

6:37 pm Call to Order

Members in Attendance: Shaina Cunningham (Coordinator), Deb Kane (Chair), Emily Croteau, Bonnie Veilleux, Dylan Romanowski, Emily Bradley, Melanie Franklin (Secretary)

Non-Members in Attendance: Sharon Laroche, Brittany Lopez, Gabriel Lopez

Members not in attendance:

Membership Interest

Sharon, Brittany and Gabriel are showing interest in joining the commission. We discussed the commitment and roles when joining the commission.

Coordinator's Report

Discussed marketing strategies

Old Business

- Founders Day Recap

We had a pretty great turnout considering the rain.

- Bike Rack

- Signage for no riding in the park during events, and a location to leave their bikes.
 - Discussed lawn signs to promote each event.
 - Melanie made a motion to purchase lawn signs for our upcoming events
 - Deb second
 - All in favor
 - Motion passes

- Summer Solstice Recap

- Gloria helped pass out many flyers
 - CAC and Garden club also passed out flyers to the community.

- Sunset Social Recap

- This was a fun and beautiful event
 - With each of these events the goal is to make them even bigger and better each time and marketing will be key for the upcoming events
 - We will be mapping out the breakers to help support lighting and electric.

New Business

End of June-July Events

- Bingo June 26th

Town of Winchendon
Winchendon Parks and Recreation Commission
June 17, 2025 Minutes 6:30PM
4th floor Auditorium, Town Hall

- Food Truck Festival/Battle of the Bands June 29th
 - 12-7:30pm
 - **Porter Potties, Tents, Chairs, Tables have all been ordered**
 - **Arrive for setup at 10AM**
 - **Mapping out the vendors and farmer's Market**
 - **32 vendors, 4 alcohol vendors, 15 food trucks**
 - The plan is to get the menus so we can post them before the event.
 - **Volunteer roles needed:**
 - **Manning battle of the bands area**
 - **Food Truck Liason**
 - **Vendor setup and check in**
 - **Coordinating chairs and tables**
 - **Coordinating porter pottie drop off**
 - **Raffle Table sales**
 - **Roping off alcohol vendor areas**
- Movie Night-Wicked July 10
 - 7-11pm
 - We would like to have a movie night training session
 - Emily C and Emily B to find decorations
 - Food truck to sell ice cream and possibly food and a local maker to sell snacks.

We discussed all of our other events in July, dates and times.

- The Ed Sullivan's Concert July 11
 - 5-7pm
- Sunset Social: Neon Party July 12
 - 6-10pm
- Movie Night-Inside Out 2 July 17th
 - 7-11pm
- Blues Brew & BBQ July 19th
 - 4-9pm
- Movie Night-Paul Blart Mall Cop July 24th
 - 7-11

Notice- The above topics do not prohibit additional last-minute or unforeseen matters. Votes may be taken at any point.
The meeting room is handicapped accessible. With advance notice the Recreation Commission can arrange reasonable accommodation for persons with other disabilities. To request assistance; contact the Recreation Department at 978-297-5410.

Town of Winchendon
Winchendon Parks and Recreation Commission
June 17, 2025 Minutes 6:30PM
4th floor Auditorium, Town Hall

- Bingo July 24th
 - 7-9pm
- Open Mic Night July 26th
 - 4-8pm
- Movie Night-Cars July 31st
 - 7-11pm

Minutes

- Approve minutes
 - Emily C. made a motion to approve the minutes from 6/3/25
 - Emily B. second
 - Deb (Y), Melanie (Y), Bonnie (A), Dylan (A), Emily B. (Y), Emily C (Y)

Other Business

- Public comments or feedback
 - Discussed the employee appreciation event happening in August.

Adjournment

Dylan made a motion to adjourn at 7:40pm

Emily B. second

All in favor

Motion passes

Minutes Approved 7/1/2025