

# Winchendon Community Park Committee

## August 26, 2019 Minutes

Present: Dave Romanowski, Dawn Bilodeau, , Guy Corbosiero, Miranda Jennings, Ken LaBrack, Jane LaPointe, Marcia MacDonald ,Tiffany Parkhurst, ,  
Absent:, Keith Bussier, Jordan Comeau Dylan Romanowski  
Public: Rick Lucier

Meeting called to order at 5:34 p.m.

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SEP 24 2019

### Business

WINCHENDON TOWN CLERK

#### 1. Approved Minutes: July 29, 2019

#### 2. Park Usage

- a. Eagle Scout Project Update – postpone; Dan Fuller not here
- b. Winchendon School – 9/4/ volunteer work at the park
  - Currently, no work organized for them to do
- c. Winchendon School – November workshop on mobile pizza oven
  - WCPC welcomes the idea/opportunity. Will discuss the details at another meeting
- d. Coordination of Pollinator Gardens
  - Miranda will lead – coordinate with the Garden Club, Girl Scouts, and Schools
  - Jordan, Dawn and Marcia want to be part of this work

#### 3. Priority Project Updates

- a. Trails –
  - **Discussion:** Question of how reliable trail maintenance will be done. There is a need for organization
    - Adopt a Trail would need a manager
    - Youth may be available – would need a leader available during the day
    - Recruit a maintenance coordinator to be trained by an experienced trail steward/organizer
      - Rick Lucier would like to work with them
  - **Decision:** Motion was made and approved to recruit a trail maintenance coordinator to be trained by Bobby Curley, NQTA or someone equivalent. The coordinator will then train other volunteers who are recruited to take on responsibility for a defined section of trail; to adopt a trail, using guidelines for trail maintenance.
  - **Decision:** Jane will contact Bobby Curley re Fall trail maintenance (working with Rick Lucier and others) and with TWS on 9/4 (to coordinate with Miranda).

- Note: **Rick** will replace the colored tape marking the Meadow and Elm Street trails so that the trail colors will be consistent with the WCP map. **Jane** will contact Jim Holly to update the map with a new (non-blue) color for Elm Street
  - **Decision: Dave and Ken** will meet with David O'Connor to discussion options for his Sr. Workout. Jane will ask Linda to help coordinate
- b. Picnic Area:- Tables are a priority.
- Sean St. Pierre responded to the flyer re picnic tables. He has put together a template and will build one table for WCPC approval. The goal is to then have all tables made the same.
  - **Dave** will get the materials for this table from Belletetes
  - Painting/staining tables is a project for youth
  - Note: Rick Morin, Jr. has volunteered to help with anything needed.
- c. Benches – a mix of purchased and made from logs cut in the Park
- Rick Lucier has been unable to contact Keith or Corey re building benches with cut logs.
  - Ken has examples of benches to purchase.
  - Question of where to locate benches in the Park; need to secure the purchased benches
  - **Prior to the September meeting: Ken, Dawn, Marcia** will send WCPC member a proposal for benches to purchase, with 2 to 3 options
- d. Signs – to mark trails and to address liability (insurance) needs
- Jordan was not at the meeting to provide an update on his work/questions, etc.
  - Dave has photos of signs from his trip to the Caps
  - Will take up at next meeting
- e. Deck –
- Randy Tenney responded to the flyer re picnic tables and volunteered to design the deck. It involves a lot of materials. While the use of composite for decking will be more expensive, it will also be more durable.
  - This will need to go through the Town's Building Inspector
  - Target this Fall
- f. Barn
- Tracy Murphy will look into testing the barn for lead paint
  - **Marcia** has checked with MA Historic Restoration. There is an advocacy group in MA to help with writing grants.
  - **Rick** will get a quote from Randy Nolette for raccoon removal and fixing the back door where they are made their entrance
  - **Rick** will replace the lock on the back door of the barn

g. Garage

- Sean St. Pierre and Randy Tenney will bring the WCPC plans for replacing the garage doors.

#### h. Exit Road

- DPW has started the work. Will move excess fill to area around the trees by the house. Expect to be done in a couple of days.
- **Ken** will meet with AI to review the signs required by the state, etc. He will send details with costs to the WCPC
- Discussion on paving, using reclaim or leaving as gravel. Consensus to let it remain as gravel over the winter and decide on paving in the Spring
- **Ken** will ask at Town Hall about maintenance and costs of these options. Who will pay?

#### i. Goal Posts

- **Dave** will coordinate fixing the goal posts

Discussion of **project budgets** moved to September agenda

- **Jane** will draft purchase procedures

#### 4. Policies - Discussion of all items moved to September agenda

- **Jane** will draft key policy, with consideration to equipment access with more people involved in trail maintenance
- Grill policy will be moved to winter
- **Jane** will ask Linda Daigle to come to the September meeting to discuss the policy on recreation and volunteers

#### 5. Other Updates

##### a. ConCom Hearing

- Application from WCPC was approved

##### b. Community Workdays

- Will replace these with specific projects and volunteers
- Need coordinators
- Revisit vocabulary: opportunities, activities

##### c. Memorial School, Open House, September 11, 5-7:30 p.m.

- Agreement that WCPC will not be involved this year

##### d. Cornhole Tournament/Fundraiser

- The person at Zoe's hasn't responded to Tiffany's calls; likely won't be happening

##### e. Fall Festival – October 12

- At our September meeting, WCPC must determine what we want to do at the Festival: sign up for newsletters; recruit for jobs; etc.
- Also determine who is available to be at the table

f. Art in the Park, Events – Discussion

- Drawing people to the Park to take part in our events is a challenge
- Consider partnerships, coordination with Library and with Memorial School – new art teacher, etc.
- Evaluate best ways to advertise/promote – to reach families (i.e. Clark?)
- Scarecrow building – event raised by Tiffany. No decision.

**Adjourned: 7:07 p.m.**

**Next Meeting: Monday, September 23<sup>th</sup> , 5:30 p.m. Agenda:** will include

- Update on Priorities/Projects
- Discussion of budgets for priority projects; purchasing procedures
- Request from Town Manager's office: 1) Inventory of Park keys – who has what; 2) Policy on who is authorized to have keys or to sign them out from Police Station
- Policy on recreation & volunteers from Town Manager
- Plans for Fall Festival
- Robinson-Broadhurst update from their September 19<sup>th</sup> forum.  
Should we submit an application

**Approved: September 23, 2019**