

TOWN OF WINCHENDON

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Finance Committee

Telephone (978)-297-5419

Regular Meeting/Public Hearing

Finance Committee Minutes

August 13, 2024 6:30PM

Town Hall 2nd Floor Auditorium

Members Present: Chair Thomas J Kane Jr, Vice-Chair Dr. Maureen Ward, Diane Coulter, Anthony Dickson

Absent: Charles C. Corts, Doug Delay, James Reid

List of Documents Presented at Meeting:

- August 13, 2024 Public Meeting Agenda
- July 11, 2024 Minutes

6:30PM: Chair Thomas Kane Jr. called the Finance Committee meeting to order followed by the Pledge of Allegiance.

The Committee welcomed their newest member, Diane Coulter. She has been a resident of the town for a couple years and previously served on her prior town Finance Committee in Medway.

Minutes: July 11, 2024 Minutes

Dr. Maureen Ward motioned to approve the July 11, 2024 meeting minutes, 2nd by Diane Coulter.
Coulter (A) Dickson (Y) Ward (Y) Kane (Y) 3-0-1 Abstention

Finance Committee Organization: Dr. M. Ward nominated T. Kane as Chair, 2nd by Diane Coulter.
Coulter (Y) Dickson (Y) Ward (Y) Kane (Y) 4-0

T. Kane nominated Dr. M. Ward as Vice-Chair, 2nd by A. Dickson.

Coulter (Y) Dickson (Y) Ward (Y) Kane (Y) 4-0

There are currently 3 committees with Finance representation; Capital Planning, Audit, and the Fire Station Construction Committee. The Capital Planning Committee was composed of 1 member each of the following Committees; Finance, Planning, School, BOS, and 1 citizen. However, the Charter reads that the BOS would appoint the members. In the past, they have followed this procedure of having each Committee appoint their own member, but they do not need to, as the Charter reads otherwise. The

Committee is hoping the language will be addressed and revised to reflect how they have appointed members, to ensure fairness. The Finance Committee members agreed they would like to keep Charles Corts on the Audit Committee, Doug Delay on the Capital Planning Committee, and James Reid on the Fire Station Construction Committee.

Dr. M. Ward motioned to keep Charles Corts on the Audit Committee, Doug Delay on the Capital Planning Committee, and James Reid on the Fire Station Construction Committee, 2nd by A. Dickson.

Coulter (Y) Dickson (Y) Ward (Y) Kane (Y) 4-0

For the Ad Hoc Budget Committee, they are requesting 1 member from Finance, BOS, School, and 3 public members. Dr. M. Ward voiced her interest in being on the Committee.

T. Kane motioned to appoint Dr. M. Ward to the Ad Hoc Budget Committee, 2nd by D. Coulter.

Coulter (Y) Dickson (Y) Ward (Y) Kane (Y) 4-0

RFP for Annual Audit Services: Town Manager Bill McKinney was under the impression the Finance Committee would be addressing this issue but after T. Kane put it on the agenda, they found out it would be handled by the Audit Committee. It was suggested to implement 3 year staggered terms for the members, to create longevity and keep the history, instead of appointing new members every year.

Other Committees with Finance Representation Updates: No updates at the moment.

Committee Goals for FY25: Dr. M. Ward motioned to table the Committee Goals discussion to the next meeting on September 10th, when there is a full board, 2nd by A. Dickson.

Coulter (Y) Dickson (Y) Ward (Y) Kane (Y) 4-0

Member Comments: None.

Public Input: None.

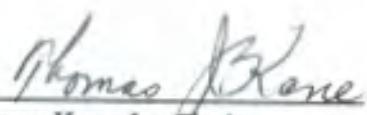
Adjourn: 7:00PM- Dr. M. Ward motioned to adjourn, 2nd by A. Dickson.

Coulter (Y) Dickson (Y) Ward (Y) Kane (Y) 4-0

Respectfully submitted:



Brianna Lindahl, Finance Committee Recording Secretary



Thomas Kane Jr., Chair

Dr. Maureen Ward, Vice-Chair

Charles C. Corts

Diane Coulter

Douglas Delay

Anthony Dickson

James Reid