

Winchendon Community Park Committee

August 26, 2019 Minutes

Present: Dave Romanowski, Dawn Bilodeau, , Guy Corbosiero, Miranda Jennings, Ken LaBrack, Jane LaPointe, Marcia MacDonald ,Tiffany Parkhurst, ,
Absent:, Keith Bussier, Jordan Comeau Dylan Romanowski

Public: Rick Lucier

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Meeting called to order at 5:34 p.m.

SEP 24 2019

Business

WINCHENDON TOWN CLERK

1. Approved Minutes: July 29, 2019

2. Park Usage

- a. Eagle Scout Project Update – postpone; Dan Fuller not here
- b. Winchendon School – 9/4/ volunteer work at the park
 - Currently, no work organized for them to do
- c. Winchendon School – November workshop on mobile pizza oven
 - WCPC welcomes the idea/opportunity. Will discuss the details at another meeting
- d. Coordination of Pollinator Gardens
 - Miranda will lead – coordinate with the Garden Club, Girl Scouts, and Schools
 - Jordan, Dawn and Marcia want to be part of this work

3. Priority Project Updates

- a. Trails –
 - **Discussion:** Question of how reliable trail maintenance will be done. There is a need for organization
 - Adopt a Trail would need a manager
 - Youth may be available – would need a leader available during the day
 - Recruit a maintenance coordinator to be trained by an experienced trail steward/organizer
 - Rick Lucier would like to work with them
 - **Decision:** Motion was made and approved to recruit a trail maintenance coordinator to be trained by Bobby Curley, NQTA or someone equivalent. The coordinator will then train other volunteers who are recruited to take on responsibility for a defined section of trail; to adopt a trail, using guidelines for trail maintenance.
 - **Decision:** Jane will contact Bobby Curley re Fall trail maintenance (working with Rick Lucier and others) and with TWS on 9/4 (to coordinate with Miranda).

- Note: Rick will replace the colored tape marking the Meadow and Elm Street trails so that the trail colors will be consistent with the WCP map. Jane will contact Jim Holly to update the map with a new (non-blue) color for Elm Street
- **Decision:** Dave and Ken will meet with David O'Connor to discuss options for his Sr. Workout. Jane will ask Linda to help coordinate
- b. Picnic Area:- Tables are a priority.
 - Sean St. Pierre responded to the flyer re picnic tables. He has put together a template and will build one table for WCPC approval. The goal is to then have all tables made the same.
 - Dave will get the materials for this table from Belletetes
 - Painting/staining tables is a project for youth
 - Note: Rick Morin, Jr. has volunteered to help with anything needed.
- c. Benches – a mix of purchased and made from logs cut in the Park
 - Rick Lucier has been unable to contact Keith or Corey re building benches with cut logs.
 - Ken has examples of benches to purchase.
 - Question of where to locate benches in the Park; need to secure the purchased benches
 - **Prior to the September meeting:** Ken, Dawn, Marcia will send WCPC member a proposal for benches to purchase, with 2 to 3 options
- d. Signs – to mark trails and to address liability (insurance) needs
 - Jordan was not at the meeting to provide an update on his work/questions, etc.
 - Dave has photos of signs from his trip to the Caps
 - Will take up at next meeting
- e. Deck –
 - Randy Tenney responded to the flyer re picnic tables and volunteered to design the deck. It involves a lot of materials. While the use of composite for decking will be more expensive, it will also be more durable.
 - This will need to go through the Town's Building Inspector
 - Target this Fall
- f. Barn
 - Tracy Murphy will look into testing the barn for lead paint
 - Marcia has checked with MA Historic Restoration. There is an advocacy group in MA to help with writing grants.
 - Rick will get a quote from Randy Nolette for raccoon removal and fixing the back door where they are made their entrance
 - Rick will replace the lock on the back door of the barn
- g. Garage

- Sean St. Pierre and Randy Tenney will bring the WCPC plans for replacing the garage doors.
- h. Exit Road
 - DPW has started the work. Will move excess fill to area around the trees by the house. Expect to be done in a couple of days.
 - **Ken** will meet with AI to review the signs required by the state, etc. He will send details with costs to the WCPC
 - Discussion on paving, using reclaim or leaving as gravel. Consensus to let it remain as gravel over the winter and decide on paving in the Spring
 - **Ken** will ask at Town Hall about maintenance and costs of these options. Who will pay?
- i. Goal Posts
 - **Dave** will coordinate fixing the goal posts

Discussion of **project budgets** moved to September agenda

- **Jane** will draft purchase procedures

4. Policies - Discussion of all items moved to September agenda

- **Jane** will draft key policy, with consideration to equipment access with more people involved in trail maintenance
- Grill policy will be moved to winter
- **Jane** will ask Linda Daigle to come to the September meeting to discuss the policy on recreation and volunteers

5. Other Updates

- a. ConCom Hearing
 - Application from WCPC was approved
- b. Community Workdays
 - Will replace these with specific projects and volunteers
 - Need coordinators
 - Revisit vocabulary: opportunities, activities
- c. Memorial School, Open House, September 11, 5-7:30 p.m.
 - Agreement that WCPC will not be involved this year
- d. Cornhole Tournament/Fundraiser
 - The person at Zoe's hasn't responded to Tiffany's calls; likely won't be happening
- e. Fall Festival – October 12
 - At our September meeting, WCPC must determine what we want to do at the Festival: sign up for newsletters; recruit for jobs; etc.
 - Also determine who is available to be at the table

f. Art in the Park, Events – Discussion

- Drawing people to the Park to take part in our events is a challenge
- Consider partnerships, coordination with Library and with Memorial School – new art teacher, etc.
- Evaluate best ways to advertise/promote – to reach families (i.e. Clark?)
- Scarecrow building – event raised by Tiffany. No decision.

Adjourned: 7:07 p.m.

Next Meeting: Monday, September 23th , 5:30 p.m. Agenda: will include

- Update on Priorities/Projects
- Discussion of budgets for priority projects; purchasing procedures
- Request from Town Manager's office: 1) Inventory of Park keys – who has what; 2) Policy on who is authorized to have keys or to sign them out from Police Station
- Policy on recreation & volunteers from Town Manager
- Plans for Fall Festival
- Robinson-Broadhurst update from their September 19th forum. Should we submit an application

Approved: September 23, 2019