mobile Kitchens, LLC – William Piper was present to speak to his mobile permit. He is pending approval at the flower shop and the GFA parking lot. He would also like to secure another location as an alternative. DPW Director clarified that parking in front of the bank and the dry cleaner are owned by the Town. The Clark owns the remaining half. The Town would have to provide the permission and be approved by the BOS in the future. Because it is Town property it would need to go out to bid with an RFP with a two week notice out. The Board requested he return in two weeks when he has a place lined up.

**6. BOARDS/COMMISSIONS/COMMITTEES/DEPARTMENTS:**

6.1. Master Plan Implementation Committee – Nikki Nickerson, Jill Sackett and Erika Eitland attended to present the Master Plan implementation committee PowerPoint presentation. This document has 9 action areas. The timeline for completion varies between length of project with a short term goal projected to be finished in zero to two years and a long term goal projected to be completed in two to ten years. The Board explained that we need all hands on deck to complete this work and will be relying on the other committees to work in tandem to complete the projects.

**7. NEW BUSINESS:**

- 7.1. Board of Selectmen Minutes Discussion – Chair LaBrie addressed the long minutes and the suggestion to cut them down. LaBrie will work on a version from past minutes, which will contain the motions, the vote and the most relevant details pertaining to the meeting. Anderson expressed some concern about the information getting lost without the detail of the minutes. LaPointe noted that she has benefited in the past from the information being detailed in the minutes. The discussion will be revisited at the next meeting.
- 7.2. Discussion – Illegal Dumping and Littering – Hazardous Waste Day in town was discussed, and possibly managing quarterly payments to keep the budget down. LaBrie stated we really need to do town clean ups

more than once a year. Ward suggested the need to have barrels along the bike path. Adopt a road program and they take responsibility and pride in keeping their roads clean. DPW budgets for litter removal. We can also do two earth days. We can get another dumpster which costs \$1,200.

**8. OLD BUSINESS: TOWN MANAGER'S REPORT:**

**1. Financial Updates-**

- a. I have met with our accounting team to review expenses to date. We will be preparing year end transfers for your review at your next meeting.

**2. Personnel Updates-**

- a. We have reposted the advertisement for our Treasurer vacancy. In the meantime, Interim Treasurer Donna Spellman has made significant progress in getting the office up to speed. We thank her, Zoe, and Kelly for their efforts over the last several weeks.
- b. I am in the process of drafting the part time Recreation Coordinator position, and will bring a draft before the board for review at your next meeting.

**3. Project Updates-**

- a. Railroad St will begin pouring sidewalks this week, with the project expect to be completed by early July.
- b. The Water and Sewer components of the Central Street project are nearing completion. The crews will begin working on drainage improvements over the coming weeks. DPW Director Croteau will be presenting an updated project schedule in July. We are still on target for an October substantial completion.
- c. The Winchendon Community Park Amphitheater held an official groundbreaking ceremony this morning at 10am with the Robinson Broadhurst Foundation. Most of the major clearing for the site is complete, and we are on schedule and within budget.
- d. The Winchendon Redevelopment Authority will be hosting a walkthrough of the Beech Street properties at an upcoming July meeting.
- e. BCA Associates was on the roof of Town Hall last week taking measurements for the Cupola Restoration. We expect this project to go out to bid in July.
- f. An RFP for the Beals Library Restoration is set to go out for mid-July, with bids expected to be back in August. Construction will likely run from September to October.

**4. Miscellaneous Updates-**

- a. Members of the DPW, Town Manager's Office, and Winchendon Public School hosted a visit from the state's Safe Routes to School Program. We are in the process of working to secure grant funds to improve sidewalk connectivity throughout the neighborhoods surrounding our schools buildings.
- b. I was in town for our Memorial Day parade along with members of the Board of Selectmen, Winchendon Police & Fire, our Town Veterans Agent, and many other members of the Winchendon Community. Thank you to all that worked to put on that event.
- c. Also including the Robinson Broadhurst grant awards were funded.

**9. MINUTES:**

9.1. Monday, May 23, 2022~Regular Meeting

**Ward moved to approve regular meeting minutes of Monday May 23, 2022 as presented; Anderson seconded.**

**Anderson (Y) Ward (Y) LaBrie (Y) Salter (Y) 4-0, Approved**

**10. COMMUNICATIONS:** Next Board of Selectmen Meeting will be on June 27, 2022.

**11. AGENDA ITEMS:**

**12. EXECUTIVE SESSION:**



Ward moved to enter into Executive Session 13.1 under Exemption number 3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and to return to open session only to adjourn; subject being the International Brotherhood of Police Officers Local 538 (contract discussion)." LaBrie so declared.

And for Executive Session No. 13.2 under Exemption number 3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, to return to open session only to adjourn; subject being the AFSCME Council 93, Local 1717 (Dispatch). (Contract discussion). LaBrie so declared.

And for Executive Session No. 13.3 under Exemption number 3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, to return to open session only to adjourn; Subject being all bargaining units. (Compensation discussion. Juneteenth discussion. Health Insurance MOA discussion.) LaBrie so declared.

Anderson seconded.

Ward pointed out he would be recusing himself from items 13.2 in Executive Session.

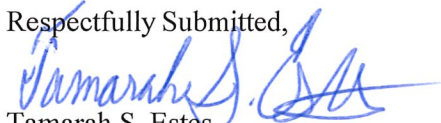
Roll call vote:

Anderson (Y), Ward (Y), LaBrie (Y), Salter (Y) 4-0 approv

### 13. ADJOURNMENT:

The meeting entered into Executive Session at 8:00 p.m.

Respectfully Submitted,

  
Tamarah S. Estes

# Board of Selectman Meeting

Presented by: Master Plan Implementation Committee

Date: June 13<sup>th</sup>, 2022

# Agenda

- What is a Master Plan?
- What will it help us do?
- Master Plan implementation takes teamwork

# WINCHENDON

## TOWN OF WINCHENDON.

Scale: 20 Rods to an inch

### Merchants and Dealers

Bryant & Co., Dealers in Groceries, Provisions, Flour, Feed, &c, Central st  
Beals & Bowker, Commission Merchants, and Dealers in Flour, Corn, Rye, Oats, Fine Feed, Meal, Lime, Coal, &c, Wholesale and Retail, Central st  
Converse Mrs. E. A., Dealer in Millinery, Laces, Embroideries, Hosiery, Trimmings and Fancy Goods in great variety. Particular attention paid to Dress and Cloak Making, "New Bank Building"  
Doane J. M. & Co., Meat and Provision Dealers. Vegetables of all kinds in their season, "New Bank Building"  
Dunn & Stone, Dealers in Ladies' Gents', Misses' and Children's Boots, Shoes and Rubbers, Front st  
Miller J. S. & Co., Dealers in Groceries, Provisions, Flour, Feed, &c, Front st  
Merrill E. S., Dealer in School, Miscellaneous and Blank Books, Stationery, Bibles, &c, "P. O. Building"  
Raymond M. D., Dealer in Beef, Pork, Hams, Sausages, Tripe, Lard and Produce, Front st  
Skinner O. E., Apothecary, 1 "Union Block," Central

Winch & Sawyer, Wholesale and Retail Dealers in Meats of all kinds  
Wallace D. K., Commission Merchant and Dealer in Tin, Glass, Britannia, Japan and Wooden Ware, also, "Crown," "Eagle," "Star," "Union" and "Tahoe"

# Community Master Plan

## December 2020



# Why do we have a Master Plan?

- Required by Massachusetts General Law
- Guide the town's growth and development
- Set priorities and policies
- Inform actions, decisions, allocation of resources (time, attention, money)



## COMMUNITY MASTER PLAN

Town of Winchendon, MA  
December 2020



# 9 Action Areas

A blurred background image showing a group of people working in a community garden. They are using tools like shovels and rakes to dig and move soil. The scene is outdoors with trees and a cloudy sky in the background.

**Land Use**

**Communication  
& Engagement**

**Open Space**

**Economic  
Development**

**Housing**

**Historic & Cultural  
Resources**

**Transportation &  
Circulation**

**Services &  
Facilities**

**Community Health  
& Wellbeing**



# WINCHENDON

## TOWN OF WINCHENDON.

Scale: 20 Rods to an inch

### Merchants and Dealers

Bryant & Co., Dealers in Groceries, Provisions, Flour, Feed, &c, Central st  
Beals & Bowker, Commission Merchants, and Dealers in Flour, Corn, Rye, Oats, Fine Feed, Meal, Lime, Coal, &c, Wholesale and Retail, Central st  
Converse Mrs. E. A., Dealer in Millinery, Laces, Embroideries, Hosiery, Trimmings and Fancy Goods in great variety. Particular attention paid to Dress and Cloak Making, "New Bank Building"  
Doane J. M. & Co., Meat and Provision Dealers. Vegetables of all kinds in their season, "New Bank Building"  
Dunn & Stone, Dealers in Ladies' Gents', Misses' and Children's Boots, Shoes and Rubbers, Front st  
Miller J. S. & Co., Dealers in Groceries, Provisions, Flour, Feed, &c, Front st  
Merrill E. S., Dealer in School, Miscellaneous and Blank Books, Stationery, Bibles, &c, "P. O. Building"  
Raymond M. D., Dealer in Beef, Pork, Hams, Sausages, Tripe, Lard and Produce, Front st  
Skinner O. E., Apothecary, 1 "Union Block," Central

Winch & Sawyer, Wholesale and Retail Dealers in Meats of all kinds  
Wallace D. K., Commission Merchant and Dealer in Tin, Glass, Britannia, Japan and Wooden Ware, also, "Elegant" Plated Ware, Pocket and Table Cutlery, &c. Res. Springville

What will it help us do?



Winchendon is  
Working Together...



# To promote our historic & cultural assets

**500+ Years:** Legacy of farming  
and conservation

Rich history of innovation &  
entrepreneurship

Growing number of small  
businesses

+400 official historical sites



To encourage diverse land use for  
wildlife & community





# To improve transportation access & safety

24%  
felt transportation services  
worsened

11% of residents do not  
have access to a vehicle  
(lower than state)

To increase opportunities for  
economic development



# To improve access to high quality services and facilities

Language & cultural  
barriers have an impact to  
healthcare access

44% of potential  
SNAP/HIP recipients are  
not receiving food benefits



# To enhance open space





# To increase access to affordable, healthy housing

10% of population is veterans (16% with disability)

More than 50% of our stock was built since 1980, compared to <30% for the state

A 1.5-year waitlist for Winchendon Housing Authority

Last 10 years, only building permits for single family homes were pulled for Winchendon

# To ensure community health & well-being





# To expand communication and engagement strategies

Selected as a Heart & Soul  
Community

14% Youth identify as Black,  
Indigenous or People of Color

Greater % of people over the  
age of 55 compared to the state

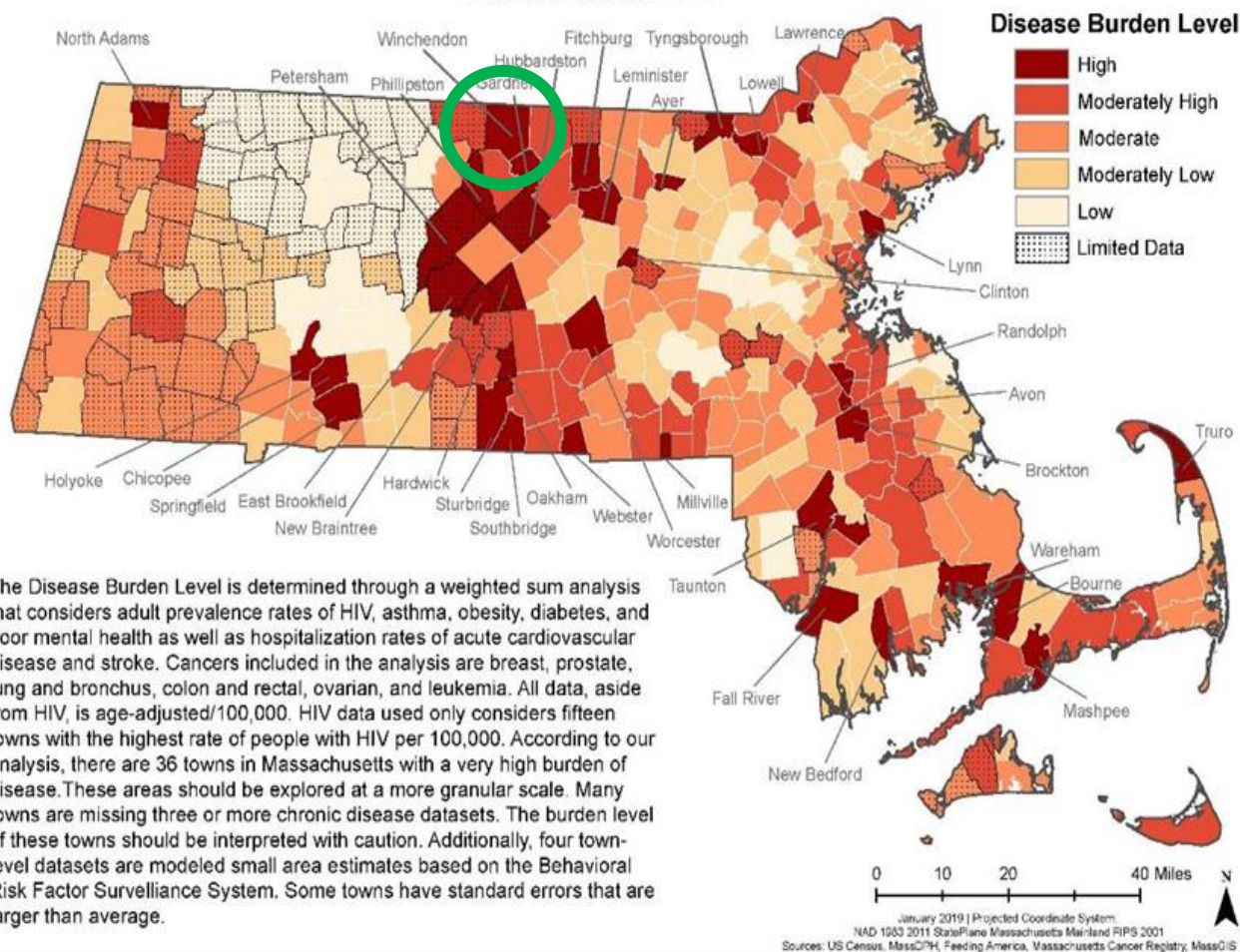
**“We have an active community that comes together in times of need.”**

**Hopeful for the growth of the town and kindness within. At the center of it all is the active military, veteran community and pride for our country.”**

**- Winchendon Resident**

## This is a time for action

### Burden of Chronic Disease and Cancer Associated with Food Insecurity Massachusetts 2018



One of the highest chronic disease rates in the state

An increase in household food insecurity since the onset of COVID

40% of children under the age of 5 are living below the poverty line



# WINCHENDON

## TOWN OF WINCHENDON.

Scale: 20 Rods to an inch

### Merchants and Dealers

Bryant & Co., Dealers in Groceries, Provisions, Flour, Feed, &c, Central st  
Beals & Bowker, Commission Merchants, and Dealers in Flour, Corn, Rye, Oats, Fine Feed, Meal, Lime, Coal, &c, Wholesale and Retail, Central st  
Converse Mrs. E. A., Dealer in Millinery, Laces, Embroideries, Hosiery, Trimmings and Fancy Goods in great variety. Particular attention paid to Dress and Cloak Making, "New Bank Building"  
Doane J. M. & Co., Meat and Provision Dealers. Vegetables of all kinds in their season, "New Bank Building"  
Dunn & Stone, Dealers in Ladies' Gents', Misses' and Children's Boots, Shoes and Rubbers, Front st  
Miller J. S. & Co., Dealers in Groceries, Provisions, Flour, Feed, &c, Front st  
Merrill E. S., Dealer in School, Miscellaneous and Blank Books, Stationery, Bibles, &c, "P. O. Building"  
Raymond M. D., Dealer in Beef, Pork, Hams, Sausages, Tripe, Lard and Produce, Front st  
Skinner O. E., Apothecary, 1 "Union Block," Central

Winch & Sawyer, Wholesale and Retail Dealers in Meats of all kinds  
Wallace D. K., Commission Merchant and Dealer in Tin, Glass, Britannia, Japan and Wooden Ware, also, "Elegant" Plated Ware, Pocket and Table Cutlery, &c, Res. Springville

It takes Teamwork!



**We are here to support you in this work!**



**Jill Sackett (Chair)**



**Amanda Philips**



**Erika Eitland**



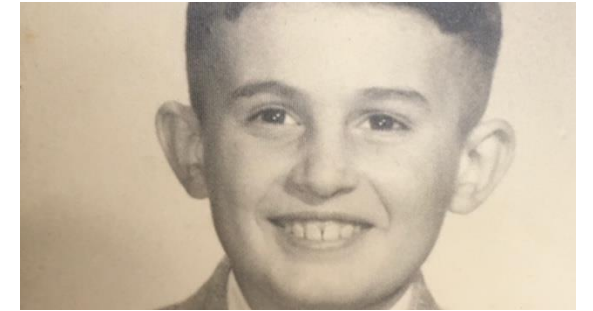
**Nikki Nickerson**



**Miranda Jennings**



**Kyle Bradley**



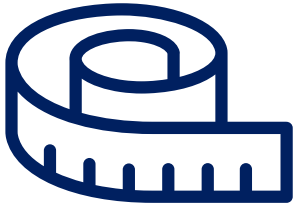
**Guy Corbosiero**



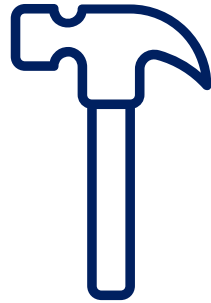
# The Master Plan has identified strategies across these action areas

Baseline	Short	Moderate	Long
fundamental tasks that establish the operating environment for the plan	0-2 years	1-5 years	2-10 years

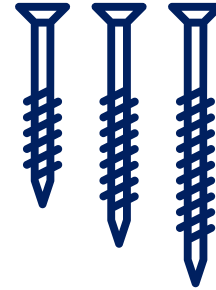
# Our Toolkit



**Provide Chapter Context**



**Identify Your North Star**

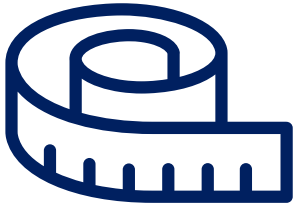


**Develop SMART goals for  
Baseline Actions**

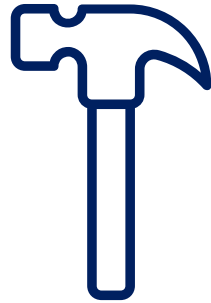


**Assign Action Area  
Avenger & Next Steps**

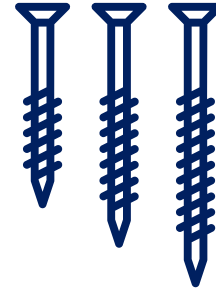
# Our Toolkit



**Provide Chapter Context**



**Identify Your North Star**



**Develop SMART goals for  
Baseline Actions**



**Assign Action Area  
Avenger & Next Steps**

To change everything, we need everyone

## 9 Action Areas

Land Use

Communication  
& Engagement

Open Space

Economic  
Development

Housing

Historic & Cultural  
Resources

Transportation &  
Circulation

Services &  
Facilities

Community Health  
& Wellbeing

# Action Areas Meeting Schedule

## **JULY – SEPT**

Communication &  
Engagement

Open Space

Transportation

**Report to BOS**

## **OCT – DEC**

Economic Development

Historic Preservation

Land Use

**Report to BOS**

## **JAN – MAR**

Services & Facilities

Community Health

Housing

**Report to BOS**

Communication & Engagement	Open Space	Transportation
BOS	CONSCOM	PC
COM	BOH	DPW
IT	PC	TM
TM	P&D	P&D
	DPW	PB
	BOS	WRA
	TM	TTCP
	CPC	
	FINCOM	
	LAND USE	

Heath & Wellbeing	Services & Facilities	Housing
BOS	BOS	TM
COM	COM	PC
TM	IT	P&D
PB	TM	DPW
P&D	COA	PB
WHA	P&D	SC
DPW	DPW	WHA
WRA	PB	WRA
AC		
TTCP		

# Specific Committees

Historic Preservation	Land Use	Economic Development
HC	BOS	BOS
CC	P&D	COM
WCPC	HC	TM
TM	AC	PC
PC	CONSCOM	P&D
P&D	ZONING	DPW
WRA	PC	PB
AC	PB	WRA
TTCP	WHA	AC
	WCPC	CC
	ZBA	SC
		IT
		TTCP
		HC
		WHA

# WINCHENDON

## TOWN OF WINCHENDON.

Scale: 20 Rods to an inch

### Merchants and Dealers

Bryant & Co., Dealers in Groceries, Provisions, Flour, Feed, &c, Central st  
Beals & Bowker, Commission Merchants, and Dealers in Flour, Corn, Rye, Oats, Fine Feed, Meal, Lime, Coal, &c, Wholesale and Retail, Central st  
Converse Mrs. E. A., Dealer in Millinery, Laces, Embroideries, Hosiery, Trimmings and Fancy Goods in great variety. Particular attention paid to Dress and Cloak Making, "New Bank Building"  
Doane J. M. & Co., Meat and Provision Dealers. Vegetables of all kinds in their season, "New Bank Building"  
Dunn & Stone, Dealers in Ladies' Gents', Misses' and Children's Boots, Shoes and Rubbers, Front st  
Miller J. S. & Co., Dealers in Groceries, Provisions, Flour, Feed, &c, Front st  
Merrill E. S., Dealer in School, Miscellaneous and Blank Books, Stationery, Bibles, &c, "P. O. Building"  
Raymond M. D., Dealer in Beef, Pork, Hams, Sausages, Tripe, Lard and Produce, Front st  
Skinner O. E., Apothecary, 1 "Union Block," Central

Winch & Sawyer, Wholesale and Retail Dealers in Meats of all kinds  
Wallace D. K., Commission Merchant and Dealer in Tin, Glass, Britannia, Japan and Wooden ware, "Engine" Flated Ware, Pocket and "Cutlery," &c, Res. Springville

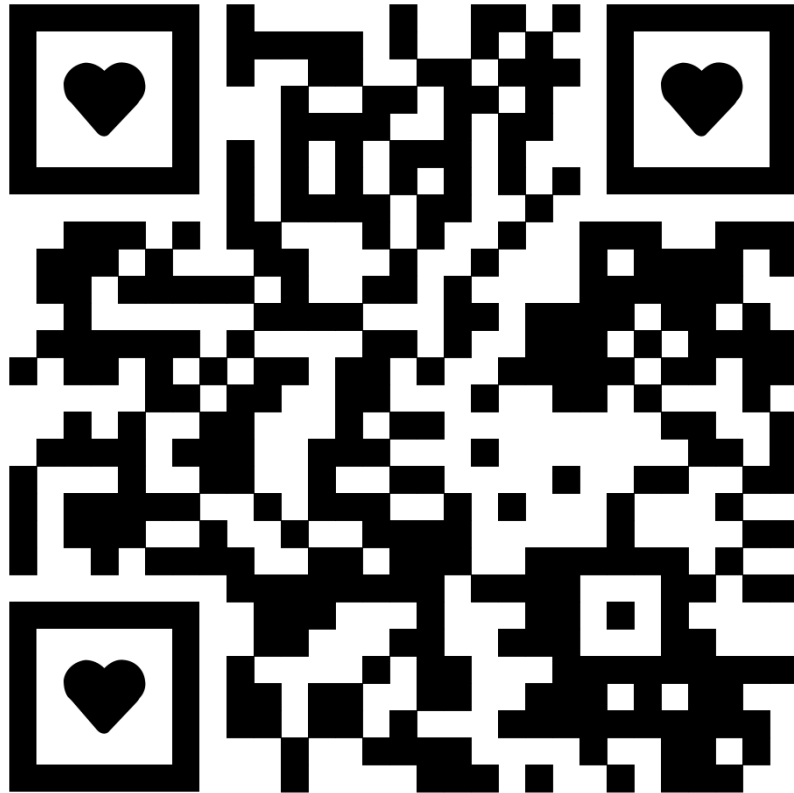
What is your why?

What excites you?

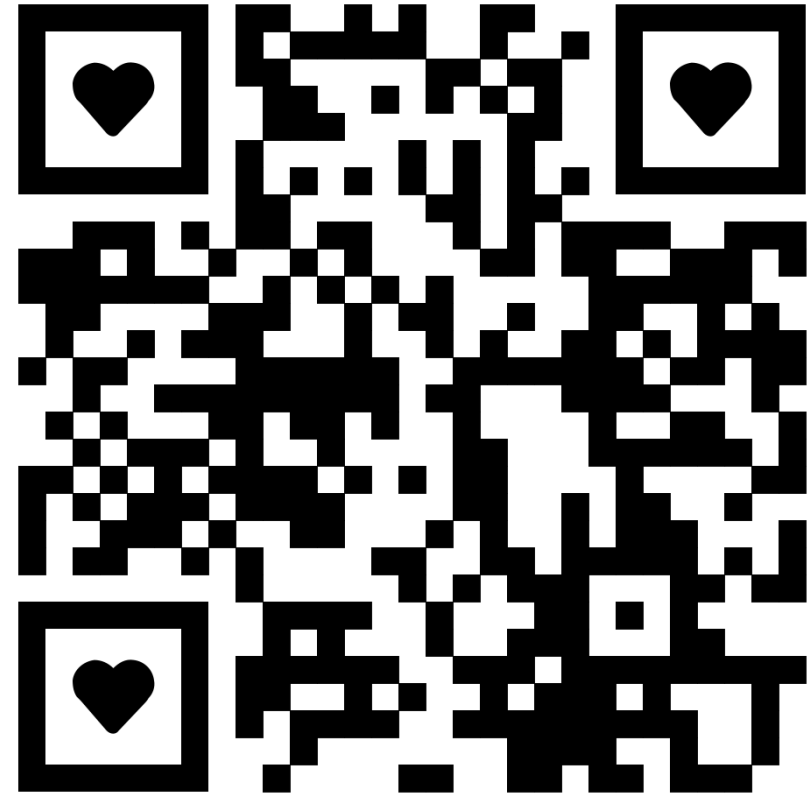
What are you most proud of?



# Stay in Touch



**Contact Us!**



**Learn more about  
Winchendon's Master Plan**

# **TOWN OF WINCHENDON**

## **OFFICE OF THE TOWN MANAGER**

**109 Front Street, Dept. 1, Winchendon, MA 01475-1758**

---

**Telephone (978) 297-0085 Fax: (978) 297-1616**  
**[jsultzbach@townofwinchendon.com](mailto:jsultzbach@townofwinchendon.com)**

TO: Board of Selectmen

FROM: Justin Sultzbach, Town Manager

DATE: June 13<sup>th</sup>, 2022

RE: Board of Selectmen Minutes Discussion

---

Board Members,

At the request of the Chair you will note an agenda item this evening regarding Board of Selectmen minutes. This discussion is intended to provide direction to my office in terms of length and content of minutes. It is typical for individual boards to have preferences regarding how in depth these documents should be. We will use your feedback to dictate how minutes are crafted going forward.

Thank you,

Justin



# TOWN OF WINCHENDON

## OFFICE OF THE TOWN MANAGER

109 Front Street, Dept. 1, Winchendon, MA 01475-1758

---

Telephone (978) 297-0085 Fax: (978) 297-1616  
jsultzbach@townofwinchendon.com

TO: Board of Selectmen

FROM: Justin Sultzbach, Town Manager

DATE: June 13<sup>th</sup>, 2022

RE: Illegal Dumping and Littering

---

Board Members,

The removal of blight is a priority listed in our Master Plan. With this in mind, since coming to town in 2021 I have worked with our staff, boards, and committees to make surgical efforts to clear out known areas of illegal dumping and littering throughout our community. This dumping, coupled with other types of vandalism, has placed a significant strain on our employees and volunteers.

We have implemented a policy of rapid response to graffiti in high traffic areas including the bike path and Winchendon Community Park. It is typical for this “tagging” to be painted over within a week of its discovery. We are able to do this in part due to significant efforts from our DPW staff as well as town citizens who volunteer their time (and at times, materials) to cover up this vandalism.

I have had conversations with Chief Walsh, who has directed his team to post trail cameras in high offending areas. The WPD has also been investigating acts of vandalism and dumping throughout town and continues to identify commonalities between some of these instances.

The Board of Health has lead several conversations on this topic as well, and has put in substantial hours into the planning and execution (with the help of volunteers) to host events such as Earth Day and other clean up initiatives throughout town. Unfortunately, these volunteers are feeling the fatigue of a constant cycle of dumping and littering throughout town.

At the request of Board of Health Chair Keith Kent, a conversation regarding this topic has been placed on your agenda for this evening. We are welcome to exploring any potential solutions, and we appreciate your feedback.

Thank you,

Justin



## Linda Daigle

---

**To:** Justin Sultzbach  
**Subject:** RE: Keith Kent for Town Manager Sultzbach

---

From: KEITH M. KENT [keithmkent@comcast.net]  
Sent: Friday, June 10, 2022 7:25 AM  
To: Justin Sultzbach; Jim Abare  
Cc: Brian Croteau; Dave Walsh; Kevin Wolski  
Subject: Keith Kent for Town Manager Sultzbach

Dear Town Manager Sultzbach, could you please forward this following communication in its entirety to the members of the B.O.S.

Dear Town Manager Sultzbach and members of the Winchendon Board of Selectman. As I have been keeping you all up to date with complete and timely documentation of the increasing amount of the illegal dumping of roadside rubbish and unlawful waste that our fellow members of the Winchendon Board of Health have been tracking and discussing, especially on heavily traveled thoroughfares, in our previous communications, not only have I mentioned that the hilly portion of River street from just after the Town Hall had to be picked up from its intersection with Front Street all the way to the bottom of the hill, not just on Earth Day, May 7, but then again by my self yielding 1.5 13 gallon bags worth of waste on May 22, and then picked up again by my self just 15 days later and a few days ago in June, but I had also mentioned the current situation with "Forristall Road."

Forristall Road, every year as previously stated, is picked up by a couple who lives somewhere on that road, "As I was previously informed by former DPW Superintendent Albert Gallant" as they did yet again this year, for 2 weeks, leading up to it's completion just before our town observance of Earth Day, on May 7. They collected "22 large clear bags" which I personally picked up and brought over 5 trips for Brian Croteau to the DPW dumpster so our employees could be where they were much more so needed. I lead up to this because, I have recently informed you all, that Forristall Road was being like River Street, HEAVILY LITTERED UPON AT A QUICKER PACE THEN YEARS PRIOR just like other roads in the Town of Winchendon. This is not imagination or exaggeration, this is BOH annual observance and tracking.

As the roadside vegetation along Forristall Road has quickly grown in and is growing denser by the day, this morning on Friday, June 10, 2022, at 5:20 am before traffic got heavier, I personally picked Forristall Road from it's end on the New Hampshire State Line, to its beginning at its intersection with Elmwood road, "All of it".

In the above picture, is one, very full, 33 gallon bag. In this back is also several gloves, and sadly, several "Sharps" or hypodermic needles. Even worse my friends, somebody pulled over on the northerly side of the road "Thank God vegetation was getting tall quickly" dropped their pants and left their underwear their there, 'they must have had a change with them' and well, did their business. I had to remove the article of clothing from the road side. Yes, your Chair of the BOH made sure he had gloves on, and plenty of hand sanitizer. Let it be said, nobody can question my dedication to our town after this, lots of luck.

In closing folks, the proof is in the photo. I will be getting rid of the town rubbish at the DPW dumpster which Director Croteau has given me permission as always to, when its town rubbish As town litter is no the agenda for Monday's meeting of the BOS, I wanted you to know, the "Proof is again in the photo". How many people would be out there at 5:20 am picking up a long busy thoroughfare?

Between all the work in my timely public health COVID-19 updates to try to keep our people informed and safe, my constant work on the bike path the last 4 years from rubbish removal, tree pruning, and graffiti painting over, my roadside rubbish removal cleaning all over town, members of the BOS, from the bottom of my heart, honestly, from the bottom of my heart, "I am begging you, please help me and our town on this issue" something, anything is better than nothing, I again repeat, anything, is better than doing nothing.

Yours truly,

Keith Kent  
Chair  
Board of Health  
Town of Winchendon



