

### **6:37 pm Call to Order**

**Members in Attendance:** Shaina Cunningham (Coordinator), Deb Kane (Chair), Emily Croteau, Bonnie Veilleux, Dylan Romanowski, Emily Bradley, Melanie Franklin (Secretary)

**Non-Members in Attendance:** Sharon Larochelle, Brittany Lopez, Gabriel Lopez

**Members not in attendance:**

### **Membership Interest**

Sharon, Brittany and Gabriel are showing interest in joining the commission. We discussed the commitment and roles when joining the commission.

### **Coordinator's Report**

Discussed marketing strategies

### **Old Business**

- Founders Day Recap

We had a pretty great turnout considering the rain.

- Bike Rack

- Signage for no riding in the park during events, and a location to leave their bikes.
    - Discussed lawn signs to promote each event.
    - Melanie made a motion to purchase lawn signs for our upcoming events
    - Deb second
    - All in favor
    - Motion passes

- Summer Solstice Recap

- Gloria helped pass out many flyers
  - CAC and Garden club also passed out flyers to the community.

- Sunset Social Recap

- This was a fun and beautiful event
  - With each of these events the goal is to make them even bigger and better each time and marketing will be key for the upcoming events
  - We will be mapping out the breakers to help support lighting and electric.

### **New Business**

#### **End of June-July Events**

- Bingo June 26th

Notice- The above topics do not prohibit additional last-minute or unforeseen matters. Votes may be taken at any point.  
*The meeting room is handicapped accessible. With advance notice the Recreation Commission can arrange reasonable accommodation for persons with other disabilities. To request assistance; contact the Recreation Department at 978-297-5410.*

Town of Winchendon  
Winchendon Parks and Recreation Commission  
June 17, 2025 Minutes 6:30PM  
4th floor Auditorium, Town Hall

- Food Truck Festival/Battle of the Bands June 29<sup>th</sup>
  - 12-7:30pm
  - Porter Potties, Tents, Chairs, Tables have all been ordered
  - Arrive for setup at 10AM
  - Mapping out the vendors and farmer's Market
  - 32 vendors, 4 alcohol vendors, 15 food trucks
    - The plan is to get the menus so we can post them before the event.
  - Volunteer roles needed:
    - Manning battle of the bands area
    - Food Truck Liason
    - Vendor setup and check in
    - Coordinating chairs and tables
    - Coordinating porter pottie drop off
    - Raffle Table sales
    - Roping off alcohol vendor areas
- Movie Night-Wicked July 10
  - 7-11pm
  - We would like to have a movie night training session
    - Emily C and Emily B to find decorations
    - Food truck to sell ice cream and possibly food and a local maker to sell snacks.

**We discussed all of our other events in July, dates and times.**

- The Ed Sullivan's Concert July 11
  - 5-7pm
- Sunset Social: Neon Party July 12
  - 6-10pm
- Movie Night-Inside Out 2 July 17<sup>th</sup>
  - 7-11pm
- Blues Brew & BBQ July 19<sup>th</sup>
  - 4-9pm
- Movie Night-Paul Blart Mall Cop July 24<sup>th</sup>
  - 7-11

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Winchendon Parks and Recreation Commission  
June 17, 2025 Minutes 6:30PM  
4th floor Auditorium, Town Hall

- Bingo July 24<sup>th</sup>
  - 7-9pm
- Open Mic Night July 26<sup>th</sup>
  - 4-8pm
- Movie Night-Cars July 31<sup>st</sup>
  - 7-11pm

**Minutes**

- Approve minutes
  - Emily C. made a motion to approve the minutes from 6/3/25
  - Emily B. second
  - Deb (Y), Melanie (Y), Bonnie (A), Dylan (A), Emily B. (Y), Emily C (Y)

**Other Business**

- Public comments or feedback
  - Discussed the employee appreciation event happening in August.

**Adjournment**

Dylan made a motion to adjourn at 7:40pm

Emily B. second

All in favor

Motion passes

**Minutes Approved 7/1/2025**