

**Town of Winchendon**  
**Winchendon Parks and Recreation Commission**  
**May 7, 2024 Minutes-6:30pm**  
**4th Floor Conference Room, Town Hall**

**Committee Members Present:** Tiffany Newton (Recreation Coordinator), Andrew Beauvais (Vice Chair), Debra Bradley (Chair), Dawn Higgins, Emily Bradley, Melanie Franklin, Debra Kane and Dylan Romanowski

**Absent Members:** none

**Non- Members:**

Meeting called to order at 6:34 p.m.

**Member Updates:**

Potential new members  
Student-Piper Herget  
Member-Gardner Wood  
Member- Amy Boshco  
Member- Mary  
Member-Shaina Cunningham

**Resignations:**

Tiffany will be leaving her position as Recreation Coordinator  
Andrew- Has been elected as a member of the Board of Selectmen and cannot serve on both.  
Jessica (Intern)- Has gotten another job and will be leaving. She hopes to still volunteer.

**Rec Coordinator Updates**

*Wyndonshire*

- There was good weather on our side as it brought in large crowds.
- We learned a lot so we will be able to grow in 2024
- The was a profit of \$41,712.23 made
- Dawn made a motion to reserve \$20,000 of profits from the 2024 Wyndonshire Renaissance Faire I 2<sup>nd</sup> by Deb K

Debra B (Y) Dawn (Y) Debra K (Y) Emily B (Y) Andrew (Y) Dylan () Melanie (Y)

- Planning for 2025 will start in June

*Enchanted Orchard*

- Sunday was poor weather and our table packed up at 1:30. Saturday was well attended and RAF was pleased with the event.

*Bingo/Trivia*

- With Tiffany leaving the board or someone will need to decide if they want to continue on with the Bingo nights. Deb B will do May 16<sup>th</sup>.
- Miranda asked Tiffany to stay on independently and run Trivia

*Booster Movie Night*

- Was postponed to May 18<sup>th</sup>
- We will need volunteers

**Old Business**

*Billy & the Jets Concert*

- No rain date as weather looks to be improving

- Set up is at 5pm
  - Andrew with help with set up
  - Deb K will help with break down
  - Deb B will be available if needed
  - Kiwanis will be there and Wachusett Brewery

#### *Barbie and Ken day*

- All the activities will need to be set up
- Deb B and Melanie will be available

### **New Business**

#### *HEAL Mini Grants*

- Tiffany is finishing up writing 2 mini grants
- One is for Snowshoes where it is proposed to buy 10-12 pairs of snowshoes for adults and kids. The shoes would be kept at Beal's in the Library of things but we could use them for outdoor winter programming.
  - Tiffany asked if the Commission wanted to stay within the grant amount of \$1,000 or look to go slightly over and use some funds from our RBF Grant for year round programming
    - The commission was in agreement to keep it within the grant amount.
- The second grant is to work with Cindy Carvill on her Nature's Notebook project and create a nature hike with a sign at the beginning (to start)
  - Tiffany is still waiting on pricing from Lyman signs to finalize this grant.

#### *Senior Center Open House Table- May 11<sup>th</sup>*

- Deb B will set up at 11am and Deb K will take over at 12:45 until 2pm

#### *Taste of Winchendon Table*

- Dawn and Deb K are already committed to other tables at the event
- Tiffany will see if Jessica could handle it or if any of our other regular volunteers would be interested.

#### *Summer Solstice*

- Currently a conflict with the ISSA performance. Tiffany is checking if we can move this to avoid the conflict. Family Olympics can be moved but need to be officially rescheduled.
- Tiffany to check if other volunteers can run a table at solstice.

### **Minutes**

- Deb B made a motion to accept the minutes from April 16, 2024 as presented. Deb K 2<sup>nd</sup>.

Debra B (Y) Dawn (Y) Debra K (Y) Emily B (Y) Andrew (Y) Dylan ( ) Melanie (Y)

### **Financials**

#### *Monthly Update*

- No comments or questions

### **Other Business**

#### *Committee Comments/feedback*

- With new of Tiffany leaving the commission discussed reorganization and assigning tasks to certain individuals.
  - Marketing, Volunteer Coordination, Vendor Coordinations, Sound, Sponsor management etc.

- / /
- Deb B and Andrew have a meeting with Town Manager on Wednesday to discuss changes and more.

**Adjourned** 8:29 p.m.

Melanie made a motion to adjourn and Dawn 2<sup>nd</sup>

Debra B (Y) Dawn (Y) Debra K (Y) Emily B (Y) Andrew (Y) Dylan () Melanie (Y)

**Approved:** May 29, 2024