

Town of Winchendon
Winchendon Parks and Recreation Commission
November 19, 2024 Minutes 6:30PM
4th floor Conference Room, Town Hall

WINCHENDON TOWN CLERK
RCUD DEC 12 2024 PM2:00

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6:31 pm Call to Order

Members in attendance: Debra Bradley (chair), Jennifer Phelps, Deb Kane, Bonnie Veilleux (Non-Voting), Emily Croteau, Amy Boshco, Melanie Franklin (Secretary)

Absent Members: Dylan Romanowski, Emily B.

Non-Members in Attendance: Shaina Cunningham (coordinator), Brian Croteau (Town Representative), Richy Pena, Jody Mendoza

Commission Membership Interest: The Commission is currently full.

Farming is Life

Sunset Social Collaboration

- We were able to get some funding to help support these and our larger events this coming season.
- The plans for this season's Sunset Socials was shared: flyers, planning, promotions etc.
- Shaina will schedule a meeting to discuss how we can help support these events and what that would entail
- We will discuss the price point for Winchendon Residents for possible reduced pricing.
- Each person who comes in will have a wrist band
- Brian will look into finding a layout/blueprint of the park so that Richy can come up with a map for the event.

Coordinator's Report

- Financial Update
 - A detailed overview of all funding and where it is spent will be given once a month.
- Holiday Decorating plan
 - Meeting at the Barn at 10am on Nov. 29th.
 - Game plan:
 - Central St., Grout Park, The New founders Park, Over by the horse and by the amphitheater.
 - Garland for the poles, bows, banners for Central Street.

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- We need to separate all of the decorations per park so that we can plan accordingly and are not trying to do it all on Friday.
- Trivia
 - Starting in January. 2nd and 4th Fridays at 6:30pm, setup at 5:30
 - We will find a template to function off of for each trivia night
- Indoor Comedy Event
 - Have this in March at the CAC.
 - Brian will give us a capacity at our next meeting.
 - We could shut bowling down so that we don't have the background noise.

Old Business

- Toy Town Tree Festival
 - Decorating assignment
 - Parks and Rec event themed ornaments
 - Tuesday 26th 4:30pm all who can make it will come together to decorate the tree.

New Business

- Festival of Lights Specific Planning/Volunteer Assignments December 7th
 - We will need to decorate the senior center before it begins.
 - Breakfast with Santa (9-11)
 - Brian and Deb B. are cooking
 - Will need servers
 - Craft Fair (9-2)
 - Cookie Crawl (all day-map pickup at the craft fair)
 - We have 8 people signed up so far.
 - Gnome Painting/Ginger Bread Man Decorating/Letters to Santa (2-4pm)
 - Jordan –Gnomes
 - Jennifer-Ginger bread men
 - Santa and Mrs. Clause (4-6)
 - Tree Lighting (5-6)
 - Caroling with Santa and Mrs. Clause (5:30-6)
- Renaissance Faire
 - Organization Update

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- We got a third bid in today and have to discuss specifics. Brian will have the contract for our next meeting.
- Subcommittee Update
 - The Subcommittee is on hold until we have a contracted company in place.
- December Crafternoon
 - Sunday December 15th at 2pm—Christmas sign making.
 - Jordan will come back with pricing for the boards so that we can solidify the ticket price for this to be advertised.
- Murder Mystery Dinner
 - There were no ticket sales made as of today and due to the high expense of the event and the need to sell a certain amount of tickets to turn a profit, there was a discussion about postponing this event.
 - Jennifer made a motion to push out the date for the murder mystery dinner to the New Year.
 - Deb K. 2nd the motion
 - Emily C. (Y), Deb B. (Y), Melanie (Y), Deb K. (Y), Jennifer (Y), Amy (N)
 - Motion passes.

Minutes

- Approve minutes
 - Emily C. made a motion to approve the minutes from 11/5/2024
 - Amy 2nd
 - All approve
 - Motion passes

Other Business

- Committee comments or feedback

Adjournment

Emily C. made a motion to adjourn the meeting
Melanie 2nd
All approve
Motion passes

Approved:12/10/2024