

Town of Winchendon
Winchendon Parks and Recreation Commission
March 18, 2025 Minutes 6:30PM
4th floor Auditorium, Town Hall

WINCHENDON TOWN CLERK
RCUD APR 10 2025 PM1:34

WS

6:30 pm Call to Order

Members in Attendance: Debra Bradley (Chair), Emily Bradley, Emily Croteau, Bonnie Veilleux, Deb Kane, Jennifer Phelps, Dylan Romanowski, Melanie Franklin (Secretary)

Non-members in attendance: Shaina Cunningham (Coordinator)

Members Absent: Amy Boshco

Coordinator's Report

- 2025 Season update
 - Discussed contracts, scheduled performers and permits.
 - Marketing and promotion is moving forward.
- Rescheduling Park walk-through
 - March 25th 6pm

Old Business

- Recap Trivia
 - Team involvement increased.
- Recap Eventeny training
 - Training was provided on the ins and outs of using the app and website.
- Egg Hunt Planning
 - Egg stuffing dates
 - Cornerstone is filling and donating 1200 eggs.
 - Discussed egg stuffing needs and dates.
 - Breakdown of the event
 - Available activities prior to the start of the hunt
 - Pictures with the Easter bunny
 - Discussed Adult Easter Egg Hunt: Meeting March 31st.
 - Volunteers needed
 - Discussed which commission members would be available.
 - Reaching out to several entities for volunteers.
- Murder Mystery update
 - Saving for next year.
- Banner Project

Notice- The above topics do not prohibit additional last-minute or unforeseen matters. Votes may be taken at any point.
The meeting room is handicapped accessible. With advance notice the Recreation Commission can arrange reasonable accommodation for persons with other disabilities. To request assistance; contact the Recreation Department at 978-297-5410.

- Discussed taking down the winter banners and ordering more banners
 - Targeting the driveway to the amphitheater

New Business

- Selecting movies for the Summer Movie Night Series
 - Emily C. and Emily B. will select several for us to discuss and choose from at our next meeting
- Kentucky Derby event
 - Discussed options for a derby party.
 - The Commission would like to put this event on in 2026 with the goal to begin planning in August.
- Executive Session
 - Deb Bradley made a motion to cancel the executive session with no future date at this time.
 - Bonnie 2nd
 - Deb K (y), Emily B. (y), Emily C. (y), Jennifer (y), Bonnie (y) Deb B. (y), Melanie (y)

Minutes

- Bonnie made a motion to approve the minutes from 3/4/2025.
 - Emily B 2nd
 - All approve
 - Motion carries

Other Business

- Public comments or feedback
 - Discussed Earth Day cleanup
 - Create a flyer of our 2025 season events with scrolling pictures for May 5th and May 19th.
 - Discussed merchandise

Adjournment

Jennifer made a motion to adjourn the meeting at 8:07

Bonnie 2nd

All approve

Motion carries

Approved 4/1/2025