

Town of Winchendon
Winchendon Parks and Recreation Commission
September 17, 2024 Minutes 6:30PM
Dining Hall, Old Murdock Senior Center

WINCHENDON TOWN CLERK
RCUD OCT 10 2024 PM12:41

Call to Order: 6:37

Members in Attendance: Shaina Cunningham (Coordinator), Deb Bradley (Chair), Deb Kane, Melanie Franklin (secretary), Amy Boshco, Emily Bradley, Jennifer Phelps (via phone), Dylan Romanowski

Absent Members:

Non-Members in Attendance: Paul Hackett, Rajuli Fahey

Resetting and Redefining Commission Mission and Values

- DISC
 - It's good to know each persons' style of functioning so that we can work more effectively together
 - Let the I's lead the idea conversation
 - S's should be involved with the people because they will keep the peace- they hate conflict and will help direct the ideas in a way that will
 - C's come in when something needs to be done. Planning, systems and procedures need to be set up.
 - D's get the job done
 - Mission Statement:
 - Look at the mission statement and base events on if they line up with the purpose of Parks and Rec. having a personal mission statement will help guide this.
 - A mission statement writing packet was passed out and we would like to work our way through it a few pages at a time to help us solidify our mission statement as a commission.

Coordinator's Report

- Action Points update
 - 2025 Calendar: Shaina presented a startup calendar of events for 2025.
 - Idea for a "Rave from the Grave" Halloween night
 - Target crowd: 40 and under.
 - Not child or pet friendly.

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- Trick or Treating is from 5:30-7:30 and would be a conflict.
- See if we could get a special permit to run the event late from 8-11 to avoid interfering with trick or treating traffic.
- A suggestion was made to do the event on November 1st—“The Day of the Dead.”, but general consensus said it would be better to do it on Halloween.
- Battle of the Bands: instead of paying people, have people come who would like to promote their bands to the community.
- Concerts at GAR park; we were working to phase these out because of low attendance. Cailte Kelley was a great turn out for that type of concert with about 75 people in attendance, but the other band that came out didn't have as well as a turn out. It would be better to have these kinds of events at Legion park due to being more centralized whereas GAR is more of a neighborhood park and not a place that gets a lot of drive by traffic
- Dylan made a motion to pass the proposed 2025 calendar of events so we can move forward with planning the proposed events and continue building on it from there.
 - Emily Bradley 2nd
 - All approve
 - Motion passes
 - The Snow Ball will consist of horse drawn carriages, dinner drinks and dancing
- A suggestion was made to have a more focused survey on what kind of music genres to bring in.

Old Business

- Renaissance Faire Subcommittee/Organizational Structure
 - Assigning of roles for the event to fill volunteers in.
 - First subcommittee meeting is next Tuesday. Deb Bradley would like to meet beforehand to structure the meeting to incorporate creative thinking but keep it focused at the same time so that time can be used in the best way.
 - It would be cool to get local theater groups involved

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- Event Recap
 - All events that we did in the last few weeks went well and had a pretty good turn out.

New Business

- Upcoming Events
 - Half way to St. Patty's Day
 - Volunteers:
 - Shaina, Deb B. Deb K. Dawn, Rajuli possibly Dylan
 - It would be helpful to know what time setup is for all events to help get volunteers coordinated.
 - 38 tickets have been sold so far, not including season pass holders-it's looking to be a good turn out and this band has a good following which is a great help.
 - Food and alcohol will be sold.
 - United Way Day of Caring Coordination
 - 6 people coming to the barn on Friday 9-1. We are providing drinks and snacks.
 - They will be doing an inventory and moving large items to designated places in the barn.

Minutes

- Approve minutes
- Aug 28th minutes:
 - Deb K makes motion to approve the minutes from the meeting on August 28th.
 - Melanie 2nd
 - Deb K.(Y), Deb B.(Y) Emily B. (Y), Melanie (Y), Dylan (A), Amy (A), Jennifer (A) approve
 - Motion passes
- Aug 20th

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- Dylan made a motion to approve the minutes from the meeting on August 20th.
- Deb K. 2nd
 - Deb B. (Y), Dylan (Y), Deb K (Y), Jennifer (Y), Melanie (Y), Amy (A)
 - Motion passes
- Aug 6th
- Melanie made a motion to approve the minutes from the meeting on August 6th
- Deb K. 2nd
 - Deb B. (Y), Dylan (Y), Jennifer (Y), Deb K. (Y), Melanie (Y), Emily (A), Amy (A)

Other Business

- Committee comments or feedback
 - Budget: how do we determine how much we can spend on each event?
 - Before we meet again we will need to decide who we want to plug into our calendar to decide on funding, how much we will need to spend per event and write grants.

Adjournment

Deb Bradley made motion to adjourn 7:44

Dylan 2nd

All approved

Motion passed

Minutes Approved: 10/1/2024