

Town of Winchendon
Winchendon Parks and Recreation Commission
June 3, 2025 Minutes 6:30PM
4th floor Auditorium, Town Hall

WINCHENDON TOWN CLERK
RCUD JUN 24 2025 AM9:06

Members in attendance: Shaina Cunningham (Coordinator), Deb Kane (Chair), Emily Bradley, Emily Croteau, Melanie Franklin (secretary)

Non Members in Attendance: Jen Niejedlik

Deb Kane Called the meeting to Order at 6:40pm

Membership Interest:

Jen joined our meeting to check out what we are about and what we do.

Coordinator's Report

We received the award letter from Robinson and Broadhurst and discussed how to utilize the funds awarded.

- Financial Update
 - Shaina provided an update on revenue and expenses from May.

Old Business

- Founders Day June 7, 2025 12-9pm
 - Finalizing plans
 - Discussed raffle basket plans
 - We will sell Pretzels, merchandize, have info table all in the circle
 - Discussed the logistics of the day.

New Business

- Summer Solstice Table June 14, 2025
 - 11:30-4
 - Set up 7:30-8:30am discussed volunteers.
- Sunset Social June 14, 2025
 - 6-10pm
 - Will have an info table with merchandise and ticket sales available.
- Food Truck Festival June 28th
 - 12-7pm
 - Mapping out Vendors
 - Ordering battle of the bands t-shirts
 - Working to get the truck beds, tables, chairs and porter-potties
 - Vendor load in at 10am, Arrival 9:30
 - Tent, table, signage

Minutes

Notice- The above topics do not prohibit additional last-minute or unforeseen matters. Votes may be taken at any point. The meeting room is handicapped accessible. With advance notice the Recreation Commission can arrange reasonable accommodation for persons with other disabilities. To request assistance contact the Recreation Department at 978-297-5410.

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- Approve minutes
 - Melanie made a motion to approve the minutes from 5/20.
 - Deb Kane 2nd
 - All in favor
 - Motion carries

Other Business

- Public comments or feedback
 - There were no comments or feedback

Adjournment

Emily Croteau made a motion to adjourn at 7:42pm

Emily Bradley 2nd

All in favor

Motion carries

Approved 6/17/2025