

**TOWN OF WINCHENDON
RIVERSIDE, OLD CENTRE, NEW BOSTON CEMETERIES
RULES AND REGULATIONS**

DEFINTION OF TERMS

LOT:	Shall mean the entire burial plot as described in the deed.
GRAVE:	Space to accommodate one full size burial vault (plus the lot monument) 3'/2' X 10' or up to three cremains interments.
INTERMENT:	Shall mean the permanent disposition of the remains of a deceased human body by entombment, burial or interment of cremated remains.
MONUMENT:	Shall mean a tombstone or memorial of granite, marble, or natural stone which extends above the surface of the ground.
FLAT MARKER:	Shall mean a memorial placed flush with the ground, which marks an individual gravesite.
LOT MARKER:	Shall mean a marker used by the cemetery workers to locate the corners of a lot.
DEED:	An instrument giving the lot purchaser the right of interment of human remains only.
VAULT:	Shall mean an outer container of concrete or equal material for placement of the burial casket.
PERPETUAL CARE:	Shall mean mowing, trimming, seeding, fertilizing, the raking and removal of leaves and general maintenance and repairs to the Cemetery grounds.

HOURS: Riverside, New Boston, and Old Centre Cemeteries are open from dawn to dusk.

DRIVING AND PARKING:

1. Driving or parking on the grass is prohibited. All vehicles must be kept on the roadway at all times.
2. Speed limit of 10 miles per hour within the cemetery grounds.
3. No off road or recreational vehicles including but not limited to dirt bikes, A.T.V. vehicles, go carts, and snowmobiles on cemetery property.
4. Private plowing of the Cemetery roads is prohibited.

PETS: All pets are prohibited even if leashed. Riding of horses is not permitted on cemetery property.

LOT PURCHASE

1. All lots must be purchased and paid in full before burials can take place.
2. At the time of purchase a deed will be filled out and submitted to the Cemetery Commissioners. Once the Deed is signed by the Commissioners and notarized, one copy will be provided to the lot owner and one copy will be filed with the Winchendon Town Clerk's Office. A filing fee for the Deed is \$5.00.
3. Purchase of all lots are subject to the terms and conditions outlined on the Deed and the Town of Winchendon's Rules and Regulations on Cemeteries.
4. The sale of all lots shall include Perpetual Care.
5. Lots will be sold as full lots (8 graves), half lots (4 graves) and single lots.
6. The purchase of single lots are restricted to no more than (3) three lots.
7. All lots will be sold as the next available lot in a section.
8. All work performed on lots by owners must be done under the supervision of the Superintendent or the Cemetery Foreman.

BURIALS

1. All interment, disinterment, and removal are subject to the rules and regulations of the Cemetery as well as to the orders and laws of the properly constituted authorities of the Town of Winchendon and/or the laws of the State of Massachusetts M.G.L. Chapter 114.
2. Only one full-size vault or three un-vaulted (infants or cremains) burials may be placed in one gravesite.
3. If a vault is buried first, up to two (2) un-vaulted burials may be placed above it.
4. Vaults may not be placed in a lot already containing un-vaulted burials.
5. Every casket shall be enclosed in an outer container (vault).
6. Not more than one body, or the remains of more than one body, shall be entered in any one burial vault.
7. No interment of any body, or the cremated remains of any body, other than that of a human being shall be permitted in the cemetery.
8. The burial rights in a lot can only be sold back to the Town at the original purchase price.

GRAVE OPENINGS

1. Opening of all graves must be done by cemetery employees only.
2. Openings cannot take place unless the lot is paid for in full, or special arrangements are made with the Cemetery Commissioners in writing.
3. No burials on Holidays or Sundays.
4. Any burials scheduled for after 10:30 a.m. on Fridays or any time on Saturdays shall be subject to an overtime charge.
5. Two working days notice must be received by the Public Works office in Town Hall, or the Cemetery Foreman, for a grave opening. **This notice must be through actual contact, not via text, email, or voicemails.** (i.e. – notice received by 12:00 on Tuesday – burial to take place on Thursday)
6. **Requests for burials on Saturdays or Mondays must be received by noon on the previous Thursday.**
7. **Winter Burials:** The Cemeteries of the Town of Winchendon will be closed from December 1, *or after the First major snow of the season*, and will remain closed until April 1, permitted in the cemetery.

MONUMENTS AND FOUNDATIONS

1. Monuments made of granite, marble, or stone are acceptable. Any other materials must be approved by the Cemetery Commissioners.
2. Size and shape must blend with others in the Cemetery.
3. Foundations below the frost line are required and will be installed by the monument contractor after verifying the location with the Superintendent or the Cemetery Foreman.
4. No monument shall be allowed on any lot not paid for in full.
5. All monuments shall be placed in the upper center of the lot.
6. Only one upright monument or upright slant monument allowed per lot.
7. One flat marker may be placed flush with the existing ground per grave at the foot of the grave.
8. Any military marker or monument supplied by the government will be placed flush with the ground by the Town's Cemetery Personnel.

MAXIMUM SIZE OF MONUMENTS ARE AS FOLLOWS:

8 Grave Lots	72" L X 18" W X 48" H
4 Grave Lots	60" L X 18" W X 48" H
3 Grave Lots	48" L X 18" W x 48" H
2 Single Lots	36" L x 18" W X 48" H
Single Lot	24" L X 18" W X 48" H
Flat Marker	24" L X 12" W X 4" H

FLOWERS, SHRUBS, AND DECORATIONS:

FLOWERS

1. Flowers may be planted at the front and sides of the upright monuments not to extend more than 12 inches from the monument.
2. Nothing may be planted in back of monuments or markers.
3. Flowers may not be planted by flat markers.
4. Potted flowers may be placed not to extend more than 12 inches from the monument.
5. Glass pots are not permitted for the safety of the public and the cemetery workers.
6. The Cemetery is not responsible for the flowers, or any pots or other vessels left on any lot.

SHRUBS

- 1 Small shrubs may be planted along the sides of the monuments not to extend beyond the dimensions of the lot so as to infringe on someone else's lot.
2. Any plants or shrubs may be removed without notice if it grows beyond the size of the lot.
3. Plantings or decorations that are considered unsightly (e.g. weedy, discolored, broken) or are hazardous (e.g. metal, glass, thorns) may be removed without notice.

DECORATIONS

- 1 No fences, walls, rock gardens, bricks, stones may be placed in any lot.
2. Borders for flowers may be placed not to extend more than 12" from the monument.
3. Lawn ornaments such as but not limited to balloons, wooden or plastic toys, trellises, metal designs and similar articles upon graves that are inconsistent with the proper up-keeping of the Cemetery Grounds are not permitted and are subject to removal after an attempt has been made to contact the lot owner to remove said items.
4. Placement of flags on Veteran's graves may be done from Memorial Day to Veteran's Day and then Removed. Flags should be placed within 12 inches of the monument.

RULES OF CONDUCT

- 1 All persons are prohibited from disrespectful use of the cemetery grounds.
2. The gathering of any flowers either wild or cultivated, breaking or cutting of trees, shrubbery, or plants, or defacing or otherwise damaging any monuments, grave markers, flags, or other structures is prohibited.
3. Firearms shall not be discharges in Town Cemeteries, except at Military Funerals or during Town or State Sponsored parades or ceremonies.

SCHEDULE OF FEES

Includes opening, closing, removal of funeral flowers and loaming/seeding of grave

VAULT CO. IS RESPONSIBLE FOR LOWERING DEVICE AND GREENS – NO LONGER SUPPLIED BY THE TOWN CEMETERY DEPARTMENT. TENTS THROUGH VAULT CO. OR FUNERAL DIRECTOR

COST OF LOTS

One Single Grave	\$1000.00 + \$ 50.00 Perpetual Care + \$5.00 Recording Fee	\$1055.00
Four Grave Lot	\$4000.00 + \$150.00 Perpetual Care + \$5.00 Recording Fee	\$4155.00
Eight Grave Lot	\$7500.00 + \$300.00 Perpetual Care + \$5.00 Recording Fee	\$7805.00

Sale of all lots to include Perpetual Care - No lots are available for sale in Old Centre or New Boston

<u>FULL BURIALS</u>	Weekdays during Business hours	\$950.00
	Weekdays after 3 pm/ Fridays after 10:30 am/Saturdays*	\$1400.00-Overtime included

CREMATION

Weekdays during Business hours	\$600.00
Weekdays after 3 pm/ Fridays after 10:30 am/Saturdays	\$600.00 (SAME)

INFANTS

Weekdays during Business hours	\$250.00
Weekdays after 3 pm/ Fridays after 10:30 am/Saturdays	\$250.00 (SAME)

PLEASE BE ADVISED OF THE FOLLOWING

Full Burials – Fridays

*Full burials that have a graveside schedule prior to 10:30 (10:00 a.m. or earlier) on a Friday will not be subject to the Overtime Fee **PROVIDED THAT THE CONGREGANTS DEPART THE GRAVESIDE PRIOR TO 11:00 A.M.**

*Any graveside service, regardless of the initially scheduled start time, that goes beyond 11:00 a.m. will be subject to an additional overtime fee invoice to be paid upon receipt.

*Please alert the Department of Public Works at time of scheduling if you know your service, scheduled prior to 10:30 a.m. (10:00 a.m. or earlier) will go beyond 11:00 a.m. so the overtime fee can be applied to initial billing.

INDICATES WHERE FLAT MARKER WOULD GO

EIGHT GRAVES – FULL LOT

SHRUB	STONE	SHRUB

TWO GRAVES

STONE

FOUR GRAVES – HALF LOT

STONE	STONE

LEFT HALF

RIGHT HALF

THREE GRAVES

STONE