

Ingleside Utilization Committee

February 26, 2018

Present: Dave Romanowski, Guy Corbosiero, Dawn Bilodeau, Jane LaPointe, Greg Vine
Absent: Ben Hagemeyer, Ken LaBrack, Fran Murphy

Meeting was called to order at 5:52 p.m.

Minutes from the January 22nd meeting were approved (3 ayes, 2 abstains)

Old Business

IUC Action, Priorities

The development of Ingleside requires manpower, getting more people across the community involved. This requires

- Clarity on the jobs needed to be done/the volunteer opportunities from the IUC
- A commitment of time from volunteers (Ingleside stewards)
- The building and sustaining of enthusiasm for the work of developing Ingleside; letting the community know what's been done and what's planned, etc.

While we want the involvement of the whole community; we should start with who we have and expand from this base

Approach/Actions

1. Focus on the near term and with the expectation that the IUC's applications to Robinson-Broadhurst and Converse will be funded.
2. Start with subcommittees made up of IUC members who will draft work plans and recruit additional volunteers (Ingleside stewards) to carry out the plans and to refine them as needed.
 - Plans will be approved by the IUC and progress will be reviewed at IUC meetings
3. First step in volunteer recruitment is for each subcommittee to contact people who signed up as potential volunteers at the Fall Festivals and the 2017 Solstice
 - Get these volunteers together and go to Ingleside. Walk through the first phase projects described in the Robinson-Broadhurst and Converse applications.
4. Once funding is secured, **Greg** will write an article for the Courier based on information the IUC provides him.

Subcommittees

Using the table "IUC action items pending", focus topics were identified for subcommittee development (#'s reference items on the table)

1. #3 – Trail Development & Maintenance (including picnic areas)
2. #5 & #6 – Outreach/PR & Recruit Needed Resources
3. #4 – Overall Administration/Management
4. #7 – ADA Compliance

IUC members in attendance indicated their interest in the above committees

1. Trail Development & Maintenance

- Guy .. and we assume, Fran and Ben and possibly Ken
- 2. Outreach/PR & Recruit Needed Resources
 - Outreach/PR: Dave, Dawn, Greg, Jane
 - Recruit Resources: Dave
 - Engage Murdock Students: Dave, Greg
- 3. Administration/Management
 - Jane
- 4. ADA Compliance
 - Dawn, Jane

Actions

- **Greg** will contact Don O'Neil and coordinate with **Dawn** to set up a time to be trained in how to have administrative responsibility for the IUC webpages on the town website
- **Jane** will prepare a summary overview of the ambitions and outcomes expressed in the applications to Robinson-Broadhurst and Converse

Tenant/Caretaker

The current tenants at Ingleside would like to extend their lease per the Town Manager.

The IUC is okay with this as long as

1. The IUC and its subcommittee work groups can have access to the land currently off limits in order to effectively do the trail work
2. The IUC is given sufficient notice (tbd) of when the current tenants will vacate Ingleside so that there is sufficient time and opportunity for the IUC working with the Town Manager and Board of Selectmen to scope and recruit tenant caretaker(s)

Action

- **Dave** will meet with Keith Hickey to discuss these ideas

Dam on Whitney Pond

The state funds that could potentially fund the work are no longer available. The Dam Safety representative who viewed the site has some ideas but hasn't yet shared these with Jon Zlotnik (?)

The first step is to secure \$400,000 for an engineering study. Once this study is done, it is easier to secure the funds needed to repair/rebuild the dam. John Zlotnik and Anne Gobi are working together on this. The focus of the need is safety and economic development

Action – none at this time

Converse Funds Application

Dave met with Burton Gould and gave him copies of the IUC application for the Converse heirs. The meeting with the heirs happened in mid-February.

Keith Hickey has/will put the IUC application on the March 12 BOS agenda.

Action

- **Jane** will watch for agenda and confirm date with **Dawn** and **Greg**

New Business

IUC Meeting Schedule

Going forward, the IUC will meet once a month – on the second Monday of the month. The rationale is to provide more opportunity for subcommittee work. After 6 months (August/September) the IUC will re-evaluate this schedule.

Due to the travel and work schedules of IUC members, we will not have a quorum for March. The next meeting will be April 9th. All committee members are requested to attend so that we can agree on the specific subcommittee structures and near term charges.

MRTC Trail Maps

The Montachusett Regional Trail Commission would like to include planned trails at Ingleside in their updated maps. This can be done by submitting GIS Shapefile maps to the MRTC by summer.

Tracy Murphy has the capability but not the software or time to produce this map. She has offered to have this done at the MRPC using technical assistance allocated to the town. We will follow up on Tracy's offer if Russ Gaulin, a town resident who does GIS work for Concord MA is not available.

Action

- **Jane** will follow up with Russ and take appropriate action to get these maps produced and to MRTC. She will keep Ben and Chris, our Winchendon School partners in the loop in case they have an interest in this

Next Meeting Agenda

1. Converse funds – update
2. IUC Subcommittees – confirm priorities, membership, etc.

Meeting adjourned at 6:45 PM

Next Meeting: Monday, April 9, 2018

Minutes Approved: April 9, 2018