

Approved: 8-26-24

WINCHENDON TOWN CLERK  
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TOWN OF WINCHENDON  
BOARD OF SELECTMEN MEETING AGENDA  
MONDAY, AUGUST 5, 2024  
Town Hall, 2<sup>nd</sup> Floor Auditorium, 109 Front St., Winchendon, Mass.

Present: Rick Ward, Chair  
Melissa Blanchard  
Erika Eitland

William McKinney, Town Manager  
Debra Dennis, Executive Assistant

Absent: Andrew Beauvais and Audrey LaBrie

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List of Documents Presented at Meeting:

- Letter of Interest-Miranda Jennings-Winchendon Youth Ad-Hoc Committee
  - List of 2024 Election Workers for appointment
  - Application: One Day Special Wine Only Liquor License-Wendy and Richard Stevens
  - Application: Alteration of Premises-Leo's Landing LLC dba Little Anthony's Seafood
  - Application: Entertainment and Seven One-Day Special Wine and Malt Liquor License-Shawn Case-Lickity Splitz
  - Application-Entertainment Permit-Fanelli Carnivals-John Fanelli
  - Application-Solicitation Permit-Jillian Lemoine-Trinity Solar
  - Northern Worcester County Drug Task Force (NWCDTF) Mutual Aid Agreement
  - Draft Meeting Minutes-July 11, 2024 and July 15, 2024
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**6:30 PM** Chair Ward called the meeting to order at 6:30P.M. All rose for the Pledge of Allegiance. Chair Ward asked if anyone would be audio or video recording this meeting tonight to which there was no response heard.

1. **SELECTMEN'S COMMENTS AND ANNOUNCEMENTS:** Selectwoman Eitland said we are working towards a more successful year. Chair Ward thanked Inanna Arthen who brought back the town events on the online Winchendon Courier. Shout out to the Murdock Farm Dairy. June the owner makes all the ice cream. Chair Ward read the 2024 primary warrant into the record. Selectwoman Blanchard thanked the Town Manager for putting out What's up Winchendon.
2. **PUBLIC COMMENTS AND ANNOUNCEMENTS:** There was no public comments and announcements this evening.
3. **PUBLIC HEARINGS:** There was no public hearings scheduled this evening.
4. **APPOINTMENTS/RESIGNATIONS:**

- 4.1 **Appointment of Miranda Jennings-Winchendon AD-HOC Youth Committee** - Miranda Jennings has submitted a letter of interest to serve as the Advisor on the Winchendon AD-HOC Youth Committee. Selectwoman Eitland said this is a natural place for Miranda to serve on. **Selectwoman Blanchard moved to appoint Miranda Jennings to the Winchendon AD-HOC Youth Committee as the advisor. Selectwoman Eitland seconded. Vote: All aye.**
- 4.2 **Appointments of 2024 Election Workers**-The Town Clerk has supplied a list of 2024 Election Workers. **Selectwoman Blanchard moved to appoint the 2024 Election Workers with an expiration date of June 30, 2025 as presented this evening. Selectwoman Eitland seconded. Vote: Blanchard aye, Eitland aye, and Ward abstained.**
- 4.3 **Re-Appointment of Brenda Kosakowski-Council on Aging**-This re-appointment was overlooked previously. **Selectwoman Blanchard moved to re-appoint Brenda Kosakowski to the Council on Aging with a term expiration of June 30, 2025. Selectwoman Eitland seconded. Vote: All aye.**

## **5. PERMIT/LICENSE APPLICATIONS:**

- 5.1 **Special One-Day Liquor License-Wendy and Richard Stevens**-Fall Festival October 12, 2024 10am-5pm-This is a request for a Special One-Day Wine only Liquor License from Wendy and Richard Stevens to serve wine at the Fall Festival on October 12,2024 from 10am-5pm. **Selectwoman Blanchard moved the Board acting as the Local Licensing Authority, approve the Special One-Day Wine only Liquor License for Wendy and Richard Stevens, for the Fall Festival on October 12, 2024, from 10am to 5pm. Selectwoman Eitland seconded. Vote: All aye.**
- 5.2 **Alteration of Premises-Outdoor Table Service-Leo's Landing LLC dba Little Anthony's Seafood**-This is for the outdoor pavilion. They received their ABCC pouring license on July 31, 2024 from the ABCC. Alexis Curry and Tammy ?? came forward. Alexis said Little Anthony's has had a BYOB but would now like to be able to serve in the outdoor pavilion. It is an extension of the restaurant. Selectwoman Eitland said being able to give an outdoor space is beneficial. **Selectwoman Blanchard moved the Board, acting as the Local Licensing Authority, approve the Alteration of Premises-Outdoor Table Service for Leo's Landing LLC, dba Little Anthony's Seafood. Selectwoman Eitland seconded. Vote: All aye.**
- 5.3 **Entertainment Permit-Lickity Splitz 231 Main Street-Band/Soloist-8/17,8/18, 8/24, 8/25, 8/30, 8/31, and 9/1. Band/ Soloist 1pm-3pm and 5pm-8pm-** Shawn Case, owner was present to elaborate on these events and to answer any questions. They are asking for the entertainment permit from noon to 8pm. **Selectwoman Blanchard moved the Board approve the Entertainment Permit for Lickity Splitz for band/soloist to play at 231 Main Street from noon to eight pm on August 17<sup>th</sup>, 18<sup>th</sup>, 24<sup>th</sup>, 25<sup>th</sup>, 30<sup>th</sup>, 31<sup>st</sup>, and September 1. Selectwoman Eitland seconded. Vote: All aye.**



**5.4 (7) Special One-Day Liquor License-Shawn Case 231 Main Street-Band/Soloist-8/17, 8/18, 8/24, 8/25, 8/30, 8/31, and 9/1-**The applicant Shawn Case has submitted an application for seven (7) Special One-Day Wine and Malt Only Liquor Licenses. They will have a tent (no sides down). The applicant is aware that all sales need to be outside and no alcoholic beverages can be brought inside or sold inside. They have supplied a floor plan. Shawn Case said he is trying to provide entertainment outside. Selectwoman Eitland said helpful to highlight changes being made. **Selectwoman Blanchard moved the Board acting as the Local Licensing Authority, approve the seven (7) Special One-Day Wine and Malt Only Liquor Licenses for Shawn Case for the following days August 17<sup>th</sup>, 18<sup>th</sup>, 24<sup>th</sup>, 25<sup>th</sup>, 30<sup>th</sup>, 31<sup>st</sup>, and September 1, 2024. This will be for noon until eight pm at 231 Main Street. Selectwoman Eitland seconded the motion. Vote: All aye.**

**5.5 Solicitors Permit-Jillian Lemoine-Trinity Solar-**Mr. Jillian Lemoine will be in attendance and is requesting a solicitors permit to promote/sell residential solar panels. The hours and day requested are Tuesday-Saturday 9am to dusk. Mr. Lemoine said he is here on behalf of Trinity Solar. He said he wants to promote solar systems to residents with no out of pocket cost. Selectwoman Blanchard commented if they ever thought about having a table at Fall Festival. **Selectwoman Blanchard moved the Board approve a Solicitors Permit for Jillian Lemoine, Trinity Solar for Tuesday-Saturday 9am-dusk. Selectwoman Eitland seconded the motion. Selectwoman Blanchard amended the motion to have permit expire August 31, 2025. Selectwoman Eitland seconded. Vote: All aye.**

**5.6 Entertainment Permit-Fanelli Amusements, Carnival-9-26 through 9/29-**The applicant Fanelli Amusements being represented by John Fanelli has submitted an Entertainment Permit for a Carnival. The carnival will be from September 26<sup>th</sup> through September 29<sup>th</sup> at the field behind the YMCA. The following comments have been submitted: **Board of Health Agent said all food service must be licensed by the Board of Health, Chief Wolski states 2 detail officers on Thursday and Friday 6:30-10:30pm 2 detail officers on Saturday 2:30-10:30pm and 1 detail officer on Sunday 2:30-6:30pm**

**Selectwoman Blanchard moved the Board approve the Entertainment License for Fanelli Amusements to hold a carnival from September 26<sup>th</sup>-September 29<sup>th</sup>, to be held at the Clark/YMCA field. The hours will be Thursday and Friday 6pm-10pm, Saturday 1pm-10pm, and Sunday 1pm-6pm. Selectwoman Eitland seconded. Vote: All aye.**

**6. BOARDS/COMMITTEES/COMMISSIONS:** Selectwoman Eitland asked to schedule of all boards and committees to attend a Board meeting to do a presentation. Town Manager William McKinney said we can set this up.

**7. NEW BUSINESS:**

**7.1 Vote-Northern Worcester County Drug Task Force (NWCDTF) Mutual Aid Agreement-** Chief Wolski submitted the following statement-The NWCDTF has updated this already existing agreement and is looking for updated signatures from BOS chair. This agreement affords the Task force the ability to share resources and information amongst the participating agencies. This is advantageous as drug dealers often conduct their operations in multiple jurisdictions. In addition, small agencies like Winchendon PD benefit from being able to summon more resources when making drug related arrests or executing drug related search warrants. The NWCDTF has been in existence for decades and continues to do great work. I support this agreement and strongly recommend Winchendon continue to participate in this task force.

**Selectwoman Eitland moved the Board approve the updated existing Northern Worcester County Drug Task Force Mutual Aid Agreement and authorize the Chair to sign. Selectwoman Blanchard seconded. Vote: All aye.**

**7.2 Vote and Sign Bond Authorization-**Chair Ward read the motion wordage into record. Town Manager, William McKinney explained the town has voted to finance different projects. They have had a BAN. After one year they need to do a bond. Good news is we have a AA rating. Interest rate is 3.15 % which is less than we thought. Selectwoman Eitland asked in the future should we do a BAN or a Bond? The Town Manager said you can't bond every time.

**Selectwoman Blanchard moved to approve the Bond authorization as previously read. Selectwoman Eitland seconded. Vote: All aye.**

**7.3 Discuss and form a FY26 Budget Ad-Hoc Committee-**Proposing this Ad-Hoc Committee consist of six members, 1 Finance Committee member, 1 Board of Selectmen, 1 School Committee member, and three residents. Town Manager, William McKinney said we need to look ahead at FY26. FY26 we have new challenges coming forward which will place us in a fiscal hole for FY26. We need to look at an override. This committee would come together and figure out what we can do, how to communicate to the public. Meet at least twice a month. Selectwoman Eitland said an override is going to become necessary for the town to be successful. It would be great to put together a snap shot/blurb as to what this committee will be. We need to get the message out so that when we get the people aware of what is going on. Mr. McKinney said I want to put all the facts out there. Selectwoman Eitland said we need to create a base that's not just our property taxes.

**Selectwoman Eitland moved to form a FY26 Budget Ad-Hoc Committee consisting of six members, one from Finance Committee, one from Board of Selectmen, one from the School Committee and three residents. Selectwoman Blanchard seconded. Vote: All aye.**

**Selectwoman Blanchard nominated Erika Eitland to be on that committee. Chair Ward seconded. Vote All aye.**



**8. OLD BUSINESS:**

9. **TOWN MANAGER'S REPORT:** The Building Inspector Geoff Newton has resigned, and Lynn has left and went to the private sector. She stayed on for an extra week due to taxes being due. Tara Rivers has moved to the Collector/Treasurer Clerk position. Shaina Cunningham has started. Katie Johnson came on board as the Transportation Coordinator. We have received a \$200,000 grant and a CDBG block grant for \$900,000 for repairs. We are working on a who's in and who's out on the town calendar which will inform residents as to what departments are closed. Residents can check before this before they come to town hall.

**10. MINUTES:**

10.1 June 24, 2024 Regular Meeting –The June 24, 2024 meeting minutes were tabled.

10.2 July 11, 2024 Joint Meeting with Finance Committee-**Selectwoman Blanchard moved to approve the meeting minutes of July 11, 2024 as presented. Selectwoman Eitland seconded. Vote: All aye.**

10.3 July 15, 2024 Regular Meeting- **Selectwoman Blanchard moved to approve the meeting minutes of July 15, 2024 as presented. Selectwoman Eitland seconded. Vote: All aye.**

**11. COMMUNICATIONS:** Chair Ward said the next Board meeting is August 26<sup>th</sup>.

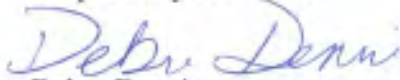
**12. AGENDA ITEMS:** There was no discussion of agenda items this evening.

**13. EXECUTIVE SESSION:** There were no executive sessions scheduled this evening.

**14. ADJOURNMENT:** **Selectwoman Blanchard moved to adjourn. Selectwoman Eitland seconded. Vote: All aye.**

The meeting was adjourned at 7:38pm.

Respectfully submitted



Debra Dennis  
Executive Assistant