

Ingleside Utilization Committee  
Meeting Minutes  
**July 24, 2017**

Present: Dave Romanowski, Francis Murphy, Brian Dickens, Jane LaPointe, Greg Vine, Guy Corbosiero, Dawn Bilodeau

Absent: Lucky Belcamino

Guests: Tracy Murphy, Director of Winchendon Planning Department

**Agenda**

**MINUTES:**

1. Review minutes from July 11, 2017

**OLD BUSINESS:**

1. Review action items from July 11, 2017

**NEW BUSINESS:**

1. Introduction of new committee member - Dawn Bilodeau
2. Reorganization
3. Introduce guests
  - a. Anna Wilkins, Executive Director, North County Land Trust, Inc.
  - b. Tracy Murphy, Winchendon Planning
4. Fall Festival update
5. Outreach via Winchendon website
6. 2017 Projects Implementation
  - a. Review action plan
  - b. Volunteer recruiting
  - c. Discussion on fundraising
7. Other

**ADJOURNMENT**

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Meeting called to order at 5:33 p.m.

**MINUTES:**

Minutes from July 11, 2017 meeting were approved.

**NEW BUSINESS:**

1. Introduction of new committee member - Dawn Bilodeau
  - a. Dawn Bilodeau was appointed to the Ingleside Utilization Committee by the Winchendon Board of Selectmen on July 17, 2017. Dawn has lived in

Winchendon since 2005 and has worked as a cheer coach for Pop Warner. Her daughter, who cheered, now serves in the United States Air Force.

2. Reorganization

- a. After the appointment of several new members and the resignation of its past Vice Chair, Chairperson Dave Romanowski asked for new votes and nominations for committee positions. Dave Romanowski was voted for again as Chair. Guy Corbosiero was voted to by Vice Chair, and Brian Dickens was voted to continue being recording Secretary.

3. Introduce Guests

- a. Committee member Jane LaPointe introduced Tracy Murphy from the Winchendon Planning Department, who was invited to come discuss Ingleside's compliance to the Americans With Disabilities Act.
- b. Anna Wilkins, Executive Director of the North County Land Trust, was invited by Brian Dickens but unable to attend this meeting. Brian will reach out to her to attend a meeting in the future.

4. Fall Festival update

- a. Chair Dave informed the committee that the planning group behind Fall Fest is scheduling the closing of Central Street, and arranging parking to be located at Ingleside. There is a plan to run a hayride from Ingleside to Central to bring guests to the festival.

5. Outreach via Winchendon Website

- a. Chair Dave told the committee that its minutes would be searchable by the public on Winchendon's town website. Secretary Brian is in charge of sending in approved minutes to the Clerk's Office to be logged, which he'll continue to do.

6. 2017 Projects Implementation

- a. Review action plan: Guest Tracy Murphy of the Planning Department attended this meeting with information to share about the development of Ingleside and its compliance to the Americans with Disabilities Act.

Tracy told the committee that Ingleside is limited to outdoor use at the present, and that all renovations to the buildings at Ingleside should leave it ADA compliant. She said that the Town has pledged to conform to this guidelines with care and enthusiasm.

Tracy said that all installations at Ingleside must be 20% accessible: for example, five picnic tables must also include one table that is accessible to all.

Speaking to the trails at Ingleside, Tracy said that the committee may find that more of the paths are accessible than expected- but not all trails must be ADA compliant. However, if a trail leads to the property or to other installations which also must be accessible, then the trail must be accessible to all.

- b. Volunteer recruiting: Chair Dave says that different projects at Ingleside should have specific heads, like subcommittees. Jane LaPointe said that this would make coordinating recruitment an easier task. On this basis, it was moved that Jane would be the disability liaison of Ingleside, which she was voted for unanimously.

Also in volunteer recruiting: Guy Corbosiero reported that the Service Learning Program at the Winchendon School will be able to come help at Ingleside as of September 10, 2017. Its director, Miranda Jennings, knows of the opportunity Ingleside presents to the Service Learning Program.

- c. Discussion on fundraising: passed over until next meeting.
- 7. Other
  - a. Guy Corbosiero reported to the committee that Winchendon's State Representative Jon Zlotnik has said that we should know by the end of the year what money the Whitney Pond Dam renovations should be getting.
  - b.

Meeting adjourned at 6:23 p.m.

Next meeting:  
July 24, 2017 at Town Hall 4th Floor Conference Room

Minutes Approved: January 22, 2018