

Approved: September 11, 2023

**TOWN OF WINCHENDON
BOARD OF SELECTMEN MEETING MINUTES
MONDAY August 14, 2023**

Town Hall, 2nd Floor Auditorium, 109 Front Street, Winchendon, Mass.

Present: Audrey LaBrie, Chair
Rick Ward, Vice Chair
Barbara Anderson
Danielle LaPointe
Melissa Blanchard

William McKinney, Interim Town Manager
Mary Calandrella, Executive Assistant
Debra Dennis, Administrative Assistant

List of Documents Presented at Meeting:

- Letters of Interest-School Committee Vacancy-Adam LeBlanc.
 - 2023 Election Workers
 - Solicitation Permit Application-Reed Smith-Trinity Solar
 - Solicitation Permit Application-Guglielmo Astudillo-Sunrun Solar
 - Jacoby Tree Service Donation-Amphitheater
 - Update to the General Code
 - Draft Minutes June 20, 2023
 - Draft Minutes June 22, 2023
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6:00pm Chair LaBrie called the meeting to order at 6:00P.M. All rose for the Pledge of Allegiance. LaBrie asked if anyone would be audio or video recording this meeting tonight. Inanna is doing audio only. Chair LaBrie not broadcasting live this evening.

1. **SELECTMEN'S COMMENTS AND ANNOUNCEMENTS:** Ward thanked Greg Vine and Ryan Forsythe for their service to the town. Anderson wants to address the Comcast system. LaPointe echoed sentiment accessing information. Chair LaBrie thanked everyone who made Winchenstock a great event.
2. **PUBLIC COMMENTS AND ANNOUNCEMENTS:** Edward Ford Jr. filled out permits that weren't passed through Town Managers office. He explained the potential permits applications.

Richard Lucier commented about the Winchenstock Festival and it not being policed by the soccer field. Chair LaBrie said he will reach out to Parks & Recreation.

Linda Daigle gave an update on the cable upgrade. She said we had to purchase new cameras since the old ones weren't compatible. Training is tentatively scheduled for next week.

Chair LaBrie announced that this is Linda Daigle's last Board of Selectmen's meeting.

LaPointe moved to take 8.1 out of order, Blanchard seconded. Vote: Blanchard aye, Ward aye, Anderson aye, LaPointe aye, and LaBrie aye.

8. OLD BUSINESS:

8.1 General Code-Update-Linda Daigle went over all the changes and updates. The Zoning bylaws will be reviewed by the Planning Board. She said we are trying to get this on the Fall Town Meeting. The Select Boards policies can be voted on at a Select Board meeting. The Planning Board policies will be voted on by them. This focuses on the General Bylaws of the Town. The Board discussed 23-11 Procedures and Reports pertaining to keeping the dollar amounts. Linda Daigle proposed the timeline if this is voted this evening or another meeting then it will be on the Town Warrant for the Town Meeting in the fall. This was tabled until the September 11th meeting.

3. **PUBLIC HEARING:** The public hearing was cancelled by the request of the applicant.
4. **JOINT MEETING WITH SCHOOL COMMITTEE:** School Committee Members Present: Karen Kast-McBride, David LaPointe, and Anthony Findley. School Committee Chair Karen Kast-McBride called the School Committee to order at 6:41pm. School Committee Chair McBride said the candidate Adam LeBlanc has submitted a letter of interest. Selectwoman Anderson asked if he has any plans or ideas he would like implemented. Adam LeBlanc said he would go back to basics. There has been a lot of things that haven't been followed. It needs to be black and white. The kids are our future. Selectman Ward thanked Mr. LeBlanc for his resume, and his service. School Committee Chair Kast McBride asked knowing that we have hired an Interim Superintendent are you ready for the meeting on the 24th. Mr. LeBlanc said he is available. **Chair LaBrie moved to appoint Adam LeBlanc to the School Committee, Selectwoman LaPointe seconded. Roll Call Vote: Blanchard aye, LaPointe aye, Anderson aye, Ward aye, and LaBrie aye. School Committee Roll Call Vote: Findley aye, David LaPointe aye, and Kast-McBride aye. David LaPointe made a motion to adjourn, Findley seconded. Roll Call Vote: Findley aye, David LaPointe aye, and Kast-McBride aye. Chair McBride called the meeting to order. David LaPointe made a motion to appoint Adam LeBlanc to the School Committee, Findley seconded. Roll Call Vote: Findley aye, David LaPointe aye, and Kast-McBride aye. David LaPointe moved to adjourn, Findley seconded. Roll Call Vote: Findley aye, David LaPointe aye, and Kast-McBride aye.**

5. APPOINTMENT/RESIGNATIONS-Election Workers

A list of 2023 Election Workers were presented to the Board of Selectmen.

Selectman Ward excused himself on all discussion and voting on this due to a conflict. **Selectwoman Anderson moved to approve the 2023 election workers as presented, Selectwoman LaPointe seconded. Roll Call Vote: Blanchard aye, Anderson aye, LaPointe aye, and LaBrie aye.**

6. PERMITS/LICENSE APPLICATIONS:

6.1. Solicitation Permit-Trinity Solar-Reed Smith II-Chair LaBrie discussed changing the Saturday hours to dusk. **Ward moved to approve the solicitation permit for Trinity Solar Reed Smith II as presented this evening, LaBrie seconded. Vote: Blanchard aye, Ward aye, Anderson aye, LaPointe aye, and LaBrie aye.**

6.2. Solicitation Permit-Sunrun-Guglielmo Astudillo-Ward moved to approve the solicitation permit for Sunrun Solar-Guglielmo Astudillo, **LaPointe seconded. Vote: Blanchard aye, Ward aye, Anderson aye, LaPointe aye, and LaBrie aye.**

7. NEW BUSINESS:

7.1.Accept Donations/Sponsorship-Jacoby Tree Service \$1,000

Ward moved to accept the \$1,000 donation to the Amphitheater from Jacoby Tree Service, Anderson seconded. Vote: Blanchard aye, Ward aye, Anderson aye, LaPointe aye, and LaBrie aye.

7.2Water & Sewer Asset Management Grant- DPW Director Brian Croteau said this allows the Interim Town Manager Mr. McKinney to sign off on behalf of the grant to get reimbursed for the money we spent. We pay out at first and then the grant funds are received. **LaBrie moved to give the Town Manager authority to file for reimbursement of monies of the Water and Sewer Asset Plan, Ward seconded.** Selectwoman Anderson asked does it go into the general fund or the water enterprise fund. Mr. Croteau said it goes back into the general fund. Selectwoman LaPointe asked if this is authorizing the Town Manager to sign off on all grants. Mr. Croteau said this is just for this one. **Vote: Ward aye, Blanchard aye, LaPointe aye, Anderson aye, and LaBrie aye.**

- 9. TOWN MANAGER REPORT:** Mr. McKinney thanked Mr. Croteau for filling in as Acting Interim Town Manager in his absence. He said an agreement has been signed to share a brine grinding machine with Templeton and Ashburnham. It will be stored in Templeton. Selectwoman LaPointe said she would like to see an introduction to the new Superintendent of Schools to be made as soon as possible.

10. MINUTES:

Meeting Minutes June 20, 2023-Anderson moved to approve the minutes of June 20, 2023 as presented, LaBrie seconded. Vote: Blanchard aye, Ward abstained, Anderson aye, LaPointe aye, and LaBrie aye.

Meeting June 22, 2023-LaPointe moved to approve the minutes of June 22, 2023 as presented, LaBrie seconded. Vote: Blanchard aye, Ward abstained, Anderson abstained, LaPointe aye, and LaBrie aye.

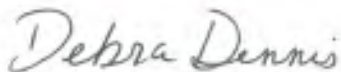
11. COMMUNICATIONS: The next meeting will be September 11, 2023.

12. ADJOURNMENT:

LaPointe moved to adjourn and Anderson seconded. Vote: Blanchard aye, Anderson aye, LaPointe aye, and LaBrie aye.

The meeting was adjourned at 7:08pm.

Respectfully submitted

A handwritten signature in cursive script that reads "Debra Dennis".

Debra Dennis, Administrative Assistant