

Town of Winchendon
Winchendon Parks and Recreation Commission
January 21, 2025 Minutes 6:30PM
2nd floor Auditorium, Town Hall

WINCHENDON TOWN CLERK
RCUD MAR 13 2025 PM4:36

6:31 pm Call to Order,

Members in Attendance: Debra Bradley (Chair), Deb Kane, Jennifer Phelps, Emily Bradley, Bonnie Veilleux,

Non-members in Attendance: Shaina Cunningham (Coordinator)

Missing: Amy Boshco, Emily Croteau, Melanie Franklin (secretary)

Coordinator's Report

- Holiday décor balance spent: Ordered Rope Lights, get businesses to sponsor parks
In April begin recruiting businesses to get involved
Metal arch sign needs to be repaired at the park
- In Person per diem park support job descriptions
 - Created Job Description
- 2025 Season Sponsor banner
 - Created in Eventeny
 - Will be live by the end of the week
- Irish Fest Update
 - Overview of Presentation
 - Bonnie made a motion to review and approve the presented expenses to run the Central Mass Irish Fest.
 - Jennifer seconded
 - All approved, motion carried
- Sunset Socials Update:
 - Will be meeting with Jody and Richy on Monday January 27th at noon to discuss next steps

Old Business

- Trivia Recap: Team recruiting – personal asks – create team registration for planning purposes
 - Set Themes and come dressed: 80's
- Crafternoon Recap: The glass painting went well everyone enjoyed themselves
- Next crafternoon February 2nd at 2pm

New Business

- Mission Statement Overview Will review Mission statement
- 2025 Season

Notice- The above topics do not prohibit additional last-minute or unforeseen matters. Votes may be taken at any point.
The meeting room is handicapped accessible. With advance notice the Recreation Commission can arrange reasonable accommodation for persons with other disabilities. To request assistance; contact the Recreation Department at 978-297-5410.

- Season Tickets: Are Live
- Season local vendor application: They will be up in the next couple of weeks for each event
- Summer band series
- Programming flyers and distribution
- Scheduling:
 - Trail/Disc Golf Walk through.
 - Table until next meeting
 - Eventeny Training
- Trivia and Bingo Prep:
 - Deb B made motion to move bingo night to 4th Tuesday beginning in February
 - Bonnie 2nd
 - All approve, motion carried.
- Jennifer Phelps will be at Trivia
- Banner orders
 - Capturing Discounts
- Murder Mystery
 - Debra Bradley will take point on coordinating March Murder Mystery at the Hub

Minutes

- Approve minutes
 - Debra Bradley Made a motion to approve the minutes
 - Deb Kane 2nd
 - All approved, motion carried

Other Business

- Public comments or feedback

Adjournment

Meeting Adjourned 7:40

Approved: 3/4/2025