

Town of Winchendon
Winchendon Parks and Recreation Commission
May 7, 2024 Minutes-6:30pm
4th Floor Conference Room, Town Hall

Committee Members Present: Tiffany Newton (Recreation Coordinator), Andrew Beauvais (Vice Chair), Debra Bradley (Chair), Dawn Higgins, Emily Bradley, Melanie Franklin, Debra Kane and Dylan Romanowski

Absent Members: none

Non- Members:

Meeting called to order at 6:34 p.m.

Member Updates:

Potential new members

Student-Piper Herget

Member-Gardner Wood

Member- Amy Boshco

Member- Mary

Member-Shaina Cunningham

Resignations:

Tiffany will be leaving her position as Recreation Coordinator

Andrew- Has been elected as a member of the Board of Selectmen and cannot serve on both.

Jessica (Intern)- Has gotten another job and will be leaving. She hopes to still volunteer.

Rec Coordinator Updates

Wyndonshire

- There was good weather on our side as it brought in large crowds.
- We learned a lot so we will be able to grow in 2024
- The was a profit of \$41,712.23 made
- Dawn made a motion to reserve \$20,000 of profits from the 2024 Wyndonshire Renaissance Faire I 2nd by Deb K

Debra B (Y) Dawn (Y) Debra K (Y) Emily B (Y) Andrew (Y) Dylan () Melanie (Y)

- Planning for 2025 will start in June

Enchanted Orchard

- Sunday was poor weather and our table packed up at 1:30. Saturday was well attended and RAF was pleased with the event.

Bingo/Trivia

- With Tiffany leaving the board or someone will need to decide if they want to continue on with the Bingo nights. Deb B will do May 16th.
- Miranda asked Tiffany to stay on independently and run Trivia

Booster Movie Night

- Was postponed to May 18th
- We will need volunteers

Old Business

Billy & the Jets Concert

- No rain date as weather looks to be improving

- Set up is at 5pm
 - Andrew with help with set up
 - Deb K will help with break down
 - Deb B will be available if needed
 - Kiwanis will be there and Wachusett Brewery

Barbie and Ken day

- All the activities will need to be set up
- Deb B and Melanie will be available

New Business

HEAL Mini Grants

- Tiffany is finishing up writing 2 mini grants
- One is for Snowshoes where it is proposed to buy 10-12 pairs of snowshoes for adults and kids. The shoes would be kept at Beal's in the Library of things but we could use them for outdoor winter programming.
 - Tiffany asked if the Commission wanted to stay within the grant amount of \$1,000 or look to go slightly over and use some funds from our RBF Grant for year round programming
 - The commission was in agreement to keep it within the grant amount.
- The second grant is to work with Cindy Carvill on her Nature's Notebook project and create a nature hike with a sign at the beginning (to start)
 - Tiffany is still waiting on pricing from Lyman signs to finalize this grant.

Senior Center Open House Table- May 11th

- Deb B will set up at 11am and Deb K will take over at 12:45 until 2pm

Taste of Winchendon Table

- Dawn and Deb K are already committed to other tables at the event
- Tiffany will see if Jessica could handle it or if any of our other regular volunteers would be interested.

Summer Solstice

- Currently a conflict with the ISSA performance. Tiffany is checking if we can move this to avoid the conflict. Family Olypmics can be moved but need to be officially rescheduled.
- Tiffany to check if other volunteers can run a table at solstice.

Minutes

- Deb B made a motion to accept the minutes from April 16, 2024 as presented.
Deb K 2nd.

Debra B (Y) Dawn (Y) Debra K (Y) Emily B (Y) Andrew (Y) Dylan () Melanie (Y)

Financials

Monthly Update

- No comments or questions

Other Business

Committee Comments/feedback

- With new of Tiffany leaving the commission discussed reorganization and assigning tasks to certain individuals.
 - Marketing, Volunteer Coordination, Vendor Coordinations, Sound, Sponsor management etc.

- Deb B and Andrew have a meeting with Town Manager on Wednesday to discuss changes and more.

Adjourned 8:29 p.m.

Melanie made a motion to adjourn and Dawn 2nd

Debra B (Y) Dawn (Y) Debra K (Y) Emily B (Y) Andrew (Y) Dylan () Melanie (Y)

Approved: May 29, 2024