

Town of Winchendon  
Winchendon Parks and Recreation Commission  
March 4, 2025 Minutes 6:30PM  
4th floor Auditorium, Town Hall

WINCHENDON TOWN CLERK  
RCUD MAR 27 2025 AM10:03

**Call to Order:** 6:31pm

Members in attendance: Debra Bradley (Chair), Emily Bradley, Emily Croteau, Jennifer Phelps, Deb Kane, Bonnie Veilleux, Melanie Franklin (Secretary)

Non-Members in Attendance: Shaina Cunningham (Coordinator)

Members Not in Attendance: Amy Boshco, Dylan Romanowski

**Coordinator's Report**

- 2025 Concert Series
  - The coordinator provided an update on preparation for the upcoming season concerts and contracts
- September 20<sup>th</sup> theme planning
  - Discussed various theme ideas to build out the event on September 20<sup>th</sup>.
- Financial Update
  - The coordinator provided an overview and update on the commission finances.

**Old Business**

- Recap Trivia
  - Trivia Nights continue to be going well.
- Bingo Update
  - Increasing in popularity, we may consider increasing our Bingo dates.
- Recap Eventeny Training
  - Melanie made a motion to discuss the Eventeny training, Park Walk-through date and Egg Hunt at our next meeting
    - Jennifer Seconded
    - All approve
    - Motion passes
- Rescheduling Park Walk-Through

**New Business**

- Murder Mystery Planning
  - Happening on April 5th
- Egg Hunt Planning
- Barn Renovation

Notice- The above topics do not prohibit additional last-minute or unforeseen matters. Votes may be taken at any point.  
*The meeting room is handicapped accessible. With advance notice the Recreation Commission can arrange reasonable accommodation for persons with other disabilities. To request assistance; contact the Recreation Department at 978-297-5410.*

- The Commission requested the front side room of the barn to be converted to an office with a desk, painting the walls, adding doors and a lock.

## Minutes

- Approve minutes
  - Deb Bradley made a motion to approve the minutes from 12/17/24
    - Deb Kane Seconded
    - All approve
    - Motion carries
  - Deb Bradley made a motion to approve the minutes from 2/4/25
    - Deb Kane Seconded
    - All approve
    - Motion carries

## Other Business

- Public comments or feedback
  - Discussed Founders Day
  - Discussed a Kentucky Derby Event Idea
  - Discussed building the volunteer base.

## Adjournment

Emily Croteau made a motion to adjourn at 8:04pm

Emily Bradley Seconds

All Approve

Motion carries

**Approved 3/18/2025**