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WINCHENDON TOWN CLERK

**Winchendon Community Park Infrastructure Committee  
July 27, 2020 Minutes  
Zoom Meeting**

Committee Members Present: Dave Romanowski, Ken LaBrack, Jane LaPointe, Dylan Romanowski

Meeting called to order at 5:30 p.m.

**Administrative**

**Committee Structure:** Officers were nominated and approved: Chair - Dave Romanowski; Vice Chair & Secretary - Jane LaPointe

**Approved Minutes:** June 29, 2020

**Meeting Times:** for now, the WCPIC will meet the second and fourth Monday of each month: August 10, August 24, September 14, September 28

**Volunteer Engagement on Projects by WCPIC:** At least one committee member will spearhead the recruitment of volunteers and getting the work done. (

**New Business**

**Plans & Priorities for the remainder of this year**

**1. Trails Maintenance & Stewardship**

a. Concentrate on Forest Cove Trail and related vista

- Over the Winter and Spring 2020-2021, put together a maintenance/stewardship plan. Include the remaining wetland trail improvements approved by the Conservation Commission as well as the maintenance plan required by the ConCom in their August 2019 approval of work.

b. Identify new trails as prospects for interested volunteers; three already identified

**2. Trail Usage**

a. Trail map to be updated

- **Action:** Jane will contact Jim Holly to see if he is available

b. Trail Signs: Committee approved the motion to work with North Quabbin Trails Association (NQTA) on signs for all Park trails.

- **Action:** Dave will work with Bobby Curley to identify locations and wording. He will also update Jordan Comeau on this decision

c. Park Rules Signs

- **Action:** Ken will send Dave contact info for the metal sign company used by the Legion. Dave will follow up with them on the cost for signs
- Once we have the cost details, the committee will decide on placement

d. Kiosk to display trail maps, park rules, etc.

- **Action:** Randy Tenney will provide a design. The committee will consider this design before making a decision on the offer from NQTA - and decide on its location

### 3. Buildings

- a. Garage: evaluate options to replace doors; one sliding barn door. Windows?
- b. Barn: secure windows, etc.
- c. House: update status with Town Manager

### Updates

1. **Conservation Commission:** August 13, 2020 the Conservation Commission will hold a hearing on our application to create safer paths to the Fishing Point.
2. **Buckthorn Removal:** August 8 from 10 a.m. to 1 p.m. Community volunteer work project to remove cut buckhorn from the Park to the Transfer Station
  - **Action:** Dave will talk with the agent at the Transfer Station this Friday to see if any special request is needed for volunteer trucks
  - **Action:** Dave, Dylan and possibly Jane will meet with Bobby Curley at the Park this week to identify the location for buckthorn removal
3. **Security/Safety**
  - **Action:** Jane will follow up with the Town Manager on the status of her email from last week requesting that the broken second floor barn windows and house picture windows be boarded and that the boards covering the "water pit" near the barn be reinforced. Randy Tenney has offered to take this on if needed
4. **Observation Deck:** Randy and Dave will be working on the deck this weekend. Boards for the seating will be stained/painted before being installed

Meeting adjourned at 6:06 p.m.

**Approved: August 10, 2020**

### For next meeting:

- **Admin. Projects:** guidelines/approach to respond to project ideas brought to the committee by others

- Garage: confirm doors as project priority: replace two doors with solid wood walls; add barn door that can be securely locked; identify contractors/volunteers who might help to design and rebuild. What do about windows?
- Trail Usage: new item e Install permanent posts (or gate to allow access for mower, etc.) to prevent unauthorized vehicles going into the meadow, remove wood. Also consider for Elm/Maple Street entry?
- Trail Maintenance & Stewardship: Add access/development of the 8.2 acres recently purchased. Confirm boundaries. Identify wetlands with John Walker. Identify new trails/usage possibilities.