

TOWN OF WINCHENDON, MA
MINUTES: Audit Committee Meeting
Wednesday, May 30, 2018 at 6:32 PM

Meeting was called to order at 6:32 with the pledge of allegiance.

Attendees: Roger Doucet (Community), Moe Ward, Chair (Fin Com), Dawn Fronte, Vice Chair (School Committee); **Absent:** Mike Barbaro (Selectman)

Invited Guest: Tony Roselli of Roselli and Clark Accounting Firm

New Business: Election of new member; Dawn F motioned to accept Chris Casavant as new member of Audit Committee. Roger D 2nd. Vote: 3 - aye.

Election of new officers: Roger D motioned to appoint Moe Ward as Chair. Dawn F 2nd. Vote: 3 - aye.

Moe W motioned to appoint Dawn F as Vice Chair & Secretary. Roger D 2nd. Vote: 3 - aye.

Review department Audits: Suggested by Town Mgr is School lunch, Tony Roselli suggested Town Clerk. Discussion was had in regards to other departments, we have completed the large accounts or they are covered by actual audit itself. In the future maybe consider Veterans, Library, and Cemetery. Dawn F motioned to move forward with dept audits of School Lunch and Town Clerk. Roger D 2nd. Vote 4 - aye.

Old Business: Discussion on listing supplied by School Business Mgr Rich Ikonen. In regards to grant reconciliation the School should consider meeting with Jay Sullivan with anything prior to 2015. Chris C. suggested grouping grants upon meeting with Jay with thoughts that maybe some funds would cancel the other out for a wash. Other item of concern is Compensated Absences Calculation Procedures, we use ASOP and Harper's which should make reporting easy. Would like to see updated report at next meeting.

Approval of 3/19/18 Minutes: Dawn F motioned to approve. Roger D 2nd. Vote 3 - aye, 1 obstaine.

Public comments: None

Committee comments: In regards to the Water budget, Moe to email details to Roger. Roger may bring his recommendation for audit to Finance committee meeting.

Future agenda:

Next meeting: Tentative for 11/8/18 @ 6:30 pm

MOTION by Roger D. to adjourn at 7:17 pm. Seconded by Chris C. Vote 4 - aye