



## Winchendon Public Schools

Date: November 14, 2024

11/21/24

Time: 6:00 PM - 7:00 PM

Location: Winchendon High School

### School Committee Meeting

October 3, 2024 – 6:00 pm

2nd Floor - Town Hall Auditorium

#### Attendance:

Karen Kast-McBride, David Iannacone, Eleni Marinelli, Mike Barbaro, Marc Gosselin, Interim Superintendent, Liz Latoria, Business Manager

1. Call to order
2. Pledge of Allegiance
3. Audio Disclosure
4. Public Comment: None

D. Iannacone move to amend the order of the agenda. Moving 6b up to position after 4. Second by M. Barbaro. Vote is unanimous.

5. **Student Report:** Homecoming week is Oct 15<sup>th</sup> – 19<sup>th</sup>. Reviews each day for spirit week. Senior and Junior will play flag football on Oct 15<sup>th</sup> at 6:30pm. Homecoming game is on Oct 19<sup>th</sup>. Semi-Formal dance on Oct 19<sup>th</sup>. Haunted Hallways is on Oct 26<sup>th</sup> 6-8pm. Game tomorrow for the golf team and Co-op hockey team.

6. **Superintendents Report:**

M. Gosselin moved Officer Flagg's School Safety Update up. Vote is Unanimous.

- a. **Interim Superintendent's Update:** Went to North Bridge last Friday to look at the implementation of the Yonderback program. Maybe going to Greenfield or North Middlesex as well. Helpful to go out and see what other people are doing and learn from their success. Met with Robinson Broadhurst Foundation. Noce 30<sup>th</sup> is the deadline to apply for the Robinson Broadhurst grant. Today met with the Murdock SST, Student Success Team.
- b. **Academic Report: Jonathan Landman:** Presentation regarding the districts MCAS data. Explains the results and data from MCAS and compares to previous year data. He also compares the district to state data. Explains the results within grade level and subject. Shows performance by school. Discussion on what the district has been doing to improve. Discussion on what have may gone wrong. Discussion on what need to happen now.
- c. **School Safety Update:** Talks about the training giving to staff and students to be able to make decisions. Been to TTE and working with the staff and students there and they are doing an awesome job. Schedule with the other buildings soon. Working on having more drills and the time to be able to have additional drills to reinforce these skills.

D. Iannacone move for a five-minute recess. Second by M. Barbaro. Vote is unanimous.

- d. Budget Development Calendar, Liz Latoria:**
7. To provide better transparency and better utilize the expense data from previous years. We will work with each department to create a clear trackable list of the expenditures that will be earmarked for each line item. Budget timeline will keep us on track with presentation deadlines. This will help give plenty of time for the overview with the school committee and for the district and community stakeholders to be information of what the projections are. Plan on hosting several Q&A sessions dur the next several months of the budget preparation process.
- i. Discussion of FY24 Encumbrances**  
Best practice to ensure that all outstanding purchase orders in the general fund that have not bee paid are properly encumbered by the end of the fiscal year, no later than July 15<sup>th</sup>. Explained the example the town accountant showed her and discussed what the best practice should be.
- ii. Management Decision Letter for the FY23 Single Audit**  
DESE agrees with the auditor's findings related to the single audit. Specially related to the final financial reports on the special education gran cluster, funds being expended outside the period of performance, and time and effort certifications not being maintained for salaries paid out of the special education grant cluster. Also, revenues and expenditures being overstated in the town's general ledger. DESE reviewed the corrective action plan submitted by the district and requested some additional documentation and proof on our policies and procedures have been updated. WE have 90 days to submit our responses.
8. **New Business:**
- a. Consider for adoption the 2024-2025 Student Handbooks**
- b. BOS Letter Approval** – D. Iannacone moved that we accept the letter to be sent to the Winchendon Board of Selectman. Second by M. Barbaro. Vote is unanimous.  
M. Barbaro motions to present this to the board of selectman in public comment and the chair to present it at that meeting. Second by D. Iannacone. Vote is unanimous.
- c. Organizational Meeting – 15-minute discussion on dates.**
- d. MASC Delegate & Alternate Selection** – D. Iannacone nominate K. Kast to be our official voting delegate and M. Barbaro to be our alternate voting delegate. Second by M. Barbaro. Vote is unanimous.
9. **Future Agenda Items:**
- a. Athletics**
- b. Regionalization**
10. **Closing Member Comments: None**
11. **Adjournment:** M. Barbaro motions to adjourn. Second E. Marinelli. Vote is unanimous.

Respectfully Submitted:

  
Darcie Morin, Payroll & Data Specialist

Documents Attached: None