

TOWN OF WINCHENDON  
BOARD OF SELECTMEN MEETING  
MONDAY, APRIL 8, 2024  
Town Hall, 109 Front Street, Winchendon, Mass.

Approved: 5-28-24  
WINCHENDON TOWN CLERK  
RCUD MAY 29 2024 PM4:51

Board of Selectmen Present:

Audrey LaBrie, Chair (via zoom)  
Rick Ward, Vice-Chair  
Danielle LaPointe  
Melissa Blanchard

William McKinney, Town Manager  
Debra Dennis, Executive Assistant

Absent: Barbara Anderson

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List of Documents Presented at Meeting:

- Kyle Bradley Resignation Memo-Conservation Commission
- Entertainment Permit Application-HEAL/CAC, 5 Summer Drive, Taste of Winchendon - 5/25/24
- Three Special One Day Wine & Malt Licenses Application – Moon Hill Brewery, dba Gardner Ale House, Wyndonshire Fair, April 26, 27th and 28th at Winchendon Community Park
- Junk Dealers: Second Hand Articles License Renewals for May 1, 2024 Applications  
Daniel Brewer, 900 Lincoln Avenue, Ed's Scrap Metals, Edward and Michael Vailancourt, 64 Main St., and Pattie's Jewelry, Inc., Sherrie Erlenmeyer, 15 Central St.
- Sponsorship - Brooks Automotive Service, Inc. \$300; Clifford Beauvais Insurance \$300 (Movie Night), Phelps Family for Koozies and Promotions \$90 to Parks & Recreation
- Commission on Disabilities Presentation by Miranda Jennings
- Winchendon Unaccepted Roads Orders of Taking-Follow Up from December 2023 Special Town Meeting
- Draft Annual Warrant May 20, 2024 Presentation
- Draft Minutes March 25, 2024 and March 26, 2024

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**6:30 P.M.** Acting Chair Ward called the meeting to order at 6:30P.M. All rose for the Pledge of Allegiance. Ward asked if anyone would be audio or video recording this meeting tonight to which there was no response heard. Ward said LaBrie will be attending via zoom so all votes taken will be by roll call.

**1. SELECTMEN'S COMMENTS AND ANNOUNCEMENTS:**

1.1. Swear in Ceremony for Officer. Brandon Lucier, Promotion to Sergeant-Chief Dan Wolski came forward he commented that two qualities that stand out about Officer Brandon Lucier are initiative and conscientiousness. He said if Brandon sees something needs to be done he does it. He is caring about the organization, Police Department, and the community. Officer Brandon Lucier, and Town Clerk Wendy Stevens came forward. Town Clerk, Wendy Stevens swore in Officer Brandon Lucier as Sergeant Brandon Lucier. There was applause by everyone in attendance.

**2. PUBLIC COMMENTS AND ANNOUNCEMENTS:** There was no public comments or announcements this evening.

**3. PUBLIC HEARINGS:** There was no public hearings scheduled this evening.

**4. APPOINTMENTS/RESIGNATIONS:**

Resignation – Kyle Bradley, Conservation Commission- Selectwoman Blanchard thanked Kyle Bradley for his years of service on the Conservation Commission. She thanked him for his guidance and leadership. **Selectwoman LaPointe moved to approve the resignation of Kyle Bradley from the Conservation Commission and thanked him for his service. Selectwoman**

**Blanchard seconded. Roll Call Vote: LaBrie aye, Blanchard aye, LaPointe aye, and Ward aye.**

**5. PERMIT/LICENSE APPLICATIONS:**

**5.1. Entertainment Permit – HEAL/CAC, 5 Summer Drive, Taste of Winchendon - 5/25/24  
Selectwoman LaPointe moved to approve the entertainment permit for HEAL/CAC  
Taste of Winchendon on May 25, 2024 as presented this evening. Selectwoman  
Blanchard seconded. Roll Call Vote: LaBrie aye, Blanchard aye, LaPointe aye, and  
Ward aye.**

**5.2. Three Special One Day Wine & Malt Licenses – Stacey Kazinskas, Moon Hill Brewery, dba  
Gardner Ale House, Wyndonshire Fair, April 26, 27th and 28th at Winchendon Community  
Park**

**Selectwoman LaPointe moved to approve the three Special One Day Wine & Malt  
licenses on April 26<sup>th</sup>, 27<sup>th</sup>, and 28<sup>th</sup> for Stacey Kazinskas, Moon Hill Brewery dba  
Gardner Ale House for the Wyndonshire Fair. Selectwoman Blanchard seconded. Roll  
Call Vote: LaBrie aye, Blanchard aye, LaPointe aye, and Ward aye.**

**5.3. Junk Dealers: Second Hand Articles License Renewals for May 1, 2024**

**5.3.1 Daniel Brewer, 900 Lincoln Avenue**

**5.3.2 Ed's Scrap Metals, Edward and Michael Vailancourt, 64 Main St.**

**5.3.3 Pattie's Jewelry, Inc., Sherrie Erlenmeyer, 15 Central St.**

**Selectwoman LaPointe moved to approve the Junk Dealers: Second Hand Articles  
License Renewals effective on May 1, 2024 for the following: Daniel Brewer, 900  
Lincoln Avenue, Ed's Scrap Metals, Edward Vailancourt, 64 Main St., and Pattie's  
Jewelry, Inc., Sherrie Erlenmeyer, 15 Central St. Selectwoman Blanchard seconded.  
Roll Call Vote: LaBrie aye, Blanchard aye, LaPointe aye, and Ward aye.**

**Selectwoman Blanchard moved to take 7.3 Commission on Disabilities presentation out  
of order. Selectwoman LaPointe seconded. Roll Call Vote: LaBrie aye, Blanchard aye,  
LaPointe aye, and Ward aye.**

**6. BOARDS/COMMITTEES/COMMISSIONS:**

**7. NEW BUSINESS:**

**7.1. Accept Event Sponsorships for Winchendon Recreation Department- Brooks Automotive  
Service, Inc. \$300; Clifford Beauvais Insurance \$300 (Movie Night), Phelps Family for  
Koozies and Promotions \$90-Chair Ward said the town appreciates these businesses.  
Tiffany Newton, Recreation Director said these are standard event sponsorships for our  
2024 season. Selectwoman LaPointe moved to accept the event sponsorships from  
Brooks Automotive Service Inc. \$300, Clifford Beauvais Insurance \$300, and Phelps  
Family for koozies and \$90. Selectwoman Blanchard seconded the motion. Roll Call  
Vote: LaBrie aye, Blanchard aye, LaPointe aye, and Ward aye.**

**7.2. Winchendon Unaccepted Roads Orders of Taking-Follow Up from December 2023 Special  
Town Meeting- Bill McKinney, Town Manager said this is a follow up, the town voted to  
accept these unaccepted roads. The order of takings need to be recorded with the registry  
by tomorrow. Selectwoman LaPointe moved that the Board Selectman vote to approve  
and execute the Orders of taking for the following roads, as accepted at the December  
11, 2023 Special Town Meeting: Hillside Drive, Jefferson Avenue, Shady Glen  
Terrace, Summer Drive, Wendell Drive, Maple Place B, Phyllis Road and Chase Lane  
in Sandy Heights, Blue Bird Road and Loon Road in Benjamin Hill Estates, Converse  
Drive, Prentice Circle, King Phillip Way, and Hapgood Road in Winchendon.  
Selectwoman Blanchard seconded. Roll Call Vote: LaBrie aye, LaPointe aye,  
Blanchard aye, and Ward aye.**

7.3. Commission on Disabilities Presentation-Miranda Jennings, COA Director, Kristina Seaverns, and Susan Kuchta came forward. Ms. Kuchta said they are here to present the Commission on Disabilities. Tonight they are asking the Board of Selectmen to sponsor the formation of the Commission on Disabilities. Ms. Jennings said they have been meeting for two years. Forming this would allow residents that are affected to give advice to the Board of Selectmen. Ms. Kuchta went over what the criteria would be on forming the Commission on Disabilities. Chair Ward said the Commission would be advisory. The town needs to accept provisions of this law and then approve at town meeting to change the bylaws. The members would be presented to the Town Manager and the Board of Selectmen would approve. Selectwoman LaPointe moved the Board sponsor the formation of the Commission on Disabilities. Selectwoman Blanchard seconded. Roll Call Vote: LaBrie aye, Blanchard aye, LaPointe aye, and Ward aye.

7.4. Presentation of Draft Annual Town Meeting Warrant-Bill McKinney went over the articles in the Draft Annual Town Meeting Warrant. There are thirty-one articles. He said Article 6 FY25 General Government Budget now has been grouped together. He said similar line items are now together to make it easier if money needs to be moved around in a department. Article 13 would repurpose leftover funds of the DPW roof project to be used on that building. Article 28-32 are citizen's petitions. Selectwoman LaBrie asked if the citizen's petitions are non-binding? Bill McKinney said typically they would be. We just received them today so we haven't been able to speak to Town Council yet.

8. **OLD BUSINESS:** There was no old business this evening.

9. **TOWN MANAGER'S REPORT:** There was no Town Manager's report this evening.

10. **MINUTES:**

10.1 March 25, 2024 – Regular Meeting- **Selectwoman LaPointe moved to approve the March 25, 2024 meeting minutes as presented. Selectwoman Blanchard seconded. Roll Call Vote: LaBrie aye, Blanchard aye, LaPointe aye, and Ward aye.**

10.2 March 26, 2024 – Joint Meeting with Finance Committee Selectwoman LaPointe moved to approve the March 26, 2024 meeting minutes as presented. Selectwoman Blanchard seconded. Roll Call Vote: LaBrie abstained, Blanchard aye, LaPointe aye, and Ward aye.

11. **COMMUNICATIONS:** There was no communications this evening.

12. **AGENDA ITEMS:**


13. **EXECUTIVE SESSION:** There were no scheduled executive session this evening.

14. **ADJOURNMENT:**

Selectwoman LaPointe moved to adjourn. Selectwoman Blanchard seconded. Roll Call Vote: LaBrie aye, LaPointe aye, Blanchard aye, and Ward aye.

The meeting was adjourned at 7:27pm.

Respectfully submitted



Debra Dennis  
Executive Assistant